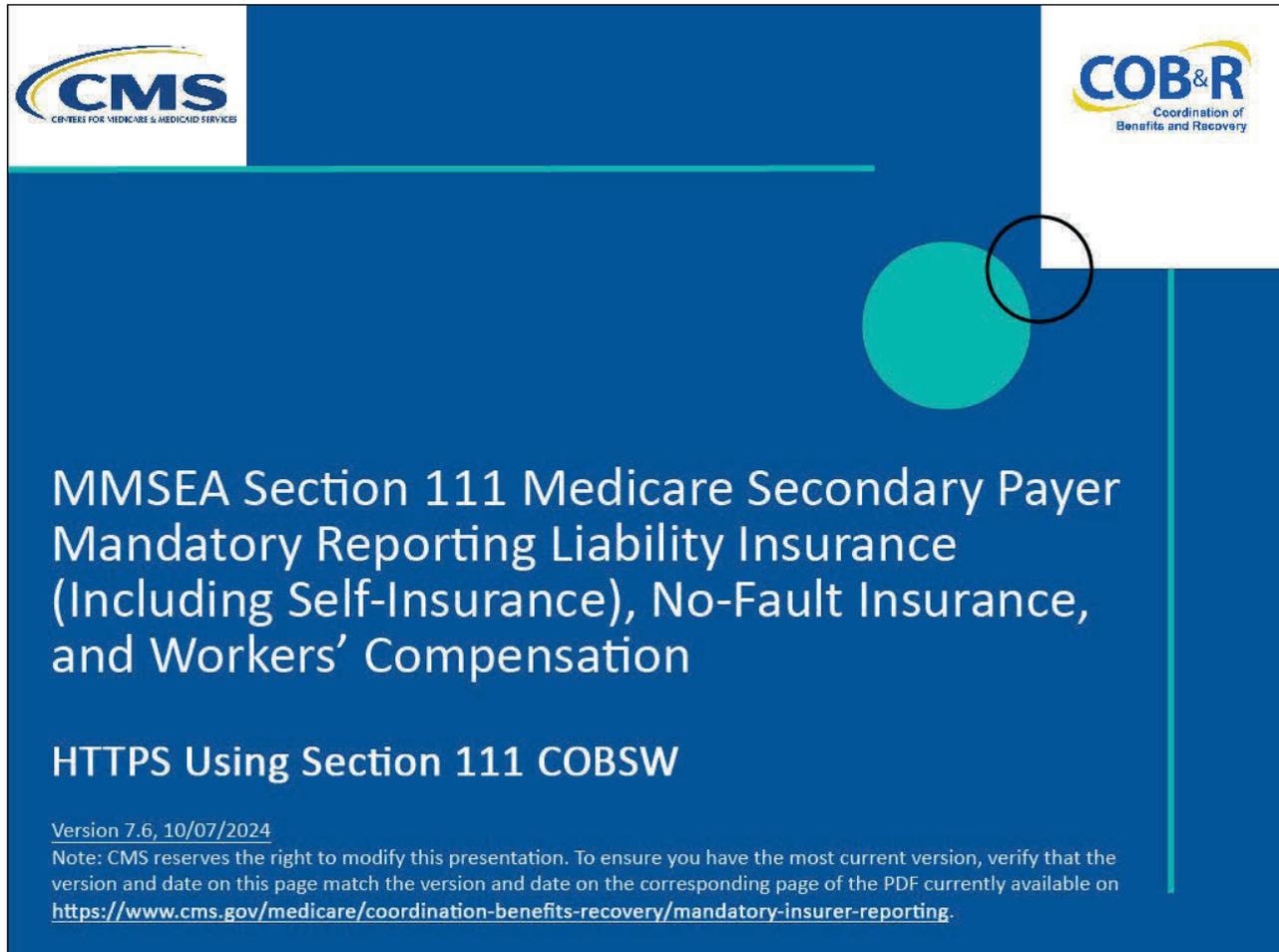


## HTTPS Using Section 111 COBSW Introduction

### Slide 1 of 18 - HTTPS Using Section 111 COBSW Introduction



The slide features a dark blue background with a teal circle and a white circle with a black outline. In the top left corner is the CMS logo (Centers for Medicare & Medicaid Services). In the top right corner is the COB&R logo (Coordination of Benefits and Recovery). The main text is centered and reads: "MMSEA Section 111 Medicare Secondary Payer Mandatory Reporting Liability Insurance (Including Self-Insurance), No-Fault Insurance, and Workers' Compensation". Below this is the subtitle "HTTPS Using Section 111 COBSW". At the bottom left, it says "Version 7.6, 10/07/2024" and includes a note: "Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on <https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>."

