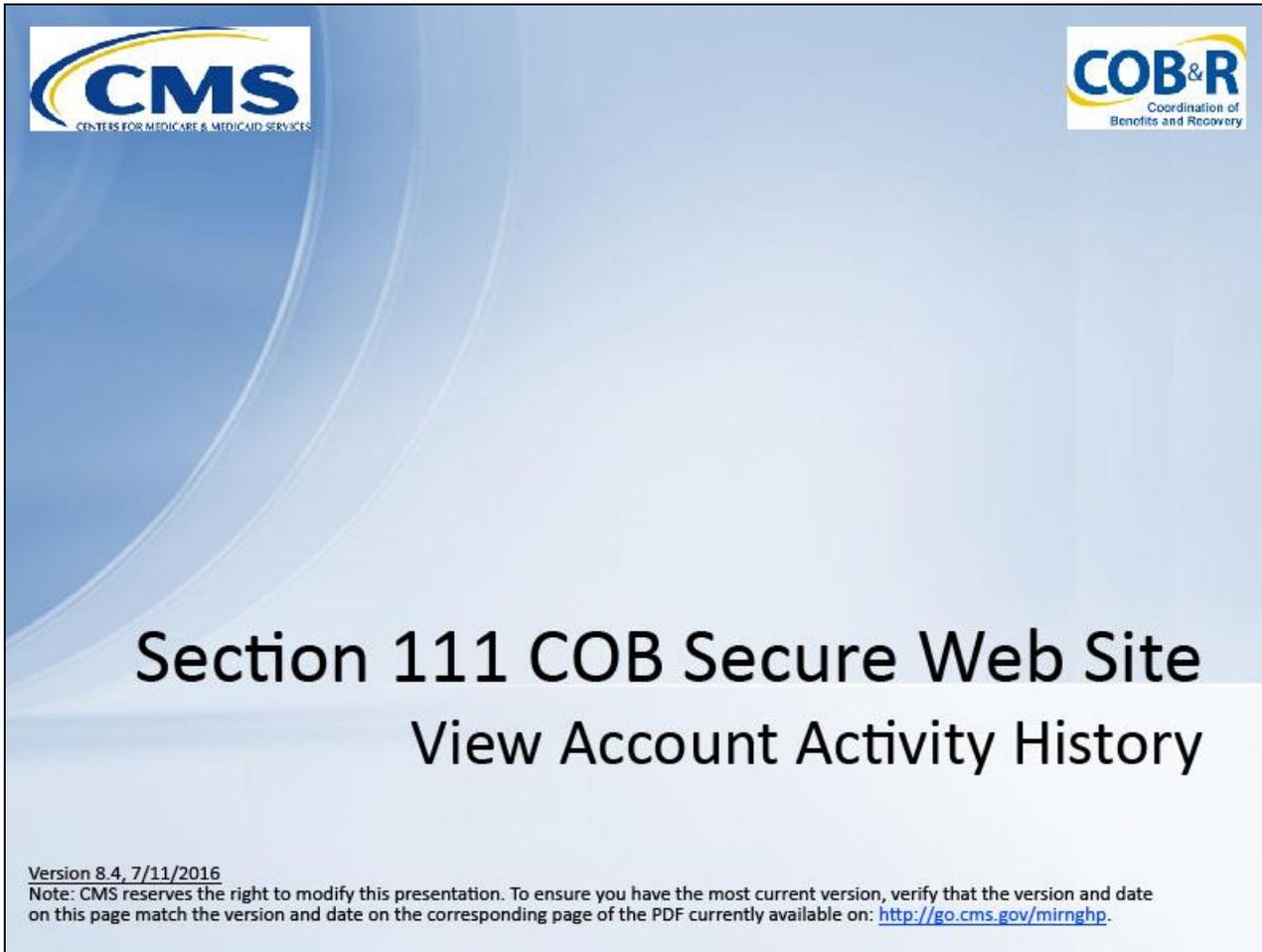


Slide 1 - of 11



The slide features a light blue background with a subtle wave pattern. In the top left corner is the CMS logo (Centers for Medicare & Medicaid Services). In the top right corner is the COB&R logo (Coordination of Benefits and Recovery). The main title is centered in a large, black, sans-serif font. At the bottom left, there is a small version number and a note about the presentation's currency, including a URL to a PDF version.

