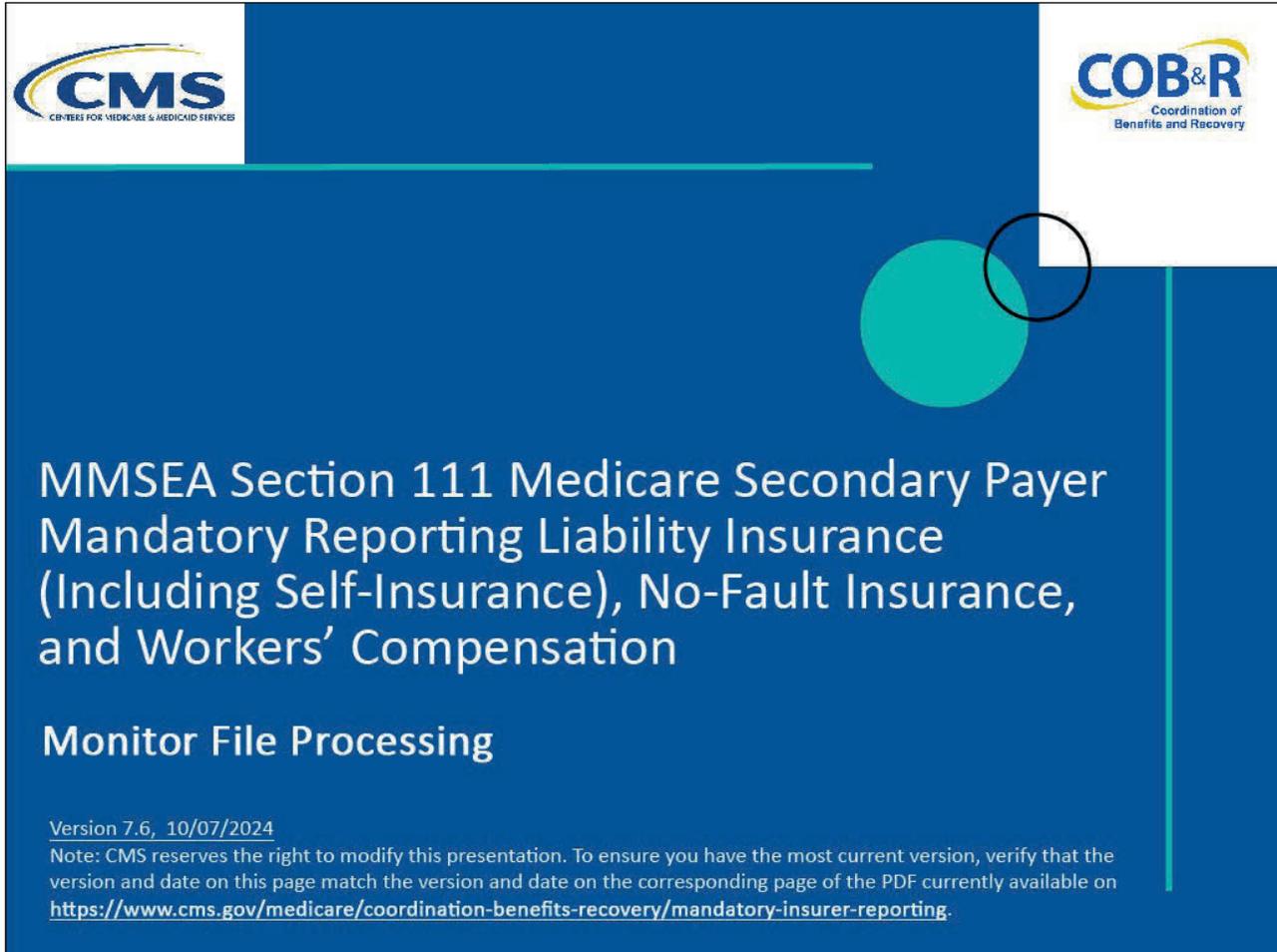


Monitor File Processing

Slide 1 of 15 - Monitor File Processing



The slide features a dark blue background with a teal circle and a white circle with a black outline. The CMS logo is in the top left, and the COB&R logo is in the top right. The main title is centered in white text. Below the title is the subtitle 'Monitor File Processing'. At the bottom left, there is version information and a note about the presentation's currency, with a URL provided.