#### Slide notes

Welcome to the Hypertext Transfer Protocol over Secure Socket Layer (HTTPS) Using Section 111 Coordination of Benefits Secure Website (COBSW) course.

Note: This module only applies to Responsible Reporting Entities (RREs) that will be submitting Section 111 claim information via an electronic file submission.

**Slide 2 of 18 - Disclaimer**

## Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation. All affected entities are responsible for following the instructions found at the following link:  
<https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>.

**Slide notes**

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation.

All affected entities are responsible for following the instructions found at the following link: [CMS NGHP Website](#).

**Slide 3 of 18 - Course Overview**

## Course Overview

- Transmitting files via HTTPS using the Section 111 COBSW
- Monitor File Processing Results
- PAID Act

**Slide notes**

This course will provide a high-level overview of transmitting files via HTTPS using the Section 111 COBSW. This file transmission method is recommended for those RREs that will not be sending big files on a regular basis and are willing to have someone log in to the Section 111 COBSW to upload/download files and monitor the progress during the file transmission.

The course will conclude with a discussion of monitoring file processing results on the Section 111 COBSW and the PAID Act.

NOTE: Liability insurance (including self-insurance), no-fault insurance and workers' compensation are sometimes collectively referred to as "non-group health plan" or "NGHP". The term NGHP will be used in this CBT for ease of reference.

**Slide 4 of 18- PAID Act**

## PAID Act

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act, also known as the PAID Act, requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past 3 years.

This information will be provided both online and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

**Slide notes**

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act also known as the PAID Act requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past three years.

This information will be provided both online and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

Note: To support the PAID Act, the Query Response File will be updated to include Contract Number, Contract Name, Plan Number, Coordination of Benefits (COB) Address, and Entitlement Dates for the last three years (up to 12 instances) of Part C and Part D coverage. The updates will also include the most recent Part A and Part B entitlement dates.

**Slide 5 of 18 - HTTPS**

**HTTPS**

- RREs may select HTTPS as their method of file
- Files uploaded over the internet
- No additional cost for this method
- Recommended for RREs with small amount of data

**Slide notes**

During Account Setup, RREs may select HTTPS as their method of file transfer. RREs that choose this method, will upload their files over the internet to the Section 111 COBSW. This is done using the Section 111 COBSW application user interface.

There is no additional cost associated with using this method as long as a standard internet browser is used. However, because this method requires a user to stay logged in to the Section 111 COBSW with an active session for the entire upload/download session, use of HTTPS is only recommended for entities with a relatively small amount of data to submit (i.e., less than 24,000 records on a regular basis).

**Slide 6 of 18 - HTTPS**

The slide features a white background with two blue rectangular accents in the top corners. The word "HTTPS" is positioned in the upper left area. A large, rounded blue box with a white border is centered on the slide, containing the text "RRE can change transmission method through a request to their EDI Representative". A thin teal horizontal line is located at the bottom of the slide's content area.

**Slide notes**

RREs have the option of changing the electronic file submission methodology at a later date, but they have to request a change to the file transmission through their Electronic Data Interchange (EDI) Representative.

**Slide 7 of 18 - Login IDs and Passwords**

## Login IDs and Passwords

- Required for HTTPS file transmission
- During Account Setup, the Account Manager will create a Login ID and Password
  - May invite other users to become Account Designees associated with the RRE ID
  - Each Account Designee will obtain their own Login ID and Password
  - All users associated with the RRE's account can upload input files and download response files

**Slide notes**

A Login ID and Password are required for the HTTPS file transmission method. During the initial Account Setup, the RRE's Account Manager (AM) will create a Section 111 COBSW Login ID and Password.

The AM may then log in to the site and invite other users to become Account Designees (AD) associated with the RRE ID.

Each AD will obtain his own Login ID and Password. All users associated with the RRE's account will have the ability to upload input files and download response files.

**Slide 8 of 18 - Uploads and Downloads**

## Uploads and Downloads

Performed by Account Managers and Account Designees associated with the RRE ID's account

- Directly through the Section 111 COBSW
- Using the HTTPS protocol

Users log on to Section 111 application to upload and download files

**Slide notes**

AMs and ADs associated with the account for an RRE ID can perform file uploads and downloads directly through the Section 111 COBSW using the HTTPS protocol.

Users will log on to the [Section 111 COBSW](#) and use the application interface to upload and download files.

