Contract

Between

United States Department of Health and Human Services

Centers for Medicare & Medicaid Services

In Partnership with the

South Carolina

Department of Health and Human Services

and

Click here to enter text.

August 1, 2023

Table of Contents

[Table of Contents 2](#_Toc139983984)

[Section 1. Definition of Terms 10](#_Toc139983985)

[Section 2. CICO Responsibilities 25](#_Toc139983986)

[2.1. Compliance 25](#_Toc139983987)

[2.1.1. CICO Requirements for State Operations 25](#_Toc139983988)

[2.1.2. Compliance with Contract Provisions and Applicable Laws 26](#_Toc139983989)

[2.2. Contract Management and Readiness Review Requirements 28](#_Toc139983990)

[2.2.1. Contract Readiness Review Requirements 28](#_Toc139983991)

[2.2.2. Contract Management 29](#_Toc139983992)

[2.2.3. Organizational Structure 31](#_Toc139983993)

[2.2.4. Enrollee Advisory Committee 32](#_Toc139983994)

[2.3. Eligibility and Enrollment Responsibilities 33](#_Toc139983995)

[2.3.1. Eligibility Determinations and Eligible Populations 33](#_Toc139983996)

[2.3.2. Excluded Populations 33](#_Toc139983997)

[2.3.3. General Enrollment 33](#_Toc139983998)

[2.3.4. Passive Enrollment 34](#_Toc139983999)

[2.3.5. Enrollee Materials 35](#_Toc139984000)

[2.3.6. Disenrollment 38](#_Toc139984001)

[2.3.7. CICO Coverage of Services Following Disenrollment 44](#_Toc139984002)

[2.3.8. Initial Enrollee Contact and Orientation 45](#_Toc139984003)

[2.4. Covered Services 46](#_Toc139984004)

[2.4.1. General 46](#_Toc139984005)

[2.4.2. Excluded Services 47](#_Toc139984006)

[2.5. Care Delivery Model 48](#_Toc139984007)

[2.5.1. General 48](#_Toc139984008)

[2.5.2. Home and Community-Based Service Transition 48](#_Toc139984009)

[2.5.3. Multidisciplinary Team 49](#_Toc139984010)

[2.5.4. Care Coordinators 53](#_Toc139984011)

[2.5.5. Care Coordination 56](#_Toc139984012)

[2.5.6. Coordination Tools Automated Waiver Case Management and Service Authorization Tool and Electronic Visit Verification (EVV) System 58](#_Toc139984013)

[2.5.7. Health Promotion and Wellness Activities 58](#_Toc139984014)

[2.6. Enrollee Stratification, Assessments, and Care 59](#_Toc139984015)

[2.6.1. Enrollee Stratification 59](#_Toc139984016)

[2.6.2. Comprehensive Assessments 59](#_Toc139984017)

[2.6.3. Long-Term Care Assessments 62](#_Toc139984018)

[2.6.4. Long-Term Care Reassessments 63](#_Toc139984019)

[2.6.5. Individualized Care Plans (ICPs) 63](#_Toc139984020)

[2.6.6. Waiver Service Plans 67](#_Toc139984021)

[2.6.7. Self-directed Care 67](#_Toc139984022)

[2.6.8. Continuity of Care 70](#_Toc139984023)

[2.6.9. Reporting of Serious Reportable Events 77](#_Toc139984024)

[2.7. Provider Network 78](#_Toc139984025)

[2.7.1. Network Adequacy 78](#_Toc139984026)

[2.7.2. Network Provider Requirements 80](#_Toc139984027)

[2.7.3. Provider Contracting 81](#_Toc139984028)

[2.7.4. Indian Health Network 84](#_Toc139984029)

[2.7.5. Non-Allowed Terms of Provider Contracts 85](#_Toc139984030)

[2.7.6. Provider Credentialing, Recredentialing, and Board Certification 86](#_Toc139984031)

[2.7.7. Provider Payment and Reimbursement 88](#_Toc139984032)

[2.7.8. Network Management 92](#_Toc139984033)

[2.7.9. Provider Education and Training 93](#_Toc139984034)

[2.7.10. Subcontracting Requirements 96](#_Toc139984035)

[2.8. Enrollee Access to Services 97](#_Toc139984036)

[2.8.1. General 97](#_Toc139984037)

[2.8.2. Services Not Subject to Prior Approval 98](#_Toc139984038)

[2.8.3. Authorization of Services 99](#_Toc139984039)

[2.8.4. Utilization Management/Authorization Program Description 103](#_Toc139984040)

[2.8.5. Authorization of LTSS 106](#_Toc139984041)

[2.8.6. Services for Specific Populations 107](#_Toc139984042)

[2.8.7. Emergency and Post-stabilization Care Coverage 107](#_Toc139984043)

[2.8.8. Emergency Medical Treatment and Labor Act (EMTALA) 109](#_Toc139984044)

[2.8.9. Availability of Services 109](#_Toc139984045)

[2.8.10. Linguistic Competency 111](#_Toc139984046)

[2.8.11. Access for Enrollees with Disabilities 111](#_Toc139984047)

[2.9. Required Call Centers 112](#_Toc139984048)

[2.9.1. Enrollee Services Call Center 112](#_Toc139984049)

[2.9.2. CICO-Operated Nurse Support Line 116](#_Toc139984050)

[2.9.3. Provider Practice After Hours Support Line 117](#_Toc139984051)

[2.9.4. Pharmacy Technical Help Call Center 117](#_Toc139984052)

[2.9.5. Coverage Determinations and Appeals Call Center 118](#_Toc139984053)

[2.10. Enrollee Grievance 119](#_Toc139984054)

[2.10.1. Grievance Filing 119](#_Toc139984055)

[2.10.2. Grievance Administration 119](#_Toc139984056)

[2.11. Enrollee Appeals 121](#_Toc139984057)

[2.11.1. General Requirements 121](#_Toc139984058)

[2.11.2. Integrated/Unified Non-Part D Appeals Process Overview 122](#_Toc139984059)

[2.11.3. Internal (Plan-level) Appeals 126](#_Toc139984060)

[2.11.4. External Appeals 131](#_Toc139984061)

[2.11.5. Hospital Discharge Appeals 133](#_Toc139984062)

[2.11.6. Medicare QIO Rights 133](#_Toc139984063)

[2.11.7. Provider Appeals 134](#_Toc139984064)

[2.12. Quality Improvement Program 135](#_Toc139984065)

[2.12.1. The CICO shall: 135](#_Toc139984066)

[2.12.2. QI Program Structure 136](#_Toc139984067)

[2.12.3. The CICO shall: 136](#_Toc139984068)

[2.12.4. QI Activities 140](#_Toc139984069)

[2.12.5. QI Project Requirements 142](#_Toc139984070)

[2.12.6. External Quality Review (EQR) Activities 143](#_Toc139984071)

[2.12.7. QI for Utilization Management Activities 144](#_Toc139984072)

[2.12.8. Clinical Practice Guidelines 145](#_Toc139984073)

[2.12.9. SCDHHS QI Programs 146](#_Toc139984074)

[2.12.10. Evaluation Activities 150](#_Toc139984075)

[2.13. Marketing, Outreach, and Enrollee Communications Standards 150](#_Toc139984076)

[2.13.1. Requirements, General 150](#_Toc139984077)

[2.13.2. Requirements for Materials 152](#_Toc139984078)

[2.13.3. Requirements for the Submission, Review, and Approval of Materials 152](#_Toc139984079)

[2.13.4. Requirements for the Provider and Pharmacy Directory 157](#_Toc139984080)

[2.14. Financial Requirements 159](#_Toc139984081)

[2.14.1. Financial Viability 159](#_Toc139984082)

[2.14.2. Other Financial Requirements 161](#_Toc139984083)

[2.15. Data Submissions, Reporting Requirements, and Survey 161](#_Toc139984084)

[2.15.1. General Requirements for Data 161](#_Toc139984085)

[2.15.2. General Reporting Requirements 161](#_Toc139984086)

[2.15.3. Information Management and Information Systems 162](#_Toc139984087)

[2.15.4. Accepting and Processing Assessment Data 164](#_Toc139984088)

[2.15.5. Encounter Reporting 165](#_Toc139984089)

[Section 3. CMS and SCDHHS Responsibilities 168](#_Toc139984090)

[3.1. Contract Management 168](#_Toc139984091)

[3.1.1. Administration 168](#_Toc139984092)

[3.1.2. Performance Evaluation 169](#_Toc139984093)

[3.2. Enrollment and Disenrollment Systems 169](#_Toc139984094)

[3.2.1. CMS and SCDHHS 169](#_Toc139984095)

[3.2.2. SCDHHS Enrollment Vendor 169](#_Toc139984096)

[3.3. Demonstration Transition (Phase-Out) 170](#_Toc139984097)

[3.3.1. For purposes of meeting the Demonstration phase-out requirements set forth in Section III.L.4 of the MOU, SCDHHS and CMS agree that a phase-out plan does not need to be published on the SCDHHS website for public comment if the following conditions are met: 170](#_Toc139984098)

[3.3.2. SCDHHS will comply with all other requirements set forth in Section III.L.4 of the MOU. 171](#_Toc139984099)

[Section 4. Payment and Financial Provisions 172](#_Toc139984100)

[4.1. General Financial Provisions 172](#_Toc139984101)

[4.1.1. Capitation Payments 172](#_Toc139984102)

[4.1.2. Demonstration Year Dates 172](#_Toc139984103)

[4.2. Capitated Rate Structure 173](#_Toc139984104)

[4.2.1. Medicaid Component of the Capitation Payment 173](#_Toc139984105)

[4.2.2. Medicare Component of the Capitation Rate 175](#_Toc139984106)

[4.2.3. Aggregate Savings Percentages 177](#_Toc139984107)

[4.2.4. Risk Adjustment Methodology 178](#_Toc139984108)

[4.3. Medical Loss Ratio (MLR) 178](#_Toc139984109)

[4.3.1. Medical loss ratio Guarantee 178](#_Toc139984110)

[4.4. Payment Terms 180](#_Toc139984111)

[4.4.1. Timing of Capitation Payments 180](#_Toc139984112)

[4.4.2. Enrollee Contribution to Care Amounts 181](#_Toc139984113)

[4.4.3. Modifications to Capitation Rates 182](#_Toc139984114)

[4.4.4. Quality Withhold Policy 183](#_Toc139984115)

[4.4.5. American Recovery and Reinvestment Act of 2009 187](#_Toc139984116)

[4.4.6. Suspension of Payments 187](#_Toc139984117)

[4.5. Transitions between Rating Categories and Risk Score Changes 187](#_Toc139984118)

[4.5.1. Rating Category Changes 187](#_Toc139984119)

[4.5.2. Medicare Risk Score Changes 187](#_Toc139984120)

[4.6. Reconciliation 188](#_Toc139984121)

[4.6.1. General 188](#_Toc139984122)

[4.6.2. Identified Overpayments 188](#_Toc139984123)

[4.6.3. Recoveries by the CICO of overpayments to Providers. Consistent with 42 C.F.R. §438.608(d), the CICO must adopt and implement policies for the treatment of recoveries of overpayments from the CICO to a Network Provider. 188](#_Toc139984124)

[4.6.4. Medicaid Capitation Reconciliation 188](#_Toc139984125)

[4.6.5. Medicare Capitation Reconciliation 189](#_Toc139984126)

[4.6.6. Audits/Monitoring 189](#_Toc139984127)

[4.7. Payment in Full 189](#_Toc139984128)

[4.7.1. General 189](#_Toc139984129)

[Section 5. Additional Terms and Conditions 190](#_Toc139984130)

[5.1. Administration 190](#_Toc139984131)

[5.1.1. Notification of Administrative Changes 190](#_Toc139984132)

[5.1.2. Assignment 190](#_Toc139984133)

[5.1.3. Independent CICOs 190](#_Toc139984134)

[5.1.4. Subrogation 190](#_Toc139984135)

[5.1.5. Prohibited Affiliations 191](#_Toc139984136)

[5.1.6. Disclosure Requirements 191](#_Toc139984137)

[5.1.7. Physician Identifier 191](#_Toc139984138)

[5.1.8. Timely Provider Payments 192](#_Toc139984139)

[5.1.9. Protection of Enrollee-Provider Communications 193](#_Toc139984140)

[5.1.10. Protecting Enrollee from Liability for Payment 193](#_Toc139984141)

[5.1.11. Moral or Religious Objections 194](#_Toc139984142)

[5.1.12. Third Party Liability Comprehensive Health Coverage 195](#_Toc139984143)

[5.1.13. Medicaid Drug Rebate 195](#_Toc139984144)

[5.2. Confidentiality 196](#_Toc139984145)

[5.2.1. Statutory Requirements 196](#_Toc139984146)

[5.2.2. Personal Data 196](#_Toc139984147)

[5.2.3. Data Security 196](#_Toc139984148)

[5.2.4. Return of Personal Data 197](#_Toc139984149)

[5.2.5. Destruction of Personal Data 197](#_Toc139984150)

[5.2.6. Research Data 197](#_Toc139984151)

[5.3. General Terms and Conditions 198](#_Toc139984152)

[5.3.1. Applicable Law 198](#_Toc139984153)

[5.3.2. Sovereign Immunity 198](#_Toc139984154)

[5.3.3. Advance Directives 198](#_Toc139984155)

[5.3.4. Loss of Licensure or Certification 198](#_Toc139984156)

[5.3.5. Indemnification 198](#_Toc139984157)

[5.3.6. Prohibition against Discrimination 199](#_Toc139984158)

[5.3.7. Anti-Boycott Covenant 200](#_Toc139984159)

[5.3.8. Information Sharing 200](#_Toc139984160)

[5.3.9. Other Contracts 200](#_Toc139984161)

[5.3.10. Counterparts 200](#_Toc139984162)

[5.3.11. Entire Contract 201](#_Toc139984163)

[5.3.12. No Third-Party Rights or Enforcement 201](#_Toc139984164)

[5.3.13. Corrective Action Plan 201](#_Toc139984165)

[5.3.14. Intermediate Sanctions and Civil Monetary Penalties 201](#_Toc139984166)

[5.3.15. Additional Administrative Procedures 203](#_Toc139984167)

[5.3.16. Effect of Invalidity of Clauses 203](#_Toc139984168)

[5.3.17. Conflict of Interest 204](#_Toc139984169)

[5.3.18. Insurance for CICO's Employees 204](#_Toc139984170)

[5.3.19. Waiver 204](#_Toc139984171)

[5.3.20. Section Headings 204](#_Toc139984172)

[5.3.21. Other State Terms and Conditions 205](#_Toc139984173)

[5.4. Record Retention, Inspection, and Audits 206](#_Toc139984174)

[5.4.1. General 206](#_Toc139984175)

[5.5. Termination of Contract 206](#_Toc139984176)

[5.5.1. General 206](#_Toc139984177)

[5.5.2. Termination without Prior Notice 207](#_Toc139984178)

[5.5.3. Termination with Prior Notice 207](#_Toc139984179)

[5.5.4. Termination pursuant to Social Security Act § 1115A(b)(3)(B). 207](#_Toc139984180)

[5.5.5. Termination for Cause 207](#_Toc139984181)

[5.5.6. Termination due to a Change in Law 208](#_Toc139984182)

[5.5.7. Continued Obligations of the Parties 208](#_Toc139984183)

[5.6. Order of Precedence 209](#_Toc139984184)

[5.6.1. Order of Precedence Rules 209](#_Toc139984185)

[5.7. Contract Term 210](#_Toc139984186)

[5.7.1. Contract Effective Date 210](#_Toc139984187)

[5.8. Amendments 210](#_Toc139984188)

[5.8.1. Amendment Process 210](#_Toc139984189)

[5.9. Written Notices 211](#_Toc139984190)

[5.9.1. Contacts 211](#_Toc139984191)

[Section 6. Signatures 212](#_Toc139984192)

[Appendix A. Covered Services 220](#_Toc139984193)

[Appendix B. Covered Services Definitions 224](#_Toc139984194)

[Appendix C. Transition of Home and Community-Based Services 251](#_Toc139984195)

[Appendix D. Enrollee Rights 259](#_Toc139984196)

[Appendix E. Relationship With First Tier, Downstream, And Related Entities 262](#_Toc139984197)

[Appendix F. Part D Addendum 267](#_Toc139984198)

[Appendix G. Data Use Attestation 276](#_Toc139984199)

[Appendix H. Medicare Mark License Agreement 279](#_Toc139984200)

[Appendix I. Service Area 282](#_Toc139984201)

[Appendix J. Assessment and Individualized Care Plan Expectations 283](#_Toc139984202)

[Appendix K. Additional Medicare Waivers 285](#_Toc139984203)

[Appendix L. HIPAA BUSINESS ASSOCIATE AGREEMENT 286](#_Toc139984204)

This Amended and Restated Contract, effective August 1, 2023, is between the United States Department of Health and Human Services, acting by and through the Centers for Medicare & Medicaid Services (CMS), the State of , acting by and through the South Carolina (SCDHHS), and [legal entity], (the Coordinated and Integrated Care Organization (CICO)). The 's principal place of business is [address].

Whereas, CMS is an agency of the United States, Department of Health and Human Services, responsible for the administration of the Medicare, Medicaid, and State Children’s Health Insurance Programs under Title XVIII, Title XIX, Title XI, and Title XXI of the Social Security Act;

WHEREAS, Section 1115A of the Social Security Act provides CMS the authority to test innovative payment and service delivery models to reduce program expenditures while preserving or enhancing the quality of care furnished to individuals under such titles, including allowing states to test and evaluate fully integrating care for dual eligible individuals in the State;

**WHEREAS**, is an agency responsible for operating a program of medical assistance under 42 U.S.C. § 1396 et seq., and the South Carolina State Plan for Medical Assistance (State Plan) and approved waivers under 1915(c) authority under Title XIX of the Social Security Act, designed to pay for medical, behavioral health, and long term services and supports (LTSS) for an eligible Enrollee or Enrollees;

Whereas, the is in the business of providing medical services, and CMS and desire to purchase such services from the ;

WHEREAS, the agrees to furnish these services in accordance with the terms and conditions of this Contract and in compliance with all federal and State laws and regulations;

WHEREAS, CMS and SCDHHS seek to extend this Contract through December 31, 2025;

**WHEREAS**, this Contract replaces in its entirety, the Contract entered into by CMS, SCDHHS, and CICO originally executed September 15, 2014, re-executed November 1, 2017, amended July 1, 2018 and July 1, 2020, and re-executed January 1, 2022.

NOW, THEREFORE, in consideration of the mutual promises set forth in this Contract, the Parties agree as follows:

This page intentionally left blank.

# Definition of Terms

1. Abuse - (i) A manner of operation that results in excessive or unreasonable costs to the Federal or State health care programs, generally used in conjunction with Fraud; or (ii) the willful infliction of injury, unreasonable confinement, intimidation, or punishment with resulting physical harm, pain, or mental anguish (42 C.F.R. § 488.301), generally used in conjunction with neglect and/or exploitation.
2. **Advance Directive** - An individual’s written directive or instruction, such as a power of attorney for health care or a living will, for the provision of that individual’s health care if the individual is unable to make their health care wishes known.
3. Advance Notice – The notice the must provide the member prior to forwarding an involuntary Disenrollment request to the State, describing the behavior it has identified as disruptive and how it has impacted the ’s ability to arrange for or provide services to the member or to other members of the plan. As explained in the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance, the notice must explain that his/her continued behavior may result in involuntary Disenrollment and that cessation of the undesirable behavior may prevent this action. The must include a copy of this notice and the date it was provided to the member in any information forwarded to CMS and the State. If the disruptive behavior ceases after the member receives notice and then later resumes, the must begin the process again. This includes sending another Advance Notice.
4. Adverse Benefit Determination – (i) The denial or limited authorization of a requested service, including determinations based on the type or level of service, requirements for Medical Necessity, appropriateness, setting or effectiveness of a Covered Service; (ii) the reduction, suspension, or termination of a previously authorized service; (iii) the denial, in whole or in part, of payment for a service; (iv) the failure to provide services in a timely manner; (v) the failure of the to act within the required timeframes and the standard resolution of Grievances and Appeals; (vi) for a resident of a rural area with only one , the denial of an Enrollee’s request to obtain services outside of the Network; or (vii) the denial of an Enrollee’s request to dispute a financial liability.
5. Alternative Format – Provision of information in a format that takes into consideration the special needs of those who, for example, are visually impaired or have limited reading proficiency. Examples of Alternative Formats shall include, but not be limited to, braille, large font, audio, video, and enrollment information read aloud to Enrollee.
6. Appeal — Enrollee’s request for review of an Adverse Benefit Determination of the in accordance with Section 2.11 of the Contract.
7. **Behavioral Health Inpatient Services** – Services provided in a hospital setting to include inpatient medical/surgical/psychiatric services.
8. **Behavioral Health Outpatient Services** – Services that are provided in the home or community setting and to  who are able to return home after care without an overnight stay in a hospital or other inpatient facility.
9. Behavioral Health & Substance Abuse Treatment Services- Inpatient, outpatient, and community mental health and rehabilitative services that are covered by the Demonstration.
10. Benchmark Review- Review conducted by SCDHHS and its EQRO to determine a ’s readiness to proceed to the next transition phase of HCBS authority.
11. Capitated Financial Alignment Model (“the Demonstration”) — A model where a State, CMS, and a health plan enter into a three-way contract, and the health plan receives a prospective blended payment to provide comprehensive, integrated, and coordinated care.
12. Capitation Payment – A payment CMS and SCDHHS make periodically to a on behalf of each enrolled under a Contract for the provision of services within this Demonstration, regardless of whether the receives services during the period covered by the payment. Any and all costs incurred by the in excess of a capitation payment shall be born in full by the .
13. Capitation Rate — The sum of the monthly capitation payments for Demonstration Year 1 (reflecting coverage of Medicare Parts A & B services, Medicare Part D services, and Medicaid services, pursuant to Appendix A of this Contract) including: 1) the application of risk adjustment methodologies as described in Section 4.2.4 and 2) any payment adjustments as a result of the reconciliation described in Section 4.6. Total Capitation Rate revenue will be calculated as if all s had received the full quality withhold payment.
14. Care Coordinator - An appropriately qualified professional who is the CICO’s designated accountable point of contact for each receiving Care Management services. The Care Coordinator is responsible for assisting in directing and delegating Care Management duties, as needed, and may include the following: facilitating assessment of needs; developing, implementing and monitoring the care plan; and serving as the lead of the Multidisciplinary Team.
15. Care Management – A collaborative, person-centered process that assesses, plans, implements, coordinates, monitors, and evaluates the options and services (both Medicare and Medicaid) required to meet an Enrollee’s needs across the continuum of care. It is characterized by advocacy, communication, and resource management to promote quality, cost effective, positive outcomes.
16. Carved-Out Service(s) - The subset of Medicaid and Medicare Covered Services for which the will not be responsible under this Contract.
17. Case Management – Provides service counseling, support, and assists participants in coping with changing needs and making decisions regarding long-term care services. Case Management ensures continued access to appropriate and available services.
18. Center for Disability Resources (CDR), University of South Carolina – The contracted vendor that provides training and certification for attendant care and companion services for in SCDHHS’s Home and Community-Based waiver programs.
19. Centers for Medicare & Medicaid Services (CMS) — The federal agency under the US Department of Health and Human Services responsible for administering the Medicare and Medicaid programs.
20. CICO- See Coordinated and Integrated Care Organization.
21. Claim - An itemized statement of services rendered by health care Providers (such as hospitals, physicians, dentists, etc.), billed electronically on the CMS-1500 or UB-04.
22. Clinical Care Coordinator - A licensed Registered Nurse or other individual employed by the Primary Care Provider or the CICO to provide Clinical Care Management.
23. Clinical Care Management- A set of services provided by a Clinical Care Coordinator that comprise intensive monitoring, follow-up, and care coordination, clinical management of high-risk .
24. Community Choices Waiver - SCDHHS’s CMS-approved 1915(c) waiver that covers a range of community support services offered to who are elderly or adults who have a disability that would otherwise require a nursing facility level of care.
25. Community Long-Term Care (CLTC) – The division of SCDHHS that operates Home and Community-Based Service Waiver programs for persons eligible for nursing home care but who prefer to receive services in the community. CLTC staff conducts level of care assessments and determinations for both community-based and facility-based LTSS.
26. Complaint – A Grievance.
27. **Compliance Officer** – CICO staff who must meet the requirements at 42 C.F.R. § 422.503(b)(4)(vi)(B).
28. Comprehensive Assessment - A uniform tool developed by the State that assesses an Enrollee’s medical, psychosocial, cognitive, and functional status in order to determine their medical, behavioral health, LTSS, and social needs.
29. Consumer Assessment of Healthcare Providers and Systems (CAHPS) -  survey tool developed and maintained by the Agency for Healthcare Research and Quality to support and promote the assessment of consumers’ experiences with health care.
30. Contract- The participation agreement that CMS and have with a , for the terms and conditions pursuant to which a may participate in this Demonstration.
31. Contract Management Team (CMT) — A group of CMS and representatives responsible for overseeing the Contract management functions outlined in Section 2.2 of the Contract.
32. Contract Operational Start Date — The first date on which any Enrollment into the ’s Medicare-Medicaid Plan (MMP) is effective.
33. Coordinated and Integrated Care Organization (CICO) - An entity approved by CMS and that enters into a Contract with CMS and in accordance with and to meet the purposes specified in this Contract. CICOs must be licensed by the South Carolina Department of Insurance.
34. Corrective Action - Improvements to an organizational process, which are taken to eliminate causes of non-conformities or other undesirable situations; identification and elimination of the cause of a problem, thus preventing its recurrence.
35. Cost Sharing - Co-payments paid by the in order to receive medical services.
36. Covered Services — The set of services to be offered by the .
37. Cultural Competence - Understanding those values, beliefs, and needs that are associated with the ’ age, gender identity, sexual orientation, and/or racial, ethnic, or religious backgrounds. Cultural Competence also includes a set of competencies, which are required to ensure appropriate, culturally sensitive health care to persons with congenital or acquired disabilities. A competency based on the premise of respect for and cultural differences, and an implementation of a trust-promoting method of inquiry and assistance.
38. Daily Transaction Reply Report (DTRR) - A daily file that identifies whether a beneficiary submission was accepted or rejected and provides additional information about MMP membership. To assure MMPs receive proper payment, the MMP’s membership records must agree with those reported to and maintained by CMS.
39. Demonstration - The program, administered by CMS and SCDHHS for providing integrated care to Medicare-Medicaid that is the subject of this Contract.
40. **Disenrollment –** The process by which an Enrollee’s participation in the Demonstration is terminated. Reasons for Disenrollment include death, loss of eligibility for the Demonstration, or choice not to participate in the Demonstration. Disenrollment at the direction of the Enrollee may also be referred to as “Opt-Out.”
41. **Duplicate Coverage** **–** Other primary insurance coverage that replicates the same services and coverage criteria defined under the terms of this Contract.
42. **Electronic Visit Verification (EVV)** – SCDHHS’s automated system used for service documentation, service monitoring, web-based reporting, and billing to MMIS. For documentation of personal care services provided in an Enrollee’s home, workers call a toll-free number upon starting and ending services. For other in-home services and services not provided in an Enrollee’s home, Providers call a toll-free number to document service delivery or document service delivery on the Internet. In all cases, services documented are compared with the prior authorization to determine if the service was provided appropriately. For monitoring of service delivery and reporting, real time reports allow Providers and Care Coordinators to monitor Enrollees more closely to ensure receipt of services. On a weekly basis, the EVV generates electronic billing to MMIS for services provided. Only authorized services and the total units provided (up to the maximum authorization) are submitted to MMIS for payment. This billing ensures accuracy of claim processing. EVV is operated by a contracted vendor through a state and CMS approved procurement. For the purposes of the Demonstration, this system will be modified to bill each CICO directly for Demonstration related claims. SCDHHS will not process any Demonstration related claims.
43. **Eligible Beneficiary** — An individual who is eligible to enroll in the Demonstration but has not yet done so. This includes individuals who are enrolled in Medicare Part A and B and are receiving full Medicaid benefits, have no other comprehensive private or public health coverage, and who meet all other Demonstration eligibility criteria. In other materials including the C.F.R., such an individual is sometimes referred to as a “potential enrollee.”
44. **Emergency Medical Condition -** A medical condition, mental or physical, manifesting itself by acute symptoms of sufficient severity (including severe pain, psychiatric disturbances, and/or symptoms of substance abuse) that a prudent layperson, who possesses an average knowledge of health and medicine, could reasonably expect the absence of immediate medical attention to result in placing the health of the individual (or with respect to a pregnant woman, the health of the woman or her unborn child) in serious jeopardy, serious impairment to body functions, or serious dysfunction of any bodily organ or part.
45. Emergency Services –Inpatient and outpatient services covered under this Contract that are furnished by a Provider qualified to furnish such services and that are needed to evaluate or stabilize an ’s Emergency Medical Condition.
46. **Employer of Record** - A company or organization that is legally responsible for paying employees, including dealing with employee taxes, benefits, insurance, and payroll
47. Encounter Data - The record of an receiving any item(s) or service(s) provided through Medicaid or Medicare under a prepaid, capitated, or any other risk basis payment methodology submitted to CMS and the SCDHHS. This record must incorporate HIPAA security, Privacy, and transaction standards and be submitted in the ASC X12N 837 format or any successor format.
48. **Enrollee** — Any Eligible Beneficiary who is actually enrolled with a under the Demonstration.
49. **Enrollee** Communications — Materials designed to communicate plan benefits, policies, processes, and/or rights to . This includes pre-enrollment, post-enrollment, and operational materials.
50. **Enrollee** Services - The set of services to be offered by the CICO.
51. Enrollees with Special Health Care Needs - including, at a minimum, those who have or are at increased risk to have chronic physical, developmental, or behavioral health condition(s); require an amount or type of services beyond those typically required for of similar age; and may receive these services from an array of public and/or private Providers across health, education, and social systems of care.
52. Enrollment - The processes by which an Eligible Beneficiary is enrolled into the 's MMP.
53. Enrollment Vendor - A contracted entity that provides Enrollment support, including, but not limited to, customer service and options counseling.
54. **Enrollee** **Medical Record** - Documentation containing medical history, including information relevant to maintaining and promoting each ’s general health and well-being, as well as any clinical information concerning illnesses and chronic medical conditions.
55. Expedited Appeal –The accelerated process by which a must respond to an Appeal by an if a denial of care decision by a may jeopardize life, health, or ability to attain, maintain, or regain maximum function.
56. External Appeal – An Appeal, subsequent to the Appeal decision, to SCDHHS Fair Hearing process for Medicaid-based Adverse Benefit Determination, or the Medicare process for Medicare-based adverse decisions.
57. External Quality Review Organization (EQRO) – An independent entity that contracts with SCDHHS and evaluates the access, timeliness, and quality of care delivered by CICOs to their and will perform Benchmark Reviews under the Demonstration.
58. Federally-Qualified Health Center (FQHC) — An entity that has been determined by CMS to satisfy the criteria set forth in 42 U.S.C. § 1396d(a)(2)(C).
59. First Tier, Downstream and Related Entity — An individual or entity that enters into a written arrangement with the , acceptable to CMS, to provide administrative or health care services of the under this Contract.
60. Fiscal Employer Agent – An organization operating under Section 3504 of the IRS Code and IRS Revenue Procedure 70-6 and Notice 2003-70 that has a separate Federal Employer Identification Number used for the sole purpose of filing federal employment tax forms and payments on behalf of program who are receiving consumer directed services. The Fiscal Employer Agent operates as a sub-contractor under the State’s EVV system.
61. Flesch Readability Formula - The formula by which readability of documents is tested as set forth in Rudolf Flesch, The Art of Readable Writing (1949, as revised 1974).
62. Flexible Benefits – Benefits that s may choose to offer outside of the required Covered Services. Flexible Benefits will not be considered in the development of the Capitation Rate. Flexible Benefits offered by CICOs are subject to the rules for Medicare supplemental benefits.
63. Fraud - Knowing and willful deception, or a reckless disregard of the facts, with the intent to receive an unauthorized benefit. Includes any act that constitutes Fraud under federal or state law.
64. Grievance - Any Complaint or dispute, other than one that constitutes an organization determination or other than an Adverse Benefit Determination under 42 C.F.R. § 422.566, expressing dissatisfaction with any aspect of the ’s or Provider’s operations, activities, or behavior, regardless of whether remedial action is requested pursuant to 42 C.F.R. § 422.561. Possible subjects for Grievances include, but are not limited to, quality of care or services provided, aspects of interpersonal relationships such as rudeness of a Primary Care Provider or employee of the , or failure to respect the Enrollee’s rights, as provided for in 42 C.F.R. § 438.400.
65. Health Outcomes Survey (HOS) — survey used by CMS to gather valid and reliable health status data in Medicare managed care for use in quality improvement activities, plan accountability, public reporting, and improving health.
66. Healthcare Effectiveness Data and Information Set (HEDIS) — Tool developed and maintained by the National Committee for Quality Assurance that is used by health plans to measure performance on dimensions of care and service in order to maintain and/or improve quality.
67. Health Plan Management System (HPMS) — A system that supports Contract management for Medicare health plans and prescription drug plans and supports data and information exchanges between CMS and health plans. Current and prospective Medicare health plans submit applications, information about Provider Networks, plan benefit packages, formularies, and other information via HPMS.
68. **HIV/AIDS Waiver** – SCDHHS’s CMS-approved 1915(c) waiver that covers a range of community support and medical services offered to eligible individuals diagnosed with HIV/AIDS and at risk of hospitalization.
69. Home Again - SCDHHS’s CMS-approved Money Follows the Person (MFP) demonstration project designed to create a system of LTSS that better enable eligible individuals to transition from certain long-term care institutions into the community. Enrollees in the Demonstration may also qualify for services through Home Again.
70. Home and Community-Based Services (HCBS) Waiver – A variety of Medicaid home and community-based services as authorized under a §1915(c) waiver designed to offer an alternative to institutionalization. Individuals may be preauthorized to receive one or more of these services either solely or in combination, based on the documented need for the service or services to avoid institutionalization (nursing facility) placement.
71. Independent Living Philosophy – The right of individuals with disabilities to control and direct their own lives and to participate actively in society.
72. Indian Enrollee – An Enrollee who is an Indian (as defined in Section 4(c) of the Indian Health Care Improvement Act of 1976 (25 U.S.C. §1603(c)).
73. Indian Health Care Provider – Providers from Indian Health Services (IHS); an Indian Tribe, Tribal Organization, or Urban Indian Organization (I/T/U) as those terms are defined in in section 4 of the Indian Health Care Improvement Act (25 U.S. C. § 1603).
74. Individualized Care Plan (ICP) – An integrated, individualized, person-centered plan developed by the and their s’ Multidisciplinary Team that addresses clinical and non-clinical needs identified in the Comprehensive Assessment and includes goals, interventions, and expected outcomes.
75. Involuntary Disenrollment – Optional (discretionary) or required Disenrollments according to Sections 40.2 and 40.3 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance.
76. List of Excluded Individuals and Entities (LEIE) – The Office of Inspector General (OIG) maintains a list of all currently excluded individuals and entities called the LEIE. When OIG excludes an individual or entity from participation in federally funded health care programs it includes that party’s name, address, provider type, and the basis for the exclusion in the LEIE. The LEIE is available to search or download on the OIG Web site and is updated monthly. To protect sensitive information, the online database does not include unique identifiers such as Social Security numbers (SSN), Employer Identification numbers (EIN), or National Provider Identifiers (NPI).
77. Long-Term Care Assessment (LTC Assessment) - A multifunctional tool that collects data about seniors and individuals seeking long-term care services and is performed by SCDHHS for persons accessing nursing facility or HCBS waiver services. Evaluates their medical, behavioral, cognitive, and functional capabilities and activities of daily living (such as eating, bathing, dressing, toileting, transferring, and maintaining continence). The assessment’s functions include eligibility determination for programs and services, service plan development, and establishing a service budget.
78. Long Term Services and Supports (LTSS) - A variety of services and supports that help elderly individuals and/or individuals with disabilities meet their daily needs for assistance and improve the quality of their lives. Examples include assistance with bathing, dressing, and other basic activities of daily life and self-care, as well as support for everyday tasks such as laundry, shopping, and transportation. LTSS are provided over an extended period, predominantly in homes and communities, but also in facility-based settings such as nursing facilities.
79. Marketing, Outreach, and Enrollee Communications — Any informational materials targeted to that are consistent with the definition of marketing materials in the Marketing Guidance for South Carolina Medicare-Medicaid Plans.
80. Mechanical Ventilation Waiver –SCDHHS’s CMS-approved 1915(c) waiver that covers a range of community support and medical services for eligible individuals who require a skilled or intermediate level of care and are dependent on mechanical ventilation for a minimum of six (6) hours per day.
81. Medicaid - The program of medical assistance benefits under Title XIX of the Social Security Act, Title 44 of the SC Code of Laws, applicable laws and regulations, and various Demonstrations and Waivers thereof.
82. Medicaid Management Information System (MMIS) - The medical assistance and payment information system of SCDHHS.
83. Medicaid Waiver - Generally, a waiver of existing law authorized under Section 1115(a), 1115A, or 1915 of the Social Security Act and approved by CMS for operation for a specified period of time.
84. Medical Home - A health care setting that incorporates a physician and provides care services in a high-quality and cost-effective manner. Care is facilitated by registries, information technology, health information exchange, and other means to assure that patients receive the indicated care in an appropriate manner. The approach seeks to strengthen the patient-Provider relationship by coordinating all care, including acute, chronic, preventative, and end-of-life. Medical Homes provide care that is accessible, continuous, comprehensive, patient-centered, coordinated, compassionate, and culturally and linguistically effective.
85. Medically Necessary or Medical Necessity - Services must be provided in a way that provides all protections to the provided by Medicare and SC Medicaid. Per Medicare, services must be reasonable and necessary for the diagnosis or treatment of illness or injury or to improve the functioning of a malformed body member, or otherwise Medically Necessary under 42 U.S.C. §1395(y). In accordance with Medicaid law and regulations, and per SC Medicaid, services must be those medical services which: (a) are essential to prevent, diagnose, prevent the worsening of, alleviate, correct, or cure medical conditions that endanger life, cause suffering or pain, cause physical deformity or malfunction, threaten to cause or aggravate a handicap, or result in illness or infirmity of a SC Medicaid member; (b) are provided at an appropriate facility or by an appropriate contracted Provider and at the appropriate level of care for the treatment of the SC Medicaid member's medical condition; and, (c) are provided in accordance with generally accepted standards of medical practice.
86. Medicare — Title XVIII of the Social Security Act, the federal health insurance program for people age 65 or older, people under 65 with certain disabilities, and people with End Stage Renal Disease (ESRD) or Amyotrophic Lateral Sclerosis. Medicare Part A provides coverage of inpatient hospital services and services of other institutional Providers, such as skilled nursing facilities and home health agencies. Medicare Part B provides supplementary medical insurance that covers physician services, outpatient services, some home health care, durable medical equipment, and laboratory services and supplies, generally for the diagnosis and treatment of illness or injury. Medicare Part C provides Medicare beneficiaries with the option of receiving Part A and Part B services through a private health plan. Medicare Part D provides outpatient prescription drug benefits.
87. Medicare Advantage — The Medicare managed care options that are authorized under Title XVIII as specified at Part C and 42 C.F.R. § 422 and provided by CMS- contracted health care plans.
88. Medicare Waiver *-* Generally, a waiver of existing law authorized under Section 1115A of the Social Security Act.
89. Medicare-Medicaid Coordination Office — Formally the Federal Coordinated Health Care Office, established by Section 2602 of the Affordable Care Act.
90. Medicare-Medicaid - For the purposes of this Demonstration, individuals who are entitled to Medicare Part A and enrolled in Medicare Parts B and D and receive full benefits under the Medicaid State Plan, and otherwise meet eligibility criteria for the Demonstration. See also Enrollee.
91. Medicare-Medicaid Plan (MMP) –The general term for plans contracted with CMS and to participate in the Financial Alignment Demonstration. In , these plans are referred to as Coordinated and Integrated Care Organizations (CICOs).
92. Minimum Data Set (MDS) — Part of the federally-mandated process for assessing individuals receiving care in Medicare and/or Medicaid certified skilled nursing facilities in order to record their overall health status regardless of payer source. The process provides a Comprehensive Assessment of individuals’ current health conditions, treatments, abilities, and plans for discharge. The MDS is administered to all residents upon admission, quarterly, yearly, and whenever there is a significant change in an individual’s condition. Section Q is the part of the MDS designed to explore meaningful opportunities for nursing facility residents to return to community settings.
93. Multidisciplinary Team (MT) - A team of professionals that collaborate, either in person or through other means, with s to develop, implement and periodically review an ICP that meets their medical, behavioral, LTSS, and social needs. MTs may include physicians, physician assistants, long-term care Providers, nurses, specialists, pharmacists, behavioral health specialists, and/or social workers appropriate for s’ medical diagnoses and health condition, co-morbidities, and community support needs. MTs employ both medical and social models of care.
94. National Committee for Quality Assurance (NCQA) – An independent 501(c)(3) nonprofit organization in the United States designed to improve healthcare quality.
95. Network Provider – An entity that provides healthcare services to and is under contract with the CICO.
96. Office of Inspector General List of Excluded Individuals/Entities (LEIE) – Provides information to the health care industry, patients, and the public regarding individuals and entities currently excluded from participation in Medicare, Medicaid, and all other Federal health care programs. Individuals and entities who have been reinstated are removed from the LEIE.
97. (Demonstration) Ombudsman - The independent entity that will provide advocacy and problem resolution support for Enrollees, and serve as an early and consistent means of identifying systemic problems with the Demonstration.
98. Opt-Out – A process by which an can choose not to participate in the Demonstration.
99. Out-of-Network Coverage - Coverage provided outside of the established network; medical care rendered to an by a provider not affiliated or sub-contracted with the . Passive Enrollment — An Enrollment process through which an Eligible Beneficiary is enrolled by SCDHHS (or its vendor) into a ’s MMP, when not electing one, following a minimum sixty (60) day advance notification that includes the plan selection and the opportunity to select a different plan, or decline Enrollment into a CICO, or Opt-Out of the Demonstration prior to the effective date.
100. Patient Liability – The amount an Enrollee must contribute toward the cost of nursing facility services. Patient Liability is required to be calculated for every Enrollee receiving nursing facility services, although not every eligible Enrollee will contribute this amount each month.
101. Automated Case Management System – SCDHHS’s automated Case Management system maintains records of a number of critical functions, including all intake, assessment, and care planning activities. Key features include sections for a home assessment, caregiver supports, and quality indicators. There are also edits to ensure compliance with federal regulations (e.g., waiver admission is within thirty (30) days of the most recent level of care determination) as well as state policies. The system also includes a method to identify waiver participants most at risk for missed in-home visits and those most at risk in the event of natural disasters. Functionality will be expanded for use in the Demonstration, and CICOs will be required to utilize it for specified Demonstration activities.
102. **Post**-**stabilization Care Services** *-* Covered Services related to the 's underlying condition that are provided after the 's Emergency Medical Condition has been Stabilized and/or under the circumstances described in 42 C.F.R. § 438.114(e) to improve or resolve the 's condition.
103. Prevalent Languages —When five (5) percent of the ’s enrolled population is non-English speaking and speaks Spanish or another common language other than English.
104. Privacy or Privacy Rules - Requirements established in the Privacy Act of 1974, Health Insurance Portability and Accountability Act of 1996, and implementing regulations, Medicaid regulations, including 42 C.F.R. §§ 431.300 - 431.307, as well as relevant Privacy laws.
105. Program of All-Inclusive Care for the Elderly (PACE) — A capitated benefit for frail elderly authorized by the Balanced Budget Act 1997 (BBA) and provided under the State Medicaid Plan that features a comprehensive service delivery system and integrated Medicare and Medicaid financing. PACE is a three-way partnership between the federal government, , and the PACE organization.
106. **Project Manager** – Employed by the and responsible for managing and coordinating the resources allocated for Healthy Connections Prime. The Project Manager ensures the ’s compliance with the parameters of the program including program deliverables. The Project Manager is empowered to represent the Contract in all matters pertaining Healthy Connections Prime.
107. Provider(s) – A person or body of individuals who assists in identifying, preventing, or treating illness or disability.
108. Provider Appeal (Medicaid Only) - An Appeal to a filed by a service Provider that has already provided a service and has received a denial, in whole or part, regarding payment or authorization for the service. The Provider must utilize the ’s internal process for Providers for filing an Appeal. In addition, a Provider, with written authorization from an , may also file an Appeal with SCDHHS on behalf of an Enrollee for a Medicaid-based service that the Provider has not yet rendered. A Provider must exhaust the ’s internal Appeal process for as a prerequisite to filing an Appeal to SCDHHS**.**
109. Provider Contract - An agreement between a and a Provider which describes the conditions under which the Provider agrees to furnish Covered Services to under this Contract. All Provider Contract templates for Medicaid-funded services between the and a Provider must be approved by .
110. **Provider Network –** A network of health care and social support Providers, including, but not limited to, primary care physicians, nurses, nurse practitioners, physician assistants, care managers, specialty Providers, behavioral health/substance abuse Providers, community and institutional long-term care Providers, pharmacy Providers, and acute Providers employed by or under subcontract with the .
111. Provider Preventable Condition - A hospital acquired condition or a condition occurring in any health care setting that has been found by SCDHHS, based upon a review of medical literature by qualified professionals, to be reasonably preventable through the application of procedures supported by evidence-based guidelines, has a negative consequence for the , and is auditable.
112. Quality Improvement Organization (QIO) – As set forth in Section 1152 of the Social Security Act and 42 C.F.R. Part 476, an organization under contract with CMS to perform utilization and quality control peer review in the Medicare program or an organization designated as QIO-like by CMS. The QIO or QIO-like entity provides quality assurance and utilization review.
113. Quality Improvement Strategic Work Plan - A quality improvement plan designed to achieve measurable improvement in processes and outcomes of care. Improvements are achieved through interventions that target Network Providers, the , and/or .
114. Readiness Review - Prior to the operational start date of the three-way contract with and CMS, the will undergo a Readiness Review. The Readiness Review will evaluate each ’s ability to comply with the Demonstration requirements, including, but not limited to, the ability to quickly and accurately process claims and Enrollment information, accept and transition new , and provide adequate access to all Medicare- and Medicaid-covered Medically Necessary services. CMS and will use the results to inform their decision of whether the is ready to participate in the Demonstration. At a minimum, each Readiness Review will include a site visit to the ’s headquarters.
115. **Rural Health Centers (RHCs)** - An entity that has been determined by CMS to satisfy the criteria set forth in 42 U.S.C. § 1396d(a)(2)(C), as defined in Section 1861(aa)(2) of the Social Security Act.
116. Serious Reportable Events - This is an incident involving death or serious harm to a patient resulting from a lapse or error in a healthcare facility. SREs are commonly referred to as “never events.”
117. **Service Area** - The specific geographic area of designated in the CMS HPMS, and as referenced in Appendix J, for which the agrees to provide Covered Services to all who select or are passively enrolled with the .
118. **Signs and Symptoms Questionnaire** – A tool used to define an ’s current tuberculosis status, utilized in order to identify tuberculosis risk factors in healthcare Providers.
119. **South Carolina Certified Nurse Aide Registry** – A web-based registry maintained by a SCDHHS contractor that lists certified nurse aides and is in compliance with provisions in the Omnibus Budget Reconciliation Act (OBRA) of 1987.
120. **South Carolina Law Enforcement Division (SLED)** – The agency that provides quality manpower and technical assistance to law enforcement agencies and conducts investigations on behalf of the State as directed by the Governor and Attorney General.
121. Solvency - Standards for requirements on cash flow, net worth, cash reserves, working capital requirements, insolvency protection, and reserves established by and agreed to by CMS.
122. South Carolina Department of Disabilities and Special Needs (SCDDSN) - SCDDSN is the state agency that plans, develops, oversees, and funds services for South Carolinians with severe, lifelong disabilities of intellectual disability, autism, traumatic brain injury and spinal cord injury, and conditions related to each of these four disabilities.
123. South Carolina Department of Health and Human Services **(SCDHHS)** - SCDHHS is designated as the single state agency for the administration of the Medicaid program in South Carolina. SCDHHS is a cabinet-level agency under the Governor of the State of South Carolina.
124. South Carolina Department of Insurance (SCDOI) - SCDOI oversees the insurance marketplace in South Carolina by ensuring the Solvency of insurers; by enforcing and implementing the insurance laws of this State; and by regulating the insurance industry. Organizationally, SCDOI is a cabinet-level agency under the Governor of the State of South Carolina.
125. Stabilized - As defined in 42 C.F.R. § 489.24(b), means, with respect to an Emergency Medical Condition, that no material deterioration of the condition is likely, within reasonable medical probability, to result from or occur during the transfer (including discharge) of the from a hospital or, in the case of a pregnant woman who is having contractions, that the woman has delivered the child and the placenta.
126. State Fair Hearing – A hearing to review those decisions whenever a claim for benefits is denied or not acted upon with reasonable promptness consistent with 42 C.F.R. § 431 subpart E.. This includes any action, or inaction, that affects either the ’s eligibility to be enrolled in Medicaid or the person’s receipt of a particular medical service covered by the Demonstration.
127. System of Award Management (SAM) - The General Services Administration (GSA) maintains the SAM, formerly known as the EPLS. SAM includes information regarding parties debarred, suspended, proposed for debarment, excluded, or otherwise disqualified from receiving Federal funds. All Federal agencies are required to send information to the SAM on parties they have debarred or suspended as described above; OIG sends monthly updates of the List of Excluded Individuals and Entities (LEIE) to GSA for inclusion in the SAM. The SAM does not include any unique identifiers; it provides only the name and address of debarred individuals and entities. If SAM users believe that they have identified a debarred individual or entity they should confirm the information with the Federal agency that made the debarment.
128. Urgent Care — Medical services required promptly to prevent impairment of health due to symptoms that do not constitute an Emergency Medical Condition, but that are the result of an unforeseen illness, injury, or condition for which medical services are immediately required. Urgent Care is appropriately provided in a clinic, physician’s office, or in a hospital emergency department if a clinic or physician’s office is inaccessible. Urgent Care does not include primary care services or services provided to treat an Emergency Medical Condition.
129. Utilization Management (UM) - The process of evaluating the necessity, appropriateness and efficiency of health care services against established guidelines and criteria.
130. Waiver Case Manager - Waiver Case Managers are employees of contracted Medicaid Case Management Providers. These Case Management Providers must be conflict free and cannot provide any other services that could be incorporated in the Waiver Service Plan. This includes services such as personal care and adult day care that these case managers authorize. It also includes other long-term care services that waiver might receive, such as hospice and home health services.
131. **Waiver Service Plan** – Outlines and delineates the Enrollee’s home and community-based services. The Waiver Service Plan reflects needs and goals identified during the Long-Term Care Level of Care Assessment. It must be incorporated into the Enrollee’s ICP to assure integration of HCBS Waiver services.