CMS
CENTERS FOR MEDICARE & MEDICAID SERVICES

COB&R
Coordination of
Benefits and Recovery

MMSEA Section 111 Medicare Secondary Payer Mandatory Reporting Liability Insurance (Including Self-Insurance), No-Fault Insurance, and Workers' Compensation

Monitor File Processing

Version 7.6, 10/07/2024
Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on <https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>.

Slide notes

Welcome to the Section 111 Coordination of Benefits (COB) Secure Website Monitor File Processing course.

Slide 2 of 15 - Disclaimer

Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare & Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation. All affected entities are responsible for following the instructions found at the following link:

<https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting>.

Slide notes

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare and Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation.

All affected entities are responsible for following the instructions found at the following link: [CMS NGHP Website](#).

Slide 3 of 15- Course Overview

Course Overview

- File Listing Page
- File Detail Page
- MSP File Detail Page
- Non-MSP File Detail Page
- Claim Detail Page

**Slide notes**

By the end of the lesson, you will be able to:

- Assist with account management and data file processing,
- Discuss the RREs ability to monitor test and production file submission processing and history,
- Describe file processing pages that RREs will use while monitoring file processing,
- Explain how RREs will access the File Listing page and File Detail page,
- Discuss RREs for Group Health Plans (GHPs) access to the MSP and Non-MSSP File Detail pages, and
- Explain RREs for Non-Group Health Plans (NGHPs) access to the Claim File detail page.

NOTE: Liability insurance (including self-insurance), no-fault insurance, and workers' compensation are sometimes collectively referred to as "non-group health plan" or "NGHP".

The term NGHP will be used in this CBT for ease of reference.

Slide 4 of 15- PAID Act

PAID Act

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act, also known as the PAID Act, requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past 3 years.

This information will be provided both online and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