**Slide 9 of 18 - Uploads and Downloads**

## Uploads and Downloads

- Submitter can upload
  - Claim Input
  - Query Input
  - TIN Reference
- Submitter can download
  - Claim Response
  - Query Response
  - TIN Reference Response
- For more information, please see the Section 111 COBSW User Guide available on the site and in the [Uploading/Downloading Files via HTTPS CBT](#)

**Slide notes**

NGHP submitters who have chosen HTTPS as their file submission method can upload the following test and production files: Claim Input, Query Input and TIN Reference and download the Claim Response, Query Response, and TIN Reference Response.

Note: Because section file types have been restricted for uploads, RREs using the HTTPS file transmission method can only upload files with the file extension of .txt. Any other file type will generate an Invalid File error message.

For more information on the HTTPS upload and download process, please see the Section 111 COBSW User Guide and the [Uploading/Downloading Files via HTTP CBT](#).

The Section 111 COBSW User Guide is available for download after logging in at the following link: [Section 111 COBSW](#).

**Slide 10 of 18 - Uploaded Files**

The slide features a white background with a blue header bar at the top. The title 'Uploaded Files' is centered in the header. Below the title, there are three blue rounded rectangular callout boxes stacked vertically. The first box contains the text 'Not accessible by users'. The second box contains the text 'Cannot be viewed/deleted'. The third box contains the text 'If uploaded in error, EDI Representative should be contacted'. A thin teal horizontal line is located at the bottom of the slide content area.

**Slide notes**

Once a file has been successfully uploaded to the Section 111 COBSW, it is not accessible by users of the Section 111 COBSW. It cannot be viewed or deleted.

If a file is uploaded in error, the RRE does not have the ability to delete it. They must contact their EDI Representative for assistance.

Slide 11 of 18 - Response Files

**File Listing: Processed**

**Response Files**

Files submitted for this RRE ID are listed below.  
 After files have been processed by the BCRC, they are separated into components depending on the File Type and record identifiers.  
 To see file processing details, click on the Record Type link associated with the file.  
 To download a response file via HTTPS, click on the response file name link that appears on the right.  
 Links for response files displayed on this site for more than 60 days will be deactivated. Should you require a copy of a response file that is not available on this page, please contact your assigned EDI Representative for assistance.

Record Types

- MS - MSP Input File
- TR - TIN Reference File
- QY - Query Only Input File
- CM - Claim Input File
- NM - Non-MSP Input File
- UN - Unsolicited Alert File

File ID	Record Type	Receipt Date	Process Date	Record Count	Status	Bene Match	Bene No-Match
456322	MS	08/28/2024	08/28/2024	2	Deleted	2	1
Response Date: 08/28/2024		Response File: test-file3.txt					
TR	08/28/2024	08/28/2024	2	Deleted	N/A	N/A	
456321	CM	08/28/2024	08/28/2024	5	Deleted	2	3
NM	08/28/2024	08/28/2024	2	Severe Error	2	1	

RRE ID: 145688      RRE Name: University of Towson Health Systems

RRE Listing      RRE Information

Slide notes

After the Benefits Coordination & Recovery Center (BCRC) has processed the input file, response files will be available for download on the Section 111 COBSW File Listing page for the RRE ID.

This page displays the results of file processing and provides a link for the file download. The system will send an email to the Account Manager assigned to the RRE ID when a response file is ready.

During this process, when RREs receive input records errors on their response files, and they should correct and resubmit on their next quarterly file submission.

Slide 12 of 18 - Naming Conventions

## Naming Conventions

- The BCRC will name response files according to the following convention

Claim Response

- PCOB.BA.MR.NGHPCLM.RESP.Dccyymmdd.Thhmm####.TXT

TIN Reference Response

- PCOB.BA.MR.NGHPTIN.RESP.Dccyymmdd.Thhmm####.TXT

Query Response

- PCOB.BA.MR.NGHPQRY.RESP.Dccyymmdd.Thhmm####.TXT

**Slide notes**

The BCRC will name response files according to the following convention:

- Claim Response: PCOB.BA.MR.NGHPCLM.RESP.Dccyymmdd.Thhmm####.TXT;
- TIN Reference Response: PCOB.BA.MR.NGHPTIN.RESP.Dccyymmdd.Thhmm####.TXT; and
- Query Response: PCOB.BA.MR.NGHPQRY.RESP.Dccyymmdd.Thhmm####.TXT.