CMS
CENTERS FOR MEDICARE & MEDICAID SERVICES

COB&R
Coordination of
Benefits and Recovery

Section 111 COB Secure Web Site View Account Activity History

Version 8.4, 7/11/2016
Note: CMS reserves the right to modify this presentation. To ensure you have the most current version, verify that the version and date on this page match the version and date on the corresponding page of the PDF currently available on: <http://go.cms.gov/mirngghp>.

Slide notes

Welcome to the Section 111 Coordination of Benefits Secure Web site (COBSW) View Account Activity History course.

Slide 2 - of 11

Disclaimer

While all information in this document is believed to be correct at the time of writing, this Computer Based Training (CBT) is for educational purposes only and does not constitute official Centers for Medicare and Medicaid Services (CMS) instructions for the MMSEA Section 111 implementation. All affected entities are responsible for following the instructions found at the following link:

<http://go.cms.gov/mirnghp>.

Slide notes

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Slide 3 - of 11

Course Overview

- View Account Activity Page
- Account Activity Page Content

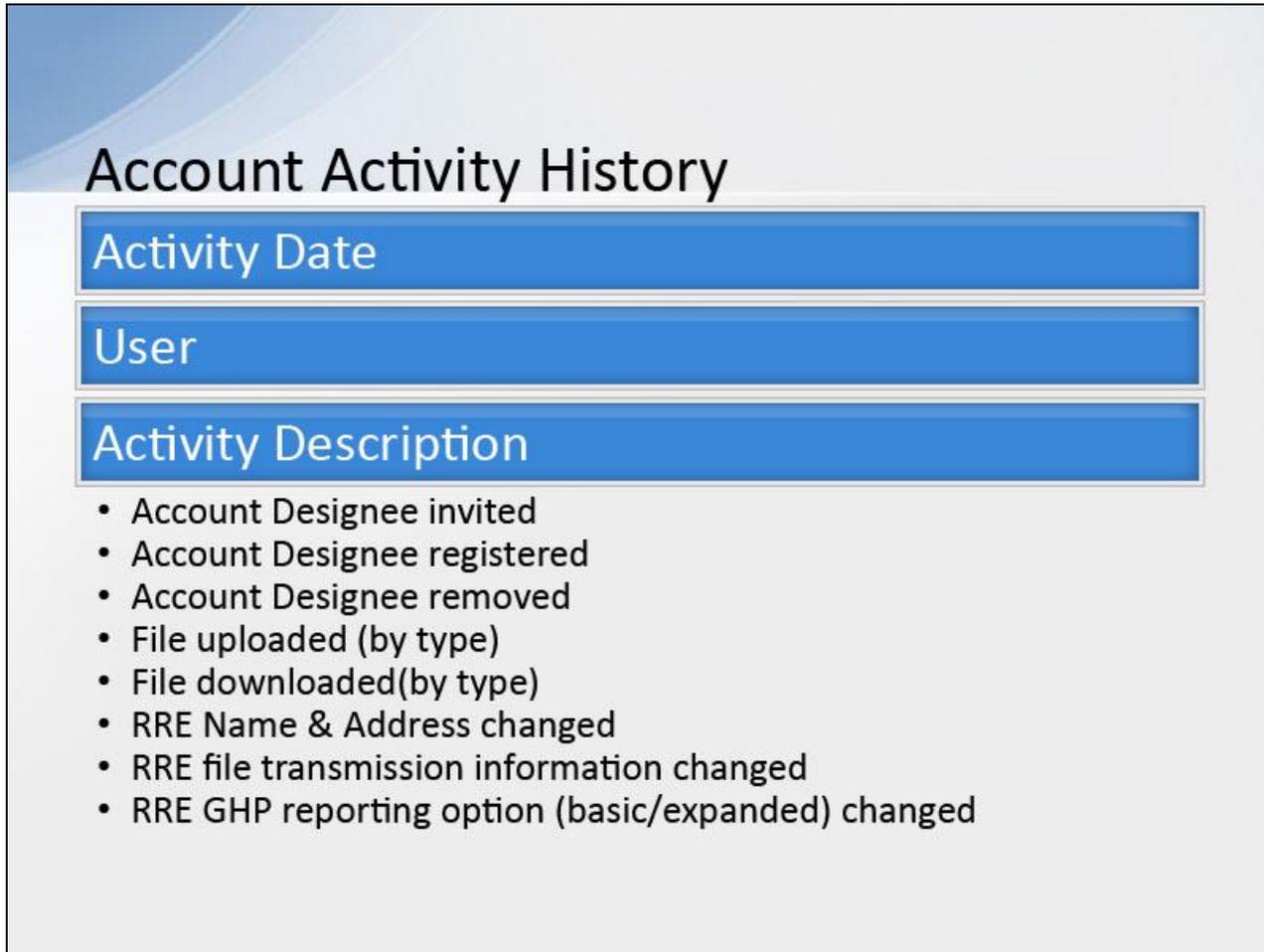


Slide notes

To assist with account management, Responsible Reporting Entities (RREs) can review the activity performed for an RRE ID account on the Account Activity page.