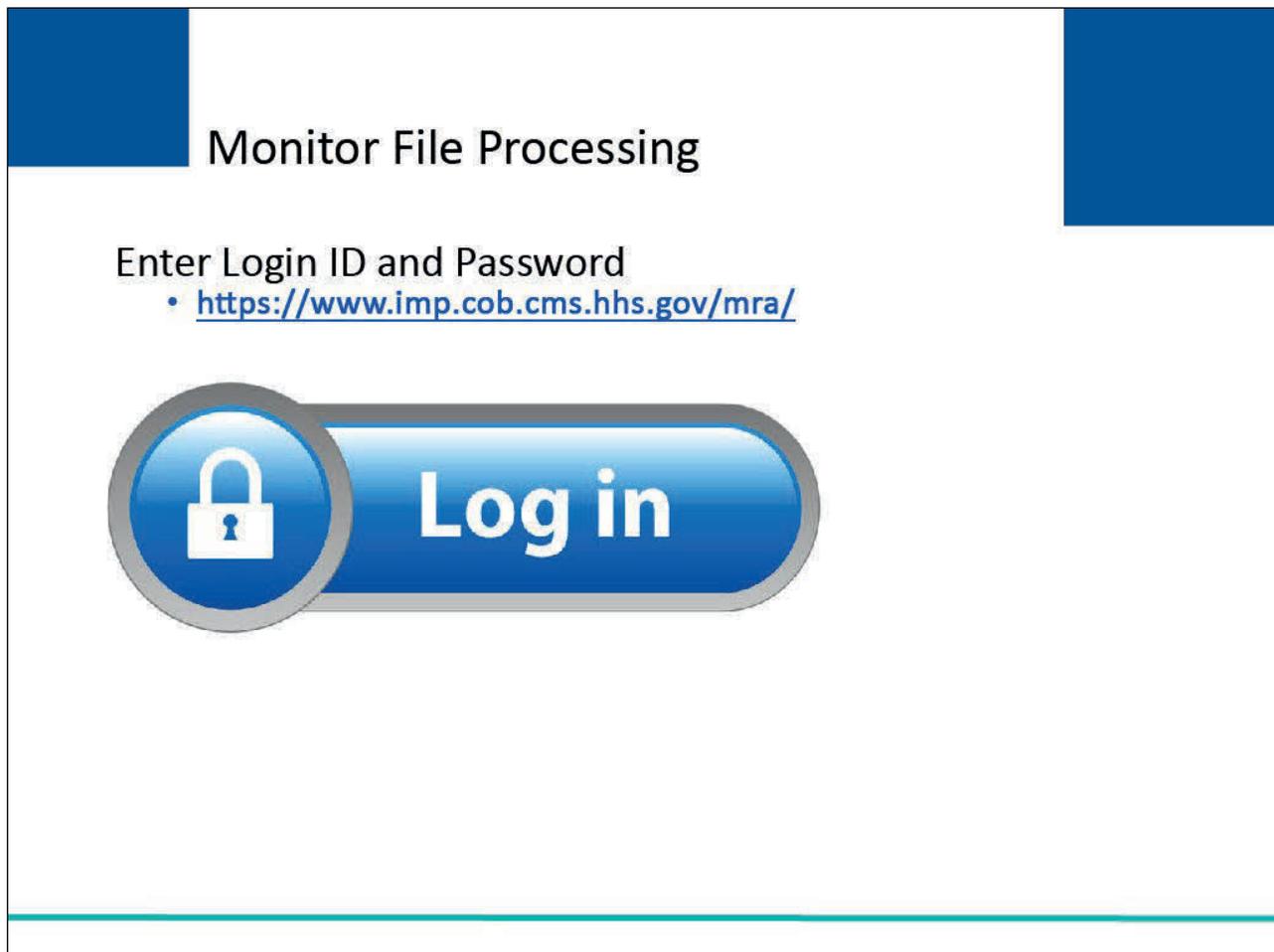
**Slide notes**

The Medicare Secondary Payer (MSP) policy is designed to ensure that the Medicare Program does not pay for healthcare expenses for which another entity is legally responsible. To aid settling parties in determining this information, Congress has enacted the Provide Accurate Information Directly Act also known as the PAID Act requiring that CMS provide Non-Group Health Plans with a Medicare beneficiary's Part C and Part D enrollment information for the past three years.

This information will be provided both online and offline in the NGHP Query Response File. Additionally, CMS has requested that this solution also include the most recent Part A and Part B Entitlement dates.

Note: To support the PAID Act, the Query Response File will be updated to include Contract Number, Contract Name, Plan Number, Coordination of Benefits (COB) Address, and Entitlement Dates for the last three years (up to 12 instances) of Part C and Part D coverage. The updates will also include the most recent Part A and Part B entitlement dates.

Slide 5 of 15 - Monitor File Processing

The slide features a white background with blue decorative blocks in the top-left and top-right corners. The title "Monitor File Processing" is centered at the top. Below it, the text "Enter Login ID and Password" is followed by a bullet point containing the URL "https://www.imp.cob.cms.hhs.gov/mra/". A large, blue, rounded rectangular button with a white padlock icon and the text "Log in" is positioned in the center-left area. A thin teal horizontal line is at the bottom of the slide content area.

Monitor File Processing

Enter Login ID and Password

- <https://www.imp.cob.cms.hhs.gov/mra/>



Slide notes

To view production file submission processing and history information, Section 111 COBSW Account Managers and/or Account Designees associated with the RRE's account will first enter their Login ID and Password to sign onto the [Section 111 COBSW](#).

Slide 6 of 15 - Section 111 Mandatory Reporting Website Usage Warning Page

Section 111 Mandatory Reporting Website Usage Warning

Unauthorized Access To This Computer System Is Prohibited By Law

This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes: (1) this computer network, (2) all computers connected to this network, and (3) all devices and storage media attached to this network or to a computer on this network.

This system is provided for Government-authorized use only.

Unauthorized or improper use of this system is prohibited and may result in disciplinary action and/or civil and criminal penalties.

Personal use of social media and networking sites on this system is limited as to not interfere with official work duties and is subject to monitoring.

By using this system, you understand and consent to the following:

- The Government may monitor, record, and audit your system usage, including usage of personal devices and email systems for official duties or to conduct HHS business. Therefore, you have no reasonable expectation of privacy regarding any communication or data transiting or stored on this system. At any time, and for any lawful Government purpose, the Government may monitor, intercept, and search and seize any communication or data transiting or stored on this system.
- Any communication or data transiting or stored on this system may be disclosed or used for any lawful Government purpose.

Privacy Act Statement

The collection of this information is authorized by Section 1862(b) of the Social Security Act (codified at 42 U.S.C 1395y(b)) (see also 42, C.F.R. 411.24). The information collected will be used to identify and recover past conditional and mistaken Medicare primary payments and to prevent Medicare from making mistaken payments in the future for those Medicare Secondary Payer situations that continue to exist. The Privacy Act (5 U.S.C. 552a(b)), as amended, prohibits the disclosure of information maintained by the Centers for Medicare & Medicaid Services (CMS) in a system of records to third parties, unless the beneficiary provides a written request or explicit written consent/authorization for a party to receive such information. Where the beneficiary provides written consent/proof of representation, CMS will permit authorized parties to access requisite information.