# CICO Responsibilities

## Compliance

* + 1. CICO Requirements for State Operations
			1. Through the Capitated Financial Alignment Model initiative, CMS and will work in partnership to offer Eligible Beneficiaries the option of enrolling in a , which consists of a comprehensive network of health and social service Providers. The will deliver and coordinate all components of Medicare and Covered Services for .
			2. Licensure
				1. The shall obtain and retain at all times during the period of this Contract a valid license issued with the South Carolina Department of Insurance (SCDOI) and comply with all terms and conditions set forth in S.C. Code Ann. § 38-33-10 *et seq.*, 25A S.C. Code Ann. Regs. 69-22, and any and all other applicable laws of the State of , as amended.
			3. Certification
				1. In order to operate as a CICO, all managed care health insurance plan licensees must obtain Service Area approval certification from SCDHHS and remain certified by the SCDOI.
			4. Accreditation
				1. The CICO must adhere to managed care standards at 42 C.F.R § 438.214 and 42 C.F.R. § 422.204 and must be health plan accredited by the National Committee for Quality Assurance (NCQA) and follow NCQA procedural requirements for standards for credentialing and re-credentialing.
				2. The must report to any deficiencies noted by the NCQA for the ’s Medicare and/or Medicaid product lines within thirty (30) calendar days of being notified of the deficiencies, or on the earliest date permitted by NCQA, whichever is earliest.
				3. The CICO agrees to authorize NCQA to provide SCDHHS and CMS with a copy of the most recent accreditation review, including status, survey type and level; any recommendation for actions or improvements; any Corrective Action plans; summaries of findings; and the expiration date of the accreditation.
			5. Mergers and Acquisition
				1. In addition to the requirements at 42 C.F.R. § 422 Subpart L, the must adhere to the NCQA notification requirements with regards to mergers and acquisitions and must notify and CMS of any action by NCQA that is prompted by a merger or acquisition (including, but not limited to, change in accreditation status, loss of accreditation, etc.).
		2. Compliance with Contract Provisions and Applicable Laws
			1. The must, to the satisfaction of CMS and :
		3. - 1. Comply with all provisions set forth in this Contract;
				2. Comply with all applicable provisions of federal and state laws, regulations, guidance, waivers, Demonstration terms, and conditions, including the implementation of a compliance plan. The must comply with the Medicare Advantage and Prescription Drug Plan requirements in Part C and D of Title XVIII, and 42 C.F.R. Part 422 and Part 423, and 42 C.F.R. Part 438 except to the extent that waivers from these requirements are provided in the Memorandum of Understanding (MOU) signed by CMS and for this initiative; and
				3. Comply with other laws.

No obligation imposed herein on the shall relieve the of any other obligation imposed by law or regulation, including, but not limited to, the federal Balanced Budget Act of 1997 (Public Law 105-33), and regulations promulgated by or CMS.

 and CMS shall report to the appropriate agency any information it receives that indicates a violation of a law or regulation.

 SCDHHS or CMS will inform the CICO of any such report unless the appropriate agency to which SCDHHS or CMS has reported requests that SCDHHS or CMS not inform the CICO.

* + - * 1. Adopt and implement an effective compliance program that aligns with the approved South Carolina Medicaid managed care requirements to prevent, detect, and correct Fraud, waste, and Abuse. In addition, the compliance program must, at a minimum, include written policies, procedures, and standards of conduct that:

Articulate the CICO's commitment to comply with all applicable federal and state standards, including, but not limited to:

Fraud detection and investigation;

Procedures to guard against Fraud and Abuse;

Prohibitions on certain relationships as required by 42 C.F.R. § 438.610;

Obligation to suspend payments to Providers consistent with 42 CFR § 438.608(a)(8);

Disclosure of ownership and control of ;

Disclosure of business transactions;

Disclosure of information on persons convicted of health care crimes;

Reporting an Adverse Benefit Determination taken for Fraud, Integrity, and quality; and

Appointment of a Medicare Compliance Officer who acts as the compliance program point of contact for both internal staff and CMS representatives.

Describe compliance expectations as embodied in the CICO’s standards of conduct;

Implement the operation of the compliance program;

Provide guidance to employees and others on addressing potential compliance issues;

Identify how to communicate compliance issues to appropriate compliance personnel;

Describe how potential compliance issues are investigated and resolved by the CICO;

Include a policy of non-intimidation and non-retaliation for good faith participation in the compliance program, including, but not limited to, reporting potential issues, investigating issues, conducting self-evaluations, audits and remedial actions, and reporting to appropriate officials, including the State Attorney General’s Medicaid Fraud Control Unit; and

Develop and implement an effective compliance program that applies to its operations, consistent with 42 C.F.R. § 420, et seq, 42 C.F.R. § 422.503, 42 C.F.R. § 423.504, and 42 C.F.R. §§ 438.600-610, 42 C.F.R. § 455.

* + - * 1. Comply with all aspects of the joint Readiness Review.
				2. Provide False Claims Education for all employees and First Tier, Downstream and Related Entities as required in 42 U.S.C. § 1396(a)(68).

## Contract Management and Readiness Review Requirements

* + 1. Contract Readiness Review Requirements
			1. CMS and , or their designee, will conduct a Readiness Review of each , which must be completed successfully, as determined by CMS and , prior to the Contract Operational Start Date.
			2. CMS and Readiness Review Responsibilities
	1. + - 1. CMS and or its designee will conduct a Readiness Review of each that will include, at a minimum, one on-site review. This review shall be conducted prior to marketing to and Enrollment of Eligible Beneficiaries into the ’s plan. CMS and or its designee will conduct the Readiness Review to verify the ’s assurances that the is ready and able to meet its obligations under the Contract.
				2. The scope of the Readiness Review will include, but is not limited to, a review of the following elements:

Network Provider composition and access, in accordance with Section 2.7;

Staffing, including key personnel and functions directly impacting (e.g., adequacy of Services staffing, in accordance with Section 2.2.3);

Capabilities of First Tier, Downstream and Related Entities, in accordance with Appendix E;

Care Management capabilities, in accordance with Section 2.5;

 Services capability (materials, processes and infrastructure, e.g., call center capabilities), in accordance with Section 2.9;

Comprehensiveness of quality management/quality improvement and Utilization Management (UM) strategies, in accordance with Section 2.12;

Internal Grievance and Appeal policies and procedures, in accordance with Section 2.10; Section 2.11;

Fraud and Abuse and program integrity policies and procedures, in accordance with Section 2.1.2.1.4;

Financial Solvency, in accordance with Section 2.14;

Information systems, including claims payment system performance, interfacing and reporting capabilities and validity testing of Encounter Data, in accordance with Section 2.15.5, including information technology (IT) testing and security assurances.

* + - * 1. No Eligible Beneficiary shall be enrolled into the unless and until CMS and determine that the is ready and able to perform its obligations under the Contract as demonstrated during the Readiness Review.
				2. CMS and or their designee will identify to the all areas where the is not ready and able to meet its obligations under the Contract and provide an opportunity for the to correct such areas to remedy all deficiencies prior to the Contract Operational Start Date.
				3. CMS or may, at its discretion, postpone the Contract Operational Start Date for the that fails to satisfy all Readiness Review requirements. If, for any reason, the does not fully satisfy CMS or that it is ready and able to perform its obligations under the Contract prior to the Contract Operational Start Date, and CMS or do not agree to postpone the Contract Operational Start Date, or extend the date for full compliance with the applicable Contract requirement, then CMS or may terminate the Contract pursuant to Section 5.5 of this Contract.

* + - 1. CICO Readiness Review Responsibilities
			2. 1. Demonstrate to CMS and ’s satisfaction that the is ready and able to meet all Contract requirements identified in the Readiness Review prior to the Contract Operational Start Date, and prior to the engaging in marketing of its Demonstration product;
				2. Provide CMS and , or their designee, with corrections requested by the Readiness Review.
		1. Contract Management
			1. The shall employ a qualified individual to serve as the Project Manager of its Capitated Financial Alignment model. The Project Manager may be the same as the Compliance Officer as required by 42 C.F.R. § 422.503; if the CICO assigns separate individuals to the Compliance Officer and Project Manager roles, these individuals should work together to ensure continuity of CICO operations. The Project Manager shall be located in an operations/business office within the State of . The Project Manager shall be dedicated to the ’s program and be authorized and empowered to represent the in all matters pertaining to the ’s program, such as rate negotiations for the program, claims payment, and Provider relations/contracting. The Project Manager shall be able to make decisions about the program and policy issues. The Project Manager and/or Compliance Officer shall act as liaison between the , CMS, and , and has responsibilities that include but, are not limited to, the following:
		2. - 1. Ensure the ’s compliance with the terms of the Contract, including securing and coordinating resources necessary for such compliance;
				2. Oversee all activities by the and its First Tier, Downstream and Related Entities, including, but not limited to, coordinating with the ’s quality management director, medical director, and behavioral health clinician;
				3. Ensure that receive written notice of any significant change in the manner in which services are rendered to at least thirty (30) days before the intended effective date of the change, such as a retail pharmacy chain leaving the Provider Network;
				4. Receive and respond to all inquiries and requests made by CMS and in timeframes and formats specified by CMS and ;
				5. Meet with representatives of CMS and/or on a periodic or as-needed basis to resolve issues within specified timeframes;
				6. Ensure the availability to CMS and , upon request, of those of the ’s staff who have appropriate expertise in administration, operations, finance, management information systems, claims processing and payment, clinical service provision, quality management, services, UM, Provider Network management, and benefit coordination;
				7. Represent the at the and CMS meetings;
				8. Coordinate requests and activities among the , all First Tier, Downstream, and Related Entities, CMS, and ;
				9. Make best efforts to promptly resolve any issues related to the Contract identified either by the , CMS, or ; and
				10. Meet with CMS and at the time and place requested by CMS and if either CMS or SCDHHS or both determines the is not in compliance with the requirements of the Contract.
		3. Organizational Structure
			1. The shall establish and maintain the interdepartmental structures and processes to support the operation and management of its Demonstration line of business in a manner that fosters integration of physical health, behavioral health, and community-based and facility-based LTSS service provisions. The provision of all services shall be based on prevailing clinical knowledge and the study of data on the efficacy of treatment, when such data is available. The shall describe the interdepartmental structures and processes to support the operation and management of its Demonstration line of business.
			2. On an annual basis, and on an ad hoc basis when changes occur or as directed by and CMS, the shall submit to the CMT an overall organizational chart that includes senior and mid-level managers.
			3. For all employees, by functional area, the shall establish and maintain policies and procedures for managing staff retention and employee turnover. Such policies and procedures shall be provided to the CMT upon request.
			4. If any Demonstration specific services and activities are provided by a First Tier, Downstream, or Related Entity, the shall submit the organizational chart of the First Tier, Downstream, or Related Entity which clearly demonstrates the relationship with the First Tier, Downstream, or Related Entity and the ’s oversight of the First Tier, Downstream or Related Entity.
			5. The shall immediately notify the CMT whenever positions held by key personnel become vacant and shall notify the CMT when the position is filled and by whom. and CMS reserve the right to approve or reject rehires to key management level positions.
				1. Key personnel positions include, but are not limited to:

The ’s Project Manager and/or the Executive with oversight of the program,

’s chief executive officer, if applicable,

Chief financial officer,

Chief operating officer or director of operations,

Chief medical officer/medical director,

Pharmacy director,

Quality management coordinator,

UM coordinator,

Care coordination/Care Management/Disease Management Program manager,

Behavioral health clinical director,

Director of LTSS,

Community liaison,

Americans with Disabilities Act (ADA) compliance director and/or point of contact for reasonable accommodations,

Claims director,

Management information system (MIS) director,

IT director, and

Medicare compliance officer.

* + - 1. If or CMS is concerned that any of the key personnel are not performing the responsibilities including, but not limited to, those provided for in the person’s position under this section (Section 2.2.3) shall inform the of this concern. The shall investigate said concerns promptly, take any actions the reasonably determines necessary to ensure full compliance with the terms of this Contract, and notify of such actions. If the ’s actions fail to ensure full compliance with the terms of this Contract, as determined by , the Corrective Action provisions in Section 5.3.13 may be invoked by and CMS.
		1. Advisory Committee
			1. The shall establish an advisory committee that will provide regular feedback to the ’s governing board on issues of Demonstration management and care. The shall ensure that the advisory committee:
				1. Meets at least quarterly throughout the Demonstration; and
				2. Is comprised of , family members and other caregivers that reflect the diversity of the Demonstration population, including with disabilities.
			2. The shall also include Ombudsman reports in quarterly updates to the advisory committee and shall participate in all statewide stakeholder and oversight convenings as requested by and/or CMS.

## Eligibility and Enrollment Responsibilities

* + 1. Eligibility Determinations and Eligible Populations
			1. CMS and shall have sole responsibility for determining the eligibility of an for Medicare- and Medicaid- funded services. CMS and shall have sole responsibility for determining Enrollment in the .
			2. Individuals enrolled in a CICO whose payment category changes to reflect a Nursing Facility after the effective date of their Enrollment are eligible for the Demonstration and shall remain enrolled.
		2. Excluded Populations
			1. Individuals residing in an Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/IID) are not eligible for the Demonstration and will be excluded from Enrollment.
			2. Individuals identified with a Nursing Facility payment category at least fifteen (15) days prior to the effective date of their Enrollment are not eligible for the Demonstration.
			3. Individuals with end state renal disease (ESRD) are not eligible for enrollment into this Demonstration.
		3. General Enrollment
			1. will begin opt-in Enrollment prior to the initiation of Passive Enrollment. During this opt-in Enrollment period, Eligible Beneficiaries may choose to enroll into a particular . Eligible Beneficiaries who do not select a , or who do not Opt-Out of the Demonstration, will be assigned to a during Passive Enrollment.
			2. All Enrollment effective dates are prospective. Subject to 42 C.F.R. § 423.100 and § 423.153(f), Enrollee-elected Enrollment is effective the first calendar day of the month following the initial receipt of an Enrollee’s request to enroll if received timely. Enrollment requests, including Enrollment requests to transfer from one to a different , received after the 3rd Saturday of the third full week of the month will be effective the first calendar day of the second month following initial receipt of the request.
			3. A that is sanctioned after the execution of a Contract will be unable to enroll any Eligible Beneficiaries – either through Passive Enrollment or opt-in Enrollment – until the sanction is lifted.
		4. Passive Enrollment
			1. may conduct Passive Enrollment during the term of the Contract to assign Eligible Beneficiaries who do not select a , Opt-Out of the Demonstration, or are newly eligible.
			2. Individuals enrolled in a Medicare Advantage plan and who meet the eligibility criteria for this Demonstration are eligible for Passive Enrollment into this Demonstration.
				1. will provide notice of Passive Enrollments at least sixty (60) calendar days prior to the effective dates to Eligible Beneficiaries, and will accept Opt-Out requests prior to the effective date of Enrollment.
				2. will apply an intelligent assignment methodology to assign Eligible Beneficiaries to a , which will include at minimum:

Existing Provider relationships including HCBS Waiver Providers;

 Previous history with another product of the (e.g., Medicare Advantage or Medicaid Managed Care Organization) within the previous twelve (12) months;

Household members currently assigned to a ; and

A balanced representation of high, medium, and low risk based on -defined parameters.

* + - * 1. CMS and may suspend and/or modify Passive Enrollment to a if the does not meet reporting requirements to maintain Passive Enrollment as set forth by CMS and , including those regarding the quantitative data received related to Comprehensive Assessment completion rate, care transitions, and Grievances and Appeals.
			1. Enrollment Transactions
				1. Enrollments and Disenrollments will be processed through or its authorized agent consistent with the enrollment effective date requirements set forth in the Medicare-Medicaid Enrollment and Disenrollment Guidance. or its authorized agent will then submit Passive Enrollment transactions sixty (60) calendar days in advance of the effective date, to the CMS Medicare Advantage Prescription Drug (MARx) Enrollment system directly or to a third-party CMS designates to receive such transactions. or its authorized agent will receive notification on the next Daily Transaction Reply Report. The will then receive Enrollment transactions from or its authorized agent. The will also use the third-party CMS designates to submit additional Enrollment-related information to MARx, and receive files from CMS on a daily basis.
				2. The must have a mechanism for receiving timely information about all Enrollments in the ’s plan, including the effective Enrollment date, from CMS and systems.
				3. The shall accept for Enrollment all Eligible Beneficiaries, as described in Section 3.2. The shall accept for Enrollment all Eligible Beneficiaries identified by at any time without regard to income status, physical or mental condition, age, gender, sexual orientation, religion, creed, race, ethnicity, color, physical or mental disability, national origin, ancestry, pre-existing conditions, expected health status, or need for health care services.
				4. Upon instruction by , its authorized agent may not provide new Enrollments within six (6) months or less of the end date of the Demonstration, unless the Demonstration is renewed or extended.
				5. and CMS will monitor Enrollments and Passive Enrollment auto-assignments to all s and may make adjustments to the volume and spacing of Passive Enrollment periods based on the capacity of the , and of s in aggregate, to accept projected Passive Enrollments. Adjustments to the volume of Passive Enrollment based on the capacity of the will be subject to any capacity determinations, including, but not limited to, those documented in the CMS and final Readiness Review report and ongoing monitoring by CMS and .

* + 1. Enrollee Materials
			1. For Passive Enrollments, the shall send the following materials for Enrollee receipt thirty (30) calendar days prior to the ’s effective date of coverage:
				1. A -specific Summary of Benefits for those offered Passive Enrollment (this document is not required for opt-in Enrollments). Providing the Summary of Benefits, which is considered a marketing material normally provided prior to the Eligible Beneficiary making an Enrollment request, ensures that those who are offered Passive Enrollment have a similar scope of information as those who voluntarily enroll.
				2. A comprehensive integrated Formulary that includes Medicare and Medicaid outpatient prescription drugs and pharmacy products provided under the , or a distinct and separate notice alerting Enrollees how to access or receive the Formulary.
				3. A combined Provider and Pharmacy Directory that includes all Providers of Medicare, Medicaid, and additional Benefits, or a distinct and separate notice alerting Enrollees how to access or receive the Provider and Pharmacy Directory.
				4. A welcome letter, which includes proof of health insurance coverage so that the may begin using services as of the effective date. This proof must include the 4Rx prescription drug data necessary to access benefits.

NOTE: This proof of coverage is different from the Evidence of Coverage (Member Handbook) document described in the Marketing Guidance for South Carolina Medicare-Medicaid Plans. The proof of coverage may be in the form of the Member ID Card, the Enrollment form, and/or a notice to the Enrollee. As of the effective date of Enrollment, the ’s systems should indicate active membership.

* + - 1. For Passive Enrollment, the must send the following for Enrollee receipt no later than the last calendar day of the month prior to the effective date of coverage:
				1. A single Member ID Card for accessing all Covered Services under the .
				2. An Evidence of Coverage (Member Handbook) to ensure that the has sufficient information about benefits to make an informed decision prior to the Enrollment effective date, or a distinct and separate notice alerting Enrollees how to receive the Evidence of Coverage (Member Handbook).
			2. For individuals who opt into the Demonstration, the shall provide the following materials for Enrollee receipt no later than ten (10) calendar days from receipt of CMS confirmation of Enrollment or by the last calendar day of the month prior to the effective date, whichever occurs later:
				1. A comprehensive integrated Formulary, or a distinct and separate notice alerting Enrollees how to access or receive the Formulary;
				2. A combined Provider and Pharmacy Directory, or a distinct and separate notice alerting Enrollees how to access or receive the Provider and Pharmacy Directory;
				3. A single Member ID Card;
				4. An Evidence of Coverage (Member Handbook), or a distinct and separate notice alerting Enrollees how to receive the Evidence of Coverage (Member Handbook; and
				5. A welcome letter, which includes proof of health insurance coverage so that the may begin using services as of the effective date. This proof must include the 4Rx prescription drug data necessary to access benefits
				6. NOTE: For opt-in Enrollment requests received late in the month, see §30.5.2 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance (After the Effective Date of Coverage) for more information.
			3. For all Enrollments, regardless of how the Enrollment request is made, the must explain:
				1. The charges for which the Eligible Beneficiary will be liable (e.g., coinsurance for Medicaid benefits in , if applicable; LIS co-payments for Part D covered drugs), if this information is available at the time the acknowledgement notice is issued (confirmation notices and combination acknowledgement/confirmation notices must contain this information).
				2. The Eligible Beneficiary authorization for the disclosure and exchange of necessary information between the , , and CMS.
				3. The requirements for use of the ’s Network Providers. SCDHHS, or as appropriate, must also obtain an acknowledgment by the that they understands that care will be received through designated Providers except for Emergency Services and urgently needed care.
				4. For Passive Enrollment, if the individual does not decline Passive Enrollment, that is considered to be the required acknowledgement.
				5. The effective date of coverage and how to obtain services prior to the receipt of an ID card (if the has not yet provided the ID card).
			4. After the Effective Date of Coverage
				1. CMS recognizes that in some instances the (or its authorized agent, if delegates any notifications to the authorized agent) will be unable to provide the materials and required notifications to new prior to the effective date, as required in §30.4.1 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance. These cases will generally occur when an opt-in Enrollment request is received late in a month with an effective date as described in Section 2.3.2.3. In these cases, still must provide the all materials described in §30.4.1 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance no later than ten (10) calendar days after receipt of the completed Enrollment request.
				2. Additionally, the is also strongly encouraged to call these new as soon as possible (within one (1) to three (3) calendar days of receiving the Enrollment transaction) to inform the of the effective date, provide information necessary to access benefits, and to explain the rules. The ’s coverage will be active on the effective date regardless of whether or not the has received all the information by the effective date. It is expected that all of the items outlined in §30.4.1 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance will be sent prior to the effective date for Passive Enrollment.
		1. Disenrollment
			1. Voluntary Disenrollment
				1. The shall have a mechanism for receiving timely information about all Disenrollments from the ’s plan, including the effective date of Disenrollment, from CMS and or its authorized agent. All Disenrollment-related transactions will be performed by or its authorized agent consistent with the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance. may elect to voluntarily disenroll from the or the Demonstration at any time and enroll in another , a Medicare Advantage plan, PACE (if eligible and resides within the appropriate geographic area); or may elect to receive services through Medicare fee-for-service and a prescription drug plan and to receive Medicaid services in accordance with the State Plan and any waiver programs (if eligible). Disenrollment requests received by or its authorized agent, or by CMS or its CICO, either orally or in writing, by the last calendar day of the month will be effective on the first calendar day of the following month.
				2. The may not request Disenrollment on behalf of an Enrollee.
				3. The shall be responsible for ceasing the provision of Covered Services to an upon the effective date of Disenrollment.
				4. The CICO may not interfere with the Enrollee’s right to disenroll through threat, intimidation, pressure, or otherwise.
			2. Discretionary Involuntary Disenrollment: 42 C.F.R. § 422.74 and Sections 40.3 and 40.4 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance provide instructions to the CICO on discretionary involuntary Disenrollment. This Contract and other guidance provide procedural and substantive requirements the CICO, SCDHHS, and CMS must follow prior to involuntarily disenrolling an Enrollee. If all of the procedural requirements are met, SCDHHS and CMS will decide whether to approve or deny each request for Involuntary Disenrollment based on an assessment of whether the particular facts associated with each request satisfy the substantive evidentiary requirements.
			3. Basis for Discretionary Involuntary Disenrollment:
				1. Disruptive conduct: When the Enrollee engages in conduct or behavior that seriously impairs the CICO’s ability to furnish Covered Items and Services to either this Enrollee or other Enrollees and provided the CICO made and documented reasonable efforts to resolve the problems presented by the Enrollee.

Procedural requirements:

The CICO’s request must be in writing and include all of the supporting documentation outlined in the evidentiary requirements.

The process requires three (3) written notices. The CICO must include in the request submitted to SCDHHS and CMS evidence that the first two (2) notices have already been sent to the Enrollee. The notices are:

Advance Notice to inform the Enrollee that the consequences of continued disruptive behavior will be disenrollment. The Advance Notice must include a clear and thorough explanation of the disruptive conduct and its impact on the CICO’s ability to provide services, examples of the types of reasonable accommodations the CICO has already offered, the Grievance procedures, and an explanation of the availability of other accommodations. If the disruptive behavior ceases after the Enrollee receives notice and then later resumes, the CICO must begin the process again reinstate the process. This includes sending another Advance Notice.

Notice of intent to request the Department and CMS’ permission to disenroll the Enrollee; and

A planned action notice advising that CMS and SCDHHS have approved the CICO’s request. This notice is not a procedural prerequisite for approval and should not be sent under any circumstances prior to the receipt of express written approval and a disenrollment transaction from CMS and SCDHHS.

The CICO must provide information about the Enrollee, including age, diagnosis, mental status, functional status, a description of their social support systems, and any other relevant information.

The submission must include statements from Providers describing their experiences with the Enrollee (or refusal in writing, to provide such statements); and

Any information provided by the Enrollee. The Enrollee can provide any information they wish.

If the CICO is requesting the ability to decline future Enrollments for this individual, the CICO must include this request explicitly in the submission.

Prior to approval, the complete request must be reviewed by SCDHHS and CMS including representatives from the Center for Medicare and must include staff with appropriate clinical or medical expertise.

Evidentiary standards; At a minimum, the supporting documentation must demonstrate the following to the satisfaction of both SCDHHS and CMS staff with appropriate clinical or medical expertise:

The Enrollee is presently engaging in a pattern of disruptive conduct that is seriously impairing the CICO’s ability to furnish Covered Items and Services to the Enrollee and/or other Enrollees.

The CICO took reasonable efforts to address the disruptive conduct including at a minimum:

Documentation of no fewer than three (3) separate and distinct attempts to understand and address the Enrollee’s underlying interests and needs reflected in his/her disruptive conduct and provide reasonable accommodations as defined by the Americans with Disabilities Act including those for individuals with mental and/or cognitive conditions. An accommodation is reasonable if it is efficacious in providing equal access to services and proportional to costs. SCDHHS and CMS will determine whether the reasonable accommodations offered are sufficient;

A documented provision of information to the individual of their right to use the CICO’s Grievance procedures; and

The CICO provided the Enrollee with a reasonable opportunity to cease their disruptive conduct.

The CICO must provide evidence that the Enrollee’s behavior is not related to the use, or lack of use, of medical services.

The CICO may also provide evidence of other extenuating circumstances that demonstrate the Enrollee’s disruptive conduct.

Limitations: The CICO shall not seek to terminate Enrollment because of any of the following:

The Enrollee’s uncooperative or disruptive behavior resulting from such Enrollee’s special needs unless treating Providers expressly document their belief that there are no reasonable accommodations the CICO could provide that would address the disruptive conduct.

The Enrollee exercises the option to make treatment decisions with which the CICO or any health care professionals associated with the CICO disagree, including the option of declining treatment and/or diagnostic testing.

An adverse change in an Enrollee’s health status or because of the Enrollee’s utilization of Covered Items and Services.

The Enrollee’s mental capacity is, has, or may become diminished.

* + - * 1. Fraud or Abuse: When the Enrollee provides fraudulent information on an Enrollment form or the Enrollee willfully misuses or permits another person to misuse the Enrollee’s ID card.

The CICO may submit a request that an Enrollee be involuntarily disenrolled if an Enrollee knowingly provides on the election form fraudulent information that materially affects the individual's eligibility to enroll in the CICO; or if the Enrollee intentionally permits others to use their Enrollment card to obtain services under the CICO.

Prior to submission, the CICO must provide to CMS/SCDHHS credible evidence substantiating the allegation that the Enrollee knowingly provided fraudulent information or intentionally permitted others to use their card.

The CICO must immediately notify the CMT so that the Enrollment broker and the HHS Office of the Inspector General may initiate an investigation of the alleged Fraud and/or Abuse.

The CICO must provide notice to the individual prior to submission of the request outlining the intent to request disenrollment with an explanation of the basis of the CICO’s decision and information on the Enrollee’s access to Grievance procedures and a fair hearing.

Necessary consent or release: When the Enrollee knowingly fails to complete and submit any necessary consent or release allowing the CICO and/or Providers to access necessary health care and service information for the purpose of compliance with the care delivery system requirements in Section 2.5 of this Contract.

The CICO may request that an Enrollee be involuntarily disenrolled if the Enrollee knowingly fails to complete and submit any necessary consent or release allowing the CICO and/or Providers to access necessary health care and service information for the purpose of compliance with the care delivery system requirements in Section 2.5 of this Contract. The CICO must provide notice to the Beneficiary prior to submission of the request outlining the intent to request disenrollment with an explanation of the basis of the CICO’s decision and information on the Enrollee’s access to Grievance procedures and a fair hearing.

* + - 1. Required Involuntary Disenrollments
				1. SCDHHS and CMS shall terminate an Enrollee’s coverage upon the occurrence of any of the conditions enumerated in Section 40.2 of the 2013 Medicare-Medicaid Plan Enrollment and Disenrollment Guidance or upon the occurrence of any of the conditions described in this section. Except for the CMT’s role in reviewing documentation related to an Enrollee’s alleged material misrepresentation of information regarding third-party reimbursement coverage, as described in this section, the CMT shall not be responsible for processing Disenrollments under this section. Further, nothing in this section alters the obligations of the parties for administering Disenrollment transactions described elsewhere in this Contract.
				2. The shall notify or its authorized agent of any whom the CICO believes is no longer eligible to remain enrolled in the due to any of the following events that would give rise to ineligibility per CMS the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance, in order for or its authorized agent to disenroll the .
				3. The CICO shall notify when an Enrollee has health care insurance coverage with the CICO or any other carrier:

Within fifteen (15) Business Days when an Enrollee is verified as having Duplicate Coverage with the CICO, as defined herein.

Within fifteen (15) business days of the date when the CICO becomes aware that an Enrollee has any health care insurance coverage with any other insurance carrier. The CICO is not responsible for the determination of Comparable Coverage, as defined herein.

* + - * 1. will involuntarily terminate the Enrollment of any Enrollee with Duplicate Coverage or Comparable Coverage as follows:

When the Enrollee has Duplicate Coverage that has been verified by SCDHHS, SCDHHS shall terminate Enrollment retroactively to the beginning of the month of Duplicate Coverage.

When the Enrollee has Comparable Coverage which has been verified by SCDHHS, SCDHHS shall terminate Enrollment prospectively.

* + - * 1. The Enrollment of any Enrollee under this Contract shall be terminated if the Enrollee becomes ineligible for Enrollment due to a change in eligibility status. When an Enrollee’s Enrollment is terminated for eligibility, the termination shall be effective:

The first (1st) day of the month following the month in which the eligibility is lost or person determined to be out of the Service Area;

Upon the Enrollee’s death. Termination of coverage shall take effect at 11:59 p.m. on the last day of the month in which the Enrollee dies. Termination may be retroactive to this date.

* + - * 1. When an Enrollee remains out of the Service Area or for whom residence in the Service Area cannot be confirmed for more than six (6) consecutive months.
				2. When an Enrollee no longer resides in the Service Area, except for a Participant living in the Service Area who is admitted to a nursing facility outside the Service Area and placement is not based on the family or social situation of the Enrollee. If an Enrollee is to be disenrolled at the request of the CICO under the provisions of this Section, the CICO must first provide documentation satisfactory to SCDHHS and CMS that the Enrollee no longer resides in the Service Area. Termination of coverage shall take effect at 11:59 p.m. on the last day of the month prior to the month in which SCDHHS and CMS determine that the Enrollee no longer resides in the Service Area. Termination may be retroactive if SCDHHS and CMS are able to determine the month in which the Enrollee moved from the Service Area.
				3. When CMS or SCDHHS is made aware that an Enrollee is incarcerated in a county jail, South Carolina Department of Corrections facility, or Federal penal institution. Termination of coverage shall take effect at 11:59 p.m. on the last day of the month during which the Enrollee was incarcerated.
				4. The termination or expiration of this Contract terminates coverage for all Enrollees with the CICO. Termination will take effect at 11:59 p.m. on the last day of the month in which this Contract terminates or expires, unless otherwise agreed to in writing by the Parties.
				5. When the CMT approves a request based on information sent from any party to the Demonstration showing that an Enrollee has materially misrepresented information regarding third-party reimbursement coverage according to Section 40.2.6 of the Medicare-Medicaid Plan Enrollment and Disenrollment Guidance.
		1. CICO Coverage of Services Following Disenrollment
			1. An Enrollee whose Enrollment is terminated for any reason other than incarceration at any time during the month is entitled to receive Covered Services, at the CICO's expense, through the end of that month.
			2. In no event will an Enrollee be entitled to receive services and benefits under this Contract after the last day of the month in which their Enrollment is terminated, except:
				1. When the Enrollee is hospitalized at termination of Enrollment and continued payment is required in accord with the Section 2.8 of this contract;
				2. For the provision of information and assistance to transition the Enrollee’s care with another Provider; or
				3. As necessary to satisfy the results of an Appeal or hearing
			3. Regardless of the procedures followed or the reason for termination, if an Enrollment request is granted, or the Enrollee’s Enrollment is terminated by SCDHHS for one of the reasons described in this Contract, the effective date of the Disenrollment will be no later than the first day of the second month following the month the request was made.
			4. The CICO shall complete a safe discharge process for Disenrollments under this section
		2. Initial Contact and Orientation
			1. The shall provide an orientation to within thirty (30) calendar days of the initial date of Enrollment. The orientation shall include:
				1. Materials and a welcome call;
				2. For without a current primary care Provider (PCP) identified at the time of Enrollment, assisting the to identify and if desired retain their current PCP or choose a PCP.
				3. Any pre-enrollment materials specified in Section 2.13.4 that, due to a late month Enrollment request, were not provided prior to the time of Enrollment.
			2. The shall assist the in choosing an in-network PCP when the Enrollee’s current PCP is not in network and refuses to become a Network Provider or enter into a single-case out-of-network agreement where applicable (see Section 2.6.8.3.5).
				1. The must choose a new PCP by the end of the one hundred eighty (180) day continuity of care period or after the ICP is developed. If the has not chosen an in-network PCP by the end of the one hundred eight (180) day period, the shall choose one for the Enrollee.
			3. The shall make available to family members, caregivers, and designated representatives, as appropriate, any Enrollment and orientation materials upon request and with consent of the Enrollee.
			4. The shall provide non-written orientation in a format such as telephone calls, home visits, video screenings, or group presentations to for whom written materials are not appropriate.
			5. Notify its :
				1. That translations of written information are available in Prevalent Languages;
				2. That oral interpretation services are available free of charge for any language spoken by and Eligible Beneficiaries;
				3. How can access oral interpretation services;
				4. How can access non-written materials described in Section 2.3.8.4 above; and
				5. How can make a standing request to receive all future notifications and communication in a specified Alternative Format.
			6. The shall ensure that all orientation materials are provided in a manner and format that may be easily understood, including providing written materials in Prevalent Languages and oral interpretation services when requested.
			7. The shall ensure that documents for its , such as the handbook, are comprehensive yet written to comply with readability requirements. For the purposes of this Contract, no program information document shall be used unless it achieves a Flesch Total Readability Score of forty (40) or better (at or below an average sixth (6th) grade reading level). The document must set forth the Flesch score and certify compliance with this standard. These requirements shall not apply to language that is mandated by federal or state laws, regulations or agencies. Additionally, the shall ensure that written material is available in Alternative Formats and in an appropriate manner that takes into consideration the special needs of those who, for example, are visually limited. [42 C.F.R. § 438.10(d)]
			8. The must make available the Evidence of Coverage (Member Handbook) in Spanish and in languages other than English when five (5) percent of the ’s enrolled population is non-English speaking and speaks a common language. The populations will be assessed by Demonstration regions and will only affect handbooks distributed in the affected region.

## Covered Services

* + 1. General
			1. The must arrange, integrate, and coordinate the provisions of all Covered Services for its . (See Covered Services in Appendix A.) Covered Services must be available to all , as authorized by the , where applicable. Covered Services will be managed and coordinated by the through the MT (see Section 2.5.3)
			2. The will have discretion to use the capitated payment to offer Flexible Benefits, as specified in the Enrollee’s ICP, as appropriate to address the Enrollee’s needs.
			3. Under the Demonstration, skilled nursing level of care may be provided in a long-term care facility without a preceding qualifying acute care inpatient stay for , when the provision of this level of care is clinically appropriate and can avert the need for an inpatient stay.
			4. The CICO shall be allowed to use cost effective alternative services, whether listed as covered or non-covered or otherwise omitted from the Demonstration, when the use of such alternative services is medically appropriate and cost effective. This may include when an Enrollee does not meet the nursing facility level of care and is therefore ineligible for HCBS: the first includes the temporary use of home care services to facilitate a transition from an acute care setting back to the community; the other allows the use of HCBS to delay the need for nursing facility placement.
			5. The must provide the full range of Covered Services. If either Medicare or Medicaid provides more expansive services than the other program does for a particular condition, type of illness, or diagnosis, the must provide the most expansive set of services required by either program. The may not limit or deny services to based on Medicare or Medicaid providing a more limited range of services than the other program.
		2. Excluded Services
			1. The following services will be carved out from this Contract and will be provided in fee-for-service as described below.
				1. Medicare Hospice benefits;
				2. Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID);

The Enrollee must meet the State’s level of care for ICF-IIDs as certified by the SCDDSN.

* + - * 1. Medicaid non-emergent transportation services.

The SCDHHS covers non-emergent transportation services for all Medicaid through a contracted broker/coordinator.

* + - * 1. Dental services not otherwise listed below. The will be responsible for Medically Necessary procedures covered by Medicare and/or Medicaid including, but not limited to, the following:

Emergency medical (CPT) procedures performed by oral surgeons.

Covered dental procedures (CDT Codes) delivered in preparation for, or during the course of treatment for one or more of the following medical reasons will be considered for payment: organ transplants; oncology; radiation of the head and/or neck for cancer treatment; chemotherapy for cancer treatment; total joint replacement; heart valve replacement; trauma treatment performed in a hospital or ambulatory surgical center (ASC).

The must cover anesthesia and hospitalization for Medically Necessary dental services.

At its option, the may cover certain additional dental services for .

* + - 1. Services that are carved out must be:
				1. Both coordinated and incorporated in the ICP, as well as included in the MT discussions;
				2. Inclusive of Providers of the three carved-out services to participate in the MT sessions.
			2. Enrollees can elect to remain in the Demonstration and receive one or more of these carved out services. A CICO may not disenroll someone from the Demonstration if s/he elects to receive one or more of these services.

## Care Delivery Model

* + 1. General
			1. The shall offer Care Management services to all to ensure effective integration and coordination between the Medical Home and other Providers and services and to coordinate the full range of medical, behavioral health, and LTSS, as needed.
		2. Home and Community-Based Service Transition
			1. Responsibility for HCBS will be transitioned from SCDHHS to the , as specified in more detail in Appendix C.
			2. All CICOs are currently in Phase II of the transition. In Phase III, CICOs will assume greater responsibility for the oversight and provision of HCBS.
			3. The will be required to pass a Benchmark Review prior to assuming the responsibilities specified for each of the phases.
			4. SCDHHS will transition and phase in HCBS authority and accountability over the course of the Demonstration. For Phase II (current operations) of the HCBS Transition, the CICO that has successfully completed their initial HCBS Benchmark Review will assume contractual authority for Case Management services and most HCBS, in addition to the full continuum of Medicare and Medicaid Covered Services it is already providing. For Phase III of the HCBS Transition, the CICO that has successfully completed the final HCBS Benchmark Review will provide all Case Management and HCBS and assume all contractual authority for the continuum of care under the Demonstration. Additional details regarding the phase-in, including the roles and responsibilities of CMS, SCDHHS and the CICO, is contained in Appendix C.
		3. Multidisciplinary Team
			1. Every shall have access to and input in the development of an MT to ensure the integration of the Enrollee’s medical, behavioral health, psychosocial, and community-based or facility-based LTSS. If an Enrollee is unable to be reached, or unwilling to participate in the creation of a MT, then an MT is not required.
			2. The MT will be person-centered, built on the ’s specific preferences and needs, and fulfill its responsibilities, including those related to service delivery, with transparency, individualization, accessibility, respect, linguistic and Cultural Competence, and dignity.
			3. MT Members
				1. The MT must be comprised, first and foremost, of the and/or their designee.
				2. The MT must also include the CICO Care Coordinator who is accountable for coordination of all benefits and services the Enrollee may need. Care Coordinators will have prescribed caseload limits that vary based on risk-level (see Section 2.6.1 for information on risk-levels). The Care Coordinator serves as the lead MT member;
				3. The shall be encouraged to identify individuals that they would like to participate on the MT, including but not limited to family members, responsible parties, or other informal caregivers such as neighbors or friends.
				4. At the Enrollee’s choice, the Enrollee may have the CICO Care Coordinator invite the following additional individuals to participate in any or all of their MT meetings or to review and approve the Individualized Care Plan:

The ’s PCP or designee;

The ’s behavioral health clinician, if applicable;

The ’s LTSS Provider(s), if necessary including the following:

Home Again transition coordinator, if applicable;

HCBS Provider(s); and

Waiver Case Manager

A Pharmacist, if necessary;

Hospital discharge planners and nursing facility representatives, if applicable.

* + - * 1. As appropriate and at the discretion of the , the MT also may include any or all of the following participants:

Registered nurse, specialist, and any other professional and support disciplines, including social workers, community health workers, and qualified peers, who may be able to provide subject matter expertise and input;

Advocates; and,

State agency or other case managers.

* + - 1. Responsibilities related to the MT. The shall:
				1. Recruit, select, train, manage, and employ or contract with appropriate and qualified personnel, including PCPs, behavioral health clinicians, Care Coordinators, and LTSS Providers, and will maintain staffing levels necessary to perform its responsibilities under the Contract;
				2. Provide to all staff who participate as members of the MT (upon initial participation in the MT and on an annual basis thereafter) the required training on the person-centered planning processes, Cultural Competence, accessibility and accommodations, independent living and recovery, ADA/Olmstead requirements, and wellness principles, along with other required training, as specified by ;
				3. Offer trainings similar to those described in Section 2.5.3.4.2 above to other members of the MT as appropriate;
				4. Ensure that the MT is accessible to the , including by providing alternatives to office visits, including, as appropriate, home visits, e-mail and telephone contact; and
				5. Have a mechanism in place to allow to directly access a specialist as appropriate for the ’s condition and identified needs.
			2. MT Responsibilities. The MT shall:
				1. Be facilitated by a Care Coordinator, or designee appointed by the Care Coordinator as necessary to cover in his/her absence;
				2. Assist, as appropriate, in reviewing and completing the Comprehensive Assessments and reassessments.
				3. With the and/or ’s designated representative, if any, and with all the appropriate MT members, including the , develop and review an ICP that includes treatment goals (medical, functional, and social) and measure progress and success in meeting those goals in accordance with the timelines identified in Section 2.6.5, but no less than annually.
				4. On an ongoing basis, recommend coordination, consultation with and advisement of acute, specialty, LTSS, and behavioral health Providers about ICPs and clinically appropriate interventions;
				5. Promote independent functioning and preventive treatment for the and assure the provision of services in the most appropriate, least restrictive environment;
				6. Document and assure compliance with Advance Directives about the ’s wishes for future treatment and healthcare decisions and assure compliance with the provisions of the Patient Self-Determination Act of 1990;
				7. Review Medical Record(s), including, but not limited to appropriate and timely entries about the care provided, diagnosis determined, medications prescribed, and treatment plans developed and should designate the physical location of the record(s) for each .
				8. Ensure the information reviewed is based upon frequent and meaningful contact with the through various methods, including, but not limited to, face-to-face visits, email, and telephone options, as appropriate to the Enrollee’s needs and risk-level.
				9. Identify appropriate interventions as necessary through assessment or at the request of the Enrollee.
				10. Assist in the implementation and monitoring of the ICP.
				11. Ensure the Care Coordinator documents changes in the condition(s) in the Enrollee’s Medical Record(s) consistent with documentation polices established by the . The Medical Record should reflect the recommendations of the MT.
				12. Operate within their professional scope of practice, appropriate for responding to and meeting the Enrollee’s needs, and complying with the state’s licensure/credentialing requirements.
				13. Support Providers in Medical Homes, assist in assuring integration of services and coordination of care across the spectrum of the healthcare system, and help provide Care Management for .
				14. Provide or recommend health education on complex clinical conditions and wellness/prevention programs.
				15. Provide medication management.
				16. Assure any prior authorizations are made within forty-eight (48) hours of readiness for discharge to ensure that delays do not adversely affect discharge planning at the hospital or service delivery when are in a hospital awaiting discharge because of a need for community-based services or nursing facility placement authorization.
				17. Make the following supports available, depending on the Enrollee’s needs and preferences:

A single, toll-free point of contact for all of the Enrollee’s questions;

Ability to develop, maintain, and monitor the ICP;

Assurance that referrals result in timely appointments;

Communication and education regarding available services and community resources;

Assistance in developing self-management skills to effectively access and use services;

Assurance that the receives needed medical and behavioral services, preventative services, medications, community-based or facility-based LTSS, reasonable accommodations, social services, and enhanced benefits. The benefits and services that the MT monitors include, but are not limited to:

The integration of primary, specialty, behavioral health, LTSS, and referrals to community-based resources, as appropriate;

Assistance from Care Coordinators in setting up appointments;

In-person contacts, as appropriate;

Strong working relationships between Care Coordinators and physicians; Evidence-based education programs, including health education on complex clinical conditions and wellness/prevention programs;

Transportation, as needed;

Continuous monitoring of functional and health status; and

Seamless transitions of care across specialties and settings.

* + - * 1. Inform HCBS of the consumer-directed personal assistance option at initial and annual care planning meetings
				2. Cooperate with, collaborate with, and facilitate ’ access to the Demonstration Ombudsman.
			1. The MT’s decisions serve as service authorizations, as long as members of the MT are able to make such authorizations within their scope of practice and where applicable Medical Necessity criteria is met. The MT’s decisions may not be modified by the outside of the MT, and are appealable by the , their Providers (as permitted for Medicare and Medicaid), and their representatives. Periodic audits of an Enrollee’s ICP may be conducted to determine the clinical appropriateness of service authorizations. MT service planning, coverage determinations, care coordination, and Care Management will be delineated in the Enrollee’s ICP and will be based on the assessed needs and articulated preferences of the Enrollee.
		1. Care Coordinators
			1. As the lead member of the MT, the Care Coordinator must execute the following responsibilities:
				1. Serve as the single point of contact for an to the and the MT;
				2. Communicate with other MT members regarding the medical, functional, and psychosocial condition of ;
				3. Conduct or participate in the Comprehensive Assessment process for ICP development;
				4. Ensure MT meetings and conference calls are held periodically based on the acuity level and risk stratification of the ;
				5. Monitor the provision of services, including outcomes, assessing appropriate changes or additions to services, and making necessary referrals, as needed for the ; and
				6. Ensure that appropriate mechanisms are in place to receive input—including complaints, Grievances, and Appeals—and to ensure secure communication among relevant parties.
				7. With the and/or ’s designated representative, if any, and with all the appropriate MT members, including the Enrollee, develop an ICP, that includes treatment goals (medical, functional, and social) and measure progress and success in meeting those goals;
				8. Communicate with the and, in accordance with the Enrollee’s preferences, the Enrollee’s family members, and informal caregiver(s), if any, about the Enrollee’s medical, social, and psychological needs on a basis to include a phone call or face-to-face meeting, depending upon the ’s needs and preferences; and

For stratified as high-risk, the Care Coordinator must engage in contact with the at least once every thirty (30) calendar days, or as specified in the HCBS waivers if more frequent and applicable; and

For Enrollees stratified as moderate-risk, the Care Coordinator must engage in contact with the Enrollee at least once every one hundred and twenty (120) calendar days; and

For Enrollees stratified as low-risk, the Care Coordinator must engage in contact with the Enrollee at least once every one hundred and eighty (180) calendar days.