Where Dccyymmdd is “D” followed by a date as century/year/month/day and Thhmm#### is “T” followed by a time as hours/minutes and a number from 0000 to 9999.

The date and timestamp used in the response file names are generated by the BCRC when it creates the response file.

Note: There is no specific naming convention needed when uploading input files. Files submitted via HTTPS to the Section 111 COBSW should utilize an ASCII format. Fields within the records are length delimited and all records are fixed length.

**Slide 13 of 18 - Response Files**

The slide features a white background with a blue header bar at the top. The title 'Response Files' is centered in the header. Below the title, there are four horizontal rectangular boxes, each with a different color and a thin black border. The boxes contain the following text from top to bottom: a blue box with 'Available for 60 days', a green box with 'May be downloaded more than once', a purple box with 'Cannot be deleted by RRE', and a brown box with 'Removed by the BCRC after 60 days'. A thin teal horizontal line is located at the bottom of the slide content area.

**Slide notes**

HTTPS response files will remain available for downloading for 60 days. There is no limit to the number of times a file can be downloaded in that time.

The RRE cannot delete response files from the Section 111 COBSW. The BCRC will remove these files automatically after 60 days.

**Slide 14 of 18 - Monitor File Processing**

**Monitor File Processing**

File processing statuses and processing results displayed on File Listing and File Detail Pages

Users associated with the RRE ID can view

- Receipt and Process Dates
- File Status
- File record counts
  - Records received
  - Records matched to Medicare beneficiaries
  - Records in error
  - Compliance flags

Information remains on Section 111 COBSW for one year

**Slide notes**

File processing statuses and processing results for submitted Section 111 files will be shown on the Section 111 COBSW File Listing and File Detail pages for the RRE ID.

Users associated with the RRE ID will be able to see the following information:

- date the file was received and processed by the BCRC;
- file status; and
- record counts for each completed file such as the number of records received, including
  - counts for adds,
  - updates and deletes,
  - the number of records that were matched to a Medicare beneficiary,
  - the number of records in error, and
  - a count of compliance flags posted by the BCRC.

Historical information on files submitted and processed remains on the Section 111 COBSW for a one-year period.

Slide 15 of 18 - Monitor File Processing

## Monitor File Processing

Status codes track file as it processes through the system

Received	File received but the BCRC processing not started
Severe Error	File Rejected. Contact EDI Representative
In Process	The BCRC currently processing the file
Threshold Error	File suspended for a threshold check. Contact your EDI Representative
On Hold	If not early submission, contact EDI Representative
Completed	Processing complete. Response File available
Deleted	File deleted. Contact EDI Representative to determine when to resubmit

**Slide notes**

Status codes are used to track the file as it processes through the system. The statuses you will see on the Section 111 COBSW related to a particular file are as follows:

- Received - File received but the BCRC processing not started;
- Severe Error - File rejected. Contact your EDI Representative;
- In Process - The BCRC is currently processing the file;
- Threshold Error - File suspended for a threshold check. Contact your EDI Representative;
- On hold - If not due to early submission, contact your EDI Representative;
- Completed - Processing complete. Response file available; and,
- Deleted - File deleted by your EDI Representative. Contact your EDI Representative to determine when to resubmit.

The limit dollar amount that triggers a threshold error has been adjusted from \$99,999,999 to cumulative value of all reported TPOCs (detailed and auxiliary records) exceed this limit. Additionally, the No-Fault Insurance Limit field number has been corrected under "Exceptions."

Refer to the Section 111 COBSW User Guide for more information on file processing results.

**Slide 16 of 18 - Course Summary**

## Course Summary

- Transmitting files via HTTPS using the Section 111 COBSW
- Monitor File Processing Results
- PAID Act

**Slide notes**

This course provided a high-level overview of transmitting files via HTTPS using the Section 111 COBSW. This file transmission method is recommended for those RREs that will not be sending big files on a regular basis and are willing to have someone log in to the Section 111 COBSW to upload/download files and monitor the progress during the file transmission.

The course concluded with a discussion of monitoring file processing results on the Section 111 COBSW and the PAID Act.