Attestation of Information

The information provided is complete, truthful, accurate, and meets all requirements set forth to use this process.

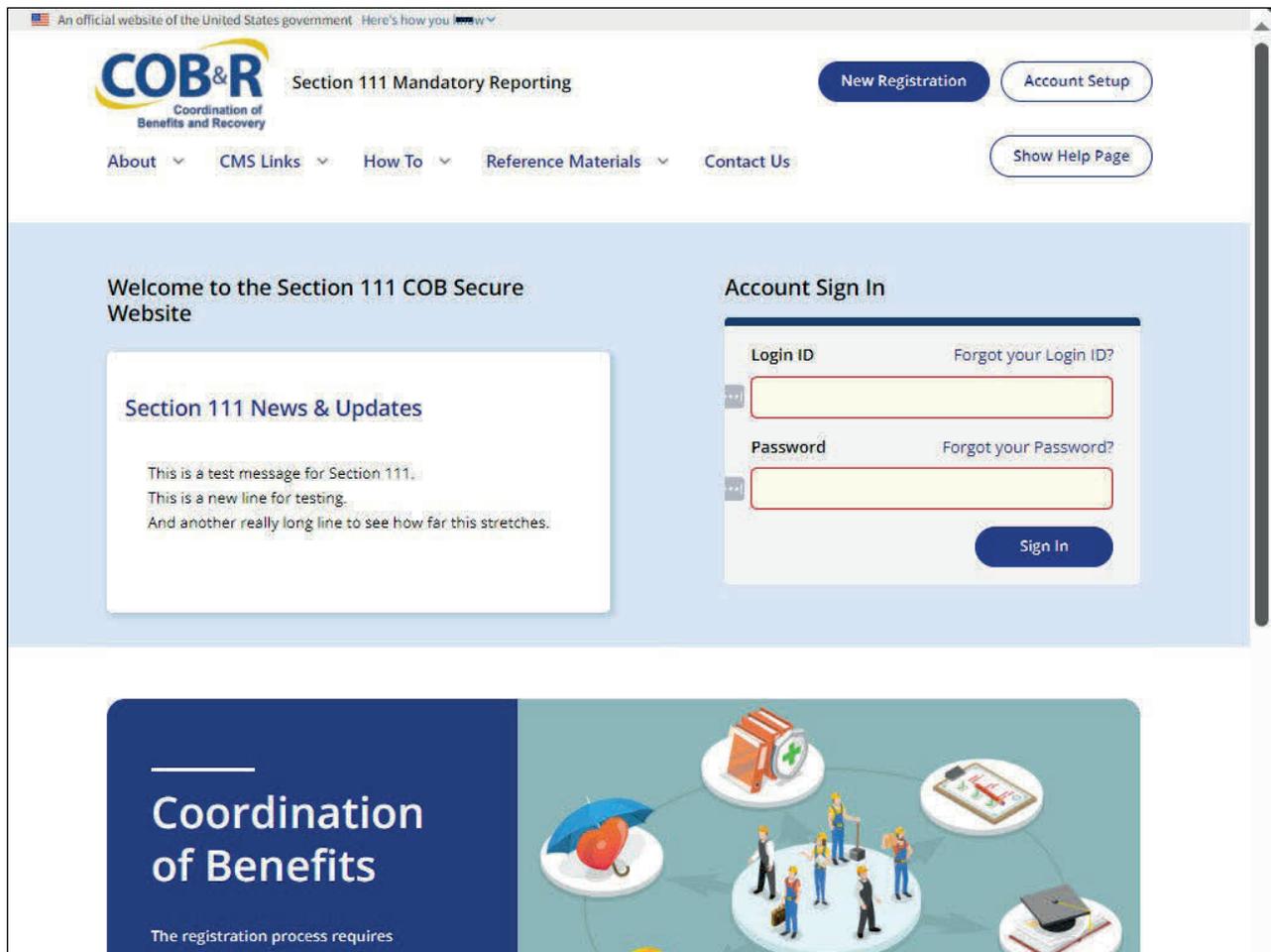
LOG OFF IMMEDIATELY if you do not agree to the conditions stated in this warning.

