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**MEMORANDUM**

DATE: February 26, 2009

TO: Medicare Advantage Regional Preferred Provider Organizations

FROM: Louis Polise /s/  
Acting Director, Medicare Contract Administration Group

SUBJECT: Revised Essential Hospital Designation Table

Effective immediately, Regional Preferred Provider Organizations (RPPOs) will be required to use the attached revised Essential Hospital Designation Table when submitting annual essential hospital designation requests for non-contracted hospitals in July of each contract year. The table has been revised to include the provider National Provider Identifier (NPI) number in addition to the provider identification number. The Centers for Medicare & Medicaid Services (CMS) has added the NPI number to meet current Medicare billing requirements.

Please send your updated 2010 Essential Hospital Designation Tables and attestations, as instructed in the June 27, 2008, HPMS memorandum to CMS by Friday, July 17, 2009. Documents must be mailed to:

Daniella Stanley  
CMS  
7500 Security Blvd.  
Mail Stop: C4-22-04  
Baltimore, MD 21244

If you have questions concerning this document or need assistance, please contact Daniella Stanley at [Daniella.Stanley@cms.hhs.gov](mailto:Daniella.Stanley@cms.hhs.gov) or (410) 786-3723.

Attachment