* + - * 1. Document changes in the ’ condition(s) in the Enrollees’ Medical Record(s) consistent with the documentation policies established by the .
			1. Care Coordinator Qualification Requirements
				1. Demonstrated experience, qualifications, and training appropriate to the needs of the Enrollee, and the must establish policies for appropriate assignment of Care Coordinators;
				2. Demonstrated competency to communicate with who have complex medical needs and may have communication challenges;
				3. Experience in navigating resources and computer systems to access information;
				4. Knowledge of physical health, the aging process and associated losses, appropriate support services in the community, frequently used medications and their potential negative side-effects, depression, challenging behaviors, Alzheimer’s disease and other disease-related dementias, behavioral health, and issues related to accessing and using durable medical equipment as appropriate; and
				5. At minimum, Care Coordinators must have a bachelor’s degree, preferably in a health or social services related area.
				6. Care Coordinators who serve assigned to moderate to high risk levels must have a clinical background and may also have community-based experience working with the elderly, persons with disabilities, including developmental disabilities and physical disabilities, and person-centered planning approaches.
				7. Care Coordinators who serve assigned to lower risk levels are not required to have a clinical background.
			2. Care Coordinator Training
				1. The is responsible for the appropriate training for the Care Coordinator and verifying that the training or any certifications remain current. The must have policies in place to address non-compliance with training by the Care Coordinators. At a minimum, educational and training topics will include person-centered planning processes, cultural and disability competencies, compliance with the ADA and independent living and recovery and wellness philosophies. Care Coordinator Assignments and Change Requests
				2. The CICO shall assign to every Enrollee a Care Coordinator with the appropriate experience and qualifications based on an Enrollee’s assigned risk level and individual needs (e.g., communication, cognitive, or other barriers).
				3. The CICO must have a process to ensure that an Enrollee and/or their caregiver is able to request a change in their Care Coordinator at any time.
				4. The CICO will make Care Coordinator caseload determinations based on risk-stratification of Enrollees utilizing a protocol which promotes quality care outcomes. The CICO will also identify a comprehensive list of elements that impact caseload determination in diverse care settings, including:

The must ensure that the Care Coordinator’s caseload is reasonable to provide appropriate care coordination and care management in accordance with the model of care requirements for s.

Care Coordinators shall maintain continuous monitoring and review of ’ health statuses as frequently as appropriate (See Table in Appendix K).

* + 1. Care Coordination
			1. The shall offer person-centered care management to all to ensure effective linkages and coordination between the Medical Home and other Providers and services and to coordinate the full range of medical and behavioral health services, preventive services, medications, LTSS, social supports, and enhanced benefits as needed, both within and outside the . All will have access to a Care Coordinator and MT based on their needs and preferences, and will be encouraged to participate in decision making with respect to their care. At minimum, Care Coordination will include:
				1. Access to a single, toll-free point of contact for all questions;
				2. Development of an ICP that is periodically reviewed, monitored, and updated;
				3. Disease self-management and coaching;
				4. Medication review, including reconciliation during care transitions;
				5. Periodic monitoring of health, functional, and mental status along with pain and fall screenings;
				6. Provision of services in the least restrictive setting and transition support across and between specialists and care settings;
				7. Connecting to services that promote community living, integration, and help to delay or avoid nursing facility placement;
				8. Coordinating with social service agencies (e.g., local departments of health, social services, aging, and other community-based organizations) and referring to state, local, and/or other community resources;
				9. Supporting and assisting Enrollees to be in a position to develop natural support;
				10. Identifying and educating Enrollees who utilize services inappropriately (e.g., overutilization of emergent care services) and provide continuing education as needed.
				11. Utilizing data analyses to measure medical compliance and develop strategies to influence overall health; and
				12. Collaborating with nursing facilities to promote adoption of evidence-based interventions to reduce avoidable hospitalization and management of chronic conditions.
			2. The shall coordinate with entities that currently perform Care Management. The shall contract with entities that offer support services to in the Demonstration.
				1. These partnerships may include the use of Medical Homes sub-capitation, shared savings, performance incentives;
				2. Entities can include, but are not limited to adult day care centers and nursing facilities; and
				3. The must also coordinate with existing Care Management services to avoid duplication.
				4. The will be required to have a process in place to facilitate Medical Homes advancing toward patient-centered medical home (PCMH) recognition through NCQA. To ensure adequacy of PCMH Providers, the CICO will encourage development of PCMH standards using the incentive structure outlined in the [Medicaid Managed Care Policy and Procedures Guide](https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp) (https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp).
		2. Coordination Tools Automated Waiver Case Management and Service Authorization Tool and Electronic Visit Verification (EVV) System
			1. The CICO will have access to the state’s coordination tools, which include SCDHHS’s automated waiver Case Management and service authorization system. The data in this system delineates the services authorized and documents service delivery. The system will serve as an electronic record for assessments for Enrollees identified as high-risk. In addition, this system automates prior authorization, real time service monitoring, and billing for HCBS.
			2. For Enrollees identified as high-risk, both the Comprehensive Assessment and LTC Assessment tool will be managed by SCDHHS’s automated case management system which maintains records of a number of critical functions, including all intake, assessment, and care planning activities.
		3. Health Promotion and Wellness Activities
			1. The CICO will promote overall health and wellness, through activities that will increase independence.
			2. The CICO must provide a range of health promotion and wellness informational activities for Enrollees, their family members, and other informal caregivers. The focus and content of this information must be relevant to the specific health status needs and high-risk behavioral in the Medicare-Medicaid population. Interpreter services must be available for Enrollees who are not proficient in English. Examples of health promotion and wellness topics include, but are not limited to the following:
				1. Chronic condition self-management;
				2. Smoking cessation;
				3. Fall prevention;
				4. Caregiver support;
				5. Nutrition;
				6. Prevention and treatment of alcohol and substance abuse.
				7. Emotional and mental health;
				8. Medication management;
				9. Fitness activities;
				10. Advance disease planning; and
				11. Emergency preparedness;
			3. The shall encourage PCPs to provide health education to . The shall ensure that Providers have the preventive care, disease-specific and plan services information necessary to support education in an effort to promote compliance with treatment directives and to encourage self-directed care.

## Enrollee Stratification, Assessments, and Care

* + 1. Enrollee Stratification
			1. The CICO can supplement the initial risk level with predictive modeling and surveillance data to stratify Enrollees as low, moderate, or high risk and must consider, specifically, any Special Health Care Needs of the Enrollees.
			2. in one of the Demonstration’s three (3) HCBS waivers are automatically stratified as high risk.
				1. The will determine the parameters and definitions for other defined as high risk as well as definitions for low or moderate risk .
				2. These levels of stratification should be based on an risk for long-term care institutionalization and/or avoidable hospitalization.
			3. Utilizing demographics, medical conditions, functional status, care patterns, and resource utilization data along with hierarchical condition categories (HCC) risk scores, and must consider, specifically, any Special Health Care Needs of the Enrollees.
		2. Comprehensive Assessments
			1. Each shall receive, and be an active participant in, a timely Comprehensive Assessment of medical, behavioral health, community-based or facility-based LTSS, and social needs completed by the Care Management team.
			2. For Enrollees identified as high-risk, the CICO must use SCDHHS’s automated Case Management system, to record the Comprehensive Assessments (as described in Section 2.6.4).
			3. For Enrollees identified as high-risk, the Comprehensive Assessment will be performed using the state’s uniform assessment tools. For all other Enrollees, the CICO may utilize internal Comprehensive Assessment tools.
				1. Assessment domains will include, but not be limited to, social, functional, medical, behavioral, wellness and prevention domains, caregiver status and capabilities, as well as the Enrollee’s preferences, strengths, and goals.
			4. The CICO will complete the Comprehensive Assessment by using information from comprehensive data sources, input from the Enrollee, Providers, and family/caregivers.
			5. Assessments will be completed by qualified, trained health professionals who possess a professional scope of practice, licensure, and/or credentials appropriate for responding to or managing the ’s needs. Examples of health professionals who may complete portions or all of the assessment include, but are not limited to:
				1. Registered nurses,
				2. Licensed practical nurses (under the supervision of registered nurses),
				3. Social workers,
				4. Medicaid case managers,
				5. Certified geriatric care managers,
				6. Certified community health workers
			6. The will use the results of the Comprehensive Assessment to confirm the appropriate acuity or risk stratification level for the and as the basis for developing the integrated ICP.
			7. The will continue to receive any community-based or facility-based LTSS (i.e., respite care) in any existing Waiver Service Plan(s) prior to the Comprehensive Assessment or reassessment. The will adhere to all transition requirements for services, as outlined in Section 2.6.8.
			8. Timing of Comprehensive Assessments: All Enrollees will receive a Comprehensive Assessment to be completed within the following timeframes:
				1. Enrollees stratified as high risk: within ninety (90) days of Enrollment.
				2. Enrollees stratified as moderate risk: within ninety (90) days of Enrollment; and
				3. Enrollees stratified as low risk: within ninety (90) days of Enrollment.
			9. The must ensure that a reassessment and an ICP update are performed:
				1. As warranted by the ’s condition but at least every twelve (12) months after the initial assessment completion date;
				2. When there is a change in the ’s health status or needs;
				3. As requested by the , his/her caregiver, or his/her Provider; and
				4. Upon any of the following trigger events:

A hospital admission;

Transition between care settings;

Change in functional status;

Loss of a primary caregiver or an informal caregiver who contributes substantially to the Enrollee’s care;

Change in, or addition of, a diagnosis; and

As requested by a member of the MT who observes a change that requires further investigation.

* + - 1. Components of the assessment may be updated by the MT as warranted by minor changes on the Enrollee conditions.
			2. The will analyze surveillance data of all monthly, including Electronic Visit Verification system reports for persons receiving HCBS, to identify acuity and risk level changes. As acuity and risk levels change, reassessments will be completed as clinically necessary and the ICP interventions updated.
				1. The shall identify through referrals, transition information, service authorizations, alerts, memos, assessment results, and from families, caregivers, Providers, community organizations, and personnel as well as other mechanisms deemed appropriate by the CICO.
			3. The shall make subsequent attempts to contact Enrollees to conduct Comprehensive Assessments when the initial attempt has been unsuccessful; and shall notify PCPs of Enrollment of any new who has not completed a Comprehensive Assessment within the time period set forth above and whom the has been unable to contact. The shall encourage PCPs to conduct outreach to these and to schedule visits.
			4. The CICO will conduct face-to-face Comprehensive Assessments for high-risk Enrollees and will conduct face-to-face or telephonic Comprehensive Assessments for low-risk and moderate-risk Enrollees.
			5. The CICO will conduct face-to-face Comprehensive Reassessments for high-risk Enrollees and will conduct face-to-face or telephonic Comprehensive Reassessments for low-risk and moderate-risk Enrollees.
		1. Long-Term Care Assessments
			1. SCDHHS will conduct all Long-Term Care Assessments and level of care determinations for both HCBS waiver and nursing facility services; final results will be recorded in SCDHHS’s automated Case Management system.
			2. must coordinate with SCDHHS Community Long-Term Care (CLTC) staff who perform the LTC Assessments.
				1. must ensure that all Enrollees who need a LTC Assessment are referred to CLTC within twenty-four (24) hours of the completion of the Comprehensive Assessment, in which the need was identified. LTC Assessments are conducted for all who are identified as high risk (as described in Section 2.6.1) or whose Comprehensive Assessments indicate a potential need for long-term care services.
				2. must ensure that the Comprehensive Assessment and LTC Assessment are conducted concurrently, when possible.
				3. The CICO will submit a referral for LTC Assessment via SCDHHS’s automated Case Management system, which will be received by the SCDHHS CLTC staff.
			3. The must use SCDHHS’s automated Case Management system, to track LTC Assessments.
				1. The will receive a notification via SCDHHS’s automated Case Management system when an is scheduled to receive an LTC Assessment.
				2. The will receive a second notification via SCDHHS’s automated Case Management system when the LTC Assessment and the level of care determination are complete.
				3. SCDHHS will provide the , via SCDHHS’s automated Case Management system, with the most recent LTC Assessments and HCBS service plans for who are also participants in one of the three designated State HCBS waiver programs.
				4. The CICO will have immediate, real time access to this information through the SCDHHS’s automated Case Management system.
				5. Enrollees with a current and up-to-date LTC Assessment are not required to undergo a second assessment until such time as an annual reassessment is due.
		2. Long-Term Care Reassessments
			1. SCDHHS will conduct all Long-Term Care Reassessments and level of care redeterminations for both HCBS waiver and nursing facility services; final results will be recorded in SCDHHS’s automated Case Management system.
				1. As warranted by the ’s condition but at least every twelve (12) months after the initial LTC Assessment completion date;
				2. When there is a change in the ’s health status or needs;
				3. As requested by the , his/her caregiver, or his/her Provider; and
				4. Upon any of the following trigger events:

A hospital admission;

Transition between care settings;

Change in functional status;

Loss of a primary caregiver or an informal caregiver who contributes substantially to the Enrollee’s care;

Change in or addition of a diagnosis; and

As requested by a member of the MT who observes a change that requires further investigation.

* + 1. Individualized Care Plans (ICPs)
			1. Following the Comprehensive Assessment (as described in Section 2.6.2), the shall assign a Care Coordinator who works with the Enrollee, his/her family supports, Providers, and other MT members to develop a comprehensive, person-centered, written ICP for each Enrollee. CICOs must allow Enrollees to request and be assigned a new Care Coordinator.
			2. Every must have an ICP, unless the is unable to be reached or refuses and the outreach attempts or such refusal is documented by the Care Coordinator in SCDHHS’s automated Case Management system.
			3. The must complete each ’s initial ICP within ninety (90) calendar days of Enrollment.
			4. The CICO must provide the Enrollee with a copy of their ICP.
			5. ICP Monitoring
				1. The CICO must review ICPs of high-risk at least every thirty (30) calendar days.
				2. The CICO must review ICPs of moderate-risk Enrollees at least every one hundred and twenty (120) calendar days.
				3. The CICO must review ICPs of low-risk Enrollees at least every one hundred and eighty (180) calendar days.
			6. The must update an ’s ICP every three-hundred and sixty-five (365) calendar days (at minimum), or more frequently if the Enrollee’s condition warrants or if the requests a change.
			7. The ICP must:
				1. Include current and unique psychosocial and medical needs and history of the , as well as the ’s functional level, behavioral health needs, language, culture, and support systems;
				2. Include identifiable and measurable short- and long-term treatment and service goals and interventions to address the ’s needs and preferences and to facilitate monitoring of the ’s progress and evolving service needs;
				3. Include expected outcomes with completion timeframes;
				4. Include opportunities for input from the , his/her designee, and the MT during the development, implementation, and ongoing assessment of ICP;
				5. Include a risk assessment that identifies and evaluates risks associated with the ’s care. Factors considered include, but are not limited to:

The potential for deterioration of the ’s health status;

The ’s ability to comprehend risk;

Caregiver qualifications and risks associated with burn-out or the ability to no longer perform duties;

Appropriateness of the residence for the and reasonable accommodations; and,

Behavioral or other compliance risks.

* + - * 1. Follow conflict-free guidelines for contracted entities participating in the ICP development process so that these entities offer choices to the regarding the services and supports they receive and from available alternatives;
				2. Include a process by which the or his/her designee can request changes to the ICP;
				3. Record the alternative HCBS and settings that were considered by the ;
				4. Grant no less than Appeal rights provided for under Medicaid statute, regulation, and policy, and as outlined in Section 2.11.
				5. Include, as appropriate, the following elements:

The ’s personal or cultural preferences, such as types or amounts of services;

The ’s preference of Providers and any preferred characteristics, such as gender or language;

The ’s living arrangements;

Covered items and services and non-covered items and services to address each identified need;

Participation in the self-directed attendant care option;

MT service planning, coverage determinations, care coordination, and care management;

Actions and interventions necessary to achieve the ’s objectives;

Follow-up and evaluation;

Collaborative approaches to be used;

Desired outcome and goals, both clinical and non-clinical;

Barriers or obstacles, including unmet needs;

Responsible parties;

Standing Referrals;

Community resources;

Reasonable accommodations;

Informal supports;

Timeframes for completing actions;

Status of the ’s goals;

Home visits as necessary and appropriate for who are homebound (“confined to their home” as defined in 42 U.S.C. § 1395n(a)(2)), who have physical or cognitive disabilities, or who may be at increased risk for Abuse, neglect, or exploitation;

For Enrollees receiving HCBS, back-up plan arrangements and missed visits for critical services;

Emergency preparedness plan;

Crisis plans for an with behavioral health conditions; and,

Wellness/prevention program plans including, but not limited to, the following:

Chronic condition self-management;

Smoking cessation;

Falls prevention;

Screening for depression and other significant behavioral conditions;

Nutrition; and

Prevention and treatment of alcohol and substance Abuse.

* + - 1. The will monitor each ’s ICP and any gaps in care will be addressed in an integrated manner by the MT, including any necessary revisions to the ICP.
		1. Waiver Service Plans
			1. The Waiver Case Manager must collaborate with the ’s Care Coordinator to ensure HCBS and the Waiver Service Plan was fully integrated into the ICP.
			2. During Phase II of the HCBS transition (further described in Section 2.5.2 and Appendix C), SCDHHS is responsible for developing the initial Waiver Service Plan. SCDHHS will complete the Waiver Service Plan in SCDHHS’s automated Case Management system. CICOs may make recommendations for service authorizations in SCDHHS’s automated Case Management system after the initial Waiver Service Plan has been completed. SCDHHS is responsible for Waiver Service Plan re-evaluations; CICOs have a formal input process to the re-evaluations and sign-off on the completed re-evaluation.
			3. During Phase III of the HCBS transition (further described in Section 2.5.2 and Appendix C), the CICO is responsible for developing the Waiver Service Plan with concurrence from SCDHHS long-term care staff. The CICO will complete the Waiver Service Plan and make recommendations for service authorizations in SCDHHS’s automated Case Management system.
		2. Self-directed Care
			1. The CICO will provide, through subcontract, client directed personal care assistance. Attendant care services are provided by qualified individuals, including specified family members, to help by offering support for activities of daily living and monitoring the medical condition of . The kinds of activities that an attendant Provider performs include the following:
				1. Assistance with personal hygiene, feeding, bathing, toileting, ambulation, transferring, and meal preparation;
				2. Encouraging clients to adhere to specially prescribed diets;
				3. General housekeeping duties;
				4. Shopping assistance;
				5. Assistance with communication; and
				6. Monitoring medication.
			2. The will support in directing their own care and ICP development.
			3. Notification of Self-Direction Options
				1. Enrollees must be informed of the option to self-direct their own services at each Comprehensive Assessment and review of Comprehensive Assessment.
				2. The MT must inform Enrollees of the option to self-direct their services when their ICPs are updated.
				3. Explanations of the self-direction option must:

Make clear that self-direction of services is voluntary and that can choose the extent to which they would like to self-direct their services;

Provide the options to select self-directed supports or services; and

Provide an overview of the supports and resources available to assist to participate to the extent desired in self-direction.

* + - 1. The ’s policies regarding self-direction must conform to SCDHHS requirements, including:
				1. Reimbursement for personal care, attendant care, and companion services may be made via SCDHHS’s financial management Fiscal Employer Agent, to certain family members who meet the South Carolina Medicaid Provider qualifications.

The spouse of the Enrollee, or any other legally responsible guardian of an Enrollee, cannot be reimbursed.

In addition, family members who are primary caregivers will not be reimbursed for respite and/or companion services.

* + - * 1. Providers of self-directed services must meet the qualification of Providers of personal assistance as outlined under 42 C.F.R. 441.478.
				2. The prospective Provider must undergo a tuberculosis purified protein derivative (PPD) test. If the Provider has had a past positive result, documentation of the past positive and chest x-ray results is required. A Signs and Symptoms Questionnaire for Providers is required for those who have tested positive previously.
				3. The prospective Provider must undergo a South Carolina criminal history background check conducted by the South Carolina Law Enforcement Division (SLED). This includes retaining the required photocopy of a state identification or driver's license and photocopy of the Social Security card is required. Both documents must be in the same name.

All criminal background checks must include all data for the individual with no limit on the timeframe being searched. Criminal background checks that cover a specific time period such as seven (7) or ten (10) year searches are not acceptable. The criminal background check must include statewide (South Carolina) data. Potential employees with felony convictions within the last ten (10) years cannot provide services to Enrollees or work in an administrative/office position. Potential employees with non-violent felonies dating back ten (10) or more years can provide services to Enrollees under the following circumstances:

Enrollee / responsible party must be notified of the aide’s criminal background, i.e. felony conviction, and year of conviction;

Provider must obtain a written statement, signed by the Enrollee/responsible party acknowledging awareness of the aide’s criminal background and agreement to have the aide provide care; this statement must be placed in the participant record.

Potential administrative/office employees with non-violent felony convictions dating back ten (10) or more years can work in the agency at the Enrollees’ discretion.

Hiring of employees with misdemeanor convictions will be at the Enrollees’ discretion. Employees hired prior to July 1, 2007, and continuously employed since then will not be required to have a criminal background check. SCDHHS’s contractor, the Center for Disability Resources (CDR), University of South Carolina, is required to ensure that the requirements of a South Carolina Certified Nurse Aide Registry check and Office of Inspector General List of Excluded Individuals/Entities (LEIE) Exclusions Program check are met.

* + - * 1. The CICO must comply with the provision regarding the supervision of care for attendant. A supervisor is designated and approved as the Employer of Record. If the Enrollee is unable or unwilling to serve as the Employer of Record, another person knowledgeable and involved with the Enrollee’s day-to-day care may be designated. The Employer of Record is responsible for interviewing prospective attendants, meeting CDR in the home for all match visits and follow up visits. The Employer of Record is responsible for meeting with the Waiver Case Manager in the home for the initial visit and re-evaluation visit. The Employer of Record should live within fifty (50) miles of Enrollee’s home. The Employer of Record must provide weekly supervision. The Employer of Record cannot be the primary contact and cannot be paid for the performing the duties of the Employer of Record.
			1. Self-Direction for HCBS Waiver
				1. During Phase III of the transition of HCBS authority (as described in Section 2.5.2 and Appendix C), the will work with CDR, to ensure waiver receive services from qualified attendants and are capable of supervising the care or have someone who can supervise the care on their behalf.
				2. Once CDR receives an electronic referral from the or Waiver Case Manager and determines that self-direction is appropriate, CDR will send an enrollment packet to the prospective attendant who is then enrolled as a Medicaid Provider. After the prospective attendant meets SCDHHS Provider enrollment requirements, a CDR nurse will schedule the “match visit” in the Enrollee’s home. During the “match visit”, the nurse will observe the personal care provided by the individual attendant. Based on this observation, the nurse will provide individualized instruction and training specific to the Enrollee’s diagnoses and home environment. CDR staff will also assist with the fiscal agent enrollment paperwork necessary to establish the employer/employee relationship.
				3. To facilitate payment, the will utilize SCDHHS’s financial management Fiscal Employer Agent.
				4. SCDHHS will assume all administrative costs for both CDR and PPL.
		1. Continuity of Care
			1. Service Transitions
				1. The shall allow receiving any services at the time of Enrollment to maintain their current Providers, including with Providers who are not part of the ’s network and service levels, including prescription drugs for at least one hundred eighty (180) days after the Enrollee’s Enrollment effective date.
				2. Any reduction, suspension, denial or termination of previously authorized services shall trigger the required notice under 42 C.F.R. § 438.404 which clearly articulates the Enrollee’s right to file an Appeal (either Expedited, if warranted, or standard), the right to have authorized service continue pending the Appeal, and the right to a fair hearing if the renders an adverse determination (either in whole or in part) on the Appeal.
				3. The is required to maintain current service authorization levels for all direct care waiver services (including personal care, waiver nursing, home care, respite care, community living, adult day health, social work, counseling, independent living assistance, and home delivered meals) during the one hundred eighty day (180) day transition period, unless a significant change has occurred and is documented during the LTC Assessment and/or reassessment.
				4. Except as provided in Appendix A, all prior approvals for non-Part D drugs, therapies, or other services existing in Medicare or Medicaid at the time of Enrollment will be honored for one hundred eighty (180) calendar days after Enrollment and will not be terminated at the end of one hundred eighty (180) days without Advance Notice to the and transition to other services, if needed.
			2. Drug Transitions
				1. During the first one hundred eighty (180) days of coverage, the will provide:

A temporary supply of drugs when the requests a refill of a non-formulary drug that otherwise meets the definition of a Part D drug; and

A ninety (90) day supply of drugs when an requests a refill of a non-Part D drug that is covered by Medicaid.

* + - * 1. All other Part D transition rules and rights not explicitly amended by the provisions in this section will continue as provided for in current law and regulation.
				2. The must provide an appropriate transition process for who are prescribed Part D drugs that are not on its formulary (including drugs that are on the ’s formulary but require prior authorization or step therapy under the ’s UM rules). This transition process must be consistent with the requirements at 42 C.F.R. § 423.120(b)(3).
			1. Provider Transitions
				1. During the one hundred eighty (180) calendar day transition period, the will allow to access to any Provider seen by the within the previous one-hundred and eighty (180) calendar days prior to transition, even if the Provider is not in the ’s network.
				2. During the transition period, the will advise and Providers if and when they have received care that would not otherwise be covered in-network.
				3. On an ongoing basis, and as appropriate, the must contact Providers who provide services to but who are not Network Providers and provide them information on becoming in-Network Providers.
				4. Out-of-network PCPs and specialists providing an ongoing course of treatment must be offered single case agreements to continue to care for the beyond the one hundred eighty (180) day transition period if the Provider chooses not to participate in the ’s network.
				5. The must also offer single-case agreements to Providers to treat the until a qualified Network Provider is available. The must offer single case agreements to Providers who are:

Not willing to enroll in the ’s Provider Network, and

Currently serving , under the following circumstances:

The ’s network does not have an otherwise qualified Network Provider to provide the services within its Provider Network, or transitioning the care in-house would require the to receive services from multiple Providers/facilities in an uncoordinated manner which would significantly impact the Enrollee’s condition;

Transitioning the to another Provider could endanger life, cause suffering or pain, cause undue hardship, physical deformity or malfunction, or significantly disrupt the current course of treatment; or

Transitioning the to another Provider would require the to undertake a substantial change in recommended treatment for Medically Necessary Covered Services.

* + - * 1. If an does not identify a current PCP or select a PCP within ninety (90) days of Enrollment, and the has made reasonable, unsuccessful attempts to engage the (by phone or by mail) in identifying or selecting a PCP, the shall assign a PCP to the and notify the PCP and of the assignment. This PCP assignment shall not adversely impact any transition rights that an Enrollee may have.

The must consider the following factors in its assignment of a PCP:

Enrollee’s ICP;

Enrollee preferences;

Enrollee’s residence and Provider’s proximity and/or accessibility;

Enrollee acuity and Provider’s competency to meet the Enrollee’s needs; and

Provider’s ability to accept new patients.

The Care Coordinator must also make reasonable efforts to not only schedule an appointment for the Enrollee, but also ensure the Enrollee keeps the appointment including by assisting with transportation/escort arrangements if necessary and/or attending the appointment with Enrollee. The may utilize Enrollee incentives to facilitate this occurrence. (see Section 2.12.9.3)

The shall submit a quarterly PCP assignment report that provides the following information: Provider name, NPI Number, number of assigned, and practice specialty (e.g., geriatrician, family practitioner with geriatric certification, etc.) and any other specifications determined by SCDHHS.

* + - 1. Out-of-Network Reimbursement Rules
				1. For reimbursement of out-of-network emergent or Urgent Care services, as defined by 42 C.F.R. §§ 424.101 and 405.400 respectively, the health care professional is required to accept as payment in full by the CICO the amounts the health care professional could collect for that service if the beneficiary were enrolled in original Medicare or Medicaid FFS. However, the CICO is not required to reimburse the health care professional more than the health care professional’s charge for that service. The original Medicare reimbursement amounts for Providers of services (as defined by section 1861(u) of the Act) do not include payments under 42 C.F.R. §§ 412.105(g) and 413.76. A section 1861(u) Provi­­der of services may be paid an amount that is less than the amount it could receive if the beneficiary were enrolled in original Medicare or Medicaid FFS if the Provider expressly notifies the Contractor in writing that it is billing an amount less than such amount. maintain improper / inappropriate billing (sometimes previously referred to as balance billing) protections.
				2. If an is receiving any item or service that would not otherwise be covered by the at an in-network level after the continuity of care period, the must notify the prior to the end of the continuity of care period, according to the requirements at 42 C.F.R. § 438.404 and 42 C.F.R. § 422.568.
				3. The shall be entitled to all Appeal rights, including aid pending Appeal, if applicable, as outlined in Section 2.11 of this Contract.
			2. Transferring Service Plans and Liabilities
				1. The must be able to accept and honor established Waiver Service Plans documented in SCDHHS’s automated Case Management system from FFS when transition with Waiver Service Plans in place; and
				2. The must be able to ensure timely transfer of ICPs to other s or other plans when an is disenrolling from the . The Waiver Service Plan when appropriate will be available to the transferring CICO via SCDHHS’s automated Case Management system.
				3. If an is receiving medical care or treatment as an inpatient in an acute care hospital at the time coverage under this Contract is terminated, the shall arrange for the continuity of care or treatment for the current episode of illness until such medical care or treatment has been fully transferred to a treating Provider who has agreed to assume responsibility for such medical care or treatment for the remainder of that hospital episode and subsequent follow-up care. The must maintain documentation of such transfer of responsibility of medical care or treatment. For hospital stays that would otherwise be reimbursed under Medicare or the State Medicaid Program on a per diem basis, the shall be liable for payment for any medical care or treatment provided to an until the effective date of disenrollment. For hospital stays that would otherwise be reimbursed under Medicare or the State Medicaid Program on a diagnosis-related group (DRG) basis, the shall be liable for payment for any inpatient medical care or treatment provided to an where the discharge date is after the effective date of disenrollment.
			3. Transitions Prior to the End of the one hundred eighty (180) day Transition Period
				1. s may choose to transition to a network PCP earlier than one hundred eighty (180) days only if all the following criteria are met:
				2. The is assigned to a Medical Home that is capable of serving his/her needs appropriately;
				3. The has completed a Comprehensive Assessment for the Enrollee;
				4. The consulted with the new Medical Home and determined that the Medical Home is accessible, competent, and can appropriately meet the Enrollee’s needs;
				5. A transition care plan is in place (to be updated and agreed to with the new PCP, as necessary); and
				6. The agrees to the transition and transition plan prior to the expiration of the one hundred eighty (180) day transition period.
				7. The may choose to transition to a network specialist or LTSS Provider earlier than one hundred eighty (180) calendar days only if all the following criteria are met:

A Comprehensive Assessment is complete;

A transition care plan is in place (to be updated and agreed to with the new Provider, as necessary); and

The agrees to the transition and plan prior to the expiration of the one hundred eighty (180) day transition period.

* + - 1. Transition Planning Participation
				1. The shall implement policies and procedures that (1) ensure timely and effective treatment and transition planning; (2) establish the associated documentation standards; (3) involve the and the appropriate facility staff; and (4) begin the transition planning process on day of admission to the facility or the day of presentation to the emergency department. Treatment and transition planning shall include at least:

When possible, establishment of transition planning protocols with Network Providers, taking into consideration the model of care transition planning utilized by Providers, especially hospitals. Protocols should include identification of single point of contact for the clinical follow-up call once the Enrollee is transitioned;

Identification and assignment of a facility-based care manager for the . This staff member shall be involved in the establishment and implementation of treatment and transition planning;

Notification and participation of ’s MT, including the PCP, in transition planning, coordination, and re-assessment, as needed;

Collaboration with facility staff and/or Home Again transition coordinators to ensure appropriate and safe transition;

In coordination with the facility, identification of clinical and non-clinical supports as well as the role they serve in an ’s treatment and aftercare plans;

Scheduling of transition/aftercare appointments in accordance with the access and availability standards;

Identification of barriers to aftercare, and the strategies developed to address such barriers;

Assurance that inpatient and twenty-four (24) hour diversionary behavioral health Providers provide a transition plan to the MT following any behavioral health admission;

Conducting clinical follow up phone call or home visit within seventy-two (72) hours of transition. This process should involve documented discussions with the Enrollee and/or designee related to:

Medication reconciliation and medication management;

Comprehension of and compliance with other components of discharge or transition orders; and

The coordination and dissemination of documented discussions and other knowledge obtained with the entire transition care team (i.e., PCP, facility staff).

Medication monitoring and adherence using evidence-based protocols, as clinically necessary; and,

Document all efforts related to these activities, including the ’s active participation in transition planning.

* + 1. Reporting of Serious Reportable Events
			1. The must document all Serious Reportable Events within SCDHHS’s automated Case Management system.
			2. Serious Reportable Events include but are not limited to:
				1. Deaths (unexpected, suicide, or homicide);
				2. Falls (resulting in death, injury requiring hospitalization, injury that will result in permanent loss of function);
				3. Infectious disease outbreaks;
				4. Pressure ulcers that are unstageable or are Staged III and IV;
				5. Traumatic injuries (including third degree burns over more than ten (10) percent of the body) that result in death, require hospitalization, or result in a loss of function;
				6. Restraints, both chemical and physical, use that results in death, hospitalization, or loss of function;
				7. All elopements in which an with a documented cognitive deficit is missing for twenty-four (24) hours or more;
				8. Suspected physical, mental, or sexual abuse and/or neglect; and
				9. Media-related event. Any report of which the is aware that presents a potential or harmful characterization of the or Demonstration.

## Provider Network

* + 1. Network Adequacy
			1. The must maintain a Provider Network, supported by written agreements, sufficient to provide all with access to the full range of Covered Services, including the appropriate range of preventive, primary care, and specialty services, behavioral health services, other specialty services, and all other services required in 42 C.F.R. §§422.112, 423.120, and 438.207, and under this Contract (see Appendix A), taking into consideration:
				1. The anticipated number of ;
				2. The expected utilization of services, in light of the characteristics and health care needs of the ’s ;
				3. The number and types (in terms of training, experience, and specialization) of Providers required to furnish the Covered Services;
				4. The number of Network Providers who are not accepting new patients;
				5. The geographic location of Providers and , considering distance, travel time, the means of transportation ordinarily used by , and whether the location provides physical access for with disabilities;
				6. The communication needs of ; and.
				7. The cultural and ethnic diversity and demographic characteristics of .
			2. The must demonstrate annually that its Provider Network meets the stricter of the following standards:
				1. For Medicare medical Providers and facilities, time, distance and minimum number standards updated annually on the CMS website ([MMP Network Reference File](http://www.cms.gov/Medicare-Medicaid-Coordination/Medicare-and-Medicaid-Coordination/Medicare-Medicaid-Coordination-Office/FinancialAlignmentInitiative/InformationandGuidanceforPlans.html)); For Medicare pharmacy Providers, time, distance and minimum number as required in Appendix E, Article II, Section I and 42 C.F.R. § 423.120; or
				2. For services in which Medicaid is the traditional primary payor, including behavioral health and substance abuse services, the CICO must establish a Provider Network that meets the existing requirements of the Medicaid Managed Care program, as dictated by the [Medicaid Managed Care Contract, and Policy and Procedures Guide](https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp) (available at https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp).
				3. For behavioral health Providers who provide only Medicaid-Covered Services, the must contract with at least two (2) Providers located no more than fifty (50) miles from any Enrollee unless the has an SCDHHS-approved alternative time standard.

At least one of the behavioral health Providers used to meet the two (2) Providers per fifty (50) mile requirement must be a Community Mental Health Center (CMHC).

* + - * 1. For Providers of overlap services that may be subject to either Medicaid or Medicare network requirements, the stricter of any applicable standards will apply.
				2. Through Phase II of the HCBS transition, the must extend contracts to every willing HCBS Provider that currently provides services to the Demonstration targeted population, as identified by SCDHHS. CICOs may choose not to extend contracts to providers with a history of compliance actions assessed by SCDHHS. CICOs must provide documentation of such providers as while as the rationale for not extending a contract.
			1. If the ’s Provider Network is unable to provide necessary medical services covered under the Contract to a particular , the CICO must adequately and timely cover these services out-of-network for the , for as long as the is unable to provide the services in network.
				1. The must notify the CMT of any significant Provider Network changes immediately, but no later than five (5) business days after becoming aware of an issue, including a change in the ’s Provider Network that renders the unable to provide one (1) or more covered items and services within the access to care standards set forth in this section, with the goal of providing notice to the CMT at least sixty (60) days prior to the effective date of any such change.
				2. must be assured choice of all Providers.
				3. and CMS will monitor access to care and the prevalence of needs indicated through Comprehensive Assessments, and may require that the initiate further Provider Network expansion over the course of the Demonstration.
				4. The CICO shall establish mechanisms to ensure timely access to care by all Providers;
				5. The CICO shall monitor all Providers regularly to determine compliance;
				6. The CICO will take Corrective Action if there is a failure to comply with timely access to care by any Provider; and
				7. The shall ensure that have access to the most current and accurate information by updating its online Provider and Pharmacy Directory and search functionality on a timely basis. This information includes Provider compliance with the ADA in terms of physical and communications accessibility for who are blind or deaf as well as other reasonable accommodations.
		1. Network Provider Requirements
			1. All Network Providers must serve the target population.
			2. All Providers’ physical sites must be accessible to all , as must all Providers that deliver services in the ’ locations.
			3. The shall ensure that its Network Providers are responsive to the linguistic, cultural, ethnic, racial, religious, age, gender, and other unique needs of any minority or homeless population, with disabilities (both congenital and acquired disabilities), or other special population served by the . This responsiveness includes the capacity to communicate with in languages other than English, when necessary, as well as those with a vision or hearing impairment.
			4. The shall ensure that multilingual Network Providers and, to the extent that such capacity exists within the ’s Service Area, all Network Providers, understand and comply with their obligations under state or federal law to assist with skilled medical interpreters and the resources that are available to assist Network Providers to meet these obligations.
			5. The shall ensure that Network Providers and interpreters/translators are available for those within the ’s Service Area who are deaf or vision- or hearing-impaired.
			6. The shall ensure that its Network Providers have a strong understanding of disability, recovery, and resilience cultures and LTSS.
			7. The shall make best efforts to ensure that minority-owned or controlled agencies and organizations are represented in the Provider Network.
			8. Network Provider Enrollment. shall assure that all Network Providers that provide Medicare Covered Services are enrolled as Medicare Providers in order to submit claims for reimbursement or otherwise participate in the Medicare Program. shall assure that all Network Providers, including out-of-state Network Providers, that provide Medicaid Covered Services are enrolled in the Medicaid Program consistent with provider screening, disclosure, and enrollment requirements, including periodic revalidation of screening, under 42 C.F.R 438.602(b) and 438.608(b).
			9. The shall ensure that the Provider Network provides female with direct access to a women’s health specialist, including a gynecologist, within the Provider Network for Covered Services necessary to provide women’s routine and preventive health care services. This shall include contracting with, and offering to female , women’s health specialists as PCPs.
			10. The CICO is not required to continue contracting with nursing facilities that fail to meet its minimum quality standards for participation in the Demonstration.
			11. Second Opinions
				1. At the Enrollee’s request, the CICO shall provide for a second opinion from a qualified health care professional within the Provider Network, or arrange for the Enrollee to obtain a second opinion outside the Provider Network, at no cost to the Enrollee.

2.7.2.12. The CICO shall provide a network with sufficient family planning providers to ensure timely access.

* + 1. Provider Contracting
			1. The must contract only with qualified or licensed Providers who continually meet federal and state requirements, as applicable, and the qualifications contained in Appendix E.
			2. The shall not establish selection policies and procedures for Providers that discriminate against particular Providers that serve high-risk populations or specialize in conditions that require costly treatment.
			3. Paid family caregivers will be permitted in accordance with the Self-Directed Care Provision, Medicaid Policy Regarding Relatives Serving as Paid Caregivers, found in the CLTC Policy and Procedure Manual.
			4. If the declines to include individuals or groups of Providers in its Provider Network, the must give the affected Providers written notice of the reason for its decision.
			5. For HCBS, during the first year of the demonstration, and through Phase II of the HCBS transition plan, the must extend contracts to every willing provider that currently serves Eligible Beneficiaries receiving HCBS, as identified by SCDHHS. SCDHHS will establish additional contract parameters for future years, including minimum reimbursement requirements, during the first contract year and will release those to the CICOs in separate guidance. CICOs may choose not to extend contracts to providers with a history of compliance actions assessed by SCDHHS. CICOs must provide documentation of such providers as while as the rationale for not extending a contract.
			6. The may establish quality standards and may terminate a contract of a Provider based on a failure to meet such quality standards. The s must transition , or have a plan to transition , to new Providers prior to terminating contracts with Providers.
			7. Excluded Providers
				1. The may not contract with, or otherwise pay for any items or services furnished, directed or prescribed by, a Provider that has been excluded from participation in federal health care programs by the OIG of the U.S. Department of Health and Human Services under either Section 1128 or Section 1128A of the Social Security Act, and implementing regulations at 42 C.F.R. Part 1001 et. seq., or that has been terminated from participation under Medicare or another state’s Medicaid program, except as permitted under 42 C.F.R. §1001.1801 and §1001.1901 and when the person furnishing such item or service knew, or had reason to know, of the exclusion (after a reasonable time period after reasonable notice has been furnished to the person);
				2. The shall, at a minimum, check the website at least once per month for a list of South Carolina Medicaid excluded Providers (http://www.scdhhs.gov/internet/pdf/Exclusion\_Provider\_List\_for\_DHHS\_Website.xls);
				3. The shall, at a minimum, check the OIG List of Excluded Individuals Entities (LEIE), Medicare Exclusion Database (MED), and the System for Awards Management (SAM)) for its Providers at least monthly, before contracting with the Provider, and at the time of a Provider’s credentialing and recredentialing.
				4. If a Provider is terminated or suspended from the Medicaid Program, Medicare, or another state’s Medicaid program or is the subject of a state or federal licensing action, the shall terminate, suspend, or decline a Provider from its Provider Network as appropriate.
				5. Upon notice from or CMS, not authorize any Providers who are terminated or suspended from participation in the Medicaid Program, Medicare, or from another state’s Medicaid program, to treat and shall deny payment to such Providers for services provided.
				6. The shall notify CMS and , via the CMT, when it terminates, suspends, or declines a Provider from its Provider Network because of Fraud, integrity, or quality;
				7. The shall notify CMS and on a quarterly basis when a Provider fails credentialing or re-credentialing because of a program integrity or Adverse Benefit Determination reason, and shall provide related and relevant information to CMS and as required by CMS, , or state or federal laws, rules, or regulations.
			8. The CICO shall not pay for an item or service (other than an emergency item or service, not including items or services furnished in an emergency room of a hospital):
				1. Furnished under the CICO by any individual or entity during any period when the individual or entity is excluded from participation under Titles V, XVIII, or XX, or under Title XIX pursuant to sections 1128, 1128A, 1156, or 1842(j)(2);
				2. Furnished at the medical direction or on the prescription of a physician, during the period when such physician is excluded from participation under Titles V, XVIII, or XX, or under Title XIX pursuant to sections 1128, 1128A, 1156, or 1842(j)(2) and when the person furnishing such item or service knew, or had some reason to know, of the exclusion after a reasonable time period and after reasonable notice has been furnished to the person;
				3. Furnished by an individual or entity to whom the State has failed to suspend payments during any period when there is a pending investigation of a credible allegation of Fraud against the individual or entity, unless the State determines there is good cause not to suspend such payments.
			9. The CICO shall not pay for an item or service:
				1. With respect to any amount expended for which funds may not be used under the Assisted Suicide Funding Restriction Act of 1997.
			10. Primary Care Provider Qualifications
				1. For purposes of establishing the Provider Network, a PCP must be:

A Physician who is:

Licensed by the State of ;

Specialized in family practice, internal medicine, general practice, OB/GYN, or geriatrics; or

A specialist who performs primary care functions including but not limited to, federally qualified health centers, rural health clinics, health departments, and other similar community clinics; and

In good standing with the Medicare and Medicaid programs.

A registered nurse or nurse practitioner who is licensed by the State of ; or

A physician assistant who is licensed by the State of .

* + - * 1. For purposes of providing clinical care, a Medical Home may identify a nurse practitioner, who is licensed by the State of South Carolina, as a PCP for an Enrollee.
			1. Behavioral Health Providers
				1. In addition to those requirements described above, the shall comply with the requirements of 42 C.F.R. § 438.214 regarding selection, retention, and exclusion of behavioral health Providers. The shall have an adequate network of behavioral health and substance abuse Providers to meet the needs of the population, including their community mental health rehabilitative service needs. Examples of these types of Providers include, but are not limited to, inpatient psychiatric hospitals, community mental health centers, psychiatrists, clinical psychologists, licensed independent social workers, marriage and family therapists, licensed counselors, and outpatient substance abuse treatment Providers.
			2. Providers of Medicaid covered behavioral health services must have the appropriate licensure and qualifications as outlined in the South Carolina Rehabilitative Behavioral Health Services Provider Manual.
		1. Indian Health Network
			1. The CICO must demonstrate that it made reasonable efforts to contract with Indian Health Care Providers; Indian Health Service (IHS); an Indian Tribe, Tribal Organization, or Urban Indian Organization (I/T/U) Providers in the network to ensure timely access to services available under the contract for Indian who are eligible to receive services from such Providers.
			2. The shall offer Indian the option to choose an Indian Health Care Provider as a PCP if the has an Indian PCP in its network that has capacity to provide such services;
			3. The shall demonstrate that it has sufficient access to Indian Health Care Providers to ensure access to Covered Services for Indian ;
			4. The shall pay both network and non-network Indian Health Care Providers who provide Covered Services to Indian a negotiated rate which shall be no lower than the SCDHHS fee for service rate for the same service or, in the absence of a negotiated rate, an amount not less than the amount that the would pay for the Covered Service provided by a non-Indian Health Care Provider;
			5. The shall make prompt payment to Indian Health Care Providers as required in Section 5.1.8;
			6. The shall pay non-network Indian Health Care Providers that are FQHCs for the provision of services to an Indian Enrollee at a rate equal to the rate that the would pay to a network FQHC that is not an Indian Health Care Provider.
			7. The must permit any Indian who is enrolled in a non-Indian Demonstration and eligible to receive services from a participating Indian Health Care Provider, to choose to receive Covered Services from that Indian Health Care Provider, and if that Indian Health Care Provider participates in the network as a PCP, to choose that Indian Health Care Provider as their PCP, as long as that Provider has capacity to provide the services; and.
			8. The CICO may not impose Enrollment fees, premiums, or similar charges on Indians served by an Indian Health Care Provider through referral under contract health services.
			9. The CICO must permit an out-of-network Indian Health Care Provider to refer an Indian enrollee to a Network Provider.
		2. Non-Allowed Terms of Provider Contracts
			1. The shall not require as a condition of participation/contracting with Providers in their network to also participate in the ’s other lines of business (e.g., commercial managed care network). However, this provision would not preclude a from requiring their commercial network Providers to participate in their Provider Network.
			2. The shall not require as a condition of participation/contracting with Providers in the network a Provider’s terms of panel participation with other s.
			3. The shall not include in its Provider Contracts any provision that directly or indirectly prohibits, through incentives or other means, limits, or discourages Network Providers from participating as Network or non-network Providers in any Provider Network other than the ’s Provider Network(s).
		3. Provider Credentialing, Recredentialing, and Board Certification
			1. The shall implement written policies and procedures that comply with the requirements of 42 C.F.R. §§422.504(i)(4)(iv) and 438.214(b) regarding the selection, retention and exclusion of Providers, credentialing and recredentialing requirements and nondiscrimination, and meet, at a minimum, the requirements below.
			2. The shall credential Providers, except as provided in Section 2.8.8, in accordance with NCQA credentialing standards (<http://www.ncqa.org/Programs/Certification/UtilizationManagementandCredentialingUMCR/OCProgramEvaluationOptions/CRStandardsandGuidelines.aspx>) as well as applicable state and federal requirements.
			3. Re-credentialing shall occur every thirty-six (36) months. At re-credentialing and on a continuing basis, the shall verify minimum credentialing requirements and monitor Complaints and Appeals, quality of care and quality of service events, and medical record review. The recredentialing process shall take into consideration various forms of data including, but not limited to, Grievances, results of quality reviews UM information, and satisfaction surveys.
			4. The ’s standards for licensure and certification shall be outlined in the Provider manual or included in its participating Provider Network contracts with its Network Providers which must be secured by current subcontracts or employment contracts.
			5. The shall ensure that all Providers are credentialed prior to becoming Network Providers and that a site visit is conducted as appropriate for initial credentialing;
			6. The shall not establish Provider selection policies and procedures that discriminate against particular Providers that serve high-risk populations or specialize in conditions that require costly treatment;
			7. The shall ensure that no credentialed Provider engages in any practice with respect to any that constitutes unlawful discrimination under any other state or federal law or regulation, including, but not limited to, practices that violate the provisions of 45 C.F.R. Part 80, 45 C.F.R. Part 84, and 45 C.F.R. Part 90;
			8. The shall obtain disclosures from all Network Providers and applicants in accordance with 42 C.F.R. 455 Subpart B and 42 C.F.R.§ 1002.3, including, but not limited to, obtaining such information through Provider Enrollment forms and credentialing and recredentialing packages, and maintain such disclosed information in a manner which can be periodically searched by the for exclusions and provided to in accordance with this Contract, including this Section, and relevant state and federal laws and regulations; and
			9. Include the consideration of performance indicators obtained through the quality improvement plan (QIP), UM program, Grievance and Appeals system, and satisfaction surveys in the ’s recredentialing process.
			10. The shall submit its written policies and procedures annually to , if amended, and shall demonstrate to , by reporting annually, that all providers within the ’s Provider and Pharmacy Network are credentialed according to such policies and procedures. The shall maintain written policies that:
				1. Designate and describe the department(s) and person(s) at the ’s organization who will be responsible for Provider credentialing and re-credentialing;
				2. Document the processes for the credentialing and re-credentialing of licensed physician Providers and all other licensed or certified Providers who participate in the ’s Provider Network to perform the services agreed to under this contract. At a minimum, the scope and structure of the processes shall be consistent with recognized managed care industry standards such as those provided by the NCQA and relevant state regulations. Standards of participation in the state’s HCBS waiver programs are outlined in the scope of services for each Provider type and can be found at https://www.scdhhs.gov/historic/insideDHHS/Bureaus/BureauofLongTermCareServices/BECOMINGAcltcPROVIDER.html
			11. Board Certification Requirements
				1. The shall maintain a policy with respect to board certification for PCPs and specialty Providers participating in the Provider Network.
		4. Provider Payment and Reimbursement
			1. The may demonstrate to , including through submission of reports as may be requested by , use of Alternative Payment Models (APMs). APMs are payments designed to reflect value and are tied to provider performance that may rise or fall in a predetermined fashion commensurate with different levels of performance. Notwithstanding the foregoing, nothing herein shall be construed to conflict with the requirements of 42 U.S.C. 1395w-111.
				1. APMs may include but not be limited to the following:

Pay Providers differentially according to performance (and reinforce with benefit design).