Accept

Slide notes

Once you access the S111 URL, the Section 111 Mandatory Reporting Website Usage Warning page will appear. Once you have reviewed the Data Usage Agreement (DUA), click Accept.

Slide 7 of 15 - Welcome to the Section 111 COB Secure Website/Sign In Page



Slide notes

The Welcome to the Section 111 COB Secure Website/Account Sign In page will appear. Enter your Login ID and Password and click Sign In.

Slide 8 of 15 - RRE Listing Page

RRE Listing July 29, 2024 at 1:46:48 PM

This page lists all the Responsible Reporting Identification Numbers (RRE IDs) with which you are associated. You can select an individual RRE from the list to see Actions available for the selected RRE ID.

The list may be sorted by selecting the title of the column you wish to sort. Selecting the same column again will reverse the sort order for the column. Clear

The list may be filtered by entering values in the columns you wish to filter. To remove a filter, simply remove the value from the filter row, or select the **Clear** button. Selecting the **Clear** button will remove all filters.

RRE Listing Export

RRE ID ↑↓	Name ↑↓	RRE Status ↑↓	Submission Period ↑↓	Reporting Option ↑↓	Profile Report Status ↑↓	User Role ↑↓	EDI Representative ↑↓	EDI Contact Info
<input type="text" value="RRE ID Filtr"/>	<input type="text" value="RRE Name Filtr"/>	<input type="text" value="RRE Status Filtr"/>	<input type="text" value="Submission Period"/>	<input type="text" value="Reporting Option"/>	<input type="text" value="Profile Report S"/>	<input type="text" value="User Role Filtr"/>	<input type="text" value="EDI Representative Filtr"/>	
145691	NGHP Basic	Production	06	Expanded	Delinquent	AM	Fran Williams	(800) 879-4592 FWilliams@bcrcgdit.com
145687	GHP Expanded	Production	02	Basic	Recertified	AM	Lisa Smith	(800) 879-4587 Lsmith@bcrcgdit.com
145688	NGHP DDE	Test	0	DDE	N/A	AM	Izzy Kay	(800) 879-4588 Ikay@bcrcgdit.com
145689	GHP Basic	Setup		Basic	N/A	AD	Rose George	(800) 879-4589 Rgeorge@bcrcgdit.com
145690	VDSA	Production	01	Expanded	Not Due	AM	Tim Baldwin	(800) 879-4590

Slide notes

Once you have logged into the Section 111 COBSW, the RRE Listing page will appear. From this page, you will select the RRE ID from the list to see the Actions available for the selected RRE ID.

Slide 9 of 15 - Test and Production File

Test and Production File

- RRE has ability to monitor test and production file submission processing and history
- Files received by application
 - File information saved and stored on database
 - Status code used to track file processing
- Account Managers and Account Designees may review this information

Slide notes

All activity performed for an RRE ID account can be reviewed on the Account Activity History page. This page lists the Activity Date, User name, and Activity Description including:

- Account Designee invited,
- Account Designee registered,
- Account Designee removed,
- File uploaded (by type),
- File downloaded (by type),
- RRE Name & Address changed,
- RRE file transmission information changed, and
- RRE Group Health Plan (GHP) reporting option (basic/expanded) changed.

Slide 10 of 15 - RRE Information Detail Page

The screenshot shows the 'RRE Information Detail' page. At the top, there is a navigation bar with the COB&R logo, 'Section 111 Mandatory Reporting', and user information 'Mike Brown ()'. Below the navigation bar are links for 'About', 'CMS Links', 'How To', 'Reference Materials', and 'Contact Us', along with a 'Show Help Page' button. The main content area has a breadcrumb 'Information Detail' and a timestamp 'July 29, 2024 at 1:47:03 PM'. The title 'RRE Information Detail' is followed by a paragraph explaining that profile reports must be recertified annually and that the 'Recertify' button at the bottom should be used. A second paragraph states that inaccuracies should be corrected via the 'Edit' button and recertified. Below this are two side-by-side panels: 'Profile Report Information' and 'EDI Representative'. The 'Profile Report Information' panel contains a table of key dates and IDs. The 'EDI Representative' panel contains contact information for Todd Bannar.