This course will show RREs how to navigate to, and review the content of, the Account Activity page.

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Account Activity History

Activity Date	User	Activity Description
		<ul style="list-style-type: none">• Account Designee invited• Account Designee registered• Account Designee removed• File uploaded (by type)• File downloaded (by type)• RRE Name & Address changed• RRE file transmission information changed• RRE GHP reporting option (basic/expanded) changed

Slide notes

All activity performed for an RRE ID account can be reviewed on the Account Activity History page. This page lists the Activity Date, User name, and Activity Description including:

Account Designee invited; Account Designee registered; Account Designee removed; File uploaded (by type); File downloaded (by type); RRE Name & Address changed; RRE file transmission information changed; and RRE Group Health Plan (GHP) reporting option (basic/expanded) changed.

Slide 5 - of 11

View Account Activity History

Logon to Section 111 COBSW at

<https://www.cob.cms.hhs.gov/Section111/>



Slide notes

To view account activity history, users associated with the RRE's account will logon to the Section 111 COBSW at <https://www.cob.cms.hhs.gov/Section111/>.

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RRE Listing

This page lists all the Responsible Reporting Identification Numbers (RRE IDs) with which you are associated. You can select from the Actions available in the drop-down menu next to each RRE ID. Click on the down arrow, select an action from the list and then click on the Go button.

To search for a specific RRE enter the RRE ID and click on the Search button. To refresh the complete list of RRLs with which you are associated, click on the Refresh RRL Listing button.

The RRE Listing is sorted by RRE ID.

RRE ID: Search Refresh RRL Listing

One item found 1

RRE ID	Name	Status	Submiss Period	Reporting Option	EDI Representative Name	EDI Phone Number	EDI Email	Actions
####	EXAMPLE RRE NAME	PROD	0	DDE	First Lastname	#####	rlastname@domain.com	Please Select <input type="button" value="Go"/>

Export options: [Excel](#) [spreadsheet](#)

QUICK HELP
[Help About This Page](#)
[Submission Periods](#)

[Print this page](#)