Design approaches to payment that cut waste while not diminishing quality, including reducing unwarranted payment variation.

Design payments to encourage adherence to clinical guidelines.

* + - 1. For items and services that are part of the traditional Medicare benefit package, the CICO will be required to pay non-contracting Providers at least the lesser of the Providers’ charges or the Medicare FFS rate, regardless of the setting and type of care for authorized out-of-network services.
			2. FQHCs and RHC Reimbursements
				1. The shall ensure that its payments to FQHCs and RHC for services to are no less than the sum of:

The level and amount of payment that the would make for such services if the services had been furnished by an entity providing similar services that was not a FQHC or RHC, and

The amount that Medicaid would have paid in Cost Sharing if the were in FFS.

* + - 1. Out-of-Network Reimbursement Rules
				1. The may authorize other out-of-network services to promote access to and continuity of care. For services that are part of the traditional Medicare benefit package, prevailing Medicare Advantage policy will apply, under which s shall pay out-of-network Providers the amount that the Providers could collect for that service if the beneficiary were enrolled in Original Medicare (less any payments under 42 C.F.R. §§ 412.105(g) and 413.76 for section 1861(u) Providers), regardless of the setting and type of care for authorized out-of-network services. For services for which Medicaid is the primary payer, the CICO must pay Providers the amount that would have been paid by SCDHHS if the Enrollee was not enrolled in the Demonstration, but rather SCDHHS’s FFS Medicaid program, regardless of the setting and type of care for authorized out-of-network services.
			2. Non-Payment and Reporting of Provider Preventable Conditions
				1. The agrees to take such action as is necessary in order for to comply with and implement all federal and state laws, regulations, policy guidance, and policies and procedures relating to the identification, reporting, and non-payment of Provider Preventable Conditions, as defined in 42 U.S.C. 1396b-1 and regulations promulgated thereunder.
				2. As a condition of payment, the shall develop and implement policies and procedures for the identification, reporting, and non-payment of Provider Preventable Conditions. Such policies and procedures shall be consistent with federal law, including, but not limited to, 42 C.F.R. §§ 434.6(a)(12), 438.3(g), and 447.26, and guidance and be consistent with policies, procedures, and guidance on Provider Preventable Conditions.
				3. The ’s policies and procedures shall also be consistent with the following:

The shall not pay a Provider for a Provider Preventable Condition.

The shall require, as a condition of payment from the , that all Providers comply with reporting requirements on Provider Preventable Conditions as described at 42 C.F.R. § 447.26(d) and as may be specified by the and/or .

The shall not impose any reduction in payment for a Provider-Preventable Condition when the condition defined as a Provider-Preventable Condition for a particular existed prior to the Provider’s initiation of treatment for that Enrollee.

A may limit reductions in Provider payments to the extent that the following apply:

The identified Provider-Preventable Condition would otherwise result in an increase in payment;

The can reasonably isolate for nonpayment the portion of the payment directly related to treatment for, and related to, the Provider-Preventable Condition;

The shall ensure that its non-payment for Provider-Preventable Conditions does not prevent access to services;

As directed by , and in consultation with CMS, the shall develop and implement process for ensuring non-payment or recovery of payment for preventable hospital readmissions; and

The shall report all identified Provider-Preventable Conditions in a form and format specified by within seven (7) calendar days from occurrence.

* + - 1. Incentive Payments
				1. Nursing Facility Transitions

Any Enrollee residing in a nursing facility with a combined sixty (60) consecutive days of hospital and Medicaid skilled nursing placement may qualify for the Home Again based on the program’s eligibility and intake criteria. Upon transition, eligible Enrollees must enter one (1) of the three (3) waivers included in the Demonstration. Once eligible Enrollees return to the community, the CICO must offer them any enhanced home and community-based services covered through the Home Again program.

Qualifying CICOs may receive up to three thousand dollars ($3,000) for providing transition coordination services for successfully de-institutionalizing an eligible Enrollee for at least twelve (12) months as outlined in the Transition Coordination Scope of Service for the Home Again program. Transition coordination is the ongoing support of qualified individuals throughout the transition process as they move from a qualified institution to the community. Transition coordination includes, but is not limited to conducting a risk assessment and mitigation plan, establishing a transition plan, educating caregivers, assessing expanded goods and services needs, assisting with housing search, securing housing, evaluating Durable Medical Equipment (DME) needs, etc. The CICO’s Care Coordinators are responsible for assessing an Enrollee’s interest in and potential for making the transition. The Care Coordinator also develops a transition plan and continues intensive care coordination through the end of the transition period (12months).

* + - * 1. Physician Plans

The may, in its discretion, operate a physician incentive plan only if:

No single physician is put at financial risk for the costs of treating an that is outside the physician’s direct control;

No specific payment is made directly or indirectly under the plan to a physician or physician group as an inducement to reduce or limit medically appropriate services furnished to an individual Enrollee; and

The applicable stop/loss protection, survey, and disclosure requirements of 42 C.F.R. Part 417 are met.

The and its First Tier, Downstream and Related Entities must comply with all applicable requirements governing physician incentive plans.

The shall be liable for any and all loss of federal financial participation (FFP) incurred by that results from the ’s or its First Tier, Downstream and Related Entities’ failure to comply with the requirements governing physician incentive plans at 42 C.F.R. Parts 417, 434 and 1003; however, the shall not be liable for any loss of FFP under this provision that exceeds the total FFP reduction attributable to in the ’s plan, and the shall not be liable if it can demonstrate, to the satisfaction of CMS and , that it has made a good faith effort to comply with the cited requirements.

* + 1. Network Management
			1. The shall develop and implement a strategy to manage the Provider Network with a focus on access to services for , quality, consistent practice patterns, recovery and resilience, Independent Living Philosophy, Cultural Competence, integration, and cost effectiveness. The management strategy shall address all Providers. At a minimum, such strategy shall include:
				1. A system for the and Network Providers to identify and establish improvement goals and periodic measurements to track Network Providers’ progress toward those improvement goals;
				2. Conducting on-site visits to Network Providers for quality management and quality improvement purposes, and for assessing meaningful compliance with ADA requirements; and
				3. Ensuring that its Provider Network is adequate to assure access to all Covered Services, and that all Providers are appropriately credentialed, maintain current licenses, and have appropriate locations to provide the Covered Services;
			2. shall give written notice of termination of a Provider (medical, behavioral health, or LTSS), irrespective of whether the termination was for cause or without cause. CICO shall make a good faith effort to give notice of a for-cause termination of a provider within the timeframes required. For all terminations, CICO must meet the following requirements:
				1. For contract terminations that involve a primary care or behavioral health Provider, at least forty-five (45) calendar days before the termination effective date, provide written notice and make one attempt at telephonic notice to Enrollees (unless Enrollees have opted out of calls) who are currently assigned to that PCP and to Enrollees who have been patients of that PCP or behavioral health Provider within the past three (3) years; and
				2. For contract terminations that involve specialty types other than primary care or behavioral health, at least thirty (30) calendar days before the termination effective date, provide written notice to all Enrollees who are assigned to, currently receiving care from, or have received care within the past (3) months from a Provider or facility being terminated.
				3. The shall also assist in transitioning to a new Provider, when a Provider’s contract is terminated. For terminations of PCPs, the must also report the termination to and provide assistance to the in selecting a new PCP within fifteen (15) calendar days.
			3. The shall not limit or prohibit Provider-based marketing activities or Provider affiliation information addressed by §§ 70.11.1 and 70.11.2 of the Marketing Guidance for South Carolina Medicare-Medicaid Plans. The shall not prohibit a Provider from informing of the Provider’s affiliation or change in affiliation.
			4. The shall establish and conduct an ongoing process for enrolling in their Provider Network willing and qualified Providers who meet the ’s requirements and with whom mutually acceptable Provider Contract terms, including with respect to rates, are reached.
			5. The shall maintain a protocol that shall facilitate communication to and from Providers and the , and which shall include, but not limited to, a Provider newsletter and periodic Provider meetings;
			6. Except as otherwise required or authorized by CMS, , or by operation of law, the shall ensure that Providers receive thirty (30) days Advance Notice in writing of policy and procedure changes, and maintain a process to provide education and training for Providers regarding any changes that may be implemented, prior to the policy and procedure changes taking effect; and
			7. The shall work in collaboration with Providers to actively improve the quality of care provided to . The CICOs will develop Quality Improvement Plans to submit to SCDHHS and CMS for approval consistent with all requirements of this Contract.
			8. The shall perform an annual review to assure that the health care professionals under contract with the First Tier, Downstream, and Related Entities are qualified to perform the services covered under this Contract. The must have in place a mechanism for reporting to the appropriate authorities any actions that seriously impact quality of care and which may result in suspension or termination of a Provider’s license.
			9. The shall require its Providers to fully comply with federal requirements for disclosure of ownership and control, business transactions, and information for persons convicted of crimes against federal related health care programs, including Medicare, Medicaid, and/or CHIP programs, as described in 42 C.F.R. § 455.
			10. The shall collect sufficient information from Network Providers to ensure their compliance with the ADA.
		2. Provider Education and Training
			1. Prior to any Enrollment of under this Contract and thereafter, the shall conduct Network Provider education regarding the ’s policies and procedures as well as the Demonstration.
			2. The must educate its Provider Network about its responsibilities for the integration and coordination of Covered Services;
			3. The must inform its Provider Network about its policies and procedures, especially regarding in and out-of-network referrals;
			4. The must inform its Provider Network about its service delivery model and Covered Services, Flexible Benefits, excluded services (carved-out) and policies, procedures, and any modifications to these items;
			5. The must inform its Provider Network about the procedures and timeframes for Complaints and Appeals, per 42 C.F.R. §438.414;
			6. The must inform its Provider Network about its quality improvement efforts and the Providers’ role in such a program;
			7. The shall educate Network Providers about the Medical Home model and the importance of using it to integrate all aspects of each Enrollee’s care, as well as how to become a Medical Home.
			8. The must ensure that all Network Providers receive proper education and training regarding the Demonstration to comply with this Contract and all applicable federal and state requirements. The shall offer educational and training programs that cover topics or issues including, but not limited to, the following:
				1. Eligibility standards, eligibility verification, and benefits;
				2. The role of (or its authorized agent) regarding Enrollment and disenrollment;
				3. Special needs of that may affect access to and delivery of services, to include, at a minimum, transportation needs;
				4. ADA compliance, accessibility, and accommodations;
				5. The rights and responsibilities pertaining to:

Grievance and Appeals procedures and timelines;

Procedures for identifying, preventing and reporting Fraud, waste, neglect, Abuse, exploitation, and critical incidents; and

References to Medicaid and Medicare manuals, memoranda, and other related documents;

Payment policies and procedures including information on no improper/ inappropriate billing (sometimes previously referred to as balance billing);

PCP training on identification of and coordination of LTSS and behavioral health services;

Cultural competencies;

Person-centered planning processes taking into consideration the specific needs of subpopulations of ;

Advanced directives and the provisions of the Patient Self-Determination Act of 1990;

Billing instructions which are in compliance with the Demonstration Encounter Data submission requirements; and,

Marketing Guidance for South Carolina Medicare-Medicaid Plans and the responsibility of the Provider when representing the .

* + - 1. The must train its medical, behavioral, and LTSS Providers on disability literacy, including, but not limited to, the following information:
				1. Various types of chronic conditions prevalent within the target population;
				2. Awareness of personal prejudices;
				3. Legal obligations to comply with the ADA and Patient Self-Determination Act requirements;
				4. Definitions and concepts, such as communication access, medical equipment access, physical access, and access to programs;
				5. Types of barriers encountered by the target population;
				6. Training on person-centered planning and self-determination, the social model of disability, the Independent Living Philosophy, and the recovery model;
				7. Use of evidence-based practices and specific levels of quality outcomes; and
				8. Working with with mental health diagnoses, including crisis prevention and treatment.
			2. Provider Manual: The Provider Manual shall be a comprehensive online reference tool for the Provider and staff regarding, but not limited to, administrative, prior authorization, and referral processes, claims and Encounter Data submission processes, and plan benefits. The Provider Manual shall also address topics such as clinical practice guidelines, availability and access standards, Care Management programs and rights, including rights not to be improperly / inappropriately billed (sometimes previously referred to as balance billed). The must include in the Provider Manual a provision explaining that the CICO may not limit a Provider’s communication with as provided in Section 2.7.8.3.
			3. Provider and Pharmacy Directory. The shall make its Provider and Pharmacy Directory available to Providers via the ’s web-portal.
			4. The shall educate Providers through a variety of means including, but not limited to, Provider alerts or similar written issuances, about their legal obligations under state and federal law to communicate with and Eligible Beneficiaries with limited English proficiency, including the provision of interpreter services, and the resources available to help Providers comply with those obligations. All such written communications shall be subject to review at ’ and CMS’ discretion.
		1. Subcontracting Requirements
			1. The remains fully responsible for meeting all of the terms and requirements of the Contract regardless of whether the subcontracts for performance of any Contract responsibility. The shall require each First Tier, Downstream, or Related Entity to meet all terms and requirements of the Contract that are applicable to such First Tier, Downstream, or Related Entity. No subcontract will operate to relieve the of its legal responsibilities under the Contract.
			2. The is responsible for the satisfactory performance and adequate oversight of its First Tier, Downstream, and Related Entities. First Tier, Downstream, and Related Entities are required to meet the same federal and state financial and program reporting requirements as the . The is required to evaluate any potential prior to delegation, pursuant to 42 C.F.R. § 438.230. Additional information about subcontracting requirements is contained in Appendix E.
			3. The must establish contracts and other written agreements between the and First Tier, Downstream, and Related Entities for Covered Services not delivered directly by the or its employees.

##  Access to Services

* + 1. General
			1. The must authorize, arrange, coordinate and ensure the provision of all Medically Necessary Covered Services for , as specified in Section 2.4 and Appendix A, in accordance with the requirements of the Contract. Services shall be available twenty-four (24) hours a day, seven (7) days a week when Medically Necessary. Both and CMS will monitor access to items and services through survey, utilization, ICP, and complaints data to assess the need for Provider Network corrective actions
			2. The is directly responsible for the provision of all other Medically Necessary Covered Services (regardless of whether access is through a subcontracted behavioral health organization that is accountable to the and for which the is accountable to , or directly through the ’s Provider Network).
			3. The must offer adequate choice and availability of primary, specialty, acute care, behavioral health, and LTSS support Providers that meet CMS and standards as provided for in Section 2.6.8.7;
			4. The must at all times cover the appropriate level of service for all Emergency Services and non-Emergency Services in an appropriate setting;
			5. Network Providers shall offer hours of operation that are no less than the hours of operation offered to individuals who are not .
			6. The must reasonably accommodate and shall ensure that the programs and services are as accessible (including physical and geographic access) to an with disabilities as they are to an without disabilities. The and its Network Providers must comply with the ADA (28 C.F.R. § 35.130) and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) and maintain capacity to deliver services in a manner that accommodates the needs of its . The shall have written policies and procedures to assure compliance, including ensuring that physical, communication, and programmatic barriers do not inhibit with disabilities from obtaining all Covered Services from the by:
				1. Providing flexibility in scheduling to accommodate the needs of the ;
				2. Providing interpreters or translators for who are deaf and hard of hearing and those who do not speak English;
				3. Ensuring that s with disabilities are provided with reasonable accommodations to ensure effective communication, including auxiliary aids and services. Reasonable accommodations will depend on the particular needs of the and include but are not limited to:

Providing large print (at least 16-point font) versions of all written materials to with visual impairments;

Ensuring that all written materials are available in formats compatible with optical recognition software;

Reading notices and other written materials to upon request;

Assisting in filling out forms over the telephone;

Ensuring effective communication to and from with disabilities through email, telephone, and other electronic means;

Providing TTY, computer-aided transcription services, telephone handset amplifiers, assistive listening systems, closed caption decoders, videotext displays and qualified interpreters for the deaf; and

Providing individualized forms of assistance.

* + - * 1. Ensuring safe and appropriate physical access to buildings, services, and equipment;
				2. Demonstrating compliance with the ADA by conducting an independent survey or site review of facilities for both physical and programmatic accessibility, documenting any deficiencies in compliance and monitoring correction of deficiencies;
			1. When the Food and Drug Administration (FDA) determines a drug to be unsafe, the shall remove it from the formulary immediately. The must make a good faith effort to give written notification of removal of this drug from the formulary and the reason for its removal, within five (5) days after the removal, to each with a current or previous prescription for the drug. The must also make a good faith effort to call, within three (3) calendar days, each on an active course of therapy with the drug; a good faith effort must involve no fewer than three (3) phone call attempts at different times of day.
			2. The is required to coordinate transportation/escort, including for non-emergent and non-medical needs.
		1. Services Not Subject to Prior Approval
			1. The will assure coverage of Emergency Medical Conditions and Urgent Care services. The must not require prior approval for the following services:
				1. Any services for Emergency Medical Conditions as defined in 42 C.F.R §§ 422.113(b)(1)(i) and 438.114(a) (which includes emergency behavioral health care);
				2. Urgent Care sought outside of the Service Area;
				3. Urgent Care under unusual or extraordinary circumstances provided in the Service Area when the contracted medical Provider is unavailable or inaccessible;
				4. Family planning services; and
				5. Out-of-area renal dialysis services; and
				6. Prescription drugs as required in Appendix F.
		2. Authorization of Services
			1. shall authorize services as in accordance with 42 C.F.R. §§ 422.112 and 438.210 except for Medicare Part B drugs which shall be authorized in accordance with the timelines in Section 2.8.3.8.
			2. For the processing of requests for initial and continuing authorizations of Covered Services, the and any First Tier, Downstream, or Related Entities shall:
				1. Have in place and follow written policies and procedures;
				2. Have in place procedures to allow to initiate requests for provision of services;
				3. Have mechanisms in effect to ensure the consistent application of review criteria for authorization decisions; and
				4. Consult with the requesting Provider when appropriate.
			3. The shall ensure that a physician and a behavioral health Provider are available twenty-four (24) hours a day for timely authorization of Medically Necessary services, including, if necessary, the transfer of the who presented to an emergency department with an Emergency Medical Condition that has been Stabilized. The ’s Medical Necessity guidelines must, at a minimum, be no more restrictive than Medicare standards for acute services and prescription drugs and Medicaid standards for LTSS and community mental health and substance abuse services.
			4. Any decision to deny a service authorization request or to authorize a service in an amount, duration, or scope that is less than requested must be made by a health care professional who has appropriate clinical expertise in treating the Enrollee’s medical condition, performing the procedure, or providing the treatment. Behavioral health services denials must be rendered by board-certified or board-eligible psychiatrists or by a clinician licensed with the same or similar specialty as the behavioral health services being denied, except in cases of denials of service for psychological testing, which shall be rendered by a qualified psychologist.
			5. The shall assure that all behavioral health authorization and UM activities are in compliance with 42 U.S.C. § 1396u-2(b)(8). must comply with the requirements for demonstrating parity for both Cost Sharing (co-payments) and treatment limitations between mental health and substance use disorder and medical/surgical inpatient, outpatient, and pharmacy benefits.
			6. The must notify the requesting Provider, either orally or in writing, and give the written notice of any decision by the to deny a service authorization request, or to authorize a service in an amount, duration, or scope that is less than requested. The notice must meet the requirements of 42 C.F.R. § 438.404 and Section 2.11, and must:
				1. Be produced in a manner, format, and language that can be easily understood;
				2. Be made available in Prevalent Languages, upon request; and
				3. Include information, in the most commonly used languages about how to request translation services and Alternative Formats.
			7. The must make authorization decisions in the following timeframes provide notice that meet the timing requirements set forth in 42 C.F.R. §§ 438.404 and 438.210, except as noted in Section 2.8.3.8 for decisions regarding Medicare Part B drugs:
				1. For standard authorization decisions, provide notice as expeditiously as the Enrollee’s health condition requires and no later than fourteen (14) calendar days after receipt of the request for service, with a possible extension not to exceed fourteen (14) additional calendar days. Such extension shall only be allowed if:

The or the Provider requests an extension, or

The can justify (to the satisfaction of and/or CMS upon request) that:

The extension is in the Enrollee’s interest; and

There is a need for additional information where:

There is a reasonable likelihood that receipt of such information would lead to approval of the request, if received; and

Such outstanding information is reasonably expected to be received within fourteen (14) calendar days.

The CICO must inform the Enrollee of the right to file a Grievance if he or she disagrees with the extension.

* + - * 1. For expedited service authorization decisions, where the Provider indicates or the determines that following the standard timeframe in Section 2.8.3.7 could seriously jeopardize the Enrollee’s life or health or ability to attain, maintain, or regain maximum function, the must make a decision and provide notice as expeditiously as the Enrollee’s health condition requires and no later than seventy-two (72) hours after receipt of the request for service, with a possible extension not to exceed fourteen (14) additional calendar days. Such extension shall only be allowed if:

The or the Provider requests an extension; or

The can justify (to and/or CMS upon request) that:

The extension is in the Enrollee’s interest; and

There is a need for additional information where:

There is a reasonable likelihood that receipt of such information would lead to approval of the request, if received; and

Such outstanding information is reasonably expected to be received within fourteen (14) calendar days.

* + - * 1. In accordance with 42 C.F.R. §§ 438.3(i) and 422.208, compensation to individuals or entities that conduct UM activities for the must not be structured so as to provide incentives for the individual or entity to deny, limit, or discontinue Medically Necessary services to any Enrollee.
				2. For authorization decisions, the criteria used shall be readily accessible on the website. The CICO shall make any current prior authorization requirements and restrictions, including the written clinical review criteria, readily accessible and conspicuously posted on its website to Enrollees, health care professionals, and health care providers in compliance with 42 C.F.R. § 422.101.
			1. Authorization decisions regarding Medicare Part B drugs.
				1. For standard authorization decisions regarding Medicare Part B drugs, consistent with 42 C.F.R. § 422.568(b)(2), the CICO shall provide notice as expeditiously as the Enrollee’s health condition requires and no later than seventy-two (72) hours of the receipt of the request for service. No extension is permitted.
				2. For expedited authorization decisions regarding Medicare Part B drugs, consistent with 42 C.F.R. § 422.572(a)(2), the CICO shall provide notice as expeditiously as the Enrollee’s health condition requires and not later than twenty-four (24) hours of the receipt of the request for service. No extension is permitted.
			2. Dismissal of authorization requests.
				1. The CICO shall dismiss an authorization request, either entirely or as to any stated issue, under any of the following circumstances:

The individual or entity making the request is not permitted to request an authorization under Section 2.8.1.

The CICO determines the requesting party failed to make out a valid request for an authorization that substantially complies with the requirements of this section (for example, missing authorization of representation when required).

An Enrollee or the Enrollee’s representative files a request for an authorization, but the Enrollee dies while the request is pending, and both of the following apply:

The Enrollee’s surviving spouse or estate has no remaining financial interest in the case.

No other individual or entity with a financial interest in the case wishes to pursue the authorization request.

A party requesting the authorization submits a timely request for withdrawal of their authorization request.

* + - * 1. Notice of dismissal: The CICO must mail or otherwise transmit a written notice of the dismissal of the authorization request to the parties. The notice must state all of the following:

The reason for the dismissal.

The right to request that the CICO vacate the dismissal action for good cause as permitted under Section 2.8.3.9.3.

The right to request reconsideration of the dismissal.

* + - * 1. Vacating a dismissal: If good cause is established, the CICO may vacate its dismissal of an authorization request within 6 months from the date of the notice of dismissal.
				2. Effect of dismissal: The dismissal of an authorization request for an organization determination is binding unless it is modified or reversed by CICO upon reconsideration or vacated under Section 2.8.3.9.3.
				3. Withdrawing a request: A party that makes an authorization request may withdraw its request at any time before the decision is issued by filing a request to withdraw with the CICO.
		1. Utilization Management/Authorization Program Description
			1. The ’s UM programs shall comply with CMS requirements, including no sooner than January 1, 2024, those requirements at 42 C.F.R. § 422.137 related to a UM committee, and timeframes for historically Medicare primary paid services in addition to the requirements for historically Medicaid primary paid services.
			2. The must have a written UM program description which includes procedures to evaluate Medical Necessity, criteria used, information source, and the process used to review and approve or deny the provision of medical and long-term care services. The ’s UM program must ensure consistent application of review criteria for authorization decisions; and must consult with the requesting Provider when appropriate. The program shall demonstrate that have equitable access to care across the network and that UM decisions are made in a fair, impartial, and consistent manner that serves the best interests of the . The program shall reflect the standards for UM from the most current NCQA standards when applicable. The program must have mechanisms to detect under-utilization and/or over-utilization of care including, but not limited to, Provider profiles.
			3. In accordance with 42 C.F.R. § 438.210, any decision to deny an authorization request or to authorize a service in an amount, duration, or scope that is less than requested, must be made by a health care professional who has appropriate clinical expertise in treating the Enrollee’s condition or disease. Additionally, the and its First Tier, Downstream, and Related Entities are prohibited from providing compensation to UM staff in a manner so as to provide incentives for the individual or entity to deny, limit, or discontinue Medically Necessary services to any Enrollee. The shall notify the requesting Provider, and give the written notice of any decision to deny a service authorization request, or to authorize a service in an amount, duration, or scope that is less than requested.
				1. Expedited Authorization Decisions

For cases in which a Provider indicates, or the determines, that following the standard timeframe could seriously jeopardize the Enrollee’s life or health or ability to attain, maintain, or regain maximum function, the must make an expedited authorization decision and provide notice as expeditiously as the Enrollee’s health condition requires and no later than three (3) calendar days after receipt of the request for service.

The may extend the three (3) calendar days turnaround timeframe by up to fourteen (14) calendar days if the requests an extension or the justifies to and CMS a need for additional information and how the extension is in the Enrollee’s interest.

If the delegates responsibilities for UM to a First Tier, Downstream, or Related Entity, the contract must have a mechanism in place to ensure that these standards are met by the First Tier, Downstream or Related Entity. The UM plan shall be submitted annually to and upon revision.

The shall assume responsibility for all Covered Services authorized by , CMS or a previous , which are rendered after the Enrollment effective date unless the completed ICP dictates otherwise.

* + - * 1. Behavioral Health and Substance Abuse Treatment Service Authorization Policies and Procedures. The shall:

Review and update annually, at a minimum, all of the behavioral health and substance abuse treatment clinical criteria and other clinical protocols that the may develop and utilize in its clinical case reviews and Care Management activities. Submit any modifications to annually for review and approval. In its review and update process, the shall consult with clinical experts either within its own clinical and medical staff or medical consultants outside of the ’s organization, who are familiar with standards and practices of mental health and substance use treatment in . shall ensure that clinical criteria are based on current research, relevant quality standards and evidence-based models of care.

Review and update annually and submit for approval, at a minimum, all of its behavioral health and substance abuse treatment services authorization policies and procedures, including both in-patient and out-patient services.

Develop and maintain Behavioral Health Inpatient Services authorization policies and procedures, which shall, at a minimum, contain the following requirements:

If prior authorization is required for any Behavioral Health Inpatient Services admissionfor acute care, assure the availability of such prior authorization twenty-four (24) hours a day, seven (7) days a week;access to a reviewer and response to a request for authorization is within established timeliness standards aligned with the level of urgency of the request, ensuring the safety of an at all times;

A plan and a system in place to direct to the least restrictive environment and the least intensive yet the most clinically appropriate service to safely and adequately treat the Enrollee;

A process to render an authorization and communicate the authorized length of stay to the Enrollee, facility, and attending physician for all behavioral health emergency inpatient admissions verbally within thirty (30) minutes after admission, and within two hours after admission for non-emergency inpatient authorization and in writing within twenty-four (24) hours after admission;

Processes to ensure safe placement for who require Behavioral Health Inpatient Services when no inpatient beds are available, including methods and places of care to be utilized while is awaiting an inpatient bed and to avoid delay of onset of treatment to minimize risk to Enrollee;

A system to provide concurrent clinical reviews for continued stay in Behavioral Health Inpatient Services. to monitor Medical Necessity for the clinical need for continued stay, and progress toward and achievement of Behavioral Health Inpatient Services treatment goals and objectives;

Verification and authorization of all adjustments to Behavioral Health Inpatient Services treatment plans based on updated clinical reports of Enrollee’s status and response to existing treatment plan; and

Processes to ensure that treatment and discharge needs are addressed at the time of initial authorization and concurrent review, and that treatment planning includes coordination with the PCP and other service Providers, such as community-based mental health services Providers, as appropriate;

Develop and maintain Behavioral Health and substance abuse treatment Outpatient Services policies and procedures which shall include, but are not limited to, the following:

Policies and procedures to authorize Behavioral Health and substance abuse treatment Outpatient Services for initial and ongoing requests for outpatient care;

Policies and procedures to authorize Behavioral Health and substance abuse treatment Outpatient Services based upon behavioral health clinical criteria, based on current research, relevant quality standards, and evidence-based models of care; and,

Review and update annually, at a minimum, and submit for approval its Behavioral Health and substance abuse treatment Outpatient Services policies and procedures.

* + 1. Authorization of LTSS
			1. The must develop an authorization process for the LTSS listed in Covered Services Definitions.
			2. At a minimum, the CICO’s authorization of LTSS must comply with SCDHHS’ fee-for-service authorization criteria for those Covered Services. However, the CICO has the discretion to authorize services similar to HCBS more broadly in terms of criteria, amount, duration, and scope, if the ICP determines that such authorization would provide sufficient value to the Enrollee’s care. Value shall be determined in light of the full range of services included in the ICP, considering how the services contribute to the health and independent living of the Enrollee in the least restrictive setting with reduced reliance on emergency department use, acute inpatient care and institutional LTSS.
		2. Services for Specific Populations
			1. As appropriate, the CICO shall coordinate with additional state agencies, to include, but not be limited to: The South Carolina Department of Social Services; Lt. Governor’s Office on Aging; South Carolina Department of Mental Health; South Carolina Department of Alcohol and Other Drug Abuse Services; South Carolina Department of Disabilities and Special Needs, and the South Carolina Commission for the Blind.
			2. The CICO shall deliver preventive health care services including, but not limited to, cancer screenings and appropriate follow-up treatment to Enrollees, other screenings or services as specified in guidelines set by SCDHHS or, where there are no SCDHHS guidelines, in accordance with nationally accepted standards of practice.
			3. The CICO shall provide family planning services in accordance with Covered Services outlined in Section 2.4.
			4. The CICO shall provide systems and mechanisms designed to make Enrollees’ medical history and treatment information available, within applicable legal limitations, at the various sites where the same Enrollee may be seen for care, especially for Enrollees identified as homeless. While establishing fully integrated delivery system, the CICO shall respect the Privacy of Enrollees. The CICO shall comply with Section 5.2 regarding compliance with laws and regulations relating to confidentiality and Privacy.
		3. Emergency and Post-stabilization Care Coverage
			1. The CICO’s Provider Network must ensure access to twenty-four (24) hour Emergency Services for all Enrollees, whether they reside in institutions or in the community. The CICO must cover and pay for any services obtained for Emergency Medical Conditions in accordance with 42 C.F.R. § 438.114(b), (c), and (d).
			2. The CICO must cover and pay for emergency services regardless of whether the Provider that furnishes the services has a contract with the entity.
			3. The CICO may not deny payment for treatment obtained when an Enrollee had an Emergency Medical Condition, including cases in which the absence of immediate medical attention would not have had the outcomes specified in 42 C.F.R. § 438.114(a) of the definition of Emergency Medical Condition.
			4. The CICO may not deny payment for treatment obtained when a representative of the entity instructs the Enrollee to seek emergency services.
			5. The CICO may not limit what constitutes an Emergency Medical Condition on the basis of lists of diagnoses or symptoms.
			6. The CICO shall require Providers to notify the Enrollee’s PCP of an Enrollee’s screening and treatment, but may not refuse to cover Emergency Services based on their failure to do so.
			7. The CICO shall pay the non-contracted Providers for Emergency Services consistent with Section 2.7.6.4.1.
			8. An Enrollee who has an Emergency Medical Condition may not be held liable for payment of subsequent screening and treatment needed to diagnose the specific condition or stabilize the patient.
			9. The attending emergency physician, or the Provider actually treating the Enrollee, is responsible for determining when the Enrollee is sufficiently Stabilized for transfer or discharge. That determination is binding on the CICO if:
				1. Such transfer or discharge order is consistent with generally accepted principles of professional medical practice; and
			10. The CICO shall cover and pay for Post-stabilization Care Services in accordance with 42 C.F.R. §§ 438.114(e) and 422.113(c).
			11. CICO shall cover Post-stabilization Care Services provided by a Network or non-Network Provider in any of the following situations:
				1. The authorized such services;
				2. Such services were administered to maintain the ’s Stabilized condition within one (1) hour after a request to the for authorization of further Post-stabilization Care Services; or
				3. The does not respond to a request to authorize further Post-stabilization Care Services within one (1) hour, the could not be contacted, or the and the treating Provider cannot reach an agreement concerning the ’s care and an Network Provider is unavailable for a consultation, in which case the treating Provider must be permitted to continue the care of the until an Network Provider is reached and either concurs with the treating Provider’s plan of care or assumes responsibility for the Enrollee’s care.
			12. The CICO shall pay the non-contracted Providers for post-stabilization services consistent with Section 2.7.6.4.1.
			13. The CICO’s responsibility for post-stabilization services that it has not pre-approved ends when:
				1. A plan physician with privileges at the treating hospital assumes responsibility for the enrollee's care;
				2. A plan physician assumes responsibility for the enrollee's care through transfer;
				3. A CICO representative and the treating physician reach an agreement concerning the enrollee's care; or
				4. The enrollee is discharged.
		4. Emergency Medical Treatment and Labor Act (EMTALA)
			1. The CICO and Providers shall comply with EMTALA, which requires:
				1. Qualified hospital medical personnel to provide appropriate medical screening examinations to any who “comes to the emergency department,” as defined in 42 C.F.R.§ 489.24(b);
				2. As applicable, to provide individuals stabilizing treatment or, if the hospital lacks the capability or capacity to provide stabilizing treatment, appropriate transfers; and
				3. The ’s contracts with its Providers must clearly state the Provider’s EMTALA obligations and must not create any conflicts with hospital actions required to comply with EMTALA.
		5. Availability of Services
			1. Access to Services for Emergency Conditions and Urgent Care. The CICO shall:
				1. Have a process established to notify the PCP or MT (or the designated covering physician) of an Emergency Condition within one (1) business day after the is notified by the Provider. If the is not notified by the Provider within ten (10) calendar days of the Enrollee’s presentation for Emergency Services, the may not refuse to cover Emergency Services.
				2. Have a process to notify the PCP or MT of required Urgent Care within twenty-four (24) hours of the being notified.
				3. Record summary information about Emergency Medical Conditions and Urgent Care services in the Medical Record no more than eighteen (18) hours after the PCP or MT is notified, and a full report of the services provided within two (2) business days.
				4. Pay the Provider or reimburse the Enrollee, in the fee-for-service amount that would have been paid by Medicare and/or , if services are obtained out-of-network for emergency conditions. This must be done within sixty (60) calendar days after the claim has been submitted. The must ensure that cost to the is no greater than it would be if the services were furnished within the network.
				5. Cover and pay for any services obtained for Emergency Medical Conditions in accordance with 42 C.F.R. § 438.114(c). The may not deny payment for treatment obtained when an had an Emergency Medical Condition, including cases in which the absence of immediate medical attention would not have had the outcomes specified in 42 C.F.R § 438.114(a) of the definition of Emergency Medical Condition.
				6. Ensure that an who has an Emergency Medical Condition may not be held liable for payment of subsequent screening and treatment needed to diagnose the specific condition or stabilize the patient.
			2. All urgent and symptomatic office visits must be available to Enrollees within twenty-four (24) hours. A symptomatic office visit is an encounter associated with the presentation of medical symptoms or signs, but not requiring immediate attention;
			3. All non-symptomatic office visits must be available to Enrollees within thirty (30) calendar days;
			4. The following minimum appointment availability standards apply to physical health and behavioral health services:
				1. For Emergency Services: immediately upon presentation at a service delivery site.
				2. For Urgent Care: within twenty-four (24) hours of request.
				3. Non-urgent “sick” visit: within forty-eight (48) to seventy-two (72) hours of request, as clinically indicated.
				4. Routine non-urgent, preventive appointments: within four (4) weeks of request.
				5. Specialist referrals (not urgent): within two (2) to four (4) weeks of request.
				6. Pursuant to an emergency or hospital discharge, mental health or substance abuse follow-up visits with a Provider (as included in the Covered Services): within five (5) days of request, or as clinically indicated.
				7. Non-urgent mental health or substance abuse visits with a Provider (as included in the Covered Services): within two (2) weeks of request.
				8. Provider visits to make health, mental health, and substance abuse assessments for the purpose of making recommendations regarding a recipient’s ability to perform work within ten (10) days of request.
		6. Linguistic Competency
			1. The CICO must demonstrate linguistic competency in its dealing, both written and verbal, with Enrollees and must understand that linguistic differences between the Provider and the Enrollee cannot be permitted to present barriers to access and quality health care and demonstrate the ability to provide quality health care across a variety of cultures.
		7. Access for with Disabilities
			1. The CICO and its Providers must comply with the ADA (28 C.F.R. § 35.130) and Section 504 of the Rehabilitation Act of 1973 (Section 504) (29 U.S.C. § 794) and maintain capacity to deliver services in a manner that accommodates the needs of its Enrollees.
			2. The CICO and its Providers can demonstrate compliance with the ADA by conducting an independent survey/site review of facilities for both physical and programmatic accessibility.
			3. Physical and telephonic access to services must be made available for individuals with disabilities and fully comply with the ADA.
			4. The CICO must reasonably accommodate persons with disabilities and ensure that physical and communication barriers do not inhibit individuals with disabilities from obtaining services from the CICO.
			5. The CICO must have policies and procedures in place demonstrating a commitment to accommodating the physical access and flexible scheduling needs of Enrollees, in compliance with the ADA. This includes the use of TTY devices for the deaf and hard of hearing, qualified American Sign Language (ASL) interpreters, and alternative cognitively accessible communication for persons with cognitive limitations.

## Required Call Centers

* + 1. Services Call Center
			1. The CICO must operate a customer service call center during normal business hours, seven (7) days a week, consistent with the Marketing Guidance for South Carolina Medicare-Medicaid Plans.
			2. Enrollee service representatives (ESRs) must be available Monday through Friday, at least from 8:00 am to 8:00 pm EST, consistent with the Marketing Guidance for South Carolina Medicare-Medicaid Plans. The CICO may use alternative call center technologies on Saturdays, Sundays, and state and/or federal holidays.
			3. A toll-free TTY number or state relay service must be provided.
			4. Call Center Performance
				1. The ’s ESR’s must answer eighty (80) percent of all telephone calls within thirty (30) seconds after the interactive voice response (IVR), touch-tone response system, or recorded greeting interaction.
				2. The must limit the average hold time to two (2) minutes, with the average hold time defined as the time spent on hold by the caller following the IVR system, touch tone response system, or recorded greeting, and before reaching a live person.
				3. The must limit the disconnect rate of all incoming calls to five (5) percent. The disconnect rate is defined as the number of calls unexpectedly dropped divided by the total number of calls made to the customer call center.
				4. The must have a process to measure the time from which the telephone is answered to the point at which an reaches an ESR capable of responding to the Enrollee's question in the Enrollee’s language or mode of communication and in a manner that is sensitive to the Enrollee’s cultural needs.
				5. Customer service call centers must meet all applicable standards for contracted call centers including:

Capability to record calls and retrieve calls within one (1) business day following a request by . Maintain the ability to retain calls for up to ten (10) years;

Capability to transfer calls to third parties as directed by for additional service(s) and/or for customer service and other surveys by a third party;

Screen, train, monitor, and supervise adequate staff to receive calls, providing training and quality assurance tools that will be used to ensure consistency of service;

Provide appropriate training to all staff that have or may have access to the infrastructure used to provide the ESR services in a manner that meets or exceeds the requirements of HIPAA and any other applicable policy, state or federal laws;

Maintain data on each contact that includes purpose of the service request, the type of service(s) provided including any referral information, and the outcomes of the contact;

Provide standard monthly statistical reports to on inbound phone calls including the following data elements:

Calls offered;

Calls answered;

Time of day call volumes (charts/graph by fifteen (15) minute increments);

Calls routed out of call center by customer selections (counts);

Minimum, maximum, average, standard deviations for wait times (before answer and before abandon);

Minimum, maximum, average, standard deviations for length of call;

Call purpose and action taken (from pre-determined lists);

Monthly monitoring activity and quality report;

Message call-back/response time report;

Interruptions of service; and

Recommendations to to improve service delivery under this Demonstration as part of regular monthly reporting.

Review and/or address any issues that may arise during monthly meeting with ;

Notify of any disruption or irregularity in service within thirty (30) minutes of recognition or knowledge of the problem.

* + - 1. Performance Standards and Penalties
				1. The shall maintain the following performance standards relative to the delivery of the services:

Inbound callers must have access to the automated call distribution system one hundred (100) percent of the time, callers may not receive a busy signal. may penalize the up to five hundred dollars ($500) per day for each day that the total capacity of the telephony infrastructure is exceeded and reasonable evidence that callers received a busy signal exists.

 may penalize the up to five hundred dollars ($500) per day for each day that the inbound call service level was not met.

Hours of operation must be met as set forth in this Contract. may penalize the up to five hundred dollars ($500) per day for each day that the call center does not answer calls during the expected hours of operation.

Messages left during call center operating hours must be returned within the same business day and after-hours message must be responded to during the next business day. may penalize the up to five hundred dollars ($500) per day for each day that messages are not returned in a timely manner as defined herein.

The shall monitor at least one (1) percent of calls each month and assess the quality of the response provided to the caller for customer service and accuracy evaluation criteria. shall be able to review all calls monitored and make an independent assessment. These quality surveys performed by shall be graded and the total quality scores of these surveys shall exceed eighty (80) percent for a given month. may penalize the up to five thousand dollars ($5,000) per month for each month that the call center did not meet the quality performance measure.

* + - 1. Informational calls to the ’s call centers that become sales/Enrollment calls at the proactive request of the Eligible Beneficiary must be transferred to ’s authorized agent.

* + - 1. Enrollee Service Representatives (ESRs)
			2. 1. The must employ ESRs trained to answer inquiries and concerns from and Eligible Beneficiaries, consistent with the requirements of 42 C.F.R.§§ 422.111(h) and 423.128(d).
				2. ESRs must be trained to answer inquiries and concerns from and prospective ;
				3. ESRs must be trained in the use of TTY, Video Relay services, remote interpreting services, how to provide accessible PDF materials, and other Alternative Formats;
				4. ESRs must be capable of speaking directly with, or arranging for an interpreter to speak with, in their primary language, including ASL, or through an alternative language device or telephone translation service;
				5. ESRs must inform callers that interpreter services are free.
				6. ESRs must be knowledgeable about Medicaid, Medicare, and the terms of the Contract, including the Covered Services listed in Appendix A;
				7. ESRs must be available for to discuss and provide assistance with resolving Complaints;
				8. ESRs must have access to the ’s database and an electronic Provider and Pharmacy Directory;
				9. ESRs must make oral interpretation services available free-of-charge to in all non-English languages spoken by , including ASL;
				10. ESRs must maintain the availability of services, such as TTY services, computer-aided transcription services, telephone handset amplifiers, assistive listening systems, closed caption decoders, videotext displays and qualified interpreters, and other services for deaf and hard of hearing ;
				11. ESRs must demonstrate sensitivity to culture, including disability culture and the Independent Living Philosophy;
				12. ESRs must provide assistance to with cognitive impairments; for example, provide written materials in simple, clear language at or below an average sixth (6th) grade reading level, and individualized guidance from ESRs to ensure materials are understood;
				13. ESRs must provide reasonable accommodations needed to assure effective communication and provide with a means to identify their disability to the ;
				14. ESRs must maintain employment standards and requirements (e.g., education, training, and experience) for services department staff and provide a sufficient number of staff to meet defined performance objectives; and
				15. ESRs must ensure that ESRs make available to and Eligible Beneficiaries, upon request, information concerning the following:

The identity, locations, qualifications, and availability of Providers;

’ rights and responsibilities;

The procedures available to an and Provider(s) to challenge or Appeal the failure of the to provide a Covered Service and to Appeal any Adverse Benefit Determinations;

How to access oral interpretation services and written materials in Prevalent Languages and Alternative Formats;

Information on all Covered Services and other available services or resources (e.g., State agency services) either directly or through referral or authorization;

The procedures for an to change plans or to Opt-Out of the Demonstration; and,

Additional information that may be required by and Eligible Beneficiaries to understand the requirements and benefits of the ’s plan.

* + 1. CICO-Operated Nurse Support Line
			1. The must provide a twenty-four (24) hour-per-day, seven (7) days-per-week, toll-free system with access to a registered nurse who:
				1. Has immediate access to the Medical Record;
				2. Is able to respond to questions about health or medical concerns;
				3. Has the experience and knowledge to provide clinical triage;
				4. Is able to provide options other than waiting until business hours or going to the emergency room; and,
				5. Is able to provide access to oral interpretation services available as needed, free-of-charge.
			2. The shall ensure that the nurses staffing the nurse advice line will be able to obtain Physician support and advice by contacting the ’s Medical Director if needed.
		2. Provider Practice After Hours Support Line
			1. The shall require PCPs and specialty Provider Contracts to provide coverage for their respective practices twenty-four (24) hours a day, seven (7) days a week and have a published after hours telephone number; voicemail alone after hours is not acceptable.
		3. Pharmacy Technical Help Call Center
			1. The shall operate a toll-free pharmacy technical help call center or make available call support to respond to inquiries from pharmacies and Providers regarding the Enrollee’s prescription drug benefit; inquiries may pertain to operational areas such as claims processing, benefit coverage, claims submission, and claims payment. This requirement can be accommodated through the use of on-call staff pharmacists or by contracting with the ’s pharmacy benefit manager during non-business hours as long as the individual answering the call is able to address the call at that time. The call center must operate or be available during the entire period in which the ’s network pharmacies in its plans’ Service Areas are open, (e.g., s whose pharmacy networks include twenty-four (24) hour pharmacies must operate their pharmacy technical help call centers twenty-four (24) hours a day as well) in accordance with 42 C.F.R. § 423.128(d)(1)(i)(B) . The pharmacy technical help call center must meet the following operating standards in accordance with 42 C.F.R. § 423.128(d)(1)(ii):
				1. Average hold time must not exceed two (2) minutes, with the average hold time defined as the time spent on hold by the caller following the interactive voice response (IVR) system, touch tone response system, or recorded greeting and before reaching a live person.
				2. Eighty (80) percent of incoming calls answered within thirty (30) seconds after the IVR, touch-tone response system, or recorded greeting interaction.
				3. Disconnect rate of all incoming calls not to exceed five (5) percent. The disconnect rate is defined as the number of calls unexpectedly dropped divided by the total number of calls made to the customer call center.
		4. Coverage Determinations and Appeals Call Center
			1. The must operate a toll-free call center with live customer service representatives available to respond to Providers and for information related to requests for coverage under Medicare and Medicaid, and Medicare and Medicaid Appeals (including requests for Medicare and Medicaid exceptions and prior authorizations).
			2. The is required to provide immediate access to requests for Medicare and Medicaid covered benefits and services, including Medicare and Medicaid coverage determinations and redeterminations, via its toll-free call centers.
			3. The coverage determination and Appeals call centers must operate during normal business hours as specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans.
			4. The must accept requests for Medicare and Medicaid coverage, including Medicare and Medicaid coverage determinations/ redeterminations, outside of normal business hours, but is not required to have live customer service representatives available to accept such requests outside normal business hours.
			5. Voicemail may be used outside of normal business hours provided that the message:
				1. Indicates that the mailbox is secure;
				2. Lists the information that must be provided so the case can be worked (e.g., Provider identification, identification, type of request (coverage determination or Appeal), physician support for an exception request, and whether the is making an expedited or standard request);
				3. For coverage determination calls (including exceptions requests) related to Part D, articulates and follows a process for resolution within twenty-four (24) hours of call for expedited requests and seventy-two (72) hours for standard requests; and
				4. For Appeals calls related to Part D, information articulates the process information needed and provide for a resolution within seventy-two (72) hours for Expedited Appeal requests and seven (7) calendar days for standard Appeal requests.

## Enrollee Grievance

* + 1. Grievance Filing
			1. Internal Grievance Filing: An Enrollee, or an authorized representative, may file an internal Grievance at any time with the or its Providers by calling or writing to the or Provider. If the internal Grievance is filed with a Provider, the must require the Provider to forward it to the .
			2. External Grievance Filing: The shall inform that they may file an external Grievance through 1-800 Medicare. The must display a link to the electronic Grievance form on the Medicare.gov Internet Web site on the ’s main Web page per 42 C.F.R. § 422.504(b)(15)(ii). The must inform of the email address, postal address or toll-free telephone number where an Grievance may be filed.
			3. External Grievances filed with SCDHHS or the Demonstration Ombudsman shall be entered into the CMS Complaints tracking module, which will be accessible to the .
			4. Authorized representatives may file Grievances on behalf of to the extent allowed under applicable federal or State law.
		2. Grievance Administration
			1. The must have a formally structured Grievance system, consistent with 42 C.F.R. § 438 Subpart F, and the [SCDHHS Managed Care Policies and Procedures Guide](https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp) (https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp), in place for addressing Grievances, including Grievances regarding reasonable accommodations and access to services under the ADA.
			2. The Grievance procedures must meet the following standards:
				1. Timely acknowledgement of receipt of each Grievance;
				2. Timely review of each Grievance;
				3. Response and disposition, electronically, orally or in writing, to each internal (plan-level) Grievance within a reasonable time and as expeditiously as the Enrollee’s health requires, but no later than thirty (30) days after the receives the Grievance. The CICO may extend the timeframe for processing a Grievance by up to fourteen (14) calendar days if the Enrollee requests the extension or if the CICO shows there is a need for additional information and how the delay is in the best interest of the Enrollee. If the CICO extends the timeframe for a Grievance not at the Enrollee’s request, the CICO must complete all of the following:

Make reasonable efforts to give the Enrollee prompt oral Notice of the delay;

Within two (2) days of deciding to extend the timeframe, the entity must give the Enrollee written Notice of the reason for the extended timeframe and inform the Enrollee of the right to file a Grievance if they disagree with that decision;

Response and disposition, electronically, orally or in writing, to each formal (external) Grievance within a reasonable time, but no later than thirty (30) days after the receives the Grievance;

Expedited response and disposition, orally or in writing, within twenty-four (24) hours after the receives the Grievance, to each Grievance whenever extends the Appeal timeframe or refuses to grant a request for an Expedited Appeal;

Availability to of information about Grievances and Appeals, as described in Section 2.10.2.2.7, including reasonable assistance in completing any forms or other procedural steps, which shall include interpreter services and toll-free numbers with TTY and interpreter capability.