Profile Report Information	
Reporter ID:	10000
Recertification Due Date:	10/08/2022
Profile Report Date:	03/01/2024
Last Recertification Date:	01/21/2024
Profile Changed Date:	03/01/2024
Submission Date:	

EDI Representative	
Name:	TODD BANNAR
Email:	DL-HIT-MSPSC-SUP PORT@RANDOM.COM
Phone:	(410) 842-1404

Slide notes

Once you have selected the RRE ID, the RRE Information Detail page will appear. Use the scroll bar on the far-right side of the page to scroll down to the Actions links.

Slide 11 of 15 - RRE Information Detail Actions Links

Profile Report Information

Reporter ID:	10000	Recertification Due Date:	10/08/2022
Profile Report Date:	03/01/2024	Last Recertification Submission Date:	01/21/2024
Profile Changed Date:	03/01/2024		

EDI Representative

Name: TODD BANNAR
Email: DL-HIT-MSPSC-SPRING_BATCH_SUPPORT@RANDOM.COM
Phone: (410) 842-1404

RRE Company Information

Reporter Type:	GHP	Address:	02611 Testing Dr Towson, MD 12312 - 12312	Phone:	(111) 111-1112
Name:	Dynamics Inc	Fax:	(410) 555-1632	HRA Records Only:	No
TIN:	36978542	Lines of Business:	Hospital, Medical, Prescription Drug	Unsolicited Alerts:	No
NAIC:	1111111				

Authorized Representative Information

Actions

- > File Processing Results
- > Test File Results
- > Upload File
- > Designee Maintenance
- > View Account Activity
- > New Claim
- > Claim Listing
- > Register for DDE
- > Beneficiary Lookup
- > TIN Record Maintenance
- > Remove RRE

Slide notes

From the Actions links, select View Account Activity link.

Slide 12 of 15 - Account Activity

An official website of the United States government Here's how you know

COB&R Section 111 Mandatory Reporting
Coordination of Benefits and Recovery

Mike Brown (ts111st) Print

About CMS Links How To Reference Materials Contact Us Show Help Page

Information Detail Account Activity

Account Activity August 12, 2024 at 4:51:54 PM

Account Activity for this RRE ID is shown below.

Reporter ID: 145688	RRE Name: Dynamics Inc	
Activity Date	Activity Description	User
Sep 15, 2022, 4:32:29 PM	Initial Registration	SCOTT BIRMINGHAM
Sep 18, 2022, 4:32:29 PM	Account Setup	SCOTT BIRMINGHAM
Nov 17, 2022, 3:32:29 PM	Test File TCOB_BA_MRMSP_R00060342_D210105_T1234567.txt Upload Success	SCOTT BIRMINGHAM
Feb 17, 2023, 3:32:29 PM	Change RRE Company Info	SCOTT BIRMINGHAM
Dec 15, 2023, 3:32:29 PM	Add Designee	SCOTT BIRMINGHAM

RRE Listing RRE Information

Slide notes

The Account Activity page will appear, listing the activity date, activity description, and associated user's name for each event logged to the audit file for the selected RRE ID.

In the case that no user name was applicable or the action was made by the system, this field defaults to a system-generated value. To print the Account Activity page, click the Print link in the upper right corner of the screen.

After reviewing the account activity, click the RRE Listing button to return to the RRE Listing page or the RRE Information button to return to the RRE Information Detail page.

Slide 13 of 15 - Course Summary

Course Summary

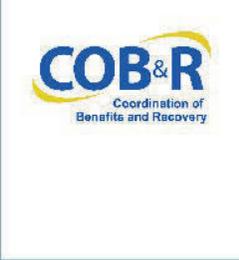
- File Listing Page
- File Detail Page
- MSP File Detail Page
- Non-MSP File Detail Page
- Claim Detail Page

**Slide notes**

You are now able to:

- Assist with account management and data file processing,
- Discuss the RREs ability to monitor test and production file submission processing and history,
- Describe file processing pages that RREs will use while monitoring file processing,
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Slide 14 of 15 - Conclusion

