

HPMS E-Mail

Date: July 29, 2010

Subject: Important Updates Regarding the HPMS Agent/Broker Compensation Module and Attestation Submission Deadline

On the evening of Friday, July 30, 2010, CMS will release an update to the Agent/Broker Compensation (ABC) module in HPMS. Specifically, we will release a new function which will allow designated CEO, COO, or CFO users to submit their ABC attestation for multiple contracts simultaneously. Currently, a user must submit an attestation for each contract number separately. Organizations may choose to use either method (i.e., submit an attestation for each individual contract vs. submit an attestation for multiple contracts simultaneously) to complete the ABC attestation process in HPMS.

If your organization has already completed your ABC attestations in HPMS, then no further action is required on your part.

To accommodate the use of this new functionality as well as the continued provisioning of HPMS access to new CEO, COO, and CFO users, CMS is extending the due date for ABC attestations to Monday, August 9, 2010.

Specific instructions for data entry and attestation within the ABC functionality may be found in the HPMS Marketing Module under the User Guides section. General questions related to the agent broker compensation process should be sent via email to MarketingPolicy@cms.hhs.gov. For technical questions related to the ABC module, please contact the HPMS Help Desk at either 1-800-220-2028 or hpms@cms.hhs.gov.