* + - * 1. Method, including content, of notice of resolution of grievances to be submitted to SCDHHS for prior approval. Notice to the Enrollee of the disposition of the Grievance that meets the requirements of 42 C.F.R. § 438.408(d)(1) and must:

Be produced in a manner, format, and language that can be easily understood;

Be made available in Prevalent Languages, upon request;

Include information, in the most commonly used languages about how to request translation services and Alternative Formats.

* + - 1. The must maintain written records of all Grievance activities, and notify CMS and of all internal Grievances. The Grievance record must include the name of the covered person for whom the Grievance was filed; a general description of the reason for the Grievance; the date received; the date of each review or, if applicable, review meeting; and resolution information for each level of Grievance including date of resolution. The Grievance record must be accessible to CMS and SCDHHS upon request.
			2. The CICO must ensure that the individuals who make decisions on Grievances (1) were not involved in previous levels of review or decision making nor are a subordinate of any such individual, and, (2) if deciding any of the following, are health care professionals who have the appropriate clinical expertise, as determined by SCDHHS, in treating the Enrollee’s clinical condition or disease:
				1. A Grievance regarding denial of expedited resolution of an Appeal; or
				2. A Grievance that involves clinical issues.
			3. The CICO must ensure that individuals that make decisions on Grievances take into consideration all comments, documents, records, and other information submitted by the Enrollee or their representative without regard to whether such information was previously submitted or considered.

## Enrollee Appeals

* + 1. General Requirements
			1. All s shall utilize and all may access the existing Part D Appeals Process, as described in Appendix F. Consistent with existing rules, Part D Appeals will be automatically forwarded to the CMS Medicare Independent Review Entity (IRE) if the misses the applicable adjudication timeframe. The CMS IRE is contracted by CMS. The must maintain written records of all Appeal activities, and notify CMS and of all internal Appeals.
			2. The agrees to be fully compliant with all state and federal laws, regulations, and policies governing the State Fair Hearing process, and all statutory and regulatory timelines related thereto. This includes the requirements for both standard and expedited requests. The shall be financially liable for all judgments, penalties, costs, and fees related to an Appeal in which the has failed to comply fully with said requirements. The must maintain written records of all Appeal activities, and notify CMS and of all internal Appeals.
		2. Integrated/Unified Non-Part D Appeals Process Overview
			1. Notice Adverse Benefit Determination not related to initial long-term care level of care (LOC) Assessments or initial HCBS waiver service care plans – In accordance with 42 C.F.R. §§ 438.404 and 422.570, the must give the written notice of any Adverse Benefit Determination. Such notice shall be provided at least ten (10) calendar days in advance of the date of its action, in accordance with 42 C.F.R. § 438.404. An or a Provider acting on behalf of an and with the Enrollee’s written consent may Appeal the ’s decision to deny, terminate, suspend, or reduce services. In accordance with 42 C.F.R. §§ 438.402 and 422.574, an or Provider action on behalf of an and with the Enrollee’s consent may also Appeal the ’s delay in providing or arranging for a Covered Service.
			2. The ’s Appeal procedures must: (i) be submitted to the CMT in writing for prior approval by CMS and ; (ii) provide for resolution within the timeframes specified herein; and (iii) assure the participation of individuals with authority to require Corrective Action. Appeals procedures must be consistent with 42 C.F.R. § 422.560 et seq. and 42 C.F.R. § 438.400 et seq.
				1. The Appeal record must include the name of the covered person for whom the Appeal was filed; a general description of the reason for the Appeal; the date received; the date of each review or, if applicable, review meeting; and resolution information for each level of Appeal including date of resolution. The Appeal record must be maintained in a manner accessible to SCDHHS and available upon request to CMS.
			3. The shall review its Appeal procedures at least annually for the purpose of amending such procedures when necessary.
			4. The shall amend its procedures only upon receiving prior approval from .
			5. Forms that may use to file Grievances, Appeals, concerns, or recommendations to the shall be available through the , and must be provided upon the s request.
			6. Integrated Notice Not Related to Adverse Benefit Determinations for Initial LTC LOC Assessments or Initial HCBS Waiver Service Care Plans
				1. will be notified of all applicable Demonstration, Medicare and Medicaid Appeal rights through a single notice. The form and content of the notice must be prior approved by CMS and . The shall notify the of its decision at least ten (10) days in advance of the effective date of its action. The notice must explain:

The action the has taken or intends to take (including effective date of action for advance notices);

The reasons for the action, including the right of the Enrollee to be provided upon request and free of charge reasonable access to and copies of all documents, records, and other information relevant to the Enrollee’s Adverse Benefit Determination. Such information includes medical necessity criteria, and any processes, strategies, or evidentiary standards used in setting coverage limits;

The citation to the regulations supporting such action;

The Enrollee’s or the Provider’s right to file an internal Appeal with the and that exhaustion of the ’s internal Appeal processes is a prerequisite to filing an External Appeal to Medicare or to Medicaid;

Procedures for exercising Enrollee’s rights to Appeal;

The Enrollee’s right to request a State Fair Hearing in accordance with S.C. Code Ann. Regs. 126-150 through 126-158 and as described in Section 2.11.4.2;

Circumstances under which expedited resolution is available and how to request it; and

If applicable, the Enrollee’s rights to have benefits continue pending the resolution of the Appeal, and the circumstances under which the may be required to pay the costs of these services.

* + - * 1. Written material must use easily understood language and format, be available in Alternative Formats and in an appropriate manner that takes into consideration those with special needs. All and Eligible Beneficiaries must be informed that information is available in Alternative Formats and how to access those formats.
				2. Written notice must be translated for the individuals who speak Prevalent Languages.
				3. Written notices must include language clarifying that oral interpretation is available for all languages and how to access it.
			1. Notice for Adverse Benefit Determinations Related to Initial LTC LOC Assessments or Initial HCBS Waiver Service Care Plans
				1. will be notified by SCDHHS of all applicable Medicaid Appeal rights through a single notice. The form and content of the notice must be prior approved by CMS and . SCDHHS shall notify the of its decision at least ten (10) calendar days in advance of the effective date of its action. The notice must explain:

The action SCDHHS has taken or intends to take (including the effective date of action for advance notices);

The reasons for the action;

The citation to the regulations supporting such action;

The Enrollee’s or the Provider’s right to file an Appeal with the SCDHHS a Division of Appeals and Hearings;

Procedures for exercising Enrollee’s rights to Appeal;

The Enrollee’s right to request a State Fair Hearing in accordance with S.C. Code Ann. Regs. 126-150 through 126-158 and as described in Section 2.11.4.2;

Circumstances under which expedited resolution is available and how to request it; and

If applicable, the Enrollee’s rights to have benefits continue pending the resolution of the Appeal, and the circumstances under which the may be required to pay the costs of these services.

* + - * 1. Written material must use easily understood language and format, be available in Alternative Formats and in an appropriate manner that takes into consideration those with special needs. All and Eligible Beneficiaries must be informed that information is available in Alternative Formats and how to access those formats.
				2. Written notice must be translated for the individuals who speak Prevalent Languages.
				3. Written notices must include language clarifying that oral interpretation is available for all languages and how to access it.
			1. Appeal levels
				1. Initial Appeals (first level internal Appeal) will be filed with the except for Initial Appeals related to initial LTC LOC Assessments or initial HCBS waiver service care plans, in accordance with the timeframes and other requirements outlined in Section 2.11.3.
				2. Initial Appeals related to initial LTC LOC Assessments or initial HCBS waiver service care plans will be filed with the SCDHHS Division of Appeals and Hearings within thirty (30) calendar days following the date of the notice of Adverse Benefit Determination that generates such Appeal and follow other requirements outlined in Section 2.11.4.2.
				3. Subsequent Appeals for traditional Medicare A and B services that are not fully in favor of the Enrollee will be automatically forwarded to the Medicare IRE by the .
				4. Subsequent Appeals for services covered by only (including, but not limited to, LTSS, Medicaid-covered drugs excluded from Medicare Part D, and behavioral health) may be Appealed to the Division of Appeals and Hearings after the initial plan-level Appeal has been completed, in accordance with the timeframes and other requirements outlined in Section 2.11.4.2.
				5. Appeals for services for which Medicare and Medicaid overlap (including, but not limited to, home health, durable medical equipment and skilled therapies, but excluding Part D) will be auto-forwarded to the IRE by the , and an may also file a request for a hearing with Division of Appeals and Hearings. If an Appeal is filed with both the IRE and Division of Appeals and Hearings any determination in favor of the will bind the and will require payment by the for the service or item in question granted in the Enrollee’s favor which is closest to the Enrollee’s relief requested on Appeal.
				6. Prescription Drugs

Part D Appeals may not be filed with SCDHHS Division of Appeals and Hearings.

Appeals related to drugs excluded from Part D that are covered by Medicaid must be filed with SCDHHS Division of Appeals and Hearings.

The CICO must resolve Appeals related to drugs covered by Medicare Part B in accordance with the timelines for such items described in this Section and consistent with 42 C.F.R. §§ 422.568, 422.572, 422.618, and 422.619.

* + - 1. Continuation of Benefits Pending an Appeal and State Fair Hearing
				1. The must provide continuing benefits for all prior approved non-Part D benefits that are terminated or modified pending internal Appeals, per timeframes and conditions in 42 C.F.R. §438.420. This means that such benefits will continue to be provided by Providers to and that the s must continue to pay Providers for providing such services or benefits pending an internal Appeal.
				2. For all Appeals filed with the Division of Appeals and Hearings, an may request continuing services. will make a determination on continuation of services in accordance with 42 C.F.R. §438.420 and 42 C.F.R. §431.230.
				3. If the CICO or the state hearing officer reverses a decision to deny authorization of Covered Services, and the Enrollee did not receive the disputed services while the Appeal was pending, the CICO must authorize or provide the disputed services promptly and as expeditiously as the enrollee’s health condition requires, but no later than seventy-two (72) hours from the date the CICO receives the notice reversing the decision.
				4. If the or the state hearing officer reverses a decision to deny authorization of Covered Services, and the Enrollee received the disputed services while the Appeal was pending, the must pay for those services in accordance with state rules and policy.
				5. If services were furnished while the Appeal or State Fair Hearing was pending, the may recover the cost of the continuation of services furnished to the Enrollee while the Appeal was pending if the final resolution of the Appeal upholds the 's action.
		1. Internal (Plan-level) Appeals
			1. Initial Appeals except those related to related to initial LTC LOC Assessments or initial HCBS waiver service care plans must be filed with the . The filing of an internal Appeal and exhaustion of the ’s internal Appeal process is a prerequisite to filing an External Appeal to Medicare or Medicaid except for Appeals related to initial LTC LOC Assessments or initial HCBS waiver service care plans.
			2. An or his/her representative may file an oral or written Appeal with the within sixty (60) calendar days following the date of the notice of Adverse Benefit Determination that generates such Appeal; oral Appeals may be filed by calling the CICO at the phone number provided in the approved Member handbook.
			3. Standard Appeals
				1. The ’s Appeals process must include the following requirements:

Acknowledge receipt of each Appeal.

Ensure that the individuals who make decisions on Appeals (1) were not involved in any previous level of review or decision making nor are a subordinate of any such individual, and (2) if deciding any of the following, are health care professionals who have the appropriate clinical expertise, as determined by , in treating the ’s clinical condition or disease:

An Appeal of a denial that is based on a lack of Medical Necessity; or An Appeal that involves clinical issues.

Provide that oral inquiries seeking to Appeal an action are treated as Appeals (to establish the earliest possible filing date for the Appeal) and must be confirmed in writing by the CICO unless the or the Provider appealing on the Enrollee’s behalf requests expedited resolution.

Provide the a reasonable opportunity to present evidence and allegations of fact or law in person as well as in writing. (The must inform the of the limited time available for this, especially in the case of expedited resolution.)

Provide the and their representative opportunity, before and during the Appeals process, to examine the Enrollee’s case file, including any medical records and any other documents and records considered during the Appeals process. The Enrollee’s case file must be provided free of charge and sufficiently in advance of the resolution timeframes.

Consider the Enrollee, representative or estate representative of a deceased Enrollee as parties to the Appeal.

* + - * 1. Ensure that individuals that make decisions on appeals of adverse benefit determinations take into consideration all comments, documents, records, and other information submitted by the Enrollee or their representative without regard to whether such information was submitted or considered in the initial adverse benefit determination.
				2. For Appeals filed with the , if the or his/her representative files an oral Appeal, the CICO must summarize the request back to the Enrollee or representative and send an acknowledgment letter to the Enrollee or representative confirming the facts and basis of the Appeal and advising the Enrollee or representative to contact the CICO if the letter does not correctly capture the Enrollee’s request.
				3. The shall issue a decision in writing to standard Appeals as expeditiously as the Enrollee’s health condition requires and shall not exceed thirty (30) calendar days from the initial date of receipt of the Appeal, except for Appeals regarding Medicare Part B drugs, which shall be resolved according to the timelines in Section 2.11.2.8.6.3. The CICO must give notice of Adverse Benefit Determination on the day of the action when the action is a denial of payment.
				4. The may extend this timeframe by up to an additional fourteen (14) calendar days if the requests the extension or if the provides evidence satisfactory to that there is a need for additional information and that a delay in rendering the decision is in the Enrollee’s interest. If the extension is not at the Enrollee’s request, the CICO must make reasonable efforts to give the Enrollee prompt oral notice of the delay, and provide the Enrollee with written notice of the reasons for the delay within 2 calendar days as well as inform the Enrollee of the right to file a Grievance if he or she disagrees with the extension. The entity must issue and carry out its determination as expeditiously as the Enrollee’s health condition requires and no later than the date the extension expires. Extensions are not permitted for any appears regarding Medicare Part B drugs.
				5. For any Appeals decisions not rendered within thirty (30) calendar days plus any extension (or within seven (7) days for Appeals decisions regarding Medicare Part B drugs):

The CICO must forward Appeals for Medicare services or Medicare and Medicaid overlap services in accordance with 42 C.F.R. § 422.590(d);

Subsequent to the CICO’s decision, an Enrollee may initiate a hearing with the Division of Appeals and Hearings state Fair Hearing process described in Section 2.11.4.2 for any Appeals involving Medicaid services or Medicare and Medicaid overlap services. If the CICO fails to adhere to notice and timing requirements for Appeals involving such services, the Enrollee is deemed to have exhausted the CICO’s appeals process and may initiate a Medicaid state Fair Hearing.

* + - 1. Expedited Appeals
				1. The shall establish and maintain an expedited review process for Appeals where either the or the ’s Provider determines that the time expended in a standard resolution could seriously jeopardize the ’s life or health or ability to attain, maintain, or regain maximum function. The shall ensure that punitive action is neither taken against a Provider that requests an expedited resolution nor supports the ’s Appeal. In instances where the ’s request for an Expedited Appeal is denied, the Appeal must be transferred to the relevant timeframe for standard resolution of Appeals and the must be given prompt oral notice of the denial (make reasonable efforts) and a written notice within two (2) calendar days.
				2. The provisions in Section 2.11.3.3.1.2 concerning who may make decisions on Standard Appeals also apply to individuals making decisions on Expedited Appeals.
				3. The shall issue decisions for Expedited Appeals as expeditiously as the ’s health condition requires, not to exceed seventy-two (72) hours from the initial receipt of the Appeal.
				4. Except for Appeals regarding Medicare Part B drugs, the may extend this timeframe by up to an additional fourteen (14) calendar days if the requests the extension or if the provides evidence satisfactory to that there is a need for additional information and that a delay in rendering the decision is in the ’s interest.
				5. For any extension not requested by the , the shall make reasonable efforts to give the Enrollee prompt oral notice of the delay, and provide written notice within two (2) calendar days to the of the reason for the delay. The CICO must inform the Enrollee of the right to file an Expedited Grievance if the Enrollee disagrees with the extension.
				6. The CICO must issue and carry out its determination as expeditiously as the Enrollee’s health condition requires and no later than the date the extension expires.
				7. The shall make reasonable efforts to provide the with prompt verbal notice of any decisions that are not resolved wholly in favor of the and shall follow-up within two (2) calendar days with a written notice of action.
				8. All decisions to Appeal must be in writing and shall include, but not limited to, the following information:

The decision reached by the ;

The rationale and regulations upon which the decision was based;

The date of decision;

For Appeals not resolved wholly in favor of the Enrollee;

The right to request a State Fair Hearing within one hundred and twenty (120) days and how to do so; and

The right to request to receive benefits while the hearing is pending and how to make the request, explaining that the may be held liable for the cost of those services if the hearing decision upholds the .

* + - 1. Withdrawal of an Appeal: The Enrollee, Enrollee’s representative, or physician acting on behalf of an Enrollee who files an Appeal may withdraw it by filing a written request or a verbal request) for withdrawal with the CICO.
			2. Dismissal of Appeals.
				1. The CICO may dismiss an Appeal under any of the following circumstances:

The Enrollee or entity requesting the Appeal is not a proper party to the Appeal.

The CICO determines that the requester failed to make a valid request for an Appeal that substantially complies with Section 2.11.3.3 or Section 2.11.3.4.

The Enrollee fails to request the Appeal within the timeframe in 2.11.3.2.

The Enrollee dies while a valid Appeal is pending and both:

The Enrollee’s surviving spouse or estate has no remaining financial interest in the case; and

No other individual or entity with a financial interest in the case wishes to pursue the Appeal.

The party filing the Appeal request submits a timely request for withdrawal of the Appeal with the CICO.

* + - * 1. Notice of dismissal: The CICO must mail or otherwise transmit a written notice of the dismissal of the Appeal to the parties. The notice must state all of the following:

The reason for the dismissal.

The right to request that the CICO vacate the dismissal action.

For Appeals involving Medicare services and Medicare and Medicaid overlap services, the right to request review of the dismissal by CMS Independent Review Entity.

For Appeals involving Medicaid services and Medicare and Medicaid overlap services, the right to request a state Fair Hearing to review of the dismissal.

* + - * 1. Vacating a dismissal.If good cause is established, the CICO may vacate its dismissal of an Appeal within six (6) months from the date of the notice of dismissal.
				2. Effect of a dismissal: The CICO’s dismissal is binding unless the enrollee or other party requests review by the CMS IRE or a state Fair Hearing, or if the decision is vacated under Section 2.11.3.6.3.
		1. External Appeals
			1. The CMS Independent Review Entity (IRE)
				1. If, on internal Appeal, the does not decide fully in the Enrollee’s favor within the relevant time frame, the shall automatically forward the case file regarding Medicare services to the CMS IRE for a new and impartial review. The CMS IRE is contracted by CMS.
				2. For standard External Appeals except those regarding Medicare Part B drugs, the CMS IRE will send the and the a letter with its decision within thirty (30) calendar days after it receives the case from the , or at the end of up to a fourteen (14) calendar day extension, and a payment decision within sixty (60) calendar days.
				3. The CMS IRE will resolve Appeals regarding Medicare Part B drugs in accordance with the Medicare Advantage timeline for such Appeals as determined by the contract between CMS and the IRE.
				4. For all External Appeals except expedited External Appeals regarding Medicare Part B drugs, if the CMS IRE decides in the Enrollee’s favor and reverses the ’s decision, the must authorize the service under dispute as expeditiously as the Enrollee’s health condition requires but no later than seventy-two (72) hours from the date the receives the notice reversing the decision.
				5. For expedited External Appeals, the CMS IRE will send the and the a letter with its decision within seventy-two (72) hours after it receives the case from the (or at the end of up to a fourteen (14) calendar day extension), a pre-service decision within thirty (30) calendar days, and a payment decision within sixty (60) calendar days. The entity will effectuate the IRE’s decision in accordance with 42 C.F.R. § 422.618(b).
				6. For expedited External Appeals regarding Medicare Part B drugs, if the CMS IRE decides in the Enrollee’s favor and reverses the Contractor’s decision, the Contractor must authorize the service under dispute as expeditiously as the Enrollee’s health condition requires but no later than twenty-four (24) hours from the date it receives notice reversing the decision in accordance with 42 C.F.R. § 422.619(c)(2).
				7. If the or the disagrees with the CMS IRE’s decision, further levels of Appeal are available, including a hearing before an Administrative Law Judge, a review by the Departmental Appeals Board, and judicial review. The must comply with any requests for information or participation from such further Appeal entities.
			2. The Medicaid State Fair Hearing Process
				1. If the ’s internal Appeal decision is not fully in the Enrollee’s favor or the Enrollee receives a Notice of Adverse Benefit Determination related to an initial LTC LOC Assessment or initial HCBS waiver service care plan, the may Appeal to Division of Appeals and Hearings for Medicaid-based adverse decisions. Appeals to the external Medicaid State Fair Hearing process will not be automatically forwarded to by the . Such Appeals may be made via US Mail, fax transmission, telephone, hand-delivery or electronic transmission.
				2. Parties to the Medicaid Fair Hearing process include the CICO as well as the Enrollee and their representative and the representative of a deceased Enrollee’s estate.
				3. All Appeals except for those related to initial LTC LOC Assessments and initial HCBS waiver service care plans shall be registered initially with the and, if the ’s decision is adverse to the Enrollee, the may file an Appeal for a State Fair Hearing as provided in this Section.
				4. An may appoint any authorized representative, including, but not limited to, a guardian, caretaker relative, or Provider, to represent the throughout the Appeal process. The shall provide a form and instructions on how an may appoint a representative. The shall consider the Enrollee, the Enrollee’s authorized representative, or the representative of the Enrollee’s estate as parties to the Appeal. The shall provide such parties a reasonable opportunity to present evidence, and allegations of fact or law, in person as well as in writing. The shall allow such parties an opportunity, before and during the Appeal process, to examine the Enrollee’s case file, including medical records and any other documents and records.
				5. Appeals to the external Medicaid State Fair Hearing process must be filed within one hundred and twenty (120) calendar days of the date of the ’s internal Appeal decision, unless the time period is extended by upon a finding of “good cause”.
				6. Appeals related to initial LTC LOC Assessments or initial HCBS waiver service care plans must be filed within one hundred and twenty (120) calendar days following the date of the notice of Adverse Benefit Determination that generates such Appeal, unless the time period is extended by SCDHHS upon a finding of “good cause”.
				7. External Appeals to the Medicaid State Fair Hearing process that qualify as Expedited Appeals shall be resolved within three (3) business days or as expeditiously as the Enrollee’s condition requires.. This timeframe may be extended at the Enrollee’s request or otherwise in accordance with 42 C.F.R. § 431.244(f)(4).
				8. External Appeals to the Medicaid State Fair Hearing process that do not qualify as expedited shall be resolved or a decision issued within ninety (90) calendar days of the date of filing the Appeal with the , not including the number of days the took to file for a State Fair Hearing.
		2. Hospital Discharge Appeals
			1. The CICO must comply with the hospital discharge Appeal requirements at 42 C.F.R. §§ 422.620-422.622.
		3. Medicare QIO Rights
			1. The CICO must comply with the termination of services Appeal requirements for Enrollees receiving services from a comprehensive outpatient rehabilitation facility, skilled nursing facilities, or home health agency, consistent with 42 C.F.R. §§422.624 and 422.626.
		4. Provider Appeals
			1. Providers should follow the ’s Provider Appeals process as outlined in their contract and the ’s Provider manual should they dispute the CICO policies, procedures, or any aspect of the CICOs administrative functions including payment, and/or UM/utilization review decision.
			2. The ’s Demonstration Provider Appeals system must align with the approved Medicaid Managed Care Provider Appeals system.
			3. For Appeals related to denial of payment or reduction of payment for Medicaid services, the process must provide for the following;
				1. A process to allow Providers to consolidate Appeals of multiple claims that involve the same or similar payment issues, regardless of the number of individual Enrollees or payment claims included in the bundled complaint;
				2. Provide for different levels of Appeals as follows:

The CICO must investigate and render a decision regarding level one Appeals I within thirty (30) business days of the request of the Provider Appeal.

To the extent the CICO upholds the decision for all or part of the amount of the dispute, the Provider may request to proceed to a level two Appeal.

Such request must be made within thirty (30) days of the determination regarding the level two Appeal.

The level two Appeal must consist of an administrative review conducted by a supervisor and/or manager employed by the CICO with the authority to revise the initial claims determination, if needed.

A decision regarding the Appeal must be provided within thirty (30) business days of the request for the Appeal.

To the extent additional information is required to render a decision on the Appeal, the CICO may extend the timeframe by fifteen (15) days based on the mutual agreement of the Provider and the CICO.

## Quality Improvement Program

* + 1. The shall:
			1. Deliver quality care that enables to stay healthy, get better, manage chronic illnesses and/or disabilities, and maintain/improve their quality of life. Quality care refers to:
				1. Quality of physical health care, including primary and specialty care;
				2. Quality of behavioral health and substance abuse treatment focused on recovery, resiliency, and rehabilitation;
				3. Quality of LTSS;
				4. Adequate access and availability to primary, behavioral health care, pharmacy, specialty health care, and LTSS Providers and services;
				5. Continuity and coordination of care across all care and services settings, and for transitions in care; and
				6. experience and access to high quality, coordinated and culturally competent clinical care and services, inclusive of LTSS across the care continuum.
			2. Apply the principles of continuous quality improvement (CQI) to all aspects of the ’s service delivery system through ongoing analysis, evaluation, and systematic enhancements based on:
				1. Quantitative and qualitative data collection and data-driven decision-making;
				2. Up-to-date evidence-based practice guidelines and explicit criteria developed by recognized sources or appropriately certified professionals or, where evidence-based practice guidelines do not exist, consensus of professionals in the field;
				3. Feedback provided by and Network Providers in the design, planning, and implementation of its CQI activities; and
				4. Issues identified by the , and/or CMS.
			3. Ensure that the quality improvement (QI) requirements of this Contract are applied to the delivery of primary and specialty health care services, behavioral health services, substance abuse treatment services, and LTSS.
		2. QI Program Structure
			1. The shall structure its QI program for the Demonstration separately from any of its existing Medicaid, or Medicare, or Commercial lines of business. For example, required measures for this Demonstration must be reported for the Demonstration population only. Integrating the Demonstration population into an existing line of business shall not be acceptable.
			2. The shall maintain a well-defined QI organizational and program structure that supports the application of the principles of CQI to all aspects of the ’s service delivery system. The QI program must be communicated in a manner that is accessible and understandable to internal and external individuals and entities, as appropriate. The ’s QI organizational and program structure shall comply with all applicable provisions of 42 C.F.R. § 438, including Subpart D, Quality Assessment and Performance Improvement, 42 C.F.R. § 422, Subpart D Quality Improvement, and shall meet the quality management and improvement criteria described in the most current NCQA Health Plan Accreditation Requirements.
		3. The shall:
			1. Establish a set of QI functions and responsibilities that are clearly defined and that are proportionate to, and adequate for, the planned number and types of QI initiatives and for the completion of QI initiatives in a competent and timely manner;
			2. Ensure that such QI functions and responsibilities are assigned to individuals with the appropriate skill set to oversee and implement an organization-wide, cross-functional commitment to, and application of, CQI to all clinical and non-clinical aspects of the ’s service delivery system;
			3. Seek the input of Providers and medical professionals representing the composition of the ’s Provider Network in developing functions and activities;
			4. Establish internal processes to ensure that the quality management activities for primary, specialty, and behavioral health services, and LTSS reflect utilization across the network and include all of the quality activities mentioned above in Sections 2.12.1 and 2.12.2 of this Contract and, in addition, the following elements:
				1. A process to utilize Healthcare Plan Effectiveness Data and Information Set (HEDIS), Consumer Assessment of Healthcare Providers and Services (CAHPS), the HCBS Experience Survey, the Health Outcomes Survey (HOS) and other measurement results in designing QI activities;
				2. A medical record review process for monitoring Provider Network compliance with policies and procedures, specifications and appropriateness of care consistent with the utilization control requirements of 42 C.F.R. Part 456. Such process shall include the sampling method used which shall be proportionate to utilization by service type. The shall submit its process for medical record reviews and the results of its medical record reviews to ;
				3. A process to measure Network Providers and , at least annually, regarding their satisfaction with the ’s Demonstration Plan. The shall submit a survey plan to for approval and shall submit the results of the survey to and CMS in accordance with timeframes established by SCDHHS and CMS;
				4. A process to measure clinical reviewer consistency in applying clinical criteria to UM activities, using inter-rater reliability measures;
				5. A process for including and their families in quality management activities, as evidenced by participation in advisory boards; and
				6. A process to assess the quality and appropriateness of care furnished to Enrollees using LTSS, including as assessment of care between settings and a comparison of services and supports received with those in the Enrollee’s treatment/service plan.
				7. In collaboration with and as further directed by , develop a customized medical record review process to monitor the assessment for and provision of LTSS.

Have in place a written description of the QI Program that delineates the structure, goals, and objectives of the ’s QI initiatives. Such description shall:

Address all aspects of health care, including specific reference to behavioral health care and to LTSS, with respect to monitoring and improvement efforts, and integration with physical health care. Behavioral health and LTSS aspects of the QI program may be included in the QI description, or in a separate QI Plan referenced in the QI description;

Address the roles of the designated physician(s), behavioral health clinician(s), and LTSS Providers with respect to QI program;

Identify the resources dedicated to the QI program, including staff, or data sources, and analytic programs or IT systems; and

Include organization-wide policies and procedures that document processes through which the ensures clinical quality, access and availability of health care and services, and continuity and coordination of care. Such processes shall include, but not limited to, Appeals and Grievances and UM.

* + - 1. Incorporate one or more activities that reduce disparities in health and health care.
			2. Submit, in accordance with established timeframes, to and CMS an annual QI Strategic Work Plan that shall include the following components or other components as directed by and CMS:
				1. Planned clinical and non-clinical initiatives;
				2. The objectives for planned clinical and non-clinical initiatives;
				3. The short and long term timeframes within which each clinical and non-clinical initiative’s objectives are to be achieved;
				4. The individual(s) responsible for each clinical and non-clinical initiative;
				5. Any issues identified by the , CMS. , , and Providers, and how those issues are tracked and resolved over time;
				6. Program review process for formal evaluations that address the impact and effectiveness of clinical and non-clinical initiatives at least annually; and
				7. Process for correcting deficiencies.
			3. Evaluate the results of QI initiatives at least annually, and submit the results of the evaluation to the CMT within established timeframes. The evaluation of the QI program initiatives shall include, but not limited to, the results of activities that demonstrate the ’s assessment of the quality of physical and behavioral health care rendered, the effectiveness of LTSS services, and accomplishments and compliance and/or deficiencies in meeting the previous year’s QI Strategic Work Plan; and
			4. Maintain sufficient and qualified staff employed by the to manage the QI activities required under the Contract, and establish minimum employment standards and requirements (e.g. education, training, and experience) for employees who will be responsible for QM. QI staff shall include:
				1. At least one designated physician, who shall be a medical director or associate medical director, at least one designated behavioral health clinician, and a professional with expertise in the assessment and delivery of LTSS with substantial involvement in the QI program;
				2. A qualified individual to serve as the Demonstration QI director who will be directly accountable to the ’s executive director and, in addition, if the offers multiple products or services in multiple states, will have access to the ’s executive leadership team. This individual shall be responsible for:

Overseeing all QI activities related to , ensuring compliance with all such activities, and maintaining accountability for the execution of, and performance in, all such activities;

Maintaining an active role in the ’s overall QI structure; and

Ensuring the availability of staff with appropriate expertise in all areas, as necessary for the execution of QI activities including, but not limited to, the following:

Physical and behavioral health/substance abuse treatment care;

Pharmacy management;

Care management;

LTSS;

Financial;

Statistical/analytical;

Information systems;

Marketing, publications;

Enrollment; and

Operations management.

Actively participate in, or assign staff to actively participate in, QI workgroups and other meetings, including any quality management workgroups or activities that may be facilitated by , or its designee, that may be attended by representatives of , a contractor, the , and other entities, as appropriate; and

* + - * 1. Serve as liaison to, and maintaining regular communication with, QI representatives. Responsibilities shall include, but are not limited to, promptly responding to requests for information and/or data relevant to all QI activities.
		1. QI Activities
			1. The shall engage in performance measurement and quality improvement projects, designed to achieve through ongoing measurement and intervention significant improvements sustained over time in clinical care and non-clinical care processes, outcomes, and experience. This will include the ability to assess the quality and appropriateness of care furnished to with special health care needs.
			2. The ’s QI program must include a health information system to collect, analyze, and report quality performance data as described in 42 C.F.R. §§ 438.242(a) and (b), 422.516(a) and 423.514.
			3. Performance Measurement
		2. - 1. shall perform and report the quality and utilization measures identified by CMS and and in accordance with requirements in the MOU between CMS and the State of on October 25, 2013, Figure 7-4 Core Quality Measures, and shall include, but are not limited to:

All HEDIS, HOS and CAHPS data as articulated in the annual Reporting Requirements for HEDIS, HOS, and CAHPS Measures memorandum;

All Medicare-Medicaid Plan-specific measures as articulated in the Medicare-Medicaid Capitated Financial Alignment Model Reporting Requirements and the South Carolina-Specific Reporting Requirements; and

All applicable Part C and Part D reporting sections as articulated in the Medicare Part C Reporting Requirements and the Medicare Part D Reporting Requirements.

* + - * 1. shall not modify the reporting specifications methodology prescribed by CMS and without first obtaining CMS and SCDHHS’ written approval. must obtain an independent validation of its findings by a recognized entity, e.g., NCQA-certified auditor, as approved by CMS and . CMS and (or its designee) will perform an independent validation of at least a sample of ’s findings.
				2. shall monitor other performance measures not specifically stated in the Contract that are required by CMS. will use its best efforts to notify of new CMS requirements.
				3. The shall collect data and contribute to all Demonstration QI-related processes, as directed by and CMS, as follows:

Collect and submit to , CMS, and/or CMS’ contractors, at the specified frequency, data for the measures outlined under Section 2.12.4.3.1 of this Contract;

Contribute to all applicable and CMS data quality assurance processes. This shall include, but not be limited to, responding, in a timely manner, to data quality inadequacies identified by and CMS and rectifying those inadequacies, as directed by and CMS;

Contribute to and CMS data regarding the individual and aggregate performance of s with respect to the noted measures; and

Contribute to processes culminating in the publication of any additional technical or other reports by related to the noted measures.

* + - * 1. The shall demonstrate how to utilize results of the measures referenced under Section 2.12.4.3.1 of this Contract in designing QI initiatives.

* + - 1. Enrollee Experience Surveys.
				1. The shall conduct experience survey activities, as directed by and/or CMS, as follows:

Conduct, as directed by and CMS, an annual CAHPS survey, including the Persons with Mobility Impairment Supplemental Questions, using an approved CAHPS vendor;

Conduct, as directed by , a South Carolina participant experience survey for individuals utilizing HCBS during the prior calendar year. This shall require that individuals conducting such survey are appropriately and comprehensively trained, culturally competent, and knowledgeable of the population being surveyed;

Contribute, as directed by and CMS, to data quality assurance processes, including responding within the timeframes established by CMS and SCDHHS, to data quality inadequacies identified by and CMS and rectifying those inadequacies, as directed by and CMS;

Contribute, as directed by , to processes culminating in the development of an annual report by regarding the individual and aggregate experience survey performance of -contracted s; and

The shall demonstrate best efforts to utilize experience survey results in designing QI initiatives.

* + 1. QI Project Requirements
			1. The shall implement and adhere to all processes relating to the QI project requirements, as directed by and CMS, as follows:
				1. During the Enrollment year and annually thereafter, will identify applicable representatives to serve on a quality collaborative with and its External Quality Review Organization (EQRO). This collaborative will determine QI initiatives to begin in Year 1 of the Demonstration and annually thereafter;
				2. In accordance with 42 C.F.R. § 438.330 (d) , collect information and data in accordance with QI project requirement specifications for its ; using the format and submission guidelines specified by and CMS in annual guidance provided for the upcoming contract year;
				3. Implement the QI project requirements, in a culturally competent manner, to achieve objectives as specified by and CMS;
				4. Evaluate the effectiveness of QI interventions;
				5. Plan and initiate processes to sustain achievements and continue improvements;
				6. Submit to and CMS, if requested by CMS, comprehensive written reports, using the format, submission guidelines, and frequency specified by and CMS if requested. Such reports shall include information regarding progress on QI project requirements, barriers encountered, and new knowledge gained. As directed by and CMS, the shall present this information to and CMS at the end of the QI requirement project cycle as determined by and CMS; and
				7. In accordance with 42 C.F.R. § 422.152 (c), develop a chronic care improvement program (CCIP) and establish criteria for participation in the program. The CCIP must be relevant to and target the ’s plan population. Although the has the flexibility to choose the design of their CCIPs, and CMS may require them to address specific topic areas.
				8. Participate in efforts by the State to prevent, detect and remediate critical incidents (consistent with assuring beneficiary health and welfare pursuant to 42 C.F.R. §§ 441.302 and 441.730(a)) that are based, at a minimum, on the requirements on the State for HCBS waiver programs under 42 C.F.R. § 441.302(h).
			2. CMS-Specified Performance Measurement and Performance Improvement Projects
			3. 1. The shall conduct additional performance measurement or performance improvement projects if mandated by CMS pursuant to 42 C.F.R. § 438.330(a)(2).
		2. External Quality Review (EQR) Activities
			1. The shall take all steps necessary to support the EQRO contracted by and the QIO to conduct EQR activities, in accordance with 42 C.F.R. § 438.358 and 42 C.F.R. § 422.153. EQR activities shall include, but are not limited to:
				1. Annual validation of performance measures reported to , as directed by , or calculated by ;
				2. Annual validation of quality improvement projects required by and CMS; and
				3. At least once every three (3) years, review of compliance with standards mandated by 42 C.F.R. Part 438, Subpart E, and at the direction of , regarding access, structure and operations, and quality of care and services furnished to . The shall take all steps necessary to support the EQRO and QIO in conducting EQR activities including, but not limited to:

Designating a qualified individual to serve as project director for each EQR activity who shall, at a minimum:

Oversee and be accountable for compliance with all aspects of the EQR activity;

Coordinate with staff responsible for aspects of the EQR activity and ensure that staff respond to requests by the EQRO, QIO,, and/or CMS staff in a timely manner;

Serve as the liaison to the EQRO, QIO, and CMS and answer questions or coordinate responses to questions from the EQRO, QIO, CMS and in a timely manner; and

Ensure timely access to information systems, data, and other resources, as necessary for the EQRO and/or QIO to perform the EQR activity and as requested by the EQRO, QIO, CMS or .

* + - * 1. Maintaining data and other documentation necessary for completion of EQR activities specified above. The shall maintain such documentation for a minimum of ten (10) years;
				2. Reviewing the EQRO’s draft EQR report and offering comments and documentation to support the correction of any factual errors or omissions, in a timely manner, to the EQRO or ;
				3. Participating in -specific and cross- meetings relating to the EQR process, EQR findings, and/or EQR trainings with the EQRO and ;
				4. Implementing actions, as directed by and/or CMS, to address recommendations for QI made by the EQRO or QIO, and sharing outcomes and results of such activities with the EQRO or QIO, , and CMS in subsequent years; and
				5. Participating in any other activities deemed necessary by the EQRO and/or QIO and approved by and CMS.
		1. QI for Utilization Management Activities
			1. The shall utilize QI to ensure that it maintains a well-structured UM program that supports the application of fair, impartial and consistent UM determinations.
			2. The QI activities for the UM program shall include:
				1. Assurance that such UM mechanisms do not provide incentives for those responsible for conducting UM activities to deny, limit, or discontinue Medically Necessary Services;
				2. At least one (1) designated senior physician, who may be a medical director, associate medical director, or other practitioner assigned to this task, at least one (1) designated behavioral health practitioner, who may be a medical director, associate medical director, or other practitioner assigned to this task, and a professional with expertise in the assessment and delivery of LTSS representative of the or subcontractor, with substantial involvement in the UM program; and
				3. A written document that delineates the structure, goals, and objectives of the UM program and that describes how the utilizes QI processes to support its UM program. Such document may be included in the QI description, or in a separate document, and shall address how the UM program fits within the QI structure, including how the collects UM information and uses it for QI activities.
		2. Clinical Practice Guidelines
			1. The CICO shall adopt, disseminate, and monitor the use of clinical practice guidelines relevant to Enrollees that:
				1. Are based on valid and reliable clinical evidence or a consensus of health care professionals or professionals with expertise in the assessment and delivery of LTSS in the relevant field, community-based support services, or the ’s approved behavioral health performance specifications and clinical criteria;
				2. Stem from recognized organizations that develop or promulgate evidence-based clinical practice guidelines, or are developed with involvement of board-certified Providers from appropriate specialties or professionals with expertise in the assessment and delivery of LTSS;
				3. Do not contradict existing South Carolina-promulgated regulations or requirements as published by the Departments of Social Services, Health and Environmental Control, Mental Health, Disabilities and Special Needs, or other state agencies;
				4. Prior to adoption, have been reviewed by the ’s medical director, as well as other practitioners and Network Providers, as appropriate; and
				5. Are reviewed and updated, as appropriate, or at least every two (2) years.
			2. Guidelines shall be reviewed and revised, as appropriate, based on changes in national guidelines, changes in valid and reliable clinical evidence, or consensus of health care and LTSS professionals and Providers;
			3. For guidelines that have been in effect two (2) years or longer, the must document that the guidelines were reviewed with appropriate practitioner involvement, and were updated accordingly;
			4. Disseminate, in a timely manner, the clinical guidelines to all new Network Providers, to all affected Providers, upon adoption and revision, and, upon request, to and Eligible Beneficiaries. The shall make the clinical and practice guidelines available via the ’s web site. The shall notify Providers of the availability and location of the guidelines, and shall notify Providers whenever changes are made;
			5. Establish explicit processes for monitoring the consistent application of clinical and practice guidelines across UM decisions and education, coverage of services; and
			6. Submit to a listing and description of clinical guidelines adopted, endorsed, disseminated, and utilized by the , upon request.
		3. SCDHHS QI Programs
			1. Directed Performance Incentive Program
				1. and CMS will require that the meet specific performance requirements in order to receive payment of withheld amounts over the course of the Contract. These withhold measures are detailed in Section 4.4.4.
				2. In order to receive any withhold payments, the shall comply with all and CMS withhold measure requirements while maintaining satisfactory performance on all other Contract requirements.
			2. Incentives
			3. 1. The may provide incentives, as appropriate, to promote engagement in specific behaviors
				2. There must be a reasonable connection between the incentivized behaviors and Enrollees’ care goals or the medical and support services provided to Enrollees. For example, incentivized behaviors may include, but are not limited to, receiving recommended clinical screenings and preventive services, visiting a PCP regularly, participation in CICO wellness initiatives, adherence to a treatment regime, adherence to a drug regime, adherence to a care plan, or management of a chronic disease or condition.
				3. There must also be a reasonable connection between the incentives offered and the Enrollees’ care goals or the medical and support services provided to Enrollees. For example, incentives may include, but not limited to, first aid supplies, utilities, public transportation, thermometers, environmental modifications and home repairs, personal care services, including respite, and home goods that support independence, such as microwaves. CICOs may not offer incentives that are unrelated to Enrollee care or support, such as theater tickets or beauty products.
				4. The CICO must monitor the effectiveness of such incentives in promoting the incentivized behaviors. The CICO can use this monitoring to revise the incentive program during the annual Plan Benefit Package submission. Revisions to incentive programs must take into consideration feedback on the existing program and/or proposed changes to the program;
				5. The CICO must monitor its incentive programs for Fraud, waste, and Abuse committed by, but not limited to, Providers and Enrollees.
				6. The nominal value of each in-kind incentive cannot exceed fifteen dollars ($15).
				7. Enrollees may not receive incentives valued in excess of seventy-five dollars ($75) in the aggregate, per person, per calendar year. This limit applies to beneficiaries who disenroll (or are disenrolled from) the CICO and re-enroll with the same CICO within the same calendar year.
				8. Enrollee incentive programs must be offered to all current enrollees, and if used in marketing materials, must be marketed to all eligible beneficiaries, without discrimination based on race, national origin, gender, disability, chronic disease, whether a person resides or receives services in an institutional setting, or other prohibited basis. Further, when marketing Enrollee incentive programs to potential enrollees, plans must do so in conjunction with Plan benefits.

CICOs may include some incentives for Enrollees to receive services that are only available to males or females, such as prostate exams or mammograms.

* + - * 1. At the direction of , CICOs must submit to ad hoc report information relating to planned and implemented incentives and ensure that all such incentives comply with the Marketing Guidance for South Carolina Medicare-Medicaid Plans, as well as state and federal laws. may also request the CICO to provide reports on enrollee incentive programs at regular intervals if SCDHHS deems doing so necessary to monitor the effectiveness or the integrity of such programs.
				2. CMS and/or SCDHHS may require changes to the CICO’s enrollee incentive program(s) if the programs are found to be grossly inconsistent with the parameters outlined this section, in violation of any applicable guidance, or a source of Fraud, waste, or Abuse.
				3. Enrollee Accounts

s may, at their discretion, establish accounts to be used and be directed by the Enrollee or designee to purchase non-Covered Services. Accounts are considered Enrollee incentive programs and are therefore subject to all the program limitations outlined in Sections 2.12.9.2.1 through 2.12.9.2.10 with the exception of the nominal per-incentive and annual incentive limits in Sections 2.12.9.2.6 and 2.12.9.2.7.

CICOs may at their discretion, set parameters regarding reward amounts, and frequency limitations.

Such accounts should be designed to provide Enrollees with the flexibility to supplement their covered care with services and/or supports that will help them to maintain or improve their conditions. Accounts should also promote Enrollee engagement and self-determination.

Accounts must allow to purchase only non-Covered Services or supports that contribute to an Enrollee’s overall health. Non-Covered Services and supports include medical or LTSS benefits that are not covered by the plan, services in excess of the covered amounts, and other supportive non-medical services. For example, CICOs could allow enrollees to apply the account funds toward services and items such as, but not limited to, dentures, nursing facility personal needs allowances, personal assistance with activities of daily living, or home modifications to make the Enrollee’s personal residence safer or more accessible.

Accounts cannot be used to pay for Covered Services, nor may CICOs allow Enrollees to apply the account funds toward items or activities solely intended for entertainment, home improvements unrelated to or unnecessary for the Enrollee’s condition, or items or services intended primarily for anyone other than Enrollee. For example, an Enrollee could not use the account funds to contribute upgrades to an institutional setting that would typically be the responsibility of the facility or for home modifications intended to accommodate a co-resident’s mobility needs. Accounts should not be used for the purchase of entertainment items such as books, televisions, or gaming systems. This section is not an exhaustive list of prohibited services or items.

The CICO is responsible for designing and overseeing the accounts such the accounts are not subject to Fraud, waste, or Abuse by any party while ensuring that Enrollees have the independence to control their own accounts.

CICOs, through their Care Coordinators or member services department, must provide Enrollees with information or assistance with which to find reputable service Providers when the Enrollee seeks to use the account to purchase services from Providers outside the CICO’s network of clinical or LTSS Providers. For example, if the CICO permits Enrollees to use the accounts for home modifications, then the CICO must help Enrollees to find professional service Providers who meet industry qualifications. CICOs may provide Enrollees with lists of pre-screened service Providers and may prohibit Enrollees from using Providers known for Fraud, waste, Abuse, lack of professional credentials, or other quality-related concerns.

Accounts must be overseen by a financial intermediary that provides counseling and guidance to Enrollees to support both independence and program integrity.

* + - 1. Behavioral Health Services Outcomes
				1. The shall require behavioral health Providers to measure and collect clinical outcomes data, and to incorporate that data in treatment data available to the , upon request;
				2. The ’s behavioral health Provider Contracts shall require the Provider to make available behavioral health clinical assessment and outcomes data for quality management and network management purposes;
				3. The shall use outcome measures based on behavioral health care best practices. As directed by , the shall collaborate with behavioral health Providers to develop outcome measures that are specific to each behavioral health service type. Such outcome measures may include:

Recidivism;

Adverse occurrences;

Treatment drop-out;

Rate of utilization of community-based services compared to inpatient services;

Length of time between admissions; and

Treatment goals achieved.

* + - 1. External Audit/Accreditation Results
				1. The shall inform if it is nationally accredited or if it has sought and been denied such accreditation, and authorize the accrediting entity to submit to , at ’ direction, a copy of its most recent accreditation review including the expiration date, the recommended action or improvements, corrective action plans, and summaries of findings, if any, in addition to the results of other quality-related external audits, if any.
			2. Health Information System
				1. The shall maintain a health information system or systems consistent with the requirements established in the Contract and that supports all aspects of the QI Program.
		1. Evaluation Activities
			1. , CMS, and its designated agent(s) will conduct periodic evaluations of the Demonstration over time from multiple perspectives using both quantitative and qualitative methods.
			2. The evaluations will be used for program improvement purposes and to assess the Demonstration’s overall impact on various outcomes including, but not limited to, Enrollment/disenrollment patterns, access and quality of care experiences, utilization and costs by service type (e.g., inpatient, outpatient, home health, prescription drugs, nursing facility, and HCBS waiver), and program staff and Provider experiences.
			3. As such, the evaluations will include surveys, site visits, analysis of claims and Encounter Data, focus groups, key informant interviews, and document reviews. The shall participate in evaluation activities as directed by CMS and/or and provide information or data upon request.