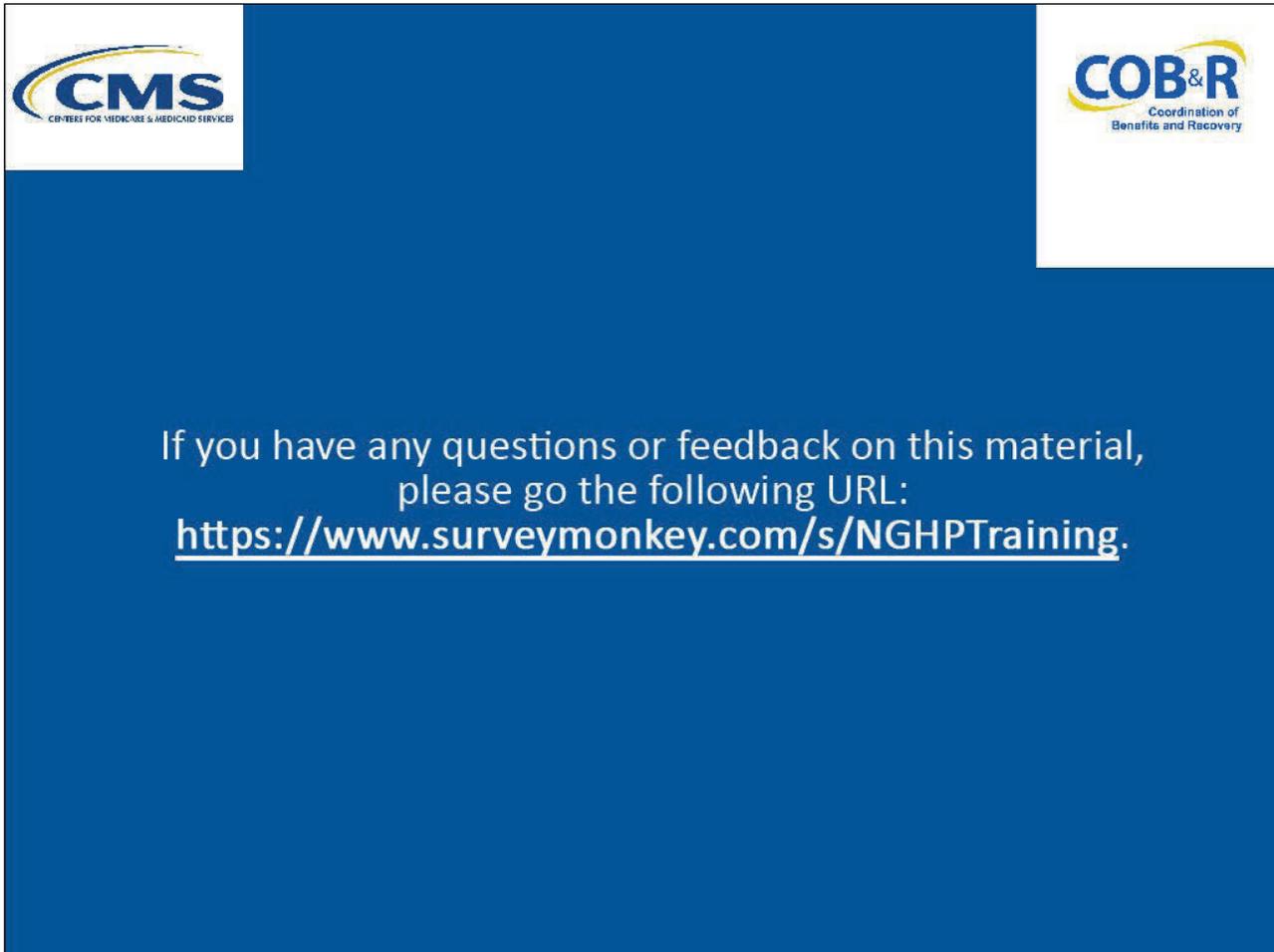


You have completed the Monitor Files Processing course. Information in this course can be referenced visiting the CMS Section 111 Website.
[https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting.](https://www.cms.gov/medicare/coordination-benefits-recovery/mandatory-insurer-reporting)

Slide notes

You have completed the Monitor Files Processing course. Information in this course can be referenced by visiting the CMS Section 111 Website at [CMS NGHP Website.](#)

Slide 15 of 15 - NGHP Training Survey



The slide features a blue background with two logos in the top corners. The CMS logo (Centers for Medicare & Medicaid Services) is in the top left, and the COB&R logo (Coordination of Benefits and Recovery) is in the top right. The main text in the center reads: "If you have any questions or feedback on this material, please go the following URL: <https://www.surveymonkey.com/s/NGHPTraining>."

Slide notes

If you have any questions or feedback on this material, please go the following URL: [NGHP Training Survey](#).