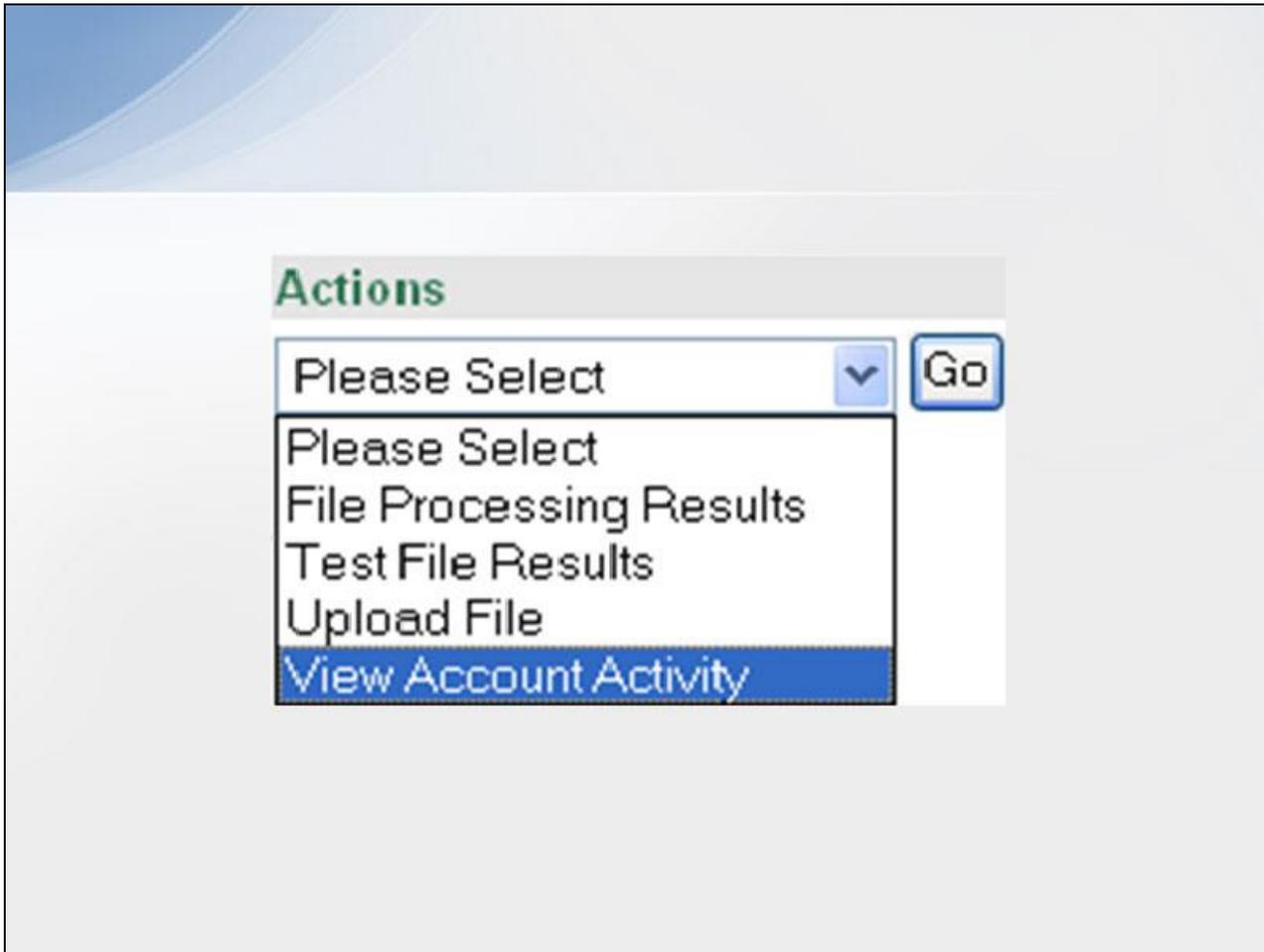
I'd like to...
[Manage Personal Information](#)
[Change Password](#)
[Logout](#)

Slide notes

After a successful login, the RRE Listing page will display. This page functions as the main processing screen or Home page to initiate any of the Section 111 COBSW processes.

It lists all of the RRE IDs to which you are associated. Account activity for each RRE ID may be viewed by making a selection from the Actions drop-down box for the applicable RRE ID.

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Slide notes

From the Actions drop-down box, for the applicable RRE ID, select “View Account Activity”, and click Go.

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Account Activity [Print this page](#)

RRE ID: #####
RRE Name: AAAAAAAAAAAAAA
Account Activity for this RRE ID is shown below:

Activity Date	Activity Description	User
7/8/11 12:39:19 PM.269	Initial Registration	
7/8/11 1:51:22 PM.216	Account Setup	
7/8/11 2:36:59 PM.993	Add Designee	FIRST LAST
7/12/11 4:01:12 PM.271	Change RRE Company Info	FIRST LAST
7/13/11 12:52:01 PM.216	Change RRE Company Info	FIRST LAST

[Continue](#)

Slide notes

The Account Activity page displays, listing the activity date, description, and associated user’s name for each event logged to the audit file for the selected RRE ID.

In the case that no user name was applicable or the action was made by the system, this field defaults to a system-generated value. To print the Account Activity page, click the Print this Page link in the upper right corner of the screen.

After reviewing the account activity, click Continue to return to the RRE Listing page.

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RRE Listing

This page lists all the Responsible Reporting Identification Numbers (RRE IDs) with which you are associated. You can select from the Actions available in the drop-down menu next to each RRE ID. Click on the down arrow, select an action from the list and then click on the Go button.

To search for a specific RRE enter the RRE ID and click on the Search button. To refresh the complete list of RRLs with which you are associated, click on the Refresh RRL Listing button.

The RRE Listing is sorted by RRE ID.

QUICK HELP

[Help About This Page](#)

[Submission Periods](#)

RRL ID:

One item found 1

RRE ID	Name	Status	Submissi Period	Reporting Option	EDI Representative Name	EDI Phone Number	EDI Email	Actions
####	EXAMPLE RRE NAME	PROD	0	DOE	First Lastname	#####	lastname@domain.com	Please Select <input type="button" value="Go"/>

Export options: [Excel](#) [spreadsheet](#)

I'd like to...

[Manage Personal Information](#)

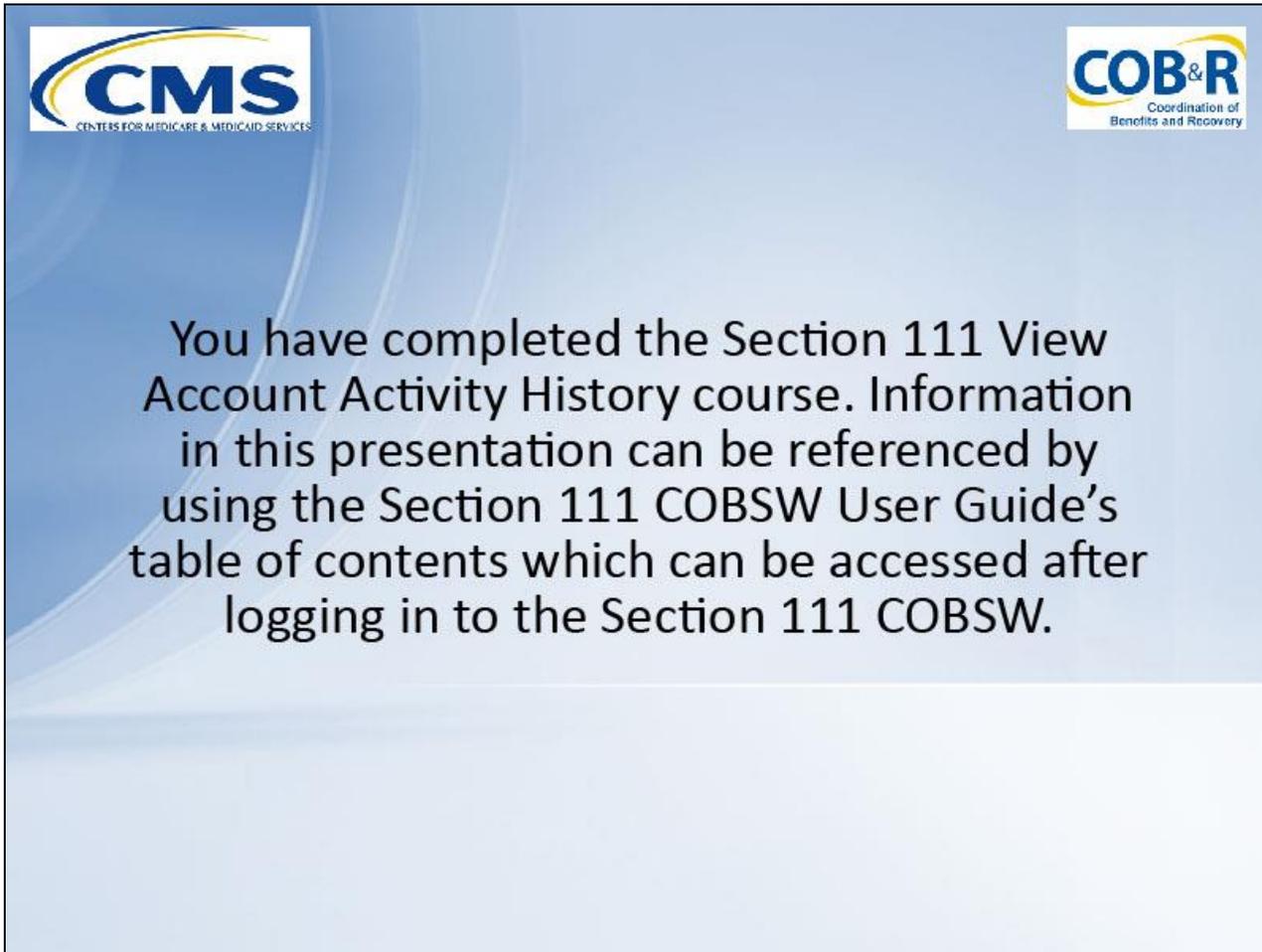
[Change Password](#)

[Logout](#)

Slide notes

The RRE Listing page displays.

Slide 10 - of 11



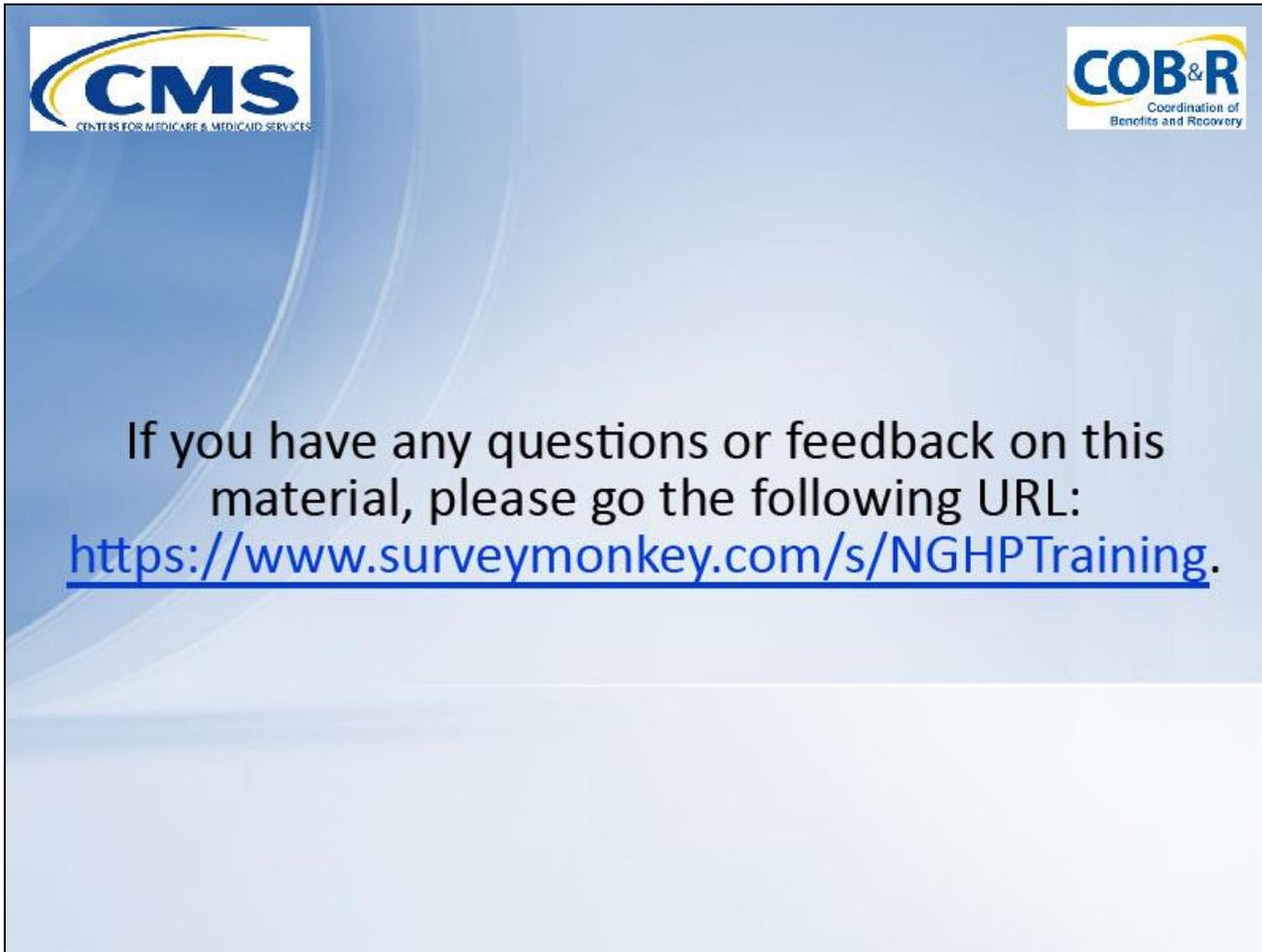
The slide features a light blue background with a white horizontal band at the bottom. In the top left corner is the CMS logo (Centers for Medicare & Medicaid Services). In the top right corner is the COB&R logo (Coordination of Benefits and Recovery). The central text, in black, reads: "You have completed the Section 111 View Account Activity History course. Information in this presentation can be referenced by using the Section 111 COBSW User Guide's table of contents which can be accessed after logging in to the Section 111 COBSW."

Slide notes

You have completed the Section 111 View Account Activity History course. Information in this presentation can be referenced by using the

Section 111 COBSW User Guide's table of contents which can be accessed after logging in to the Section 111 COBSW.

Slide 11 - of 41



The slide features a light blue background with a white box in the top left containing the CMS logo (Centers for Medicare & Medicaid Services) and a white box in the top right containing the COB&R logo (Coordination of Benefits and Recovery). The main text is centered and reads: "If you have any questions or feedback on this material, please go the following URL: <https://www.surveymonkey.com/s/NGHPTraining>."

Slide notes

If you have any questions or feedback on this material, please go the following URL:
<https://www.surveymonkey.com/s/NGHPTraining>.