## Marketing, Outreach, and Communications Standards

* + 1. Requirements, General
			1. The is subject to rules governing marketing and Communications as specified under Section 1851(h) of the Social Security Act; 42 C.F.R. §422.111, Subpart V §§ 422.2260-422.2274, §423.120(b) and (c), §423.128, Subpart V §§ 423.2260-423.2274, 42 C.F.R. §438.10, and the Marketing Guidance for South Carolina Medicare-Medicaid Plans, with the following exceptions or modifications:
	1. + - 1. The must refer to ’ authorized agent any and Eligible Beneficiaries who inquire about Demonstration eligibility or Enrollment, although the may provide and Eligible Beneficiaries with factual information about the ’s plan and its benefits prior to referring a request regarding eligibility or Enrollment to the authorized agent;
				2. The must make available to CMS and , upon request, current schedules of all educational events conducted by the to provide information to or Eligible Beneficiaries;
				3. The must distribute all materials to its entire Service Area; and must convene all educational and marketing/sales events at sites within the ’s Service Area that are physically accessible to all or Eligible Beneficiaries, including persons with disabilities and persons using public transportation.
				4. The may not offer financial or other incentives, including private insurance, to induce or Eligible Beneficiaries to enroll with the or to refer a friend, neighbor, or other person to enroll with the ;
				5. The may not directly or indirectly conduct door-to-door, telephone, or other prohibited unsolicited contacts;
				6. The ’s sales agents are not permitted to conduct unsolicited personal/individual appointments;
				7. An individual appointment must only be set up at the request of the or his/her authorized representative. A can offer an individual appointment to an that has contacted the to request assistance or information. However, the is prohibited from making unsolicited offers of individual appointments; and
				8. The must make reasonable efforts to conduct an appointment in the Enrollee’s preferred location. The cannot require that an individual appointment occur in an Enrollee’s home.
				9. The may not use any Marketing, Outreach, or Communications materials that contain any assertion or statement (whether written or oral) that:

The or Eligible Beneficiary must enroll with the in order to obtain benefits or in order not to lose benefits; and

The is endorsed by CMS, Medicare, Medicaid, the federal government, or similar entity.

* + - * 1. Annually, the shall develop a marketing plan.
		1. Requirements for Materials
			1. The ’s Marketing, Outreach, and Communications materials must be:
				1. Made available in paper form at no cost, upon request within five (5) business days, to Enrollees or Eligible Beneficiaries;
				2. Provided to Enrollees on a standing basis in Alternative Formats at no cost, upon request for materials in accessible format or when otherwise learning of the Enrollee’s need for an accessible format for individuals with impaired sensory, manual, or speaking skills;
				3. Provided in a manner, format and language that may be easily understood by persons with limited English proficiency, or for those with developmental disabilities or cognitive impairments;
				4. Translated into Prevalent Languages for all vital materials, and be provided to Enrollees on a standing basis upon receiving a request for the materials in a non-English language, as specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans on specific translation requirements for their Service Areas;

Prevalent Languages are Spanish and those that meet the five (5) percent threshold for language translation.

* + - * 1. As applicable, provided with a multi-language insert per 42 C.F.R. §422.2267(e)(31) and the Marketing Guidance for South Carolina Medicare-Medicaid Plans
				2. Distributed to the ’s entire Service Area as specified in Appendix J of this Contract.
				3. The CICO must inform the Enrollees and potential Enrollees that information is available in alternate formats and how to access those formats.
		1. Requirements for the Submission, Review, and Approval of Materials
			1. The must receive prior approval of all marketing and communications materials in categories of materials that CMS and require to be prospectively reviewed. materials may be designated as eligible for the File & Use process, as described in the Marketing Guidance for South Carolina Medicare-Medicaid Plans, and will therefore be exempt from prospective review and approval by both CMS and . CMS and may agree to defer to one or the other party for review of certain types of marketing and communications, as agreed in advance by both parties. s must submit all materials that are consistent with the definition of marketing materials in the Marketing Guidance for South Carolina Medicare-Medicaid Plans, whether prospectively reviewed or not, via the CMS HPMS Marketing Review Module.
			2. CMS and may conduct additional types of review of marketing, outreach, and Communications activities, including, but not limited to:
				1. Review of on-site marketing facilities, products, and activities during regularly scheduled Contract compliance monitoring visits.
				2. Random review of actual marketing, outreach, and Communications pieces as they are used in the marketplace.
				3. “For cause” review of materials and activities when complaints are made by any source, and CMS or determine it is appropriate to investigate.
				4. “Secret shopper” activities, such as calls to CICO member service lines and attendance at educational and marketing events, where CMS or request materials, such as Enrollment packets.
			3. Beginning of Marketing, Outreach, and Communications Activity
			4. 1. The may not begin Marketing, Outreach, and Communications activities to new more than ninety (90) calendar days prior to the effective date of Enrollment for the Contract year.
				2. In addition, for a CICO’s first year in the Demonstration, the may not begin marketing activity until the has entered into this Contract, passed the joint CMS- Readiness Review, and is connected to CMS Enrollment and payment systems such that the is able to receive payment and Enrollments.
			5. Requirements for Dissemination of Materials
			6. 1. Consistent with the timelines specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans, the must provide with the following materials:

An Evidence of Coverage/Member Handbook document that is consistent with the requirements at 42 C.F.R. §§438.10 , 422.2267, and 423.2267, and the Marketing Guidance for South Carolina Medicare-Medicaid Plans; includes information about all Covered Services, as outlined below, and that uses the model document developed by CMS and .

 rights (see Appendix D);

An explanation of the Medical Record and the process by which clinical information, including diagnostic and medication information, will be available to key caregivers;

How to obtain a copy of the ’s centralized Medical Record;

How to obtain access to specialty, behavioral health, pharmacy and LTSS Providers, including any restrictions on the Enrollee’s freedom of choice among Network Providers;

How to obtain services and prescription drugs for Emergency Medical Conditions and Urgent Care in and out of the Provider Network and in and out of the Service Area; including:

What constitutes Emergency Medical Condition, Emergency Services, and Post-stabilization Services, with reference to the definitions in 42 C.F.R. § 438.114(a);

The fact that prior authorization is not required for Emergency Services;

The process and procedures for obtaining Emergency Services, including the use of the 911 telephone system or its local equivalent;

The locations of any emergency settings and other locations at which Providers and hospitals furnish Emergency Services and Post-Stabilization Services covered under the Contract;

That the Enrollee has a right to use any hospital or other setting for emergency care; and

The Post-stabilization Care Services rules at 42 C.F.R. §422.113(c).

Information about Advance Directives (at a minimum those required in 42 C.F.R. §§ 489.102 and 422.128), including:

 rights under the law of the State of ;

The ’s policies respecting the implementation of those rights, including a statement of any limitation regarding the implementation of Advance Directives as a matter of conscience; and

That complaints concerning noncompliance with the Advance Directive requirements may be filed with ;

Designating a healthcare proxy, and other mechanisms for ensuring that future medical decisions are made according to the desire of the Enrollee; and

The must communicate changes to Enrollees in accordance with requirements specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans.

How to obtain assistance from ESRs;

How to file Grievances and Internal and External Appeals, including:

Grievance, Appeal, and State Fair Hearing procedures and timeframes;

Toll-free numbers that the can use to file a Grievance or an Appeal by phone for expedited External Appeals only (only Expedited Appeals may be received telephonically for External Appeals through State Fair Hearing Process);

If the files an Appeal or a request for State Fair Hearing within the timeframes specified for filing, the Enrollee may request that benefits continue at the plan level; the may be required to pay to CICO the cost of services furnished while the Appeal is pending, if the final decision is adverse to the Enrollee;

How the can identify who the wants to receive written notices of denials, terminations, and reductions;

How to obtain assistance with the Appeals processes through the ESR and other assistance mechanisms as or CMS may identify, including an Ombudsman;

The extent to which, and how may obtain benefits, including family planning services, from out-of-network Providers;

How and where to access any benefits that are available under the Medicaid State Plan or applicable waivers but are not covered under the Contract, including Cost Sharing and how transportation is provided;

How to change Providers; and

How to disenroll voluntarily.

* + - * 1. A Summary of Benefits (SB) that contains a concise description of the important aspects of enrolling in the ’s plan, as well as the benefits offered under the ’s plan, including any Cost Sharing, applicable conditions and limitations, and any other conditions associated with receipt or use of benefits, and is consistent with the model document developed by CMS and . The SB should provide sufficient detail to ensure that understand the benefits to which they are entitled. For new , the SB is required only for individuals enrolled through Passive Enrollment. For current , the SB may be sent with the Annual Notice of Change (ANOC) and as requested as described in the Marketing Guidance for South Carolina Medicare-Medicaid Plans.
				2. A combined Provider and Pharmacy Directory that is consistent with the requirements in Section 2.13.4.
				3. A single Member Identification (ID) Card for accessing all Covered Services under the plan that uses the model document developed by CMS and ;
				4. A comprehensive, integrated Formulary that includes prescription drugs and over-the-counter products required to be covered by Medicare Part D and ’ outpatient prescription drug benefit and that uses the model document developed by CMS and .
				5. The procedures for an to change s or to Opt-Out of the Demonstration.
				6. The must provide the following materials to current on an ongoing basis:

An Annual Notice of Change (ANOC) that summarizes all major changes to the ’s covered benefits from one Contract year to the next, and that uses the model document developed by CMS and the ;

A combined Provider and Pharmacy Directory as specified in Section 2.13.4; and as needed to replace old versions or upon an ’s request; and

A single Member ID Card for accessing all Covered Services under the plan.

* + - * 1. The must provide all Medicare Part D required notices, with the exception of the late enrollment penalty notices and the creditable coverage notices required under Chapter 4 of the Prescription Drug Benefit Manual, and the late LIS Rider required under Chapter 13 of the Prescription Drug Benefit Manual.
				2. Consistent with the requirement at 42 C.F.R. § 423.120(b)(5), the must provide affected with at least thirty (30) days Advance Notice regarding changes to the comprehensive, integrated Formulary.
				3. The must ensure that all information provided to and Eligible Beneficiaries (and families when appropriate) is provided in a manner and format that is easily understood and that is:

Made available in large print (at least sixteen (16) point font) to as an Alternative Format, upon request;

For vital materials, available in Spanish and any languages that meet the more stringent of either: (1) Medicare’s five (5) percent threshold for language translation; or (2) ’ Prevalent Language requirements, as provided for in the Marketing Guidance for South Carolina Medicare-Medicaid Plans.

Written with cultural sensitivity and at or below an average sixth (6th) grade reading level; and

Available in Alternative Formats at no cost, according to the needs of and Eligible Beneficiaries including braille, oral interpretation services in non-English languages, including ASL, as specified in Section 2.13.2 of this Contract; audio; video; and other alternative media, as requested.

* + - 1. The will provide the following information upon the ’s request:
				1. Information on the structure and operation of the ; and
				2. Physician incentive plans as set forth in 42 C.F.R. § 438.3(i).
		1. Requirements for the Provider and Pharmacy Directory
			1. Maintenance and Distribution. The CICO must:
				1. Maintain a combined Provider and Pharmacy Directory that uses the model document developed by CMS and ;
				2. Provide either a copy or a distinct and separate notice alerting Enrollees how to access a copy, as specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans, to all new Enrollees at the time of Enrollment and, upon request, to both new and continuing ;
				3. Provide a copy or a distinct and separate notice alerting Enrollees how to access a copy, as specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans, to continuing at least every three (3) years after the time of Enrollment, unless there is a significant change to the network, in which case the must immediately send a special mailing of an updated Provider and Pharmacy Directory or information about the network change and how to access a copy, as specified in the Marketing Guidance for South Carolina Medicare-Medicaid Plans;
				4. Ensure an up-to-date copy is available on the ’s website, consistent with the requirements at 42 C.F.R. § 422.2265, 42 C.F.R. § 423.2265, and 42 C.F.R. § 438.10(h) and (i);
				5. Consistent with 42 C.F.R. § 422.111(e), make a good faith effort to provide written notice of termination of a contracted Provider or pharmacy at least thirty (30) calendar days before the termination effective date to all who regularly use the Provider or pharmacy’s services; if a Contract termination involves a primary care professional, all who are patients of that primary care professional must be notified; and
				6. Include written and oral offers of such Provider and Pharmacy Directory in its outreach and orientation sessions for new .
			2. Content of Provider and Pharmacy Directory
				1. The Provider and Pharmacy Directory must include, at a minimum, the following information for all Providers in the ’s Network:

The names, addresses, URLs, as appropriate, and telephone numbers of all current Providers and the total number of each type of Provider, consistent with 42 C.F.R. § 422.111(h).

Providers with areas of experience and training, as applicable.

For behavioral health Providers, training in and experience treating trauma, child welfare, and substance use, as applicable;

For Providers that are health care professionals or non-facility based and, as applicable, for facilities and non-facility based Providers, days and hours of operation;

As applicable, whether the health care professional or non-facility based Provider has completed Cultural Competence training;

For Providers that are health care professionals or non-facility based and for facilities and facility-based Providers, credential and/or certifications, as applicable;

Whether the Provider is accepting new patients as of the date of publication of the directory;

Whether the Provider is on a public transportation route;

Any languages other than English, including ASL, spoken by Providers or offered by skilled medical interpreters at the Provider’s site;

As applicable, whether the Provider has access to language line interpreters;

A description of the roles of the MT and the process by which select and change PCPs; and

Whether the Provider’s offices or facilities have accommodations for people with physical disabilities.

* + - * 1. The directory must include, at a minimum, the following information for all pharmacies in the CICO’s Network:

The names, addresses, URLs, as appropriate, and telephone numbers of all current pharmacies;

Whether the pharmacy provides an extended day supply of medications.

Instructions for the Enrollees to contact the CICO’s toll-free Enrollee Services telephone line (as described in Section 2.9) for assistance in finding a convenient pharmacy.

## Financial Requirements

* + 1. Financial Viability
			1. Consistent with Section 1903 (m) of the Social Security Act, and regulations found at 42 C.F.R. § 422.402, and 42 C.F.R. § 438.116, the shall meet all state and federal financial soundness requirements. These include:
				1. The must provide assurances that its provision against the risk of insolvency is adequate to ensure that its will not be liable for the entity's debts, if the entity becomes insolvent.
				2. The must produce adequate documentation satisfying SCDHHS that it has met its Solvency requirements.
				3. The must also maintain reserves to remain solvent for a forty-five (45) day period, and provide satisfactory evidence to of such reserves.
				4. The shall secure and maintain during the life of this Contract a blanket fidelity bond from a company doing business in the State of South Carolina on all personnel in its employment. The bond shall be issued in accordance with South Carolina Department of Insurance (SCDOI) requirements, per occurrence. Said bond shall protect from any losses sustained through any fraudulent or dishonest act or acts committed by any employees, agents, assigns, independent contractors, and anyone else acting on behalf of the and First Tier, Downstream. or Related Entities.
				5. The shall establish an insolvency protection account as required by the SCDOI and federal law. The shall provide continuing proof of Solvency, in accordance with S.C. Code Ann. § 38-33-130 (Supp. 2000, as amended) and 25A S.C. Code Ann. Regs. §69-22 (Supp. 2000, as amended). The shall submit proof of insolvency protection account approved by SCDOI prior to execution of this Contract and initial Enrollment.
				6. The shall maintain the required amount of working capital pursuant to S.C. Code Ann. §38-33-100, (Supp. 2000, as amended), and 25A S.C. Code Ann. Regs. §69-22 (Supp. 2000, as amended), as amended and approved by SCDOI.
				7. The shall maintain at all times surplus account reserves as required by the SCDOI and state law. In the event that the 's surplus falls below any applicable statutory requirements, shall prohibit the from engaging in Enrollment activities, shall cease to process new Enrollments, and shall not renew this Contract until the required balance is achieved and certified by the SCDOI.
				8. Pursuant to Title 38, Chapter 12 of the South Carolina Code of Laws, securities appearing in Schedule D of the 's most recent annual statement must be valued by the NAIC Securities Valuation Office, or proper evidence must be provided to this to indicate that those securities not listed have been submitted to the NAIC Securities Valuation Office for valuation or that they are exempt from filing with the NAIC Securities Valuation Office before the application is submitted to this Department. The must provide a statement indicating that the securities have been valued by, submitted for valuation to, or are exempt from valuation by the NAIC Securities Valuation Office with supporting documentation.
		2. Other Financial Requirements
			1. The must cover continuation of services to for duration of period for which payment has been made, as well as for inpatient admissions up until discharge.

## Data Submissions, Reporting Requirements, and Survey

* + 1. General Requirements for Data
			1. The must provide and require its First Tier, Downstream, and Related Entities to provide:
				1. All information CMS and require under the Contract related to the performance of the ’s responsibilities, including non-medical information for the purposes of research and evaluation;
				2. Any information CMS and require to comply with all applicable federal or state laws and regulations; and
				3. Any information CMS or require for external rapid cycle evaluation including program expenditures, service utilization rates, rebalancing from institutional to community settings, satisfaction, Complaints and Appeals, and Enrollment/disenrollment rates.
				4. The CICO will verify the accuracy, completeness, logic, consistency and timeliness of data reported by its Network Providers.
		2. General Reporting Requirements
			1. The must:
				1. Submit to applicable reporting requirements consistent with 42 C.F.R. §§ 438.604 and 608, and in compliance with this Contract;
				2. Submit to CMS applicable Medicare and any Medicaid reporting requirements in compliance with 42 C.F.R. §§ 422.516, 423.514, and 438 et seq.
				3. Submit to CMS all applicable reporting requirements;
				4. Submit to CMS and all required reports and data in accordance with the specifications, templates, and timeframes described in this Contract;
				5. Report HEDIS, HOS, and CAHPS data, as well as measures related to LTSS. HEDIS, HOS, and CAHPS measures will be reported consistent with Medicare requirements, plus additional Medicaid measures required by ;
				6. Upon request, submit to CMS and any internal reports that the uses for internal management. Such reports shall include, but not limited to, internal reports that analyze the medical/loss ratio, financial stability, or other areas where standard compliance reports indicate a problem in performance;
				7. Pursuant to 42 C.F.R. § 438.3(g), comply with any reporting requirements on Provider Preventable Conditions in the form and frequency as may be specified by ; and
				8. Provide to CMS and , in a form and format approved by CMS and and in accordance with the timeframes established by CMS and , all reports, data, or other information CMS and determine are necessary for compliance with provisions of the Affordable Care Act of 2010, Subtitle F, Medicaid Prescription Drug Coverage, and applicable implementing regulations and interpretive guidance.
				9. Submit at the request of CMS or additional ad hoc or periodic reports or analyses of data related to the Contract.

Data, documentation, or information the CICO submits to the State must be certified by either the CICO’s Chief Executive Officer (CEO), Chief Financial Officer (CFO), or an individual who reports directly to the CEO or CFO with delegated authority sign so the CEO or CFO is ultimately responsible for the certification. The certification, pursuant to 42 C.F.R. §§ 438.604(a), 438.606, and 438.608(d)(3), must be submitted concurrently with the submission of data and must attest that, based on the best information, knowledge, and belief, the data are accurate, complete, and truthful.

* + 1. Information Management and Information Systems
			1. General: the shall:
				1. Maintain Information Systems (Systems) that will enable the to meet all of ’s requirements as outlined in this Contract. The CICO’s health information systems shall provide information on areas that include, but are not limited to, utilization, claims, Grievances and Appeals, and Disenrollment for reasons other than Medicaid eligibility. The ’s Systems able to support current requirements, and any future IT architecture or program changes. Such requirements include, but are not limited to, the following standards:

 The Unified Process Methodology User Guide;

 The User Experience and Style Guide Version 2.0;

 Information Technology Architecture Version 2.0; and

 Enterprise Web Accessibility Standards 2.0.

* + - * 1. Ensure a secure, HIPAA-compliant exchange of information between the and and any other entity deemed appropriate by . Such files shall be transmitted to through secure FTP, HTS, or a similar secure data exchange as determined by ;
				2. Develop and maintain a website that is accurate and up-to-date, and that is designed in a way that enables and Providers to quickly and easily locate all relevant information. If directed by , establish appropriate links on the ’s website that direct users back to the website portal;
				3. The shall cooperate with in its efforts to verify the accuracy of all data submissions to ;
				4. Actively participate in any Systems Workgroup, as directed by . The Workgroup shall meet in the location and on a schedule determined by ; and
				5. Upon SCDHHS request, the CICO shall provide to SCDHHS data elements from the automated data system necessary for program integrity, program oversight, and administration to cooperate with SCDHHS data processing and retrieval systems requirements.
			1. Design Requirements
				1. The shall comply with requirements, policies, and standards in the design and maintenance of its Systems in order to successfully meet the requirements of this Contract.
				2. The ’s Systems shall interface with Legacy MMIS system, ’ MMIS system, the Virtual Gateway, and other IT architecture.
				3. The shall have adequate resources to support the MMIS interfaces. The shall demonstrate the capability to successfully send and receive interface files. Interface files, which include, but are not limited to:
			2.

Inbound Interfaces

Daily Inbound Demographic Change File;

HIPAA 834 History Request File;

Inbound Co-pay Data File (daily); and

Monthly Provider and Pharmacy Directory.

Outbound Interfaces

HIPAA 834 Outbound Daily File;

HIPAA 834 Outbound Full File;

HIPAA 834 History Response;

Fee-For-Service Wrap Services;

HIPAA 820; and

TPL Carrier Codes File.

* + - * 1. The shall conform to HIPAA compliant standards for data management and information exchange.
				2. The shall demonstrate controls to maintain information integrity.
				3. The shall maintain appropriate internal processes to determine the validity and completeness of data submitted to .
		1. Accepting and Processing Assessment Data
			1. System Access Management and Information Accessibility Requirements
		2. - 1. The shall make all Systems and system information available to authorized CMS, , and other agency staff as determined by CMS or to evaluate the quality and effectiveness of the ’s data and Systems.
				2. The is prohibited from sharing or publishing CMS or data and information without prior written consent from CMS or .
			1. System Availability and Performance Requirements
			2. 1. The shall ensure that its and Provider web portal functions and phone-based functions are available to and Providers twenty-four (24) hours a day, seven (7) days a week.
				2. The shall draft an alternative plan that describes access to and Provider information in the event of system failure. Such plan shall be contained in the ’s Continuity of Operations Plan (COOP) and shall be updated annually and submitted to upon request. In the event of system failure or unavailability, the shall notify upon discovery and implement the COOP immediately.
				3. The shall preserve the integrity of -sensitive data that resides in both a live and archived environment.
		3. Encounter Reporting
			1. Requirements
		4. - 1. The must meet any diagnosis and/or encounter reporting requirements that are in place for Medicare Advantage plans and Medicaid managed care organizations, as may be updated from time to time.
				2. Furthermore, the ’s Systems shall generate and transmit Encounter Data files according to additional specifications as may be provided by CMS or and updated from time to time.
				3. CMS and will provide technical assistance to the for developing the capacity to meet encounter reporting requirements.
				4. The shall:
		5.

Collect and maintain one hundred (100) percent Encounter Data for all Covered Services provided to , including from any subcapitated sources. Such data must be able to be linked to eligibility data;

Participate in site visits and other reviews and assessments by CMS and , or its designee, for the purpose of evaluating the ’s collection and maintenance of Encounter Data;

Upon request by CMS, , or their designee, provide medical records of and a report from administrative databases of the Encounters of such in order to conduct validation assessments. Such validation assessments may be conducted annually;

Produce Encounter Data according to the specifications, format, and mode of transfer reasonably established by CMS, , or their designee, in consultation with the . Such Encounter Data shall include elements and level of detail determined necessary by CMS and . As directed by CMS and , such Encounter Data shall also include the National Provider Identifier (NPI) of the ordering and referring physicians and professionals and any National Drug Code (NDC);

Submit complete, timely, reasonable, and accurate Encounter Data to CMS no less than monthly and in the form and manner specified by and CMS. CMS will forward Encounter Data directly to ;

Submit Encounter Data that meets minimum standards for completeness and accuracy as defined by CMS and . The must also correct and resubmit denied encounters as necessary;

Report as a voided claim in the monthly Encounter Data submission any claims that the pays, and then later determines should not have paid.

If CMS, , or the , determines at any time that the ’s Encounter Data is not complete and accurate, the shall:

Notify CMS and , prior to Encounter Data submission, that the data is not complete or accurate, and provide an action plan and timeline for resolution;

Submit for CMS and approval, within a timeframe established by CMS and , which shall in no event exceed thirty (30) days from the day the identifies or is notified that it is not in compliance with the Encounter Data requirements, a Corrective Action plan to implement improvements or enhancements to bring the accuracy and/or completeness to an acceptable level;

Implement the CMS and -approved Corrective Action plan within a time frame approved by CMS and , which shall in no event exceed thirty (30) days from the date that the submits the Corrective Action plan to CMS and for approval; and

Participate in a validation study to be performed by CMS, , and/or their designee, following the end of a twelve (12) month period after the implementation of the Corrective Action plan to assess whether the Encounter Data is complete and accurate. The may be financially liable for such validation study.

# CMS and Responsibilities

## Contract Management

* + 1. Administration
			1. CMS and will designate a CMT that will include at least one representative from CMS and at least one contract manager from authorized and empowered to represent CMS and about all aspects of the Contract. Generally, the CMS part of the team will include the State Lead from the Medicare Medicaid Coordination Office (MMCO), Regional Office lead from the Consortium for Medicaid and Children’s Health Operations (CMCHO), and an account manager from the Consortium for Health Plan Operations (CMHPO). The CMS representatives and representatives will act as liaisons between the and CMS and for the duration of the Contract. The CMT will:
				1. Monitor compliance with the terms of the Contract including issuance of joint notices of non-compliance/enforcement.
				2. Coordinate periodic audits and surveys of the ;
				3. Receive and respond to complaints;
				4. Conduct regular meetings with the ;
				5. Coordinate requests for assistance from the and assign CMS and staff with appropriate expertise to provide technical assistance to the ;
				6. Make best efforts to resolve any issues applicable to the Contract identified by the , CMS, or ;
				7. Inform the of any discretionary action by CMS or under the provisions of the Contract;
				8. Coordinate review of marketing materials and procedures; and
				9. Coordinate review of Grievance and Appeals data, procedures.
			2. CMS and will review, approve, and monitor the ’s outreach and orientation materials and procedures;
			3. CMS and will review, approve, and monitor the ’s Grievance and Appeals procedures;
			4. CMS and may apply one or more of the sanctions provided in Section 5.3.14, including termination of the Contract in accordance with Section 5.5, if CMS and the determine that the is in violation of any of the terms of the Contract stated herein**;**
			5. CMS and will conduct site visits as determined necessary by CMS and to verify the accuracy of reported data;
			6. CMS and will coordinate the ’s external quality reviews conducted by the EQRO; and,
			7. CMS and will send transition reports to the in an electronic format
		2. Performance Evaluation
			1. CMS and will, at their discretion:
				1. Evaluate, through inspection or other means, the ’s compliance with the terms of this Contract, including, but not limited to, the reporting requirements in Sections 2.15 and 2.15.5, the quality, appropriateness, and timeliness of services performed by the and its Provider Network. CMS and will provide the with the written results of these evaluations;
				2. Conduct periodic audits of the , including, but not limited to, an annual independent external review and an annual site visit;
				3. Conduct annual surveys and provide the with written results of such surveys; and
				4. Meet with the at least semi-annually to assess the ’s performance.

## Enrollment and Disenrollment Systems

* + 1. CMS and
			1. Will maintain systems to provide Enrollment and disenrollment information to the ; and continuous verification of eligibility status.

* + 1. SCDHHS Enrollment Vendor
			1. or its designee shall assign a staff person(s) who shall have responsibility to:
	1. + - 1. Develop generic materials to assist Eligible in choosing whether to enroll in the Demonstration. Said materials shall present the ’s Demonstration Plan in an unbiased manner to eligible to enroll in the . may collaborate with the in developing -specific materials;
				2. Present each in an unbiased manner to Eligible or those seeking to transfer from one to another. Such presentation(s) shall ensure that are informed prior to Enrollment of the following:

The rights and responsibilities of participation in the Demonstration;

The nature of the 's care delivery system, including, but not limited to, the Provider Network; and the Comprehensive Assessment, and the MT;

Orientation and other services made available by the ;

* + - * 1. Enroll, disenroll, and process transfer requests of in the CICO, including completion of ’ Enrollment and disenrollment forms;
				2. Ensure that are informed at the time of Enrollment or transfer of their right to terminate their Enrollment voluntarily at any time, unless otherwise provided by federal law or waiver;
				3. Be knowledgeable about the 's policies, services, and procedures; and
				4. At its discretion, develop and implement processes and standards to measure and improve the performance of the Enrollment Vendor staff. shall monitor the performance of the Enrollment Vendor.

## Demonstration Transition (Phase-Out)

* + 1. For purposes of meeting the Demonstration phase-out requirements set forth in Section III.L.4 of the MOU, SCDHHS and CMS agree that a phase-out plan does not need to be published on the SCDHHS website for public comment if the following conditions are met:
			1. Ongoing stakeholder engagement;
			2. Public comment related to any new or amended Medicaid waivers associated with the Demonstration;
			3. Stakeholder engagement and beneficiary testing of notifications of Enrollee coverage decisions related to the Demonstration ending; and
			4. Ongoing collaboration and planning with CMS to ensure Enrollees will be successfully enrolled in a Part D plan upon termination of the Demonstration.
		2. SCDHHS will comply with all other requirements set forth in Section III.L.4 of the MOU.

# Payment and Financial Provisions

## General Financial Provisions

* + 1. Capitation Payments
			1. CMS and will each contribute to the total Capitation Payment paid to the . CMS and will each make monthly payments for each to the for their portion of the capitated rate, in accordance with the rates of payment and payment provisions set forth herein and subject to all applicable federal and state laws, regulations, rules, billing instructions, and bulletins, as amended.
			2. The will receive three (3) monthly payments for each Enrollee: one amount from CMS reflecting coverage of Medicare Parts A/B services (Medicare Parts A/B Component), one amount from CMS reflecting coverage Medicare Part D services (Medicare Part D Component), and a third amount from reflecting coverage of Medicaid services (Medicaid Component).
			3. The Medicare Parts A/B payment will be risk adjusted using the Medicare Advantage CMS-HCC Model and the CMS-HCC ESRD Model, except as specified in Section 4.2.4.1. The Medicare Part D payment will be risk adjusted using the Part D RxHCC Model. The Medicaid Component will utilize the rate cell methodology described in Section 4.2.
			4. CMS and will provide the with a rate report on an annual basis for the upcoming calendar year.
			5. On a regular basis, CMS will provide SCDHHS with the CICO plan-level payment information in the Medicare Plan Payment Report. The use of such information by SCDHHS will be limited to financial monitoring, performing financial audits, and related activities, unless otherwise agreed to by CMS and the CICO. On a regular basis, SCDHHS will also provide to CMS CICO plan-level payment information, including the Medicaid Capitation Payments.
		2. Demonstration Year Dates
			1. Capitation Rate updates will take place on January 1st of each calendar year or more frequently, as described in this section; however, savings percentages and quality withhold percentages (see Sections 4.2.3 and 4.4.4) will be applied based on Demonstration Years, as follows:
				1. Demonstration Year 1: February 1, 2015-December 31, 2016
				2. Demonstration Year 2: January 1, 2017-December 31, 2017
				3. Demonstration Year 3: January 1, 2018-December 31, 2018
				4. Demonstration Year 4: January 1, 2019 – December 31, 2019
				5. Demonstration Year 5: January 1, 2020 – December 31, 2020
				6. Demonstration Year 6: January 1, 2021 – December 31, 2021
				7. Demonstration Year 7: January 1, 2022 – December 31, 2022
				8. Demonstration Year 8: January 1, 2023 – December 31, 2023
				9. Demonstration Year 9: January 1, 2024 – December 31, 2024
				10. Demonstration Year 10: January 1, 2025 – December 31, 2025

## Capitated Rate Structure

* + 1. Medicaid Component of the Capitation Payment
			1. shall pay the a monthly capitation amount (the Medicaid Component) based on the rate cell of the Enrollee, a sum equal to the product of the approved Capitation Rate and the number of enrolled in that category as of the first day of that month.
				1. Except as provided in Section 4.5.1, an Enrollee’s rate cell will be determined by their residential status as of the first day of the month and as outlined in Exhibit 1 Medicaid Rate Cell Categories. will use its eligibility system to determine an Enrollee’s rate cell. When there are delays in changes to an Enrollee’s residential status in eligibility system, will adjust past Capitation Payments as needed.
			2. For Demonstration Years 1 through 6, the baseline spending data for Medicaid services used for calculating the Capitation Rates was the most recent two-year historical fee-for-service data from the total population that would have been eligible for Enrollment in the Demonstration during the historical baseline period. Completion factors were calculated and applied to the baseline data, in order to include expenditures for services that were incurred but not reported in the available data. The data were then adjusted for known policy and program changes that will be in effect during the contract period. The completed and adjusted data were trended forward to the midpoint of the contract period and used to develop Capitation Rates. All steps in this process were subject to CMS review. Beginning no sooner than Demonstration Year 7, SCDHHS may develop the Medicaid Component of the rates using Healthy Connections Prime data (“experience data”) or other reasonable proxy data (such as FFS program data) as appropriate, with adjustments consistent with the rate development standards outlined in 42 C.F.R. § 438.5(c), subject to methodological agreement by CMS and SCDHHS. To the extent SCDHHS develops the Medicaid Component of the rates using this approach, SCDHHS will also project Medicaid costs, for the applicable Demonstration Year, under methodology in effect for Demonstration Years 1 through 6 (under Section 4.2.1.2). CMS and SCDHHS will compare the resulting experience-based Medicaid rates against the Medicaid costs projected under the prior rate-setting methodology to determine if there is a material difference. To the extent there is a material difference between the experience-based rates and the projected Medicaid costs, CMS and SCDHHS will jointly determine how to update the Medicaid rate setting methodology applicable to subsequent Demonstration Years to ensure cost neutrality with consideration for actuarial soundness. Any significant changes in methodology will be memorialized in future contract amendments.
			3. The Capitation Payments are based on the rate cell structure and are generated by at the rates established in this Contract. Any and all costs incurred by the in excess of the Capitation Payment will be borne in full by the .

Exhibit 1 Medicaid Rate Cell Categories

|  |  |
| --- | --- |
| Rate Cell  | Description |
| NF1: Nursing Facility-based Care  | Includes individuals identified with a Nursing Facility payment category beyond the three (3) months following admission as a Resident of a nursing facility. |
| H1: Home and Community-Based Services  | Includes individuals who do not meet NF1 criteria, and for whom a level of care determination indicates that the individual meets the level of care requirements for nursing facility placement and/or applicable HCBS waiver. These requirements include: * For the Community Choices waiver, meet the following level of care requirements:
	+ Skilled Level of Care – need at least one skilled service and have a least one functional deficit, as defined in the waiver, or;
	+ Intermediate Level of Care – need at least one intermediate service and have at least one functional deficit or have at least two functional deficits, as defined by the waiver.
* For the HIV/AIDS Waiver, be determined at-risk for hospitalization as defined in 42 C.F.R. §440.10.
* For the Mechanical Ventilation Waiver, meet nursing home level of care and are dependent of a life-sustaining ventilator for six (6) or more hours per day, as defined by the waiver.
 |
| H2: Home and Community-Based Services Plus | Includes individuals moving from the NF1 rate cell to a qualifying HCBS waiver for the first three (3) months of transition; ORIncludes HCBS Waiver individuals not residing in a nursing facility, for the first three (3) months of enrollment in the waiver. |
| C1: Community Tier – Community  | Includes individuals who do not meet NF1, H1, or H2 criteria. |

* + 1. Medicare Component of the Capitation Rate
			1. Medicare will pay the a monthly capitation amount for the Medicare Parts A/B services (the Medicare A/B Component), risk adjusted using the Medicare Advantage CMS-HCC Model and the CMS-HCC ESRD Model, except as specified in Section 4.2.4. Medicare will also pay the a monthly capitation amount for Medicare Part D services, risk adjusted using the Part D RxHCC Model (the Medicare Part D Component).
			2. Medicare A/B Component
				1. The Medicare baseline spending for Parts A/B services are a blend of the Medicare Advantage projected payment rates and the Medicare FFS standardized county rates for each year, weighted by the proportion of the enrolled population enrolled in each program prior to the Demonstration. The Medicare Advantage baseline spending will include costs that would have occurred absent the Demonstration, such as quality bonus payments for applicable Medicare Advantage plans. The FFS county rates will generally reflect amounts published with the annual Medicare Advantage Final Rate Announcement, adjusted to fully incorporate more current hospital wage index and physician geographic practice cost index information; in this Demonstration, this adjustment will be fully applied to the FFS county rates in 2017, but the adjustment will otherwise use the same methodologies and timelines used to make the analogous adjustments in Medicare Advantage. CMS may also further adjust the Medicare FFS standardized county rates as necessary to calculate accurate payment rates for the Demonstration. To the extent that the published FFS county rates do not conform with current law in effect for Medicare during an applicable payment month, and to the extent that such nonconformance would have a significant fiscal impact on the Demonstration, CMS will update the baseline (and therefore the corresponding payment rate) to calculate and apply an accurate payment rate for such month. Such update may take place retroactively, as needed.
				2. Separate baselines will exist for meeting the Medicare ESRD criteria. For with ESRD in the dialysis or transplant status phases, the Medicare Parts A/B baseline will be the ESRD dialysis state rate. For in the functioning graft status phase, the Medicare Parts A/B baseline will be the Medicare Advantage 3.5% bonus county rate (benchmark) for the applicable county.
				3. Both baseline spending and payment rates under the Demonstration for Medicare Parts A/B services will be calculated as per member per month (PMPM) standardized amounts for each county participating in the Demonstration for each year. risk scores will be applied to the standardized rates at the time of payment.
				4. The Medicare A/B Component will be updated annually consistent with annual FFS estimates and Medicare Advantage rates released each year with the annual rate announcement.
			3. Medicare Part D
				1. The Medicare Part D baseline for the Part D Direct Subsidy will be set at the Part D national average monthly bid amount (NAMBA) for the calendar year. CMS will estimate an average monthly prospective payment amount for the low income cost-sharing subsidy and federal reinsurance amounts; these payments will be reconciled after the end of each payment year in the same manner as for all Part D sponsors.
				2. The monthly Medicare Part D Component for an can be calculated by multiplying the Part D NAMBA by the RxHCC risk score assigned to the individual, and then adding to this estimated average monthly prospective payment amount for the low income cost-sharing subsidy and federal reinsurance amounts.
		2. Aggregate Savings Percentages
			1. Aggregate savings percentages will be applied equally, as follows, to the baseline spending amounts for the Medicare Parts A/B Component and the Medicaid Component of the capitated rate, provided that such savings percentages may be adjusted in accordance with Section 4.2.3.2.
				1. Demonstration Year 1: 1%
				2. Demonstration Year 2: 2%
				3. Demonstration Year 3: 3%
				4. Demonstration Year 4: 3%
				5. Demonstration Year 5: 3%
				6. Demonstration Year 6: 3%
				7. Demonstration Year 7: 3%
				8. Demonstration Year 8: 3%
				9. Demonstration Year 9: 3%
				10. Demonstration Year 10: 3%
			2. Rate updates will take place on January 1st of each calendar year, however savings percentages will be calculated and applied based on Demonstration Years.
			3. Savings percentages will not be applied to the Part D component of the rate. CMS will monitor Part D costs closely on an ongoing basis. Any material change in Part D costs relative to the baseline may be factored into future year savings percentages.
		3. Risk Adjustment Methodology
			1. Medicare Parts A/B: The Medicare Parts A/B Component will be risk adjusted based on the risk profile of each Enrollee. Except as specified below, the existing Medicare Advantage CMS-HCC and CMS-HCC ESRD risk adjustment methodology will be used for the Demonstration.
				1. In calendar year 2015, CMS will calculate and apply a coding intensity adjustment reflective of all Demonstration . This will apply the prevailing Medicare Advantage coding intensity adjustment proportional to the anticipated proportion of Demonstration in 2015 with Medicare Advantage experience in 2014, prior to the Demonstration.
				2. In calendar year 2016, CMS will apply an appropriate coding intensity adjustment reflective of all Demonstration ; this will apply the prevailing Medicare Advantage coding intensity adjustment proportional to the anticipated proportion of Demonstration in CY 2015 with prior Medicare Advantage experience and/or Demonstration experience based on the Demonstration’s Enrollment phase-in as of September 30, 2015.
				3. After calendar year 2016, CMS will apply the prevailing Medicare Advantage coding intensity adjustment to all Demonstration .
				4. The coding intensity adjustment factor will not be applied during the Demonstration to risk scores for with an ESRD status of dialysis or transplant, consistent with Medicare Advantage policy.
			2. Medicare Part D: The Medicare Part D NAMBA will be risk adjusted in accordance with existing Part D RxHCC methodology. The estimated average monthly prospective payment amount for the low income cost-sharing subsidy and Federal reinsurance amounts will not be risk adjusted.
			3. Medicaid: The Medicaid component will employ rating categories described in Section 4.2.1.

## Medical Loss Ratio (MLR)

* + 1. Medical loss ratio Guarantee
			1. The CICO has a target MLR of eighty-five percent (85%) for Demonstration Years 1 through 6, eighty-five and a half percent (85.5%) for Demonstration Year 7, and eighty-six percent (86%) for Demonstration Years 8 through 10.
			2. If the medical loss ratio calculated as set forth below is less than the target medical loss ratio, the CICO shall refund to SCDHHS and CMS an amount equal to the difference between the calculated MLR and the target MLR (expressed as a percentage point) multiplied by the coverage year revenue, as described in Sections 4.3.1.2.1 and 4.3.1.2.2. SCDHHS and CMS shall calculate a MLR for Enrollees under this Contract for each coverage year, beginning with Demonstration Year 1, and shall provide to the CICO the amount to be refunded, if any, to SCDHHS and CMS respectively. Any refunded amounts will be distributed proportionally back to the Medicaid and Medicare programs on a percent of premium basis, with the amount to each payor based on the proportion between the Medicare and Medicaid Components. At the option of CMS and SCDHHS, separately, any amount to be refunded may be recovered either by requiring the CICO to make a payment or by an offset to future Capitation Payment. The MLR calculation shall be determined as set forth below; however, SCDHHS and CMS may adopt NAIC reporting standards and protocols after giving written notice to the CICO.
				1. For Demonstration Years 1 through 6, if the CICO has an MLR below eighty-five percent (85%) of the joint Medicare and Medicaid payment to the CICO, the CICO must remit the amount by which the eighty-five percent (85%) threshold exceeds the CICO’s actual MLR (where the difference is expressed as a percentage point) multiplied by the total Capitation Payment revenue of the contract.
				2. For Demonstration Year 7, if the CICO has an MLR below eighty-five and a half percent (85.5%) of the joint Medicare and Medicaid payment to the CICO, the CICO must remit the amount by which the eighty-five and a half percent (85.5%) threshold exceeds the CICO’s actual MLR (where that difference is expressed as a percentage point) multiplied by the total Capitation Payment revenue of the contract.
				3. For Demonstration Years 8 through 10, if the CICO has an MLR below eight-six percent (86%) of the joint Medicare and Medicaid payment to the CICO, the CICO must remit the amount by which the eighty-six percent (86%) threshold exceeds the CICO’s actual MLR (where that difference is expressed as a percentage point) multiplied by the total Capitation Payment revenue of the contract.
			3. MLR will be based on the 42 C.F.R. §§ 422.2400 et seq 423.2400 et seq, and 42 C.F.R. § 438.8 except that the numerator in the MLR calculation will include:
				1. All Covered Services required in the Demonstration under Section 2.4 and Appendix A;
				2. Any services purchased in lieu of more costly Covered Services and consistent with the objectives of the Demonstration; and
				3. Care Coordination Expense. That portion of the personnel costs for Care Coordinators whose primary duty is direct Enrollee contact that is attributable to this Contract shall be included as a benefit expense. The portion of the personnel costs for CICO’s medical director that is attributable to this Contract shall be included as a benefit expense.
			4. The revenue used in the MLR calculation will consist of the Capitation Payments, as adjusted pursuant to Section 4.2.4, due from SCDHHS and CMS for services provided during the coverage year. For Demonstration Year 1, revenue will include amounts withheld pursuant to Section 4.4.4, regardless of whether the CICO actually receives the amount in Section 4.4.4. For Demonstration Years 2-10, revenue will reflect the actual amounts received by the CICO under Section 4.4.4.
			5. Data Submission. The CICO shall submit to SCDHHS and CMS, in the form and manner prescribed by SCDHHS and CMS, the necessary data to calculate and verify the MLR within eleven (11) months after the end of the run-out period.
			6. Medical Loss Ratio Calculation. Within ninety (90) days following the data submission, SCDHHS and CMS shall calculate the MLR by dividing the benefit expense by the revenue. The MLR shall be expressed as a percentage rounded to the second decimal point. The CICO shall have sixty (60) days to review the MLR calculation. Each party shall have the right to review all data and methodologies used to calculate the MLR.
			7. Coverage Year. The coverage year shall be the demonstration year. The MLR calculation shall be prepared using all data available from the coverage year, including IBNP and nine (9) months of run-out for benefit expense (excluding sub-capitation paid during the run-out months).

## Payment Terms

* + 1. Timing of Capitation Payments
			1. CMS and will each make monthly Capitation Payments to the . If an individual is enrolled with the on the first day of a month, the has the responsibility of providing Covered Services to that for that month, even if the moves to another locality. If the moves to a locality outside of the ’s Service Area, the will be disenrolled from the at the end of the month of change. Any and all costs incurred by the in excess of the Capitation Payment will be borne in full by the . The shall accept ’s electronic transfer of funds to receive Capitation Payments.
			2. The Medicare Parts A/B Component will be the product of the Enrollee’s CMS-HCC risk score multiplied by the relevant standard county payment rate (or the ESRD dialysis state rate by the HCC ESRD risk score, as applicable). The Medicare Part D Component will be the product of the Enrollee’s RxHCC risk score multiplied by the Part D NAMBA, with the addition of the estimated average monthly prospective payment for the low-income cost-sharing subsidy and federal reinsurance amounts.
			3. The Medicaid component for each rate cell will be product of the number of Enrollees in each category multiplied by the payment rate for that rate cell.
			4. Enrollee contributions will not be deducted during the initial three (3) months when an Enrollee enters into a nursing facility.
			5. Enrollments
				1. CMS will make monthly PMPM Capitation Payment to the . The PMPM Capitation Payment for a particular month will reflect payment for the with effective Enrollment into the ’s Demonstration plan as of the first day of that month as outlined in Section 2.3.2.
				2. Capitation rates are calculated net of an estimated average patient pay amount. The net amount is calculated by applying estimated reimbursement rate changes to the gross facility rate and subtracting trended average pay amounts.
				3. will make monthly PMPM Capitation Payments to the for the current month’s Enrollment (e.g., payment for June Enrollment will occur in early June, July payment will be made in early July). The PMPM Capitation Payment for a particular month will reflect payment for the with an active Enrollment into the ’s Demonstration plan as of the first day of the current month.
			6. Disenrollments
				1. The final PMPM Capitation Payment made by CMS and to the for each will be for the month: a) in which the disenrollment was submitted, b) the loses eligibility, or c) the dies (see Section 2.3.6).

