

HPMS E-Mail

Date: February 5, 2010

Subject: HSD Clarification

The purpose of this email is to clarify information provided during the January 27th User Group call and provide further instruction regarding accurate completion of the hospital-based provider information in the HSD tables.

CMS incorrectly responded to a question during the User Group call about how to reflect providers with multiple addresses on the MA Provider table within the 2011 Medicare Advantage Application. If your organization contracts with a provider who has multiple addresses, please list that provider as many times as necessary to include all of the relevant addresses for that specific provider. In other words, if Dr. G has offices in two locations and will serve County A from both locations, you should list Dr. G twice under the County A State and County Code, once for each unique address.

CMS will use the multiple addresses in assessing whether your network meets time and distance requirements; however, we will only count the provider once in determining whether your network meets the minimum number of providers for that county. These multiple addresses will not be included on the Bad Address report. Please note that the Bad Address report is being renamed the Address Information Report.

With respect to reflecting hospital-based providers (provider codes 036 through 039), it is imperative that you provide the name of the contracted hospital AND the hospital's NPI number on the MA Provider table for each of the individual providers in these categories. Please ensure that the name and NPI number of each hospital affiliated with each of these providers is also listed with code 040 on your MA Facility Table.