**Slide 17 of 18 - Conclusion**

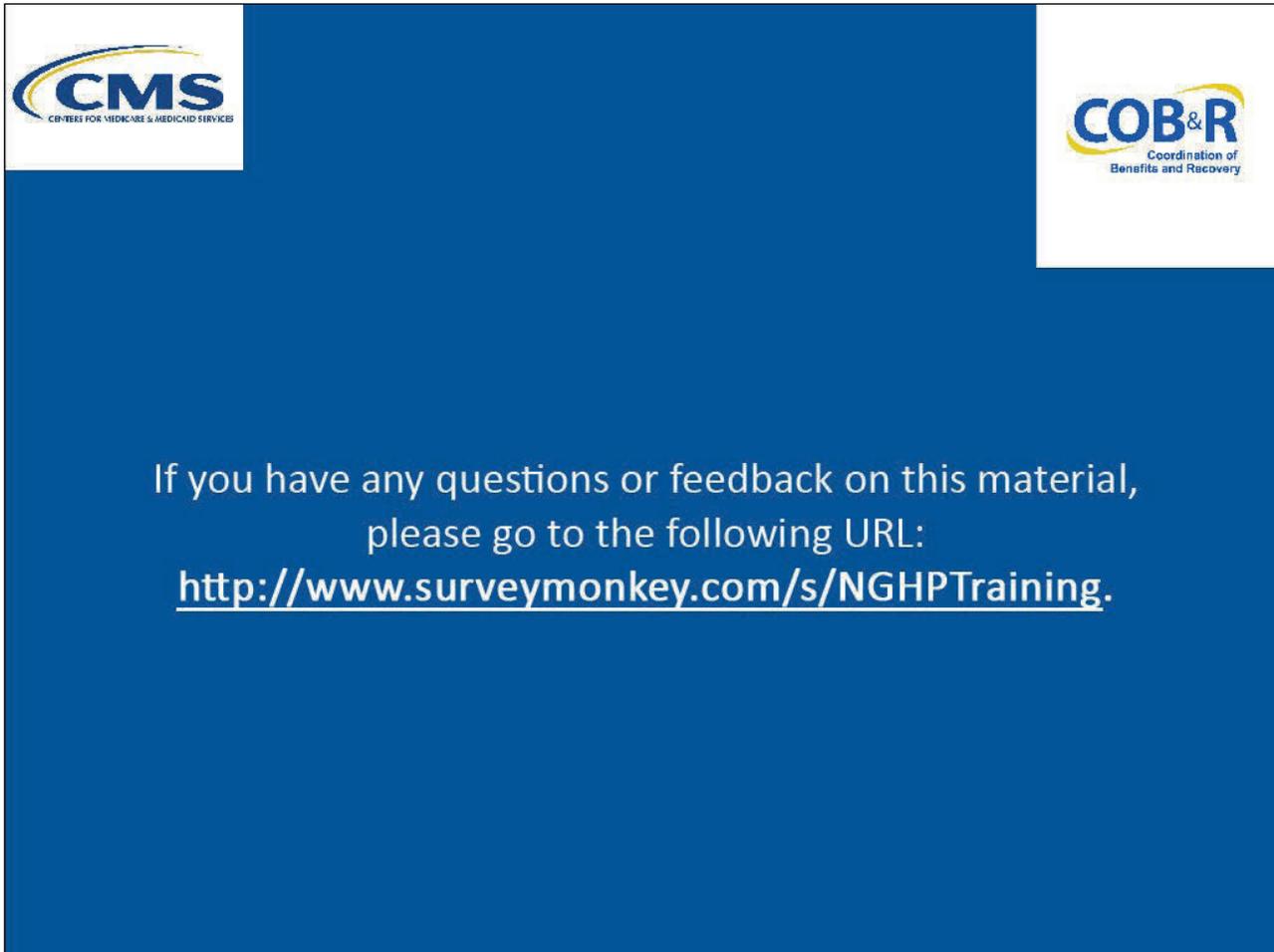
You have completed the  
HTTPS Using Section 111 COBSW course. Information in  
this presentation can be referenced by using the NGHP  
User Guide's table of contents. This document is available  
for download at the following link:

[https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting.](https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting)

**Slide notes**

You have completed the HTTPS Using Section 111 COBSW Course. Information in this presentation can be referenced by the NGHP User Guide's table of contents. This document is available for download at the following link: [CMS NGHP Website](https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting).

**Slide 18 of 18 - NGHP Training Survey**



The slide features a dark blue background. In the top left corner is the CMS logo (Centers for Medicare & Medicaid Services). In the top right corner is the COB&R logo (Coordination of Benefits and Recovery). The main text in the center reads: "If you have any questions or feedback on this material, please go to the following URL: <http://www.surveymonkey.com/s/NGHPTraining>."

**Slide notes**

If you have any questions or feedback on this material, please go to the following URL: [NGHP Training Survey](http://www.surveymonkey.com/s/NGHPTraining).