* + 1. Enrollee Contribution to Care Amounts
			1. Patient Liability is the payment amount required for individuals who are residing in nursing facilities. This amount is calculated using an individual’s monthly recurring income minus a standard personal needs allowance. Patient Liability is required to be calculated for every Enrollee receiving nursing facility services, although not every Eligible Beneficiary will be required to pay each month.
			2. will provide information to the that identifies who are required to pay a Patient Liability amount and the amount of the obligation as part of the monthly transition report. Capitation Payments to s for Enrollees who are required to pay a Patient Liability amount will be net of the actual monthly Patient Liability amount.
			3. It is the responsibility of the nursing facility Provider(s) to collect the Patient Liability amount from , and the may reduce reimbursements to nursing facility Providers equal to the Patient Liability amount each month. Patient Liability amounts are to be collected at the beginning of the first full calendar month either upon completion of a traditional Medicare skilled/rehab stay or upon admission as a traditional Medicaid custodial resident.
		2. Modifications to Capitation Rates
			1. CMS and may propose modifications, additions, or deletions to the rate cell structure over the course of the Demonstration. Any modifications to the rate cell structure will be subject to agreement by the other governmental party. CMS and will confer with the CICO on any such changes in advance as appropriate and possible. CMS and SCDHHS will inform the of any decisions regarding changes in rate cell structures in writing, and the shall accept such changes as payment in full as described in Section 4.7. Any mid-year rate changes would be articulated in a rate report.
			2. Rates will be updated using a similar process for each calendar year. Subject to Section 4.4.3.3 below, changes to the Medicare and Medicaid baselines (and therefore to the corresponding payment rate) outside of the annual Medicare Advantage rate announcement and annual Medicaid rate update will be made only if and when CMS and jointly determine the change is necessary to calculate accurate payment rates for the Demonstration. Such changes may be based on the following factors: shifts in Enrollment assumptions; major changes or discrepancies in federal law and/or state policy used in the development of baseline estimates; and changes to coding intensity.
			3. For changes solely affecting the Medicare program baseline. CMS will update baselines by amounts identified by the independent CMS Office of the Actuary necessary to best effectuate accurate payment rates for each month.
			4. Subject to Section 4.4.3.3 above, if other statutory changes enacted after the annual baseline determination and rate development process are jointly determined by CMS and the to have a material change in baseline estimates for any given payment year, baseline estimates and corresponding standardized payment rates shall be updated outside of the annual rate development process.
			5. CMS and/or will make changes to baseline estimates within thirty (30) days of identification of the need for such changes, and changes will be applied, if necessary on a retrospective basis, to effectuate accurate payment rates for each month.
			6. Changes to the savings percentages will be made if and when CMS and jointly determine that changes in Part D spending have resulted in materially higher or lower savings that need to be recouped through higher or lower savings percentages applied to the Medicare A/B baselines.
			7. Any material changes in the Medicaid State Plan and 1915(c) waivers, including pertaining to Covered Services, payment schedules and related methodologies, shall be reflected in corresponding capitation payment adjustments. The will not be required to implement such changes without Advance Notice and corresponding adjustment in the Capitation Payment. In addition, to the extent other Medicaid costs are incurred absent the Demonstration, such costs shall be reflected in corresponding Capitation Payment adjustments.
		3. Quality Withhold Policy
			1. Under the Demonstration, both CMS and will withhold a percentage of their respective components of the Capitation Rate, with the exception of Part D component amounts. The withheld amounts will be repaid subject to the ’s performance consistent with established quality thresholds.
			2. CMS and will evaluate the ’s performance according to the specified metrics required in order to earn back the quality withhold for a given year.
			3. Whether or not the has met the quality requirements in a given year will be made public.
			4. Additional details regarding the quality withholds, including more detailed specifications, required thresholds and other information regarding the methodology are available in the Medicare-Medicaid Capitated Financial Alignment Model CMS Core Quality Withhold Technical Notes and South Carolina Quality Withhold Measure Technical Notes.
			5. Determination of whether the CICO has met required quality withhold requirements will be based solely on those measures that can appropriately be calculated based on actual enrollment volume during the demonstration year.
			6. Withhold Measures in Demonstration Year 1
				1. Exhibit 2 below identifies the withhold measures for Demonstration Year 1. Together, these will be utilized as the basis for a one (1) percent withhold.
				2. Because Demonstration Year 1 crosses calendar and Contract years, the CICO will be evaluated to determine whether it has met required quality withhold requirements at the end of both CY 2015 and CY 2016. The determination in CY 2015 will be based solely on those measures that can appropriately be calculated based on the actual Enrollment volume during CY 2015. Consistent with such evaluations, the withheld amounts will be repaid separately for each calendar year.

Exhibit 2 Quality Withhold Measures for Demonstration Year 1

| Measure | Source | CMS Core Withhold Measure | South Carolina Withhold Measure |
| --- | --- | --- | --- |
| Encounter Data  | CMS/State defined measure  | X |  |
| Assessments  | CMS/State defined measure  | X |  |
| Enrollee governance board  | CMS/State defined measure  | X |  |
| Individualized Care Plan  | CMS/State defined measure |  | X |
| Hospital, Nursing Facility and Community Transition Planning | CMS/State defined measure |  | X |
| Adjudicated Claims  | CMS/State defined measure  |  | X |

* + - 1. Quality Withhold Measures in Demonstration Years 2-10
				1. The quality withhold will increase to two (2) percent in Demonstration Year 2 and three (3) percent in Demonstration Years 3-10.

CMS will apply an additional one (1) percent quality withhold to the Medicare A/B rate component starting in Demonstration Year 6. See Section 4.4.4.8 of this Contract for more information.

* + - * 1. Payment will be based on performance on the quality withhold measures listed in Exhibit 3 Quality Withhold Measures for Demonstration Years 2-10 below. The CICO must report these measures according to the prevailing technical specifications for the applicable measurement year.
				2. If the CICO is unable to report at least three of the quality withhold measures listed in Exhibit 3 for a given year due to low enrollment or inability to meet other reporting criteria, alternative measures will be used in the quality withhold analysis. Additional information about this policy is available in the Medicare-Medicaid Capitated Financial Alignment Model CMS Core Quality Withhold Technical Notes.

Exhibit 3 Quality Withhold Measures for Demonstration Years 2-10

| Measure | Source | CMS Core Withhold Measure | South Carolina WithholdMeasure |
| --- | --- | --- | --- |
| Getting Appointments and Care Quickly (for DY 2 only) | AHRQ/CAHPS | X |  |
| Customer Service (for DY 2 only) | AHRQ/CAHPS | X |  |
| Encounter Data | CMS defined measure | X |  |
| Plan all-cause readmissions | NCQA/HEDIS | X |  |
| Annual flu vaccine | AHRQ/CAHPS | X |  |
| Follow-up after hospitalization for mental illness | NCQA/HEDIS | X |  |
| Reducing the risk of falling | NCQA/HEDIS/HOS | X |  |
| Controlling blood pressure | NCQA/HEDIS | X |  |
| Part D medication adherence for diabetes medications | CMS/PDE Data | X |  |
| Management of Hospital, Nursing Facility, and Community Transitions (for DY 2-3 only)  | CMS/State defined measure |  | X |
| Adjudicated Claims (for DY 2-3 only) | CMS/State defined measure |  | X |
| Comprehensive Diabetes Care (for DY 4-6 only):* Hemoglobin A1c (HbA1c) Testing
* HbA1c Poor Control (>9.0%)\*
* Eye Exam (Retinal) Performed
* Medical Attention for Nephropathy

\* The HbA1c Poor Control metric applies for DY 4-5 only. | NCQA/HEDIS |  | X |
| Follow-Up Visit After Inpatient Hospital Discharge (for DY 4-10 only) | CMS/State defined measure |  | X |
| Eye Exam for Members with Diabetes (for DY 7-10 only)  | NCQA/HEDIS  |  | X  |

* + - 1. Additional CMS Withhold Measure in Demonstration Years 6-10
				1. Starting in Demonstration Year 6, CMS will apply an additional one (1) percent quality withhold to the Medicare A/B rate component only.
				2. Payment will be based on performance on the quality withhold measure listed in Exhibit 4 below. The CICO must report this measure according to the prevailing technical specifications for the applicable measurement year.
				3. If the CICO is unable to report the quality withhold measure listed in Exhibit 4 for a given year due to low enrollment or inability to meet other reporting criteria, an alternative measure will be used in the quality withhold analysis. Additional information about this policy is provided in the South Carolina Quality Withhold Measure Technical Notes.

Exhibit 4 Additional CMS Quality Withhold Measure for Demonstration Years 6-10

| Measure | Source |
| --- | --- |
| Diabetes Care: Blood Sugar Controlled | NCQA/HEDISReverse score of the reported HEDIS rate for HbA1c poor control (>9.0%) |

* + 1. American Recovery and Reinvestment Act of 2009
			1. All payments to the are conditioned on compliance with all applicable provisions of the American Recovery and Reinvestment Act of 2009.
		2. Suspension of Payments
			1. may suspend payments to the in accordance with 42 C.F.R. § 455.23, *et seq*. and the [SCDHHS Managed Care Policies and Procedures Guide](https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp) as determined necessary or appropriate by .

## Transitions between Rating Categories and Risk Score Changes

* + 1. Rating Category Changes
			1. The Medicaid Component of the Capitation Rates will be updated following a change in an Enrollee’s status relative to the rate cells in Section 4.2.1. On a monthly basis, as part of Capitation Payment processing, the rating category of each will be determined.
			2. The Medicaid Component payment implications for Enrollee movement among rate cells are described below.
				1. SCDHHS will pay the HCBS Waiver Plus rate for the first three (3) months following the month of a nursing facility discharge for an Enrollee who had been in a nursing facility for at least ninety (90) calendar days and moves to a HCBS Waiver.
				2. SCDHHS will pay the HCBS Waiver Plus rate for the first three months of enrollment in the HCBS waiver for individuals not residing in a nursing facility.
			3. For nursing facility admissions, for the first three (3) months an Enrollee is a Resident of a nursing facility following the month of admission to a nursing facility, the will pay the Capitation Rate being paid during the month of admission, and not the Capitation Rate for the nursing facility rate cell.
		2. Medicare Risk Score Changes
			1. Medicare CMS-HCC, HCC-ESRD, and RxHCC risk scores will be updated consistent with prevailing Medicare Advantage regulations and processes.

## Reconciliation

* + 1. General
			1. CMS and will implement a process to reconcile Enrollment and Capitation Payments for the that will take into consideration the following circumstances:
				1. Transitions between rate cells;
				2. Retroactive changes in eligibility, rate cells, or contribution amounts;
				3. Changes in CMS-HCC and RxHCC risk scores; and,
				4. Changes through new Enrollment, disenrollment, or death.
			2. The reconciliation may identify underpayments or overpayments to the .
		2. Identified Overpayments
			1. The CICO shall promptly report to SCDHHS and CMS any such identified overpayments.
			2. The CICO shall report to SCDHHS and CMS within sixty (60) calendar days when it has identified the Capitation Payments or other payments in excess of amounts specified in the Contract.
		3. Recoveries by the CICO of overpayments to Providers. Consistent with 42 C.F.R. §438.608(d), the CICO must adopt and implement policies for the treatment of recoveries of overpayments from the CICO to a Network Provider.
		4. Medicaid Capitation Reconciliation
			1. Retroactive adjustments to Enrollment and payment shall be forwarded to the within thirty (30) business days upon receipt of updated/corrected information. The shall cover retroactive adjustments to Enrollment without regard to timelines of the adjustment. The shall assure correct payment to Providers as a result of Enrollment updates/corrections. shall assure correct payment to the for any retroactive Enrollment adjustments. Adjustments shall be retroactive no more than eighteen (18) months, unless otherwise agreed to by the and the SCDDHS. Payments to the will be adjusted for retroactive disenrollment of , changes to Enrollee information that affect the Capitation Rates (e.g., eligibility classification), monetary sanctions and penalties imposed in accordance with Section 5.3.14, rate changes in accordance with Section 4.5.1, or other miscellaneous adjustments provided for herein.
		5. Medicare Capitation Reconciliation
			1. Medicare capitation reconciliation will comply with prevailing Medicare Advantage and Part D regulations and processes.
			2. Final Medicare Reconciliation and Settlement
				1. In the event the CICO terminates or non-renews this Contract, CMS’ final settlement phase for terminating contracts applies. This final settlement phase lasts for a minimum of eighteen (18) months after the end of the calendar year in which the termination date occurs. This final settlement will include reconciliation of any demonstration-specific payments or recoupments, including those related to quality withholds, medical loss ratios, as applicable, that are outstanding at the time of termination
		6. Audits/Monitoring
			1. CMS and will conduct periodic audits to validate rate cell assignments or other coding. Audits may be conducted by a peer review organization or other entity assigned this responsibility by CMS and .

## Payment in Full

* + 1. General
			1. The must accept as payment in full for all Covered Services the Capitation Rate(s) and the terms and conditions of payment set forth herein, except as provided in Appendix A Section A.1.
			2. Notwithstanding any contractual provision or legal right to the contrary, the three parties to this Contract (CMS, and the ), for this Demonstration agree there shall be no redress against either of the other two parties, or their actuarial contractors, over the actuarial soundness of the Capitation Rates.
			3. By signing this contract, the accepts that the Capitation Rate(s) offered is reasonable; that operating within this Capitation Rate(s) is the sole responsibility of the ; and that while data is made available by the Federal Government to the , any entity participating in the Demonstration must rely on their own resource to project likely experience under the Demonstration.

#  Additional Terms and Conditions

## Administration

* + 1. Notification of Administrative Changes
			1. The must notify CMS and through HPMS of all changes affecting the key functions for the delivery of care, the administration of its program, or its performance of Contract requirements. The must notify CMS and in HPMS no later than thirty (30) calendar days prior to any significant change to the manner in which services are rendered to , including, but not limited to, reprocurement or termination of a First Tier, Downstream and Related Entity pursuant to Appendix E. The must notify CMS and in HPMS of all other changes no later than five (5) business days prior to the effective date of such change.
		2. Assignment
			1. The may not assign or transfer any right or interest in this Contract to any successor entity or other entity without the prior written consent of CMS and , which may be withheld for any reason or for no reason at all.
		3. Independent s
			1. The , its employees, First Tier, Downstream and Related Entities, and any other of its agents in the performance of this Contract, shall act in an independent capacity and not as officers or employees of the federal government, , or its authorized agents.
			2. The must ensure it evaluates the prospective First Tier, Downstream and Related Entities’ abilities to perform activities to be delegated.
		4. Subrogation
			1. Subject to CMS and lien and third-party recovery rights, the must:
				1. Be subrogated and succeed to any right of recovery of an against any person or organization, for any services, supplies, or both provided under this Contract up to the amount of the benefits provided hereunder;
				2. Require that the pay to the all such amounts recovered by suit, settlement, or otherwise from any third person or their insurer to the extent of the benefits provided hereunder, up to the value of the benefits provided hereunder. The may ask the to:

Take such action, furnish such information and assistance, and execute such instruments as the may require to facilitate enforcement of its rights hereunder, and take no action prejudicing the rights and interest of the hereunder; and

Notify the hereunder and authorize the to make such investigations and take such action as the may deem appropriate to protect its rights hereunder whether or not such notice is given.

* + 1. Prohibited Affiliations
			1. In accordance with 42 USC §1396 u-2(d)(1), the shall not knowingly have an employment, consulting, or other agreement for the provision of items and services that are significant and material to the ’s obligations under this Contract with any person, or affiliate of such person, who is excluded, under federal law or regulation, from certain procurement and non-procurement activities. Further, no such person may have beneficial ownership of more than five (5) percent of the ’s equity or be permitted to serve as a director, officer, or partner of the . Federal financial participation (FFP) is not available for any amounts paid to the Contractor if the Contractor could be excluded from participation in Medicare or Medicaid under section 1128(b)(8)(B) of the Social Security Act.
		2. Disclosure Requirements
			1. The must disclose to CMS and information on ownership and control, business transactions, and persons convicted of crimes in accordance with 42 C.F.R. Part 455, Subpart B. The must obtain federally required disclosures from all Network Providers and applicants in accordance with 42 C.F.R. 455 Subpart B and 42 C.F.R. § 1002.3, and as specified by , including, but not limited to, obtaining such information through Provider Enrollment forms and credentialing and recredentialing packages. The must maintain such disclosed information in a manner which can be periodically searched by the for exclusions and provided to in accordance with this Contract and relevant state and federal laws and regulations. In addition, the must comply with all reporting and disclosure requirements of 42 U.S.C. § 1396b(m)(4)(A) if the is not a federally qualified health maintenance organization under the Public Health Service Act. In addition, the CICO shall make the information reported pursuant to 42 U.S.C. § 1396b(m)(4)(A) available to its enrollees upon reasonable request.
		3. Physician Identifier
			1. The must require each physician providing Covered Services to under this Contract to have a unique identifier in accordance with the system established under 42 U.S.C. § 1320d-2(b). The must provide such unique identifier to CMS and for each of its PCPs in the format and time-frame established by CMS and in consultation with the .
		4. Timely Provider Payments
			1. The must make timely payments to its Providers, including Indian Health Care Providers. The must include a prompt payment provision in its contracts with Providers and suppliers, the terms of which are developed and agreed to by both the and the relevant Provider.
			2. Cleans claims are those which can be processed without obtaining additional information from the physician or from a third party.
			3. The shall pay ninety (90) percent of all clean claims from Providers, including Indian Health Care Providers, within thirty (30) days of the date of receipt.
			4. The shall pay ninety-nine (99) percent of all clean claims from Providers, including Indian Health Care Providers, within ninety (90) days of the date of receipt.
			5. The date of receipt is the date as indicated by its date stamp on the claim.
			6. The date of payment is the date of the check or other form of payment.
			7. The and its Providers may, by mutual agreement, establish an alternative payment schedule.
			8. The may conduct audits of the by using the date of service and date of payment to identify and audit the to ensure the is adhering to the requirement.
			9. In conjunction with Provider LTSS workgroups, the CICO will develop uniform claims submission standards. Uniform standards include but are not limited to the utilization of a web-based portal for initial claims submission and to reduce claim denial.
				1. During a CICO’s first year of implementation, the CICO shall develop and implement protocols, prior approved by SCDHHS, that specify the CICO’s criteria for providing one-on-one assistance to a Provider and the type of assistance the CICO will provide. At a minimum, the CICO shall contact a Provider if the CICO has or will deny ten (10) percent or more of the total value of the Provider’s claims for a rolling thirty (30) day period, and shall, in addition to issuing a remittance advice, contact the Provider to review each of the error(s)/reason(s) for denial and advise how the Provider can correct the error for resubmission (as applicable) and avoid the error/reason for denial in the future.
				2. The CICO shall provide one-on-one assistance to LTSS Providers as needed to help Providers submit clean and accurate claims and minimize claim denial.
			10. HCBS Providers, including self-directed attendant care Providers, must be paid weekly or biweekly unless otherwise agreed upon within the individual Provider Contracts. All complete claims submitted via SCDHHS’s automated Case Management system are transmitted to the daily (except Mondays) for payment processing.
		5. Protection of Enrollee-Provider Communications
			1. In accordance with 42 USC §1396 u-2(b)(3), the shall not prohibit or otherwise restrict a Provider or clinical First Tier, Downstream or Related Entity from advising an about the health status of the or medical care or treatment options for the Enrollee’s condition or disease, including any alternative treatment that may be self-administered; information the needs in order to decide among all relevant treatment options; risk, benefits and consequences of treatment or non-treatment; and/or the Enrollee’s rights to participate in decisions about their health care, including the right to refuse treatment and to express preferences about future treatment decisions, regardless of whether benefits for such care or treatment are provided under the Contract, if the Provider or clinical First Tier, Downstream or Related Entity is acting within the lawful scope of practice.
		6. Protecting from Liability for Payment
			1. The must:
				1. In accordance with 42 C.F.R. § 438.106, not hold an liable for:

Debts of the , in the event of the ’s insolvency;

Covered Services provided to the in the event that the fails to receive payment from CMS or for such services;

Covered Services provided to the Enrollee in the event that the or fail to make payment to the individual or health care Provider that furnished the services under a contractual, referral, or other arrangement; or

Payments to a clinical First Tier, Downstream and Related Entity in excess of the amount that would be owed by the if the had directly provided the services.

* + - * 1. Not charge coinsurance, co-payments, deductibles, financial penalties, or any other amount in full or part, for any service provided under this Contract, except as otherwise provided in Appendix A;
				2. Not deny any service provided under this Contract to an for failure or inability to pay any applicable charge;
				3. Not deny any service provided under this Contract to an who, prior to becoming eligible for the Capitated Financial Alignment Demonstration, incurred a bill that has not been paid; and
				4. Ensure Provider Network compliance with all payment restrictions, including improper / inappropriate billing (sometimes previously referred to as balance billing) restrictions, and develop and implement a plan to identify and revoke or provide other specified remedies for any member of the ’s Provider Network that does not comply with such provisions.
		1. Moral or Religious Objections
			1. The is not required to provide, reimburse for, or provide coverage of, a counseling or referral service that would otherwise be required if the objects to the service on moral or religious grounds. If the elects not to provide, reimburse for, or provide coverage of, a counseling or referral service because of an objection on moral or religious grounds, it must furnish information about the services it does not cover as follows:
				1. To ;
				2. With its application for a Contract;
				3. Whenever it adopts the policy during the term of the contract; and
				4. The information provided must be:

Consistent with the provisions of 42 C.F.R. §§ 438.10 and 438.102(b),

Provided to Eligible Beneficiaries before and during Enrollment; and

Provided to within ninety (90) days after adopting the policy with respect to any particular service.

* + 1. Third Party Liability Comprehensive Health Coverage
			1. General Requirements
				1. , determined by as having comprehensive health coverage other than Medicare or Medicaid, will be assigned to the fee-for-service program, effective the first day of the month following the month in which the coverage was verified. will not be retroactively disenrolled due to comprehensive health coverage. Until disenrollment occurs, the is responsible for coordinating all benefits covered under this contract.
				2. Under Section 1902 (a)(25) of the Social Security Act (42 U.S.C. §1396 a (a)(25)), SCDHHS is required to take all reasonable measures to identify legally liable third parties and pursue verified resources. In cases in which the was not identified for exclusion prior to Enrollment in the , the shall take responsibility for identifying and pursuing comprehensive health coverage. Any moneys recovered by third parties shall be retained by the and identified monthly to and CMS. The shall notify and CMS on a monthly basis of any identified during that past month who were discovered to have comprehensive health coverage.
				3. CICOs shall follow the guidelines for all other Third Party Liability cases as outlined in the Medicaid Managed Care Contract (<https://msp.scdhhs.gov/managedcare/site-page/mco-contract-pp>).
		2. Medicaid Drug Rebate
			1. Non-Part D covered outpatient drugs dispensed to Enrollees shall be subject to the same rebate requirements as the State is subject under section 1927 and that the State shall collect such rebates from pharmaceutical manufacturers.
			2. The CICO shall submit to SCDHHS, on a timely and periodic basis, no later than forty-five (45) calendar days after the end of each quarterly rebate period, information on the total number of units of each dosage form and strength and package size by National Drug Code of each non-Part D covered outpatient drug dispensed to Enrollees for which the Contractor is responsible for coverage and other data as SCDHHS determines necessary.
			3. CICO shall be in compliance with section 1004 of the SUPPORT Act pursuant to 42 CFR § 438.3(s), maintaining DUR program(s) that comply with requirements in section 1927(g) of the Act and 42 CFR part 456, subpart K.

## Confidentiality

* + 1. Statutory Requirements
			1. The understands and agrees that CMS and may require specific written assurances and further agreements regarding the security and Privacy of protected health information that are deemed necessary to implement and comply with standards under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) as implemented in 45 C.F.R., Parts 160 and 164 and the Medicaid regulations at 42 C.F.R. § 431.300 et seq. The further represents and agrees that, in the performance of the services under this Contract, it will comply with all legal obligations as a holder of personal data under the SCDHHS Managed Care Contract. The represents that it currently has in place policies and procedures that will adequately safeguard any confidential personal data obtained or created in the course of fulfilling its obligations under this Contract in accordance with applicable state and federal laws. The is required to design, develop, or operate a system of records on individuals, to accomplish an agency function subject to the Privacy Act of 1974, Public Law 93-579, December 31, 1974 (5 U.S.C.552a) and applicable agency regulations. Violation of the Act may involve the imposition of criminal penalties.
		2. Personal Data
			1. The must inform each of its employees having any involvement with personal data or other confidential information, whether with regard to design, development, operation, or maintenance, of the laws and regulations relating to confidentiality.
		3. Data Security
			1. The must take reasonable steps to ensure the physical security of personal data or other confidential information under its control, including, but not limited to: fire protection; protection against smoke and water damage; alarm systems; locked files, guards, or other devices reasonably expected to prevent loss or unauthorized removal of manually held data; passwords, access logs, badges, or other methods reasonably expected to prevent loss or unauthorized access to electronically or mechanically held data by ensuring limited terminal access; limited access to input documents and output documents; and design provisions to limit use of names.
			2. The must put all appropriate administrative, technical, and physical safeguards in place before the start date to protect the Privacy and security of protected health information in accordance with 45 C.F.R. §164.530(c).
			3. The must meet the security standards, requirements, and implementation specifications as set forth in 45 C.F.R. Part 164, Subpart C, the HIPAA Security Rule.
			4. The must follow the National Institute for Standards and Technology (NIST) Guidelines for the Risk Management Framework (RMF) to establish an information security program in accordance with the Federal Information Security Management Act (FISMA).
		4. Return of Personal Data
			1. The must return any and all personal data, with the exception of medical records, furnished pursuant to this Contract promptly at the request of CMS or in whatever form it is maintained by the .
			2. Upon the termination or completion of this Contract, the shall not use any such data or any material derived from the data for any purpose, and, where so instructed by CMS or will destroy such data or material.
		5. Destruction of Personal Data
			1. For any PHI received regarding an Eligible Beneficiary referred to the by but who does not enroll in ’s plan, the must destroy the PHI in accordance with standards set forth in NIST Special Publication 800-88, Guidelines for Media Sanitizations, and all applicable state and federal Privacy and security laws including HIPAA and its related implementing regulations, at 45 C.F.R. Parts 160, 162, and 164, as may be amended from time to time.
			2. The shall also adhere to standards described in OMB Circular No. A-130, Appendix III-Security of Federal Automated Information Systems and NIST Federal Information Processing Standard 200 entitled “Minimum Security Requirements for Federal Information and Information Systems” while in possession of all PHI.
		6. Research Data
			1. The must seek and obtain prior written authorization from CMS and for the use of any data pertaining to this Contract for research or any other purposes not directly related to the ’s performance under this Contract.

## General Terms and Conditions

* + 1. Applicable Law
			1. The term "applicable law," as used in this Contract, means, without limitation, all federal and state law, and the regulations, policies, procedures, and instructions of CMS and all as existing now or during the term of this Contract. All applicable law is hereby incorporated into this Contract by reference.
		2. Sovereign Immunity
			1. Nothing in this Contract will be construed to be a waiver by the State of or CMS of its rights under the doctrine of sovereign immunity and the Eleventh Amendment to the United States Constitution.
		3. Advance Directives
			1. Nothing in this Contract shall be interpreted to require an to execute an Advance Directive or agree to orders regarding the provision of life-sustaining treatment as a condition of receipt of services under the Medicare or Medicaid program.
			2. The CICO shall comply with Advance Directive requirements found at 42 C.F.R. §§ 422.128, 438.6(i), and 438.10(h).
		4. Loss of Licensure or Certification
			1. If, at any time during the term of this Contract, the or any of its First Tier, Downstream, or Related Entities incurs loss of licensure at any of the ’s facilities or loss of necessary Federal or State approvals, the must report such loss to CMS and . Such loss may be grounds for termination of this Contract under the provisions of Section 5.5.
		5. Indemnification
			1. The shall indemnify and hold harmless CMS, the federal government, the State of , and their agencies, officers, employees, agents, and volunteers from and against any and all liability, loss, damage, costs, or expenses which CMS and or may sustain, incur, or be required to pay, arising out of or in connection with any negligent action, inaction, or willful misconduct of the , any person employed by the , or any of its First Tier, Downstream, or Related Entities provided that:
				1. The is notified of any claims within a reasonable time from when CMS and become aware of the claim; and
				2. The is afforded an opportunity to participate in the defense of such claims.
		6. Prohibition against Discrimination
			1. In accordance with 42 U.S.C. §1396 u-2(b)(7), the shall not discriminate with respect to participation, reimbursement, or indemnification of any Provider in the ’s Provider Network who is acting within the scope of the Provider’s license or certification under applicable federal or state law, solely on the basis of such license or certification. This section does not prohibit the from including Providers in its Provider Network to the extent necessary to meet the needs of the ’s , using different reimbursement amounts for different specialties or for different practitioners in the same specialty, or from establishing any measure designed to maintain quality and control costs consistent with the responsibilities of the .
			2. The shall abide by all federal and state laws, regulations, and orders that prohibit discrimination because of race, color, religion, sex, national origin, sexual orientation, gender identity, ancestry, age, physical or mental disability, including, but not limited to, the Federal Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, the Federal Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972 (regarding education programs and activities), the Age Discrimination Act of 1975, and Section 1557 of the Patient Protection and Affordable Care Act (ACA).
			3. The further agrees to take affirmative action to ensure that no unlawful discrimination is committed in any manner including, but not limited to, the delivery of services under this Contract.
			4. The will not discriminate against Eligible Beneficiaries or on the basis of health status or need for health services.
			5. The will provide each Provider or group of Providers whom it declines to include in its network written notice of the reason for its decision.
			6. Nothing in Section 5.3.6.5 above may be construed to require the to contract with Providers beyond the number necessary to meet the needs of its ; precludes the from using different reimbursement amounts for different specialties or for different practitioners in the same specialty; or precludes the from establishing measures that are designed to maintain quality of services and control costs and are consistent with its responsibilities to .
			7. If a Complaint or claim against the is presented to for handling discrimination complaints, the must cooperate with in the investigation and disposition of such Complaint or claim.
		7. Anti-Boycott Covenant
			1. During the time this Contract is in effect, neither the nor any affiliated company, as hereafter defined, must participate in or cooperate with an international boycott, as defined in Section 999(b)(3) and (4) of the Internal Revenue Code of 1954, as amended, or engage in conduct declared to be unlawful. Without limiting such other rights as it may have, CMS and will be entitled to rescind this Contract in the event of noncompliance with this Section.
			2. As used herein, an affiliated company is any business entity directly or indirectly owning at least fifty-one (51) percent of the ownership interests of the .
		8. Information Sharing
			1. During the course of an Enrollee’s enrollment or upon transfer or termination of enrollment, whether voluntary or involuntary, and subject to all applicable federal and state laws, the must arrange for the transfer, at no cost to CMS, , or the Enrollee, of medical information regarding such to any subsequent Provider of medical services to such Enrollee, as may be requested by the or such Provider or directed by CMS and the Enrollee, regulatory agencies of the State of , or the United States Government. With respect to who are in the custody of the state, the must provide, upon reasonable request of the state agency with custody of the Enrollee, a copy of said Enrollee’s medical records in a timely manner.
		9. Other Contracts
			1. Nothing contained in this Contract must be construed to prevent the from operating other comprehensive health care plans or providing health care services to persons other than those covered hereunder provided, however, that the must provide CMS and with a complete list of such plans and services, upon request. CMS and will exercise discretion in disclosing information that the may consider proprietary, except as required by law. Nothing in this Contract may be construed to prevent CMS or from contracting with other comprehensive health care plans, or any other Provider, in the same Service Area.
		10. Counterparts
			1. This Contract may be executed simultaneously in two or more counterparts, each of which will be deemed an original and all of which together will constitute one and the same instrument.
		11. Entire Contract
			1. This Contract constitutes the entire agreement of the parties with respect to the subject matter hereof, including all Attachments and Appendices hereto, and supersedes all prior agreements, representations, negotiations, and undertakings not set forth or incorporated herein. The terms of this Contract will prevail notwithstanding any variances with the terms and conditions of any verbal communication subsequently occurring.
		12. No Third-Party Rights or Enforcement
			1. No person not executing this Contract is entitled to enforce this Contract against a party hereto regarding such party’s obligations under this Contract.
		13. Corrective Action Plan
			1. If, at any time, CMS and reasonably determines that the is deficient in the performance of its obligations under the Contract, CMS and may require the to develop and submit a Corrective Action plan that is designed to correct such deficiency. CMS and will approve, disapprove, or require modifications to the Corrective Action plan based on their reasonable judgment as to whether the Corrective Action plan will correct the deficiency. The must promptly and diligently implement the Corrective Action plan as approved by CMS and . Failure to implement the Corrective Action plan may subject the to termination of the Contract by CMS and or other intermediate sanctions as described in Section.
		14. Intermediate Sanctions and Civil Monetary Penalties
			1. In addition to termination under Section 5.5, CMS and may, impose any or all of the sanctions in Section 5.3.17 upon any of the events below; provided, however, that CMS and will only impose those sanctions they determine to be reasonable and appropriate for the specific violations identified.
			2. Sanctions may be imposed in accordance with regulations that are current at the time of the sanction.
			3. Sanctions may be imposed in accordance with this section if the :
				1. Fails substantially to provide Covered Services required to be provided under this Contract to ;
				2. Imposes charges on in excess of any permitted under this Contract;
				3. Discriminates among or individuals eligible to enroll on the basis of health status or need for health care services, race, color, or national origin, and will not use any policy or practice that has the effect of discriminating on the basis of race, color, or national origin;
				4. Misrepresents or falsifies information provided to CMS, and its authorized representatives, , prospective , or its Provider Network;
				5. Fails to comply with requirements regarding physician incentive plans (see Section 2.7.7.6.2);
				6. Fails to comply with federal or state statutory or regulatory requirements related to this Contract;
				7. Violates restrictions or other requirements regarding marketing;
				8. Fails to comply with quality management requirements consistent with Section 2.11.7.1;
				9. Fails to comply with any Corrective Action plan required by CMS and ;
				10. Fails to comply with financial Solvency requirements;
				11. Fails to comply with reporting requirements; or
				12. Fails to comply with any other requirements of this Contract.
			4. Such sanctions may include but are not limited to:
				1. Intermediate sanctions and Civil Money Penalties consistent with 42 C.F.R. § 422 Subpart O.
				2. Intermediate sanctions consistent with 42 C.F.R.§ 438.702;
				3. Financial penalties consistent with 42 C.F.R. § 438.704
				4. The appointment of temporary management to oversee the operation of the in those circumstances set forth in 42 U.S.C. §1396 u-2(e)(2)(B);
				5. Suspension of Enrollment (including assignment of );
				6. Suspension of payment to the ;
				7. Disenrollment of ;
				8. Suspension of marketing; and
				9. Denial of payment as set forth in 42 C.F.R. § 438.730.
			5. If CMS or have identified a deficiency in the performance of a First Tier, Downstream, or Related Entity and the has not successfully implemented an approved Corrective Action plan in accordance with Section 5.3.13, CMS and may:
				1. Require the to subcontract with a different First Tier, Downstream, or Related Entity deemed satisfactory by CMS and ; or
				2. Require the to change the manner or method in which the ensures the performance of such contractual responsibility.
			6. Before imposing any intermediate sanctions, and CMS must give the timely written notice that explains the basis and nature of the sanction and other due process protections that and CMS elect to provide.
		15. Additional Administrative Procedures
			1. CMS and may, , issue program memoranda clarifying, elaborating upon, explaining, or otherwise relating to Contract administration and other management matters. The must comply with all such program memoranda as may be issued from time to time.
		16. Effect of Invalidity of Clauses
			1. If any clause or provision of this Contract is officially declared to be in conflict with any federal or state law or regulation, that clause or provision will be null and void and any such invalidity will not affect the validity of the remainder of this Contract.
			2. Should any part of the scope of work under this contract relate to a state program that is no longer authorized by law (e.g., which has been vacated by a court of law, or for which CMS has withdrawn federal authority, or which is the subject of a legislative repeal), the CICO must do no work on that part after the effective date of the loss of program authority. CMS and SCDHHS must adjust capitation rates to remove costs that are specific to any program or activity that is no longer authorized by law. If the CICO works on a program or activity no longer authorized by law after the date the legal authority for the work ends, the CICO will not be paid for that work. If CMS or the state paid the CICO in advance to work on a no-longer-authorized program or activity and under the terms of this contract the work was to be performed after the date the legal authority ended, the payment for that work should be returned to CMS or to SCDHHS, respectively. However, if the CICO worked on a program or activity prior to the date legal authority ended for that program or activity, and CMC or the state included the cost of performing that work in its payments to the CICO, the CICO may keep the payment for that work even if the payment was made after the date the program or activity lost legal authority.
		17. Conflict of Interest
			1. Neither the nor any First Tier, Downstream, or Related Entity may, for the duration of the Contract, have any interest that will conflict, as determined by CMS and with the performance of services under the Contract, or that may be otherwise anticompetitive. Without limiting the generality of the foregoing, CMS and require that neither the nor any First Tier, Downstream, or Related Entity has any financial, legal and contractual, or other business interest in any entity performing enrollment functions for . The further certifies that it will comply with Section 1932(d) of the Social Security Act.
		18. Insurance for 's Employees
			1. The must agree to maintain at the 's expense all insurance required by law for its employees, including worker's compensation and unemployment compensation, and must provide CMS and with certification of same upon request. The , and its professional personnel providing services to , must obtain and maintain appropriate professional liability insurance coverage. The must, at the request of CMS or , provide certification of professional liability insurance coverage.
		19. Waiver
			1. The , CMS, or shall not be deemed to have waived any of its rights hereunder unless such waiver is in writing and signed by a duly authorized representative. No delay or omission on the part of the , CMS, or in exercising any right shall operate as a waiver of such right or any other right. A waiver on any occasion shall not be construed as a bar to or waiver of any right or remedy on any future occasion. The acceptance or approval by CMS and of any materials including, but not limited to, those materials submitted in relation to this Contract, does not constitute waiver of any requirements of this Contract.
		20. Section Headings
			1. The headings of the sections of this Contract are for convenience only and will not affect the construction hereof.
		21. Other State Terms and Conditions
			1. The is prohibited from collecting estate recoveries. The shall notify and CMS on a monthly basis of any identified during the past month who have died.
			2. The CICO shall maintain , throughout the performance of its obligations under this Contract, a policy or policies of worker's compensation insurance with such limits as may be required by law, and a policy or policies of general liability insurance insuring against liability for injury to, and death of, persons and damage to, and destruction of, property arising out of or based upon any act or omission of the CICO or any of its First Tier, Downstream, or Related Entities or their respective officers, directors, employees, or agents. Such general liability insurance shall have limits sufficient to cover any loss or potential loss resulting from this Contract.
			3. It shall be the responsibility of the CICO to require any First Tier, Downstream, or Related Entity to secure the same insurance as prescribed herein for the CICO. In addition, the CICO shall indemnify and hold harmless SCDHHS from any liability arising out of the CICO's untimely failure in securing adequate insurance coverage as prescribed herein. All such coverages shall remain in full force and effect during the initial term of the Contract and any renewal thereof.
			4. The CICO shall hold a certificate of authority and file all contracts of reinsurance, or a summary of the plan of self-insurance. All reinsurance agreements or summaries of plans of self-insurance shall be filed with the SCDOI as required in S.C. Code Ann. §38-33-30 (D), (Supp. 2000, as amended) and any modifications thereto must be filed and approved by the SCDOI. Reinsurance agreements shall remain in full force and effect for at least thirty (30) calendar days following written notice by registered mail of cancellation by either party to the Director of the SCDOI or designee. The CICO's reinsurance agreements shall remain in force throughout the Contract period, including any extension(s) or renewal(s).
			5. CICO must require any First Tier, Downstream, or Related Entity to provide proof of accreditation annually. If the First Tier, Downstream, or Related Entity changes or intends to change its accreditation body the First Tier, Downstream, or Related Entity must notify the CICO within five (5) business days after the new accreditation has been achieved.
			6. The CICO shall obtain, pay for, and keep in force for the duration of the Contract Errors and Omissions insurance, in the amount of at least One Million Dollars ($1,000,000.00), per occurrence.

## Record Retention, Inspection, and Audits

* + 1. General
			1. The must maintain books, records, documents, and other evidence of administrative, medical, and accounting procedures and practices for ten years from the end of the final Contract period or completion of audit, whichever is later.
			2. The must make the records maintained by the and its Provider Network, as required by CMS and and other regulatory agencies, available to CMS and and its agents, designees or s or any other authorized representatives of the State of or the United States Government, or their designees or s, at such times, places, and in such manner as such entities may reasonably request for the purposes of financial or medical audits, inspections, and examinations, provided that such activities are conducted during the normal business hours of the .
			3. The further agrees that the Secretary of the U.S. Department of Health and Human Services or their designee, the Governor or his or her designee, Comptroller General or his or her designee, and the State Auditor or his or her designee have the right at reasonable times and upon reasonable notice to examine the books, records, and other compilations of data of the and its First Tier, Downstream, and Related Entities that pertain to: the ability of the to bear the risk of potential financial losses; services performed; or determinations of amounts payable.
			4. The must make available, for the purposes of record maintenance requirements, its premises, physical facilities and equipment, records relating to its , and any additional relevant information that CMS or may require, in a manner that meets CMS and ’ record maintenance requirements.
			5. The must comply with the right of the U.S. Department of Health and Human Services, the Comptroller General, and their designees to inspect, evaluate, and audit records through ten (10) years from the final date of the Contract period or the completion of audit, whichever is later, in accordance with federal and state requirements.

## Termination of Contract

* + 1. General
			1. In the event the materially fails to meet its obligations under this Contract or has otherwise violated the laws, regulations, or rules that govern the Medicare or Medicaid programs, CMS or may take any or all action under this Contract, law, or equity, including, but not limited to, immediate termination of this Contract. CMS or may terminate the contract in accordance with regulations that are current at the time of the termination.
		2. Termination without Prior Notice
			1. Without limiting the above, if CMS and determine that participation of the in the Medicare or Medicaid program or in the Demonstration, may threaten or endanger the health, safety, or welfare of or compromise the integrity of the Medicare or Medicaid program, CMS or , without prior notice, may immediately terminate this Contract, suspend the from participation, withhold any future payments to the , or take any or all other actions under this Contract, law, or equity. Such action may precede Enrollment of Eligible Beneficiaries into any , and shall be taken upon a finding by CMS or that the has not achieved and demonstrated a state of readiness that will allow for the safe and efficient provision of Medicare-Medicaid services to .
			2. United States law will apply to resolve any claim of breach of this Contract.
		3. Termination with Prior Notice
			1. CMS or may terminate this Contract without cause upon no less than one hundred and twenty (120) days prior written notice to the other party specifying the termination date, unless applicable law requires otherwise. Per Section 5.7, the CICO may choose to non-renew prior to the end of each term pursuant to 42 C.F.R. § 422.506(a) and may terminate the Contract by mutual consent of CMS and at any time pursuant to 42 C.F.R. § 422.508. In considering requests for termination under 42 C.F.R. § 422.508, CMS and consider, among other factors, financial performance and stability in granting consent for termination. Any written communications or oral scripts developed to implement the requirements of 42 C.F.R. § 422.506(a) must be submitted to and approved by CMS and prior to their use.
			2. Pursuant to 42 C.F.R. §§ 422.506(a)(4) and 422.508(c), CMS considers termination of this Contract with prior notice as described in Section 5.5.3 and non-renewal of this Contract as described in Section 5.7 to be circumstances warranting special consideration, and will not prohibit the from applying for new Medicare Advantage contracts or Service Area expansions for a period of two (2) years due to termination.
		4. Termination pursuant to Social Security Act § 1115A(b)(3)(B).
		5. Termination for Cause
			1. Any party may terminate this Agreement upon ninety (90) days’ notice due to a material breach of a provision of this Contract unless CMS or determines that a delay in termination would pose an imminent and serious risk to the health of the individuals enrolled with the or the experiences financial difficulties so severe that its ability make necessary health services available is impaired to the point of posing an imminent and serious risk to the health of its , whereby CMS or may expedite the termination.
			2. Pre-termination Procedures: Before terminating a contract under 42 C.F.R. § 422.510 and § 438.708, the may request a pre-termination hearing or develop and implement a Corrective Action plan. CMS or must:
				1. Give the written notice of its intent to terminate, the reason for termination, and a reasonable opportunity of at least thirty (30) calendar days to develop and implement a Corrective Action plan to correct the deficiencies; and/or
				2. Notify the of its Appeal rights as provided in 42 C.F.R. § 422 Subpart N and § 438.710.
		6. Termination due to a Change in Law
			1. In addition, CMS or may terminate this Contract upon thirty (30) calendar days’ notice due to a material change in law, or with less or no notice if required by law.
		7. Continued Obligations of the Parties
			1. In the event of termination, expiration, or non-renewal of this Contract, or if the otherwise withdraws from the Medicare or Medicaid programs, the shall continue to have the obligations imposed by this Contract or applicable law. These include, without limitation, the obligations to continue to provide Covered Services to each at the time of such termination or withdrawal until the has been disenrolled from the 's Plan. CMS and SCDHHS will disenroll all by the end of the month that termination, expiration, or non-renewal of this contract is effective.
			2. In the event that this Contract is terminated, expires, or is not renewed for any reason:
				1. If CMS or , or both, elect to terminate or not renew the Contract, CMS and will be responsible for notifying all covered under this Contract of the date of termination and the process by which those will continue to receive care. If the elects to terminate or not renew the Contract, the will be responsible for notifying all and the general public, in accordance with federal and state requirements;
				2. The must promptly return to CMS and all payments advanced to the for after the effective date of their disenrollment; and
				3. The must supply to CMS and all information necessary for the payment of any outstanding claims determined by CMS and to be due to the , and any such claims will be paid in accordance with the terms of this Contract.

## Order of Precedence

* + 1. Order of Precedence Rules
			1. The following documents are incorporated into and made a part of this Contract, including all appendices:
	1. + - 1. Capitated Financial Alignment Application, a document issued by CMS and subject to modification each program year
				2. Memorandum of Understanding, a document between CMS and the State of Regarding a Federal-State Partnership to Test a Capitated Financial Alignment Model for Medicare-Medicaid (October 25, 2013);
				3. South Carolina Dual Eligible Demonstration Perspective CICO Qualification Screening;
				4. The ’s response to the South Carolina Dual Eligible Demonstration Perspective CICO Qualification Screening; and
				5. Any State or Federal Requirements or Instructions released to Medicare-Medicaid Plans. Examples include the annual rate report, Marketing Guidance for South Carolina Medicare-Medicaid Plans, Enrollment Guidance, and Reporting Requirements.
			1. In the event of any conflict among the documents that are a part of this Contract, including all appendices, the order of priority to interpret the Contract shall be as follows:
				1. The Contract terms and conditions, including all appendices;
				2. Capitated Financial Alignment Application;
				3. The Memorandum of Understanding between CMS and ;
				4. South Carolina Dual Eligible Demonstration Perspective CICO Qualification Screening;
				5. The ’s response to the South Carolina Dual Eligible Demonstration Perspective CICO Qualification Screening; and
				6. Any special State or Federal Requirements or Instructions released to Medicare-Medicaid Plans. Examples include the annual rate report, Marketing Guidance for South Carolina Medicare-Medicaid Plans, and Enrollment Guidance.
			2. In the event of any conflict between this Contract and the MOU, the Contract shall prevail.

## Contract Term

* + 1. Contract Effective Date
			1. The Contract shall be executed starting on the date on which all Parties have signed the Contract and shall be effective August 1, 2023, unless otherwise terminated, through December 31, 2025. This Contract shall be renewed in one-year terms through December 31, 2025, so long as the CICO has not provided CMS and the SCDHHS with a notice of intention not to renew, pursuant to 42 C.F.R. § 422.506 or Section 5.5, above.
			2. At the discretion of CMS and upon notice to the Parties, this Contract may be terminated, or the effectuation of the Contract Operational Start Date may be delayed, if has not received all necessary approvals from CMS or, as provided in Section 2.2.1.3 of this Contract, if the is determined not to be ready to participate in the Demonstration.
			3. may not expend Federal funds for, or award Federal funds to, the until has received all necessary approvals from CMS. may not make payments to by using Federal funds, or draw Federal Medical Assistance Payment (FMAP) funds, for any services provided, or costs incurred, by prior to the later of the approval date for any necessary State Plan and waiver authority, the Readiness Review approval, or the Contract Operational Start Date.

## Amendments

* + 1. Amendment Process
			1. The parties agree to negotiate in good faith to cure any omissions, ambiguities, or manifest errors herein.
			2. By mutual agreement, the parties may amend this Contract where such amendment does not violate federal or State statutory, regulatory, or waiver provisions, provided that such amendment is in writing, signed by authorized representatives of both parties, and attached hereto.

## Written Notices

* + 1. Contacts
			1. Notices to the parties as to any matter hereunder will be sufficient if given in writing and sent by electronic mail, certified mail, postage prepaid, or delivered in hand to the contacts in this Section. Copies may be delivered to the designated entities by email at the discretion of the sender.
			2. CMS:

| To | Centers for Medicare & Medicaid ServicesMedicare-Medicaid Coordination OfficeMMCOCapsModel@cms.hhs.gov  |
| --- | --- |

* + - 1. :

| To |  |
| --- | --- |
| Email copies to: | prime@scdhhs.gov |

* + - 1. The :

| To |  |
| --- | --- |
| Email copies to: |  |

# Signatures

In Witness Whereof, CMS, , and the have caused this Agreement to be executed by their respective authorized officers:

|  |  |  |
| --- | --- | --- |
| [CICO Signatory] |  | Date |
| [Name of CICO] |
|  |
|  |
|  |
|  |
|  |
|  |
|  |

This page intentionally left blank.

In Witness Whereof, CMS, , and the have caused this Agreement to be executed by their respective authorized officers:

| Robert M. KerrDirector |  | Date |
| --- | --- | --- |
| South CarolinaDepartment of Health and Human Services (SCDHHS) |  |  |

This page intentionally left blank.

In Witness Whereof, CMS, , and the have caused this Agreement to be executed by their respective authorized officers:

|  |  |  |
| --- | --- | --- |
| Lindsay P. BarnetteDirectorModels, Demonstrations, and Analysis GroupCenters for Medicare & Medicaid ServicesUnited States Department of Health and Human Services |  | Date |

This page intentionally left blank.

In Witness Whereof, CMS, , and the have caused this Agreement to be executed by their respective authorized officers:

|  |  |  |
| --- | --- | --- |
| Kathryn ColemanDirectorMedicare Drug & Health Plan Contract Administration GroupCenters for Medicare & Medicaid ServicesUnited States Department of Health and Human Services |  | Date |

This page intentionally left blank.

1. Covered Services
2. Medical Necessity: The shall provide services to as follows:
	1. Authorize, arrange, coordinate, and provide to all Medically Necessary Covered Services as specified in Section 2.4, in accordance with the requirements of the Contract.
	2. Provide all Covered Services that are Medically Necessary, including, but not limited to, those Covered Services that:
		1. Prevent, diagnose, or treat health impairments;
		2. Attain, maintain, or regain functional capacity.
	3. Not arbitrarily deny or reduce the amount, duration, or scope of a required Covered Service solely because of diagnosis, type of illness, or condition of the Enrollee.
	4. Not deny authorization for a Covered Service that the Enrollee or the Provider demonstrates is Medically Necessary.
	5. The may place appropriate limits on a Covered Service on the basis of Medical Necessity, or for the purpose of UM, provided that the furnished services can reasonably be expected to achieve their purpose. The ’s Medical Necessity guidelines must, at a minimum, be:
		1. Developed with input from practicing physicians in the ’s Service Area;
		2. Developed in accordance with standards adopted by national accreditation organizations;
		3. Developed in accordance with the definition of Medical Necessity in Section 1;
		4. Updated at least annually or as new treatments, applications and technologies are adopted as generally accepted professional medical practice;
		5. Evidence-based, if practicable; and,
		6. Applied in a manner that considers the individual health care needs of the Enrollee.
	6. The ’s Medical Necessity guidelines, program specifications and service components for Behavioral Health services must, at a minimum, be submitted to annually for approval no later than thirty (30) calendar days prior to the start of a new Contract Year, and no later than thirty (30) calendar days prior to any change.
	7. The must offer to any additional non-medical programs and services available to a majority of the ’s commercial population, if any, on the same terms and conditions on which those programs and services are offered to the commercial population, unless otherwise agreed upon in writing by and the , such as health club discounts, diet workshops, and health seminars. The ’s capitation rate shall not include the costs of such programs and services.
	8. Offer and provide to all any and all non-medical programs and services specific to for which the has received approval.
3. Covered Services: : The agrees to provide access to the following Covered Services:
	1. All services provided under State Plan Services, excluding those services otherwise excluded or limited in A.3.3 of this Appendix.
	2. All services provided under Medicare Part A
	3. All services provided under Medicare Part B
	4. All services provided under Medicare Part D
	5. Demonstration specific-benefits, including:
		1. As part of the Demonstration, Enrollees will be eligible to receive a Palliative Care benefit with a focus of pain management and comfort care. This benefit will optimize the quality of life of Enrollees living with a serious, chronic or life-limiting illness who may not meet the hospice criteria, including (but not limited to): Parkinson’s disease, Multiple Sclerosis, Alzheimer’s disease and/or dementia, end stage cancers, chronic obstructive pulmonary disease (COPD), Huntington’s chorea, advanced liver disease, amyotrophic lateral sclerosis (ALS) ; and having a history of hospitalizations, a history of acute care utilization for pain and/or symptom management, or based on the recommendation of a physician or the multidisciplinary team.
	6. Pharmacy products that are covered by and may not be covered under Medicare Part D, including:
		1. Over-the-counter (OTC) drugs that are rebateable, as specified in-[SCDHHS Pharmacy Services Manual (https://www.scdhhs.gov/providers/manuals/pharmacy-services-manual).](https://www.scdhhs.gov/providers/manuals/pharmacy-services-manual)
		2. Barbiturates for indications not covered by Part D (butalbital, mephobarbital, phenobarbital secobarbital);
		3. “Miscellaneous” drugs for indications that may not be covered by Part D (dronabinol, megestrol, oxandrolone, somatropin); and
		4. Prescription vitamins and minerals.
		5. s are encouraged to offer a broader drug formulary than minimum requirements.

A.2.7 For beneficiaries who meet eligibility criteria, all services provided under South Carolina’s Community Choice 1915(c) Waiver, HIV/AIDS 1915(c) Waiver, and Mechanical Ventilation 1915(c) Waiver, excluding those services otherwise excluded or limited in A.3.3 of this Appendix.

1. Cost Sharing for Covered Services
	1. Medicare Services
		1. Except as described in Section A.3.2, cost-sharing of any kind is not permitted in this Demonstration.
		2. CICOs are prohibited from charging copays for Part D drugs.
	2. Medicaid Services
		1. For Medicaid services and pharmacy Cost Sharing, the will not charge Cost Sharing to above levels established under the State Plan.
		2. The is free to waive Medicaid Cost Sharing.
		3. For who are residents of nursing facilities, the may require the Enrollee to contribute to the cost of nursing facility care in the amount listed for the Enrollee on the member listing file (MLE), which will be transmitted monthly to the Demonstration Plan.
	3. The CICO must exempt from premiums any Indian Enrollee who is eligible to receive or has received an item or service furnished by an Indian Health Care Provider or through referral under contract health services. The CICO must exempt from all Cost Sharing any Indian Enrollee who is currently receiving or has ever received an item or service furnished by an Indian Health Care Provider or through referral under contract health services.
	4. The CICO shall deliver services in accordance with 42 CFR 438, Subpart K.
2. Limitations on Covered Services. The following services and benefits shall be limited as Covered Services:
	1. Termination of pregnancy may be provided only as allowed by applicable state and federal law and regulation (42 C.F.R. Part 441, Subpart E).
	2. Sterilization services may be provided only as allowed by State and federal law (see 42 C.F.R. Part 441, Subpart F).
3. Covered Services Definitions

In addition to all Medicare services, the Contractor is responsible for providing Medicaid covered benefits described below. All benefit limits for Medicaid covered services and all requirements for the listed services should be verified through the State Plan for Medicaid and the appropriate SCDHHS Provider Manual. The Contractor shall provide Medicare benefits as defined by CMS and its contractors.

| Service | C.F.R., SPA or SCDHHS Manual Reference | Carved In or Carved Out | Notes |
| --- | --- | --- | --- |
| Skilled Nursing Facility | State Plan, Attachment 3.1-A Limitation Supplement page 1a | Carved In | A system of health and social services designed to serve individuals who have functional limitations which impair their ability to perform activities of daily living (ADLs).It is care or services provided in a facility that is licensed as a nursing facility, or hospital that provides swing bed or Administrative Days. |
| Home Health Services | State Plan, Attachment 3.1-A Limitation Supplement page 4b42 CFR 440.70 | Carved In | Home health services are those services provided by a home health agency or individual Provider to eligible beneficiaries who are affected by illness or disability. Home health services are based on an appropriate provider’s orders and services are rendered by a health care professional. A visit is a face-to-face encounter between a patient and any qualified home health professional whose services are reimbursed under the Medicaid program. When care is provided, the service a patient receives is counted in visits.For example, if a patient receives one home health service twice in the same day or two different types of home health services in the same day, two visits would be counted. |
| Durable Medical Equipment | State Plan, Attachment 3.1-A Limitation Supplement page 6 | Carved In | As defined by SCDHHS, Durable Medical Equipment is equipment that provides therapeutic benefits or enables beneficiaries to perform certain tasks that they are unable to undertake otherwise due to certain medical conditions and/or illness. This equipment can withstand repeated use, is primarily and customarily used for medical purposes, and is appropriate and suitable for use in any non-institutional setting in which normal life activities take place. Durable Medical Equipment includes equipment such as wheelchairs, hospital beds, traction equipment, canes, crutches, walkers, ventilators, oxygen, prosthetic and orthotic devices, and other medically needed items. |
| Prosthetics/Medical Supplies | State Plan, Attachment 3.1-A Limitation Supplement page 642 CFR 440.70(b)(3)\*42 CFR 440.120 | Carved In | Prosthetic appliances replace all or part of the function of a permanently inoperative or malfunctioning body organ. Related supplies are covered when the appliances are essential to the effective use of the artificial limb. Coverage of prosthetic appliances includes repair or replacement of Medicaid-covered prosthetic devices (other than dental and eyeglasses).Medical supplies, other than prosthetic-related supplies described above, are health care related items that are consumable or disposable, or cannot withstand repeated use by more than one individual, that are required to address an individual medical condition, disability, illness or injury. Certain items that by their very nature are designed only to serve a medical purpose are obviously considered to be medical supplies (e.g., catheters, needles, syringes, surgical dressing, and material used in aseptic techniques). Other medical supplies include, but are not limited to, irrigating solutions, intravenous fluids, and colostomy supplies. \*Some items or devices may also fit appropriately under medical supplies, equipment and appliances covered under the mandatory home health services benefit. |
| Meal Benefits | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | Nutritionally sound meals are delivered to clients at their homes. Based on a physician’s orders, meals may include standard diets or therapeutic and/or modified diets. All menus must be reviewed and approved by a registered dietitian and meals must be prepared and delivered according to the standards developed by CLTC. |
| Nutritional Supplements | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | Providers must deliver products based on authorizations received from case managers/nurses and service coordinators/early interventionists working with participants. The authorizations will provide the frequency of delivery and the participant information necessary to provide the oral nutritional supplements, including the correct procedure code and amount to bill for South Carolina Department of Disabilities and Special Needs (DDSN) participants. Each can of nutrient must have a minimum of 225 cals/250 ml and come in a 24-count case in order to qualify for Medicaid reimbursement. Up to two cases per month are allowable based on State defined medical necessity criteria. |
| Family Planning | State Plan, Attachment 3.1-A Limitation Supplement  | Carved In | Family Planning services may be prescribed and rendered by physicians, hospitals, clinics, pharmacies, or other Medicaid Providers recognized by state and federal laws and enrolled as a Medicaid Provider. Services include a Family Planning yearly exam, birth control, permanent sterilization procedures (vasectomy and tubal ligation), lab tests, and the first treatment for some sexually transmitted infections.Covered Services include preventive contraceptive methods such as IUDs, sterilizations, diaphragms, condoms, sponges, Depo-Provera® injections, etc.  |
| Personal Emergency Response System  | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* Ventilator Dependent
 | Carved In | Personal Emergency Response Services (PERS) provide Medicaid Home and Community-Based waiver Participants with twenty-four (24) hour monitoring and live telephone contact in case of emergency or urgent concern. The service must provide the ability to initiate alerts for safety and emergencies both automatically and manually twenty-four (24) hours per day. Includes PERS installation.  |
| Personal Care Services (Personal Care I and II) | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | Personal Care I (PC I) services are designed to help preserve a safe and sanitary home environment, provide short-term relief for caregivers, and assist clients with personal care. These services supplement, but do not replace, the care provided to clients. The kinds of services performed by the PC I aide include the following: * Meal planning and preparation
* General housekeeping
* Assistance with shopping
* Companion or sitter services
* Assistance with financial matters, such as delivering payments to designated recipients on behalf of the client
* Assistance with communication
* Observing and reporting on the client’s condition

Personal Care II (PC II) services are designed to help clients with normal daily activities and to monitor the medical conditions of functionally impaired/disabled clients. The kinds of activities that the PC II aide performs are comparable to those that family members would perform for the person in need. PC II aides provide assistance with walking, bathing, dressing, toileting, grooming, preparing meals, and feeding. The aide also helps to maintain the home environment, including light cleaning, laundry, shopping, and keeping the home safe. The client’s vital signs, such as respiratory rate, pulse rate, and temperature, are observed. The aide may also remind the client to take prescribed medication(s) and, when necessary, transport and/or escort the client. PC II aides work under the supervision of an RN or LPN in the client’s home. Under no circumstances may a PC II aide perform any type of skilled medical service. PC II aides who provide services to HIV/AIDS clients should be trained in infection control. The Centers for Disease Control and Prevention (CDC) precautions must be followed when rendering care to protect the client and the PC II aide. |
| Private Duty Nursing | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:HIV/AIDSVentilator Dependent | Carved In | Nursing services provide skilled medical monitoring, direct care, and interventions that meet the medical needs of the client with HIV/AIDS, and individuals on a mechanical ventilator, at home. The client’s condition may require 24-hour continuous care for a short duration due to an episodic condition. |
| Case Management for Long-Term Care | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | CLTC case management is a vital part of the long-term care program that is provided for all waiver clients. Case management ensures continued access to the long-term care program. It also enables case managers to advise, support, and assist clients and their families in coping with changing needs and in making decisions regarding long-term care. Case management includes the following five activities: service counseling, service planning, service coordination, monitoring, and re-evaluating. |
| IMD for 65+ | State Plan, Attachment 3.1-A Limitation Supplement page 6e | Carved In | An institution for mental disease (IMD) is defined as an institution primarily engaged in providing diagnosis, treatment, or care of persons with mental diseases, including medical attention, nursing care, and related services. Whether a facility is an IMD is determined by its overall character as that of a facility established and maintained primarily for the care and treatment of individuals with mental diseases. |
| Case Management | State Plan, Attachment 3.1-A Limitation Supplement page 7b through 8z.1 | Carved In | Medicaid Targeted Case Management (MTCM) is a means for achieving beneficiary wellness through communication, education and services identification and referral. MTCM provides an organized structured process for moving beneficiaries through the process of change and toward the goal of self-sufficiency. * The MTCM process is a shared partnership between the beneficiary and/or responsible party and the case manager.
* Beneficiaries and/or responsible parties are actively involved in all phases of the process – assessment, planning, problem solving and identification of resources.
* MTCM ensures available resources are being used in a timely and cost effective manner.
 |
| Health Education | State Plan, Attachment 3.1-A Limitation Supplement page 7a.5 | Carved In | The target population is any Medicaid-eligible beneficiary with diabetes who meets the criteria for participation in the Diabetes Management Services Program. The program, based on the target population’s needs, must offer instruction in the following content areas: * Monitoring blood glucose and urine ketones (when appropriate), and using the results to improve control
* Promoting preconception care, management during pregnancy, and gestational diabetes management (if applicable)
* Describing the diabetes disease process and treatment options
* Incorporating appropriate nutritional management education
* Incorporating physical activities into the diabetic patient’s lifestyle
* Utilizing medications (if applicable) for therapeutic effectiveness
* Preventing, detecting, and treating acute/chronic complications
* Preventing (through risk-reduction behavior) and detecting complications
* Goal setting to promote health and problem solving for daily living
* Integrating psychosocial adjustment into one’s daily life

The program must use instruction methods and materials appropriate for the target population.  |
| Behavioral Health Services (Rehabilitative Behavioral Health) | State Plan, Attachment 3.1-A Limitation Supplement page 6b through 6c.16 | Carved In | Rehabilitative Services are available to all Medicaid beneficiaries with a Behavioral health and/or Substance use disorder, as defined by the current edition of the American Psychiatric Association’s Diagnostic and Statistical Manual of Mental Disorders (DSM) or the International Classification of Diseases (ICD) who meet Medical Necessity criteria. Rehabilitative services are provided to, or directed exclusively, toward the treatment of the Medicaid-eligible beneficiary for the purpose of ameliorating disabilities, improving the beneficiary’s ability to function independently, and restoring maximum functioning through the use of diagnostic and restorative services. |
| Outpatient Mental Health Services (Community mental health services) | State Plan, Attachment 3.1-A Limitation Supplement page 5a | Carved In | Community mental health services are provided to adults and children diagnosed with a mental illness as defined by the current edition of the Diagnostic Statistical Manual (DSM). Clinic services are preventive, diagnostic, therapeutic, rehabilitative, or palliative items or services that meet all of the following criteria:* Services provided to outpatients
* Services provided by a facility that is not part of a hospital, but is organized and operated to provide medical care to outpatients
* Services furnished by or under the direction of a physician
 |
| Infusion Centers/Services | Clinic Services Manual 11/01/05 | Carved In | Infusion therapies must be ordered by a physician and administered by a licensed physician or licensed nurse acting within the scope of laws governing their professional practice limits* Each infusion therapy code is reimbursed at an all-inclusive rate that includes but is not limited to:
* All items and services necessary to provide therapy treatment
* Supplies
* Equipment
* Professional and ancillary personnel

Injectable drugs may be billed in addition to the therapy codes |
| Residential Personal Care Services | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
 | Carved In | Residential habilitation services include the care, skills, training, and supervision provided to clients in a non-institutional setting. The degree and type of care, supervision, skills training, and support of clients will be based on the plan of service and the client’s individual needs. Services include assistance with the following:* The acquisition, retention, or improvement of skills related to activities of daily living, such as personal grooming and cleanliness
* Household chores and bed-making
* Eating and preparation of food
* Social and adaptive skills necessary to enable the individual to reside in a non-institutional setting.
 |
| Nursing Home Transition Services (Home Again) | CLTC Provider Manual 02/01/05 Edition | Carved In | The goal of Nursing Home Transition Services is to properly identify and transition current nursing home residents who desire to return to the community. The services assist elderly individuals with disabilities and clients with mental health conditions. The following one-time services are available for clients transitioning to a community waiver program from a nursing home:* Appliances: This service is intended to provide necessary appliances
* Furniture procurement: Funds are used to purchase minimal furnishings necessary to establish a home in the community.
* Rent/utility assistance: One-time rent/utility assistance is available for clients who need financial help to secure a community residence.

Participants receiving Nursing Home Transition Services must meet criteria for Home Again program. |
| Respite Care | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services: * Community Choices
* Ventilator Dependent
 | Carved In | Respite care services are intended to provide temporary around-the-clock relief for caregivers. The Provider of respite care services must be licensed and certified by South Carolina Department of Health and Environmental Control (DHEC), as a hospital, nursing home, or Intermediate Care Facility for Individuals with Intellectual Disabilities (ICF/IID). Out-of-state Providers must be licensed by an equivalent agency of that state. They must also have a valid Medicaid contract with the SCDHHS. Depending on the waiver, the type of respite services can vary between institutional respite care, respite in a Community Residential Care Facility (CRCF), or in-home respite care.* Those individuals enrolled in the Community Choices or Ventilator Dependent waiver programs are allowed Institutional Respite Care. Institutional Respite Care Services provide temporary institutional care for Medicaid waiver clients who live at home and are cared for by their families or other informal support systems.
* Those individuals enrolled in the Community Choices waiver are allowed Respite in a Community Residential Care Facility (CRCF). Respite Care services in a CRCF provide temporary care for Medicaid waiver participants who live at home and are cared for by their families or other informal support systems. A participant may use fourteen (14) days of Respite-Institutional (Nursing Home or hospital) per fiscal year July 1st through June 30th.
* Those individuals enrolled in the Ventilator Dependent waiver are allowed In-Home Respite Care. In-home Respite Services provide temporary care in the home for mechanical ventilator dependent participants who live at home and are cared for by their families or other informal support systems. This service will provide temporary relief for the primary caregivers and maintain the participant at home. This service is necessary to avoid institutionalization
 |
| Adult Day Health Services | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
 | Carved In | Based on the client’s identified needs, Adult Day Health Care centers provide a range of health care and support services. The center provides planned therapeutic activities to stimulate mental activity, communication, and self-expression. The center staff provides meals and supervision of personal care. The center also transports clients to and from home, if they live within fifteen miles of the center. With special approval, the center may also provide additional services.A limited number of skilled procedures are available to persons receiving Adult Day Health Care. A licensed nurse, as ordered by a physician, provides the skilled procedures in the Adult Day Health Care center. Adult Day Health Care nursing service procedures are limited to those skilled procedures listed below as ordered by a physician: * Ostomy care
* Urinary catheter care
* Decubitus and/or wound care
* Tracheostomy care
* Tube feedings
* Nebulizer treatments that require medication

The DHEC or the equivalent licensing agency for out-of-state facilities, must license all adult day care centers. Furthermore, centers must have adequate procedures for medical emergencies and must meet the minimum staffing requirements as specified by the contract. |
| Home Accessibility Adaptations/Environmental Modifications | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | Environmental modification services provide physical adaptations or modifications (including bathroom safety or other enhanced services) to the home that are necessary to ensure the health, welfare, and safety of the client. Environmental modifications enable clients to function with greater independence in the home. An example of such a modification is the construction of a ramp.All environmental modification Providers must have a residential or general contractor’s license to provide services. In addition to this requirement Providers must have general liability and workers compensation insurance. |
| Pest Control | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | Pest control providers must have a SC Pesticide Business License |
| Tele-psychiatry | State Plan, Attachment 3.1-A Limitation Supplement page 5a | Carved In | Psychiatric diagnostic evaluations with medical services formally known as Psychiatric Medical Assessments are face-to-face clinical interactions between a client and a physician, or advanced practice registered nurse, or tele-psychiatry to assess and monitor the client’s psychiatric and/or physiological status for one or more of the following purposes: * Assess the mental status of a client and provide a psychiatric diagnostic evaluation, including the evaluation of concurrent substance use disorders
* Provide specialized medical, psychiatric, and/or substance use disorder assessment
* Assess the appropriateness of initiating or continuing the use of medications, including medications treating concurrent substance use disorders
* Provide or review information on which to base a psychiatric evaluation and establish the Medical Necessity for care
* Assess or monitor a client’s status in relation to treatment
* Assess the need for a referral to another health care, substance abuse, and/or social service Provider
* Diagnose, treat, and monitor chronic and acute health problems. This may include completing annual physicals and other health maintenance care activities such as ordering, performing, and interpreting diagnostic studies such as lab work and x-rays.
* Plan treatment and assess the need for continued treatment

Delivery of this service may include contacts with collateral persons for the purpose of securing pertinent information necessary to complete an evaluation of the client.When provided by a physician, Psychiatric Diagnostic Evaluations (PDE) can be rendered via interactive telecommunication. All other requirements must be met to render this service. Services that are eligible for reimbursement include consultation, office visits, individual psychotherapy, pharmacologic management and psychiatric diagnostic interview examinations and testing delivered via telecommunication system. Providers must be a Physician or NP. Services included are office visits, inpatient consultation, individual psychotherapy, pharmacologic management, psychiatric diagnostic interview examination, neurobehavioral status exam, electrocardiogram interpretation and report only, echocardiography. Services such as telephone conversations, email messages and video cell phone interactions are not covered.Telespsychiatry is only provided through the Department of Mental in partnership with 20+ hospital emergency rooms in the State. |
| Telemonitoring  | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
 | Carved In | Telemonitoring services maintain and promote the health status of Medicaid home and community-based waiver participants through medical telemonitoring of body weight, blood pressure, oxygen saturation, blood glucose levels, and basic heart rate information. |
| Companion Services | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
 | Carved In | Companion services provide short-term relief for caregivers and supervision |
| Self-Directed Personal Assistance (Attendant Care) | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
* HIV/AIDS
* Ventilator Dependent
 | Carved In | Attendant care services are provided by qualified individuals to help clients by offering support for activities of daily living and monitoring the medical condition of clients. The kinds of activities that an attendant Provider performs include the following: Hands-on care of both a supportive and health related nature. Supportive services are those which substitute for the absence, loss, diminution, or impairment of a physical or cognitive function. This service may include skilled or nursing care to the extent permitted by state law. Limited housekeeping activities, which are incidental to the performance of care, may also be furnished as part of this activity.Supervision may be furnished directly by the client when the client has been trained to perform this function, and when the safety and efficacy of client-provided supervision has been certified in writing by an RN or otherwise as provided within state law. This certification must be based on actual observation of the client and the specific attendant care Provider during the actual provision of care. |
| Adult Day Health Transportation | 1915(c) Home and Community-Based Services Waiver, Appendix C – Participant Services:* Community Choices
 |  Carved In | Allows for the transport of clients to and from home, to the center, if they live within fifteen miles of the center. With special approval, the center may also provide additional services.  |
| Non-emergent Transportation Services | State Plan, Attachment 3.1-A Limitation Supplement page 9d | Carved Out | The broker will provide Medicaid transportation services for the following: * All non-emergency ambulance transportation to medical appointments and non-emergency transports which are planned/scheduled trips.
* Transports from a nursing home to a physician’s office, a nursing home to a dialysis center, or hospital to residence.
* Non-emergency transportation for beneficiaries requiring stretcher or wheelchair service.
* Non-emergency transportation services to beneficiaries traveling out of state for prior authorized medical services, (e.g., lodging, meals, etc.).
* Non-emergency air transports for both Rotary and Fixed Wing air flights.

Transportation for beneficiaries who receive retroactive eligibility. |
| Adult Dental | State Plan, Attachment 3.1-A Limitation Supplement page 5a | Carved Out | Diagnostic services include the oral examination, and selected radiographs needed to assess the oral health, diagnose oral pathology, and develop an adequate treatment plan for the member’s oral health. |
| Pharmacy Services | Attachment 3.1-A Limitation Supplement page 5b | Carved In | The SCDHHS requires that Providers of pharmacy services to South Carolina Medicaid beneficiaries adhere to all state and federal requirements regarding the practice of pharmacy. Additionally, South Carolina Medicaid-enrolled pharmacies located outside of the state of South Carolina must adhere to all federal and state requirements specific to the state in which the pharmacy is located. |
| Hospice Services | State Plan, Attachment 3.1-A page 7 | Carved Out | A hospice is a public agency or private organization or a subdivision of either of these that is primarily engaged in providing care and services to terminally ill individuals, meets the Medicare conditions of participation for hospices, and has a valid Provider Contract. Hospice coverage for South Carolina Medicaid beneficiaries is available for an unspecified number of days, subdivided into election periods as follows: two periods of 90 days each, and an unlimited number of subsequent periods of 60 days each. Benefit periods can be used consecutively or at different times during the beneficiary’s life span. At the beginning of each period, the beneficiary must be certified by a physician as terminally ill with a life expectancy of six months or less. |
| Dialysis for End-Stage Renal Disease (ESRD) | State Plan, Attachment 3.1-A Limitation Supplement page 5 | Carved In | Medicaid reimburses the nephrologist or other supervising internist an all-inclusive monthly fee for the supervision of ESRD services.These services are defined as monthly supervision of medical care, dietetic services, social services, and procedures directly related to the physician's role in the treatment of end stage renal disease.If an ESRD patient is hospitalized, the hospitalization may or may not be due to a renal-related condition. In either case, the patient must continue dialysis. |

1. Transition of Home and Community-Based Services
2. SCDHHS’s service delivery model includes a transition of HCBS responsibilities to the during the Demonstration period. This section describes the plan for transition of HCBS authority to s and details the activities, responsibilities and benchmarks for each transition phase.
	1. Phase I of the transition (began February 1, 2015) closely resembles the operations of SCDHHS’s current HCBS system and is considered a time to transfer knowledge of this system to the s. This phase was completed in 2016.
	2. Phase II (began September 1, 2016) began the transition of the system’s functions that were previously performed by SCDHHS to the s. This phase is designed to support the activities necessary to positively influence the continued integration of HCBS.
	3. Phase III (as agreed upon by SCDHHS and CMS) concludes the total transformation of SCDHHS’s HCBS system. At this point, the s assume all the responsibilities, including self-direction, needed to continue to adequately coordinate these services.
3. Benchmark Review
	1. The must pass an HCBS Benchmark Review prior to assuming the responsibilities of Phase II or Phase III, including new CICOs entering the demonstration in Phase II or Phase III. Benchmark Reviews will be conducted by SCDHHS staff and its agent. Failure to adequately address the benchmark standards could preclude the from joining the demonstration or moving forward to the next phase of the HCBS transition and may impact a ’s eligibility for future Passive Enrollment.
		1. If the fails to adequately meet the benchmark standards, a Corrective Action plan, including specific dates, must be submitted to the review team within the time specified in the deficiency notice.
4. A summary of the respective SCDHHS and roles and responsibilities over the course of the transition can be found in the Exhibit below.

Exhibit 3 Overview of SCDHHS/ Responsibilities during HCBS Transition

| Functions |  | Phase II | Phase III |
| --- | --- | --- | --- |
| Use of , the State’s automated case management and verification tools.  |  | SCDHHS & CICO | SCDHHS & CICO |
| Provider credentialing / monitoring |  | SCDHHS | SCDHHS; CICO can choose to assume this responsibility at its own cost |
| HCBS Providers Contractual Authority  |  | CICO; SCDHHS provides a contract template and/or scope of service | CICO |
| Initial Waiver service plan development |  | SCDHHS  | CICO; SCDHHS concurrence required |
| Waiver service plan re-evaluations |  |  SCDHHS:CICOs have formal input process and sign-off. | CICO |
| Oversight of Waiver Case Manager’s participation in multidisciplinary team |  | CICO | CICO |
| HCBS Provider Rate Setting Authority |  | CICO; SCDHHS establishes rate guidelines | CICO; SCDHHS establishes rate guidelines |
| HCBS claims processing (via, the state’s Electronic Visit Verification system)and Provider payments |  | SCDHHSResponsibility may be transferred to CICOs during Phase II, contingent upon operational readiness. | CICO |
| Initial LTC LOC Assessments |  | SCDHHS | SCDHHS |
| LTC LOC Reassessments |  | SCDHHS performs the LOC reassessment.  | SCDHHS performs the LOC reassessment. |
| Self-directed attendant care and related functions |  | SCDHHS | CICO |

1. SCDHHS will retain authority for the following functions for all beneficiaries requiring HCBS (both enrolled and not enrolled in the Demonstration) for the duration of the Demonstration:
	1. Initial Long-Term Care Assessment,
	2. Level of care determinations and re-determinations,
	3. Guidelines for minimum rate levels,
	4. HCBS Provider credentialing/monitoring, and
	5. Integration of SCDHHS’s IT system
	6. s will have access to SCDHHS’s automated Case Management, service authorization systems, and electronic visit verification systems.
2. Phase I: Began February 1, 2015:
	1. SCDHHS will continue to maintain direct contracting with HCBS Providers during this time period, including those who provide Case Management. s will initiate HCBS network development during this phase with demonstrated network capacity at least May 2016. Waiver Case Managers will be fully integrated into the Demonstration model through their participation in the multidisciplinary team and through the continued utilization of extensive data for evaluating Enrollee experiences, access, and utilization of services, assessments and care plans available through SCDHHS’s automated Case Management, service authorization, and electronic visit verification systems.
	2. SCDHHS will retain the following HCBS responsibilities during Phase I:
		1. *Contractual authority for all HCBS Providers*, including Case Management. SCDHHS will continue to utilize its Provider contracting processes for HCBS Providers. Provider manuals, scopes of service and enrollment procedures will be shared with s in preparation for assuming this responsibility in Phase II.
		2. *Authority for Long-Term Care Assessment.* SCDHHS will continue to utilize its automated HCBS assessment form in SCDHHS’s automated Case Management system.
		3. *Authority for initial level of care determinations and redeterminations.* The South Carolina Level of Care Criteria for Medicaid-Sponsored LTC will continue to serve as the medical/functional eligibility criteria for both waiver and nursing facility services.
		4. *Authority for HCBS care plan development and service authorizations.* The s will have formal input in 1915(c) care plans and service authorizations. For receiving waiver services, SCDHHS will develop a formal mechanism for s to participate in the care planning process through SCDHHS’s automated Case Management system and via teleconference or in person for more deliberative discussions.
		5. *Rate setting authority.* SCDHHS will publicize a Provider rate schedule utilized for HCBS and projections for Provider rate increases during the Demonstration years that may be applicable in Phase II and Phase III.
		6. *Provider credentialing and monitoring authority throughout the Demonstration period.* SCDHHS will follow the credentialing and monitoring processes outlined in its 1915(c) waivers. For s who express an interest in assuming this function in Phase III, detailed training will be provided on the processes and requirements employed by SCDHHS. However, only Providers who are approved by SCDHHS will be allowed to participate in the Demonstration.
		7. *All administrative costs related to use of the state’s automated case management, service authorization system, and electronic visit verification systems and the related financial management system.*
	3. s will undertake the following HCBS responsibilities during Phase I:
		1. s will be mandated to use and interface with SCDHHS’s automated waiver Case Management and service authorization system. Prior to implementation and throughout Phase I, the will work with SCDHHS to ensure the ’s have the necessary access/ability to monitor and receive HCBS claims via SCDHHS’s automated waiver Case Management and service authorization system for the ’s consistent with applicable Privacy Rules/regulations.
		2. *Ability to make LTSS referrals.* Whenever there is an indication that LTSS are needed, the Care Coordinator will be expected to make an electronic referral through SCDHHS’s automated Case Management system.
		3. *Payment of HCBS claims via* *SCDHHS’s automated Case Management system.* HCBS will be included in the capitation rate and s will receive claims for through SCDHHS’s automated Case Management system.
		4. *Oversight and management of the Waiver Case Manager’s participation in their MT to ensure the integration of Medicare and Medicaid services.* Waiver Case Managers and other service Providers will offer an additional level of in-home monitoring/observation and, via Electronic Visit Verification, pertinent information (e.g., changes in an Enrollee’s condition such as difficulty walking, transferring, sleeping, skin breakdown, or memory issues) that will be provided to the Care Coordinator.
		5. *Development of measurable linkages between HCBS, primary care and behavioral health services through its care integration processes.* In order to ensure access to preventive health care and ongoing integration and management of primary, acute, behavioral health and LTSS, s will adopt a care model for organizing and tracking health services; assign the same priority to a stable primary care home as to stable housing and medication adherence as well as other psychosocial needs; assure that assessment of health status is an ongoing component of health services and that there is a high level of communication between behavioral health Providers, LTSS providers, PCPs, and other care Providers; develop relationships with care Providers across primary, behavioral health, acute and LTSS care settings; and implement evidence-based practices for care delivery.
		6. *Building relationships with HCBS Providers and incorporating these Providers into their networks for contract implementation by no earlier than June 1, 2016.*
	4. Benchmark Review Standards: In September 2015, SCDHHS and its EQRO, in consultation with CMS, began conducting a series of Benchmark Reviews. Any new CICOs will also be subject to a Benchmark Review. During this review, the s demonstrated the following

*Case Management and RN assessor staffing competencies in conducting reassessments.*

* + 1. *Network capacity for HCBS providing the following services:* Adult Day Health, Case Management, Home Delivered Meals, Personal Emergency Response System (PERS), Personal Care, Respite, and Telemonitoring.
		2. *Ability to fully manage and integrate the full continuum of Medicare and Medicaid services as evidenced by the following:*
			1. HCBS care coordination infrastructure;
			2. Integration of HCBS into multidisciplinary team; and
			3. Policies in support of these integrated functions.
		3. *Ability to process and pay claims in a timely manner.*
		4. *Proposed HCBS rate setting methodology for the aforementioned services for SCDHHS review.*
		5. *Understanding of the credentialing and monitoring process.*
	1. Phase II: Current phase and responsibilities include:
		1. *Authority to review and approve annual reassessments.* (SCDHHS retains authority to perform all initial and annual LOC assessments on for long-term care services.)
		2. *Formal contractual authority and programmatic oversight* with HCBS Providers under the following conditions:
		3. *Readiness:* s must meet Benchmark Review standards for HCBS Provider sufficiency.
			1. *Network adequacy:* s must have sufficient Providers in each geographic area sufficient to meet the needs of the target population and to guarantee have a meaningful choice of Providers for each service. Since the volume of and need for services differ, the number of Providers will vary by specific services. For instance, more personal care Providers are necessary to cover an area than adult day care providers or home delivered meals Providers.
			2. *Provider Contracts*: s will use a standard HCBS contract language (i.e., SCDHHS approved scope of services) provided by SCDHHS to ensure consistent continuity of care standards are put into place.
			3. *Provider rates*: s will be able to set HCBS Provider rates using pre-established guidelines from SCDHHS. s must comply with rate floors adjusted annually for each service that will set a minimum reimbursement level. These floors will also allow s to create incentives for performance and quality. Rates that fall below 100 percent of the current FFS level should have a corresponding performance and/or quality incentive that should be reflective of 100 percent of the FFS rate (at a minimum).
		4. *Authority for HCBS service plan development and service authorizations with SCDHHS concurrence.* The CICO will exercise its authority by approving or disapproving the recommended service plan and service authorization submitted by the Waiver Case Manager. SCDHHS conveys concurrence with the CICO via signature within SCDHHS’s automated Case Management system. An arbitration process through the Demonstration’s independent Ombudsman will continue to exist for disputes, should they arise. The Ombudsman will advocate on behalf of the Enrollee’s best interest. Please note: SCDHHS will continue to establish an initial service plan during the LOC determination process. This service plan will ensure Enrollees have access to key services (e.g., personal care) prior to a formal request being submitted by the Waiver Case Manager.
		5. Self-directed care will be paid by the SCDHHS financial management service Provider. Payments will be reconciled with each CICO through gross level adjustments.
	2. Benchmark Review Standards: In order to move to Phase III, the s must demonstrate the following:
		1. *Competency to assume the authority to oversee self-directed attendant care through the:*
			1. Incorporation of self-direction in care plans during Phase II;
			2. Capacity to assess the viability of self-direction for Enrollees;
			3. Ability to interface with the University of South Carolina’s Center for Disability Resources which provides screening for attendants and employers; and
			4. Ability to promptly and adequately pay attendants. This process will continue to flow through SCDHHS’s established Electronic Visit Verification and financial management contractor, PPL system.
		2. *Demonstrated understanding of Provider credentialing and monitoring processes if a elects to assume this optional responsibility.*
1. Phase III:
	1. Phase III is marked by the ’s maturity in HCBS operations and assumption of the remaining HCBS core components, care plan development, service authorization, self-directed attendant care and attendants, many of whom are paid family caregivers.
	2. Responsibilities During Phase III: This date will be agreed upon by SCDHHS and CMS based on readiness to move to Phase III. s will assume the following additional responsibilities:
		1. Responsibility for self-directed attendant care and related functions.
		2. Independent Provider credentialing and monitoring processes if a elects to assume this option.

1. Enrollee Rights
2. The must have written policies regarding the rights specified in this appendix, as well as written policies specifying how information about these rights will be disseminated to . must be notified of these rights and protections at least annually, and in a manner that takes into consideration cultural considerations, Functional Status and language needs. rights include, but are not limited to, those rights and protections provided by 42 C.F.R. § 438.100, 42 C.F.R. §422 Subpart C, and Memorandum of Understanding (MOU) between CMS and SCDHHS to implement the Demonstration.
3. Specifically, must be guaranteed:
	1. The right to be treated with dignity and respect.
	2. The right to be afforded Privacy and confidentiality in all aspects of care and for all health care information, unless otherwise required by law.
	3. The right to be provided a copy of their medical records, upon request, and to request corrections or amendments to these records, as specified in 45 C.F.R. part 164.
	4. The right not to be discriminated against based on race, ethnicity, national origin, religion, sex, age, sexual orientation, medical or claims history, mental or physical disability, genetic information, or source of payment.
	5. The right to have all plan options, rules, and benefits fully explained in a manner appropriate to the Enrollee’s condition, including through use of a qualified interpreter if needed.
	6. Access to an adequate network of primary and specialty Providers who are capable of meeting the Enrollee’s needs with respect to physical access, and communication and scheduling needs, and are subject to ongoing assessment of clinical quality including required reporting.
	7. The right to choose a plan and Provider at any time, including a plan outside of the demonstration, and have that choice be effective the first calendar day of the following month.
	8. The right to have a voice in the governance and operation of the integrated system, Provider or health plan, as detailed in this three-way contract.
	9. The right to participate in all aspects of care, including the right to refuse treatment, and to exercise all rights of Appeal.
	10. have a responsibility to be fully involved in maintaining their health and making decisions about their health care, including the right to have advanced directives and to refuse treatment if desired, and must be appropriately informed and supported to this end. Specifically, must:
		1. Receive a Health Risk Assessment upon enrollment in a plan and to participate in the development and implementation of an ICP. The assessment must include considerations of social, functional, medical, behavioral, wellness and prevention domains, an evaluation of the Enrollee’s strengths and weaknesses, and a plan for managing and coordination Enrollee’s care. , or their designated representative, also have the right to request a reassessment by the interdisciplinary team, and be fully involved in any such reassessment.
		2. Receive complete and accurate information on their health and Functional Status by the interdisciplinary team.
		3. Be provided information on all program services and health care options, including available treatment options and alternatives, presented in a culturally appropriate manner, taking into consideration Enrollee’s condition and ability to understand. A participant who is unable to participate fully in treatment decisions has the right to designate a representative. This includes the right to have translation services available to make information appropriately accessible. Information must be available:
			1. Before enrollment.
			2. At enrollment.
			3. At the time a participant's needs necessitate the disclosure and delivery of such information in order to allow the participant to make an informed choice.
		4. Be encouraged to involve caregivers or family members in treatment discussions and decisions.
		5. Have Advance Directives explained and to establish them, if the participant so desires, in accordance with 42 C.F.R. §§489.100 and 489.102.
		6. Receive reasonable Advance Notice, in writing, of any transfer to another treatment setting and the justification for the transfer.
		7. Be afforded the opportunity file an Appeal if services are denied that he or she thinks are medically indicated, and to be able to ultimately take that Appeal to an independent external system of review.
		8. The right to receive medical and non-medical care from a team that meets the Enrollee's needs, in a manner that is sensitive to the Enrollee's language and culture, and in an appropriate care setting, including the home and community.
		9. The right to be free from any form of restraint or seclusion used as a means of coercion, discipline, convenience, a perceived safety measure, or retaliation.
		10. Each is free to exercise their rights and that the exercise of those rights does not adversely affect the way the and its Providers or the State Agency treat the Enrollee.
		11. The right to receive timely information about plan changes. This includes the right to request and obtain the information listed in the Orientation materials at least once per year, and, the right to receive notice of any significant change in the information provided in the Orientation materials at least thirty (30) calendar days prior to the intended effective date of the change. See 438.10 for G and H.
		12. The right to be protected from liability for payment of any fees that are the obligation of the .
		13. The right not to be charged any Cost Sharing for Medicare Parts A and B services.
4. Relationship With First Tier, Downstream, And Related Entities
5. shall ensure that any contracts or agreements with First Tier, Downstream, and Related Entities performing functions on ’s behalf related to the operation of the Medicare-Medicaid Plan are in compliance with 42 C.F.R. §§422.504, 423.505, 438.3(k), and 438.230(b)(1).
6. shall specifically ensure:
	1. HHS, the Comptroller General, or their designees have the right to audit, evaluate, and inspect and books, contracts, computer or other electronic systems, including medical records and documentation of the First Tier, Downstream, and Related Entities; and
	2. HHS’s, the Comptroller General’s, or their designees right to inspect, evaluate, and audit any pertinent information for any particular contract period for ten (10) years from the final date of the contract period or from the date of completion of any audit, whichever is later.
7. shall ensure that all contracts or arrangements with First Tier, Downstream and Related Entities contain the following:
	1. protections that include prohibiting Providers from holding an liable for payment of any fees that are the obligation of the ;
	2. Language that any services or other activity performed by a First Tier, Downstream, and Related Entities is in accordance with the ’s contractual obligations to CMS and ;
	3. Language that specifies the delegated activities and reporting requirements;
	4. Language that provides for revocation of the delegation activities and reporting requirements or specifies other remedies in instances where CMS, or the determine that such parties have not performed satisfactorily;
	5. Language that specifies the performance of the parties is monitored by the on an ongoing basis, and the may impose Corrective Action as necessary;
	6. Language that specifies the First Tier, Downstream, and Related Entities agree to safeguard Privacy and confidentiality of health records; and
	7. Language that specifies the First Tier, Downstream, and Related Entities must comply with all Federal and State laws, regulations, and CMS instructions.
8. shall ensure that all contracts or arrangements with First Tier, Downstream, and Related Entities that are for credentialing of medical Providers contains the following language:
	1. The credentials of medical professionals affiliated with the party or parties will be either reviewed by the ; or
	2. The credentialing process will be reviewed and approved by the and the must audit the credentialing process on an ongoing basis.
9. shall ensure that all contracts or arrangements with First Tier, Downstream, and Related Entities that delegate the selection of Providers must include language that the retains the right to approve, suspend, or terminate any such arrangement.
10. shall ensure that all contracts or arrangements with First Tier, Downstream and Related Entities shall require the Provider to provide at least sixty (60) calendar days’ notice to the and assist with transitioning to new Providers, including sharing the Enrollee’s medical record and other relevant information as directed by the or Enrollee.
11. shall ensure that all contracts or arrangements with First Tier, Downstream, and Related Entities shall state that the shall provide a written statement to a Provider of the reason or reasons for termination with cause.
12. shall ensure that all contracts or arrangements with First Tier, Downstream, and Related Entities for medical Providers include additional provisions. Such contracts or arrangements must contain the following:
	1. Language that the is obligated to pay contracted medical Providers under the terms of the contract between the and the medical Provider. The contract must contain a prompt payment provision, the terms of which are developed and agreed to by both the and the relevant medical Provider;
	2. Language that services are provided in a culturally competent manner to all , including those with limited English proficiency or reading skills, and diverse culturally and ethnic backgrounds;
	3. Language that medical Providers abide by all Federal and State laws and regulations regarding confidentiality and disclosure of medical records, or other health and enrollment information;
	4. Language that medical Providers ensure that medical information is released in accordance with applicable Federal or State law, or pursuant to court orders or subpoenas;
	5. Language that medical Providers maintain Medical Records and information in an accurate and timely manner;
	6. Language that medical Providers ensure timely access by to the records and information that pertain to them; and
	7. Language that will not be held liable for Medicare Part A and B Cost Sharing. Specifically, Medicare Parts A and B services must be provided at zero cost-sharing to , and that Providers shall not bill patients for charges for Covered Services other than pharmacy co-payments, if applicable.
	8. Language that clearly state the medical Providers EMTALA obligations and must not create any conflicts with hospital actions required to comply with EMTALA.
	9. Language prohibiting Providers, including, but not limited to, PCPs, from closing or otherwise limiting their acceptance of as patients unless the same limitations apply to all commercially insured .
	10. Language that prohibits the from refusing to contract or pay an otherwise eligible health care Provider for the provision of Covered Services solely because such Provider has in good faith:
		1. Communicated with or advocated on behalf of one or more of their prospective, current or former patients regarding the provisions, terms, or requirements of the ’s health benefit plans as they relate to the needs of such Provider’s patients; or
		2. Communicated with one or more of their prospective, current or former patients with respect to the method by which such Provider is compensated by the for services provided to the patient.
	11. Language that states the Provider is not required to indemnify the for any expenses and liabilities, including, without limitation, judgments, settlements, attorneys’ fees, court costs and any associated charges, incurred in connection with any claim or action brought against the based on the ’s management decisions, utilization review provisions or other policies, guidelines or actions.
	12. Language that states the shall require Providers to comply with the ’s requirements for utilization review, quality management and improvement, credentialing and the delivery of preventive health services.
	13. Language that states the shall notify Providers in writing of modifications in payments, modifications in Covered Services or modifications in the ’s procedures, documents or requirements, including those associated with utilization review, quality management and improvement, credentialing and preventive health services, that have a substantial impact on the rights or responsibilities of the Providers, and the effective date of the modifications. The notice shall be provided thirty (30) calendar days before the effective date of such modification unless such other date for notice is mutually agreed upon between the and the Provider or unless such change is mandated by CMS or without thirty (30) calendar days prior notice.
	14. Language that states that no payment shall be made by the to a Provider for a Provider Preventable Condition; and
13. shall ensure that contracts or arrangements with First Tier, Downstream, and Related Entities for medical Providers do not include incentive plans that include a specific payment to a Provider as an inducement to deny, reduce, delay, or limit specific, Medical Necessary Services and;
	1. The Provider shall not profit from provision of Covered Services that are not Medically Necessary or medically appropriate.
	2. The shall not profit from denial or withholding of Covered Services that are Medically Necessary or medically appropriate.
	3. Nothing in this section shall be construed to prohibit contracts that contain incentive plans that involve general payments such as capitation payments or shared risk agreements that are made with respect to physicians or physician groups or which are made with respect to groups of if such agreements, which impose risk on such physicians or physician groups for the costs of medical care, services and equipment provided or authorized by another physician or health care Provider, comply with paragraph E.10, below.
14. The shall ensure that contracts or arrangements with First Tier, Downstream. and Related Entities for medical Providers includes language that prohibits the from imposing a financial risk on medical Providers for the costs of medical care, services or equipment provided or authorized by another Physician or health care Provider unless such contract includes specific provisions with respect to the following:
	1. Stop-loss protection;
	2. Minimum patient population size for the Physician or Physician group; and
	3. Identification of the health care services for which the Physician or Physician group is at risk.
15. The shall ensure that all contracts or arrangements with First Tier, Downstream, and Related Entities for laboratory testing sites providing services include an additional provision that such laboratory testing sites must have either a Clinical Laboratory Improvement Amendment (CLIA) certificate or waiver of a certificate of registration along with a CLIA identification number.
16. Nothing in this section shall be construed to restrict or limit the rights of the to include as Providers religious non-medical Providers or to utilize medically based eligibility standards or criteria in deciding Provider status for religious non-medical Providers.
17. Part D Addendum

ADDENDUM TO CAPITATED FINANCIAL ALIGNMENT CONTRACT PURSUANT TO SECTIONS 1860D-1 THROUGH 1860D-43 OF THE SOCIAL SECURITY ACT FOR THE OPERATION OF A VOLUNTARY MEDICARE PRESCRIPTION DRUG PLAN

The Centers for Medicare & Medicaid Services (hereinafter referred to as “CMS”), , acting by and through the (), and [name of CICO], a Medicare-Medicaid managed care organization (hereinafter referred to as the ) agree to amend the contract [HXXXX] governing the ’s operation of a Medicare-Medicaid Plan described in § 1851(a)(2)(A) of the Social Security Act (hereinafter referred to as “the Act”) to include this addendum under which the shall operate a Voluntary Medicare Prescription Drug Plan pursuant to §§1860D-1 through 1860D-43 (with the exception of §§1860D-22(a) and 1860D-31) of the Act.

Article I

Voluntary Medicare Prescription Drug Plan

1. CICO agrees to operate one or more Medicare Voluntary Prescription Drug Plans as described in its application and related materials submitted to CMS for Medicare approval, including, but not limited to, all the attestations contained therein, and in compliance with the provisions of this addendum, which incorporates in its entirety the current *Medicare-Medicaid Plan Application*, (hereinafter collectively referred to as “the addendum”). also agrees to operate in accordance with the regulations at 42 C.F.R. Part 423 (with the exception of Subparts Q, R, and S), §§1860D-1 through 1860D-43 (with the exception of §§1860D-22(a) and 1860D-31) of the Act, and the applicable solicitation identified above, as well as all other applicable Federal statutes, regulations, and policies outlined in guidance such as the Medicare Managed Care Manual, the Medicare Communications and Marketing Guidelines and State-specific Marketing Guidelines, CMS Participant Guides, Health Plan Management System memos, Rate Announcement, and trainings.. This addendum is deemed to incorporate any changes that are required by statute to be implemented during the term of this contract and any regulations or policies implementing or interpreting such statutory or regulatory provisions.
2. CMS agrees to perform its obligations to consistent with the regulations at 42 C.F.R. Part 423 (with the exception of Subparts Q, R, and S), §§1860D-1 through 1860D-43 (with the exception of §§1860D-22(a) and 1860D-31) of the Act, and the applicable solicitation, as well as all other applicable Federal statutes, regulations, and policies outlined in guidance such as the Medicare Managed Care Manual, the Medicare Communications and Marketing Guidelines and State-specific Marketing Guidelines, CMS Participant Guides, Health Plan Management System memos, Rate Announcement, and trainings.
3. CMS agrees that it will not implement, other than at the beginning of a calendar year, regulations under 42 C.F.R. Part 423 that impose new, significant regulatory requirements on . This provision does not apply to new requirements mandated by statute. [42 C.F.R. § 423.516]
