



**Center for Clinical Standards and Quality/Quality, Safety & Oversight Group**

**Admin Info: 18-09-ALL**

**DATE:** January 09, 2018

**TO:** State Survey Agency Directors

**FROM:** Director  
Quality, Safety & Oversight Group (*formerly Survey & Certification Group*)

**SUBJECT:** 2018 Survey Executives Training Institute (SETI)

**Memorandum Summary**

- **SETI:** Wednesday, April 18 through Friday, April 20, 2018 at the Hilton, Baltimore, MD.
- **SETI Attendance Required:** Attendance is mandatory for the State Survey Agency (SA) Director and one other manager. All Centers for Medicare & Medicaid Services (CMS) Regional Office (RO), Associate Regional Administrators (ARA), and certain key managers should also attend. Travel expenses for the two designated State staff are 100 percent federally funded.
- **Registration:** Registration for Training and Hotel is available here: <http://surveyor-training-content2.s3.amazonaws.com/data/2018SADOCSETI/index.html>
- **Award Nominations:** This year, CMS will continue with the Quality, Safety & Oversight (formerly S & C) Achievement Awards, which are given to State individuals or teams that merit special acknowledgement in support of the mission to ensure quality and safety of all Americans. **CMS is requesting your nominations for these Awards by March 16, 2018.**

**SETI**

The SETI will take place April 18 through 20, 2018 at the Hilton, Baltimore, At the SETI, CMS will provide structured training in areas of common concern and importance to the federal survey process. Each session will have a curriculum with specific learning objectives, as well as opportunities for meaningful interaction between the presenters and attendees.

If you are only attending SETI (not SADOc), please plan to arrive on Tuesday, April 17, 2018. While we recognize the funding constraints affecting many States, the annual CMS SETI training is required for the SA Director and one other top SA management official designated by the SA Director. Travel expenses for two individuals from each State are fully federally funded.

We strongly urge you to bring as many of your management staff as you can. All CMS RO managers, ARA, and pertinent key managers should also attend.

Complete your Training and Hotel Registration under the “Event Registration” tab at the link here: <http://surveyor-training-content2.s3.amazonaws.com/data/2018SADOCSETI/index.html>

### **Quality, Safety & Oversight Achievement Award**

CMS will recognize the achievements of those individuals and teams who have demonstrated outstanding performance in furthering the goals and objectives of the Quality, Safety and Oversight Group (QSOG). The awards will recognize the extraordinary performance of State individuals and teams in the following areas:

- High-quality work in the area of ensuring quality and safety, under difficult circumstances;
- Exceptional outcomes-focused performance in meeting the quality and safety goals of the CMS Quality, Safety & Oversight program; and
- Effective use of information to promote the goals and objectives of the Quality, Safety & Oversight Group.

Nominations for the Quality, Safety & Oversight Achievement Award will be accepted from State Survey Agency Leadership and/or CMS ROs. The award ceremony will occur on April 20, 2018.

Please email the attached nomination form to Anita Monteiro, Director of the Quality, Safety and Education Division, at [anita.monteiro@cms.hhs.gov](mailto:anita.monteiro@cms.hhs.gov) by March 16, 2018.

**Contact:** For questions related to event registration and logistics, please contact Terese Ketchen at [Terese.Ketchen@hendall.com](mailto:Terese.Ketchen@hendall.com). For inquiries related to content and topics, contact Anita Monteiro at [anita.monteiro@cms.hhs.gov](mailto:anita.monteiro@cms.hhs.gov).

**Effective Date:** Immediately. This message should be communicated with all S&C staff, their managers and the State/RO Training Coordinators within 30 days of this memorandum.

/s/

David R. Wright

Attachment(s):

Attachment 1 – SETI (draft) Agenda

Attachment 2 – 2018 Quality, Safety & Oversight Achievement Award Nomination Form

cc: Survey and Certification Regional Office Management

# SURVEY EXECUTIVES TRAINING INSTITUTE

April 18–20, 2018  
 Hilton Baltimore  
 401 West Pratt Street, Baltimore, MD 21201

Theme TBD

## Day 1: Wednesday, April 18, 2018

LOCATION TBD		
7:30 AM	Registration	60 min
LOCATION TBD		
8:30 AM	<b>Welcome and Introductions</b> Anita Monteiro – Director, Quality, Safety & Education Division, QSOG Dr. Renard Murray – Consortium Administrator, CQISCO David Wright – Director, Quality, Safety & Oversight Group Michael Cook, President, AHFSA Board	30 min
9:00 AM	<b>Overview of Survey and Certification Priorities</b> David Wright – Director, Quality, Safety & Oversight Group	60 min
10:00 AM	Break	15 min
10:15 AM	<b>Keynote Presentation – Day 1 (session title TBD)</b> Presenter TBD	45 min
11:00 AM	<b>CMS QSOG Division of Nursing Homes – Plans and Priorities</b> Karen Tritz – Director	30 min
11:30 AM	<b>CMS QSOG Division of Continuing Care Providers – Plans and Priorities</b> Peggye Wilkerson – Director	30 min
12:00 PM	Lunch	90 min
1:30 PM	<b>Topic TBD</b> Presenter TBD	30 min
2:00 PM	<b>CMS Component Plenary</b> Moderator – David Wright, Director, Quality, Safety & Oversight Group • • • •	60 min
3:00 PM	Break	15 min

3:15 PM	CMS QSOG Division of Acute Care Services – Plans and Priorities Marie Vasbinder – Director				30 min
3:45 PM	Division Meetings				60 min
LOCATION TBD		LOCATION TBD		LOCATION TBD	
Western		Midwest		Atlanta	
LOBBY BAR					
4:45 PM to 6:30 PM	Networking Event				

**DRAFT**

## Day 2: Thursday, April 19, 2018

8:00 AM	Leadership Meetings			60 min
LOCATION TBD		LOCATION TBD		
Leadership Meeting (AHFSA)		Leadership Meeting (CO-RO [CMS Only])		
LOCATION TBD				
9:00 AM	CMS Center for Clinical Standards and Quality – Plans and Priorities Dr. Kate Goodrich – Director			45 min
9:45 AM	CMS CCSQ Quality Improvement and Innovation Group Presenter TBD			30 min
10:15 AM	Break			15 min
10:30 AM	CMS QSOG Quality, Safety & Education Division – Plans and Priorities Anita Monteiro – Director			20 min
10:50 AM	CMS Regional Offices – Plans and Priorities 1 G5 Member			20 min
11:10 AM	States – Plans and Priorities Michael Cook – President, AHFSA Board			20 min
11:30 AM	Lunch			90 min
1:00 PM	Working Session 1A			75 min
LOCATION TBD		LOCATION TBD		LOCATION TBD
Immediate Jeopardy (IJ)		Complaint Investigations		ICF/IID
Facilitators TBD		Facilitators TBD		Peggye Wilkerson
QAPI		Facilitators TBD		
2:15 PM	Break			15 min
2:30 PM	Working Session 1B			75 min
LOCATION TBD		LOCATION TBD		LOCATION TBD
iQIES		Involuntary Discharges		Session Title TBD
Facilitators TBD		Facilitators TBD		Facilitators TBD
Session Title TBD		Facilitators TBD		
3:45 PM	Break			15 min
LOCATION TBD				
4:00 PM	Leadership Meeting TBD (CMS/AHFSA)			60 min
5:00 PM	Adjourn			

## Day 3: Friday, April 20, 2018

LOCATION TBD		
8:30 AM	<b>Demo of New Data Reporting System</b> Ed Mortimore – Technical Director, QSOG	45 min
9:15 AM	<b>CMS QSOG Division of Clinical Laboratory Improvement &amp; Quality – Plans and Priorities</b> Karen Dyer – Director	30 min
9:45 AM	<b>Break</b>	15 min
10:00 AM	<b>Keynote Presentation – Day 3 (session title TBD)</b> Presenter TBD	45 min
10:45 AM	<b>Reflections and Projections</b> David Wright – Director, QSOG Sandra Pace – Associate Consortium Administrator, CQISCO Michael Cook, President, AHFSA Board	45 min
11:30 AM	<b>CMS Quality, Safety &amp; Oversight Achievement Awards</b> Jan Tarantino – Deputy Director, QSOG	15 min
11:45 AM	<b>Wrap Up</b> David Wright – Director, QSOG	15 min
12:00 PM	<b>Adjourn</b>	

## Acronyms (to be updated)

AHFSA	Association of Health Facility Survey Agencies
CCSQ	Center for Clinical Standards and Quality
CLIA	Clinical Laboratory Improvement Amendments
CM	Center for Medicare
CMHC	Community Mental Health Centers
CMS	Centers for Medicare & Medicaid Services
CO	Central Office
CPI	Center for Program Integrity
COISCO	Consortium for Quality Improvement and Survey and Certification Operations
CSG	Clinical Standards Group
DACS	Division of Acute Care Services
DCCP	Division of Continuing Care Providers
QSED	Quality, Safety & Education Division
DCLIQ	Division of Clinical Laboratory Improvements & Quality
DNH	Division of Nursing Homes
DQSAS	Division of Quality Systems for Assessments and Surveys
HAPG	Hospital and Ambulatory Policy Group
ICF/IID	Immediate Care Facilities for Individuals with Intellectual Disabilities
ISG	Information System Group
MRG	Media Relations Group
OEDA	Office of Enterprise Data and Analytics
OMH	Office of Minority Health
PEOG	Provider Enrollment and Oversight Group
PRTF	Psychiatric Residential Treatment Facility
QA	Quality Assurance
QIIG	Quality Improvement and Innovation Group
QIO	Quality Improvement Organization
RO	Regional Office
S&C	Survey & Certification
QSOG	Quality, Safety & Oversight Group

## Color Key

Room Location
Keynote Presentation
SCG Division Updates
Plenary Session
Working Sessions
Other Meetings
Break/Lunch and Other All Attendee Activities