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**DATE:** August 2, 2013

**TO:** All Current and Prospective Part D Sponsors

**FROM:** Cynthia G. Tudor, Ph.D., Director  
Medicare Drug Benefit and C&D Data Group

**SUBJECT:** Invitation to Provide Feedback on the Contract Year 2014 Formulary Submission

CMS invites all Part D sponsors to provide feedback on the Contract Year (CY) 2014 formulary submission process in the Health Plan Management System (HPMS). Specifically, we are seeking comments and suggestions regarding the following areas:

- Formulary Crosswalk
- Formulary Deadline Date Change
- Formulary File Submission
- Formulary Reports
- Formulary Review Process
- Line-level Process
- Negative Formulary Change Request
- Outlier Justification
- P&T Attestations
- PA & ST Attestations
- Supplemental Formulary File Submission
- Transition Policy Submission
- Utilization Management Criteria Submission (PA, ST)
- Additional Demonstration Drug (ADD) File Submission (Medicare-Medicaid Plans only)

This feedback period will take place from **Monday, August 5, 2013 through Friday, August 9, 2013.** An online Internet application is available to support the collection of your feedback:  
[http://hpms.cms.fu.com/comments/formulary2014\\_lessons\\_learned/formulary2014\\_lessons\\_start.asp](http://hpms.cms.fu.com/comments/formulary2014_lessons_learned/formulary2014_lessons_start.asp)

As a reminder, the comment website is accessible via the Internet; HPMS access is **not** required.

Due to tight development timeframes, feedback should be limited to the specific topics noted above and focus on areas such as inefficiencies in the business process and substantive problems or concerns that impact plan organizations on the whole.

If you have questions regarding this memo, please contact the HPMS Help Desk at either 1-800-220-2028 or [hpms@cms.hhs.gov](mailto:hpms@cms.hhs.gov). Thank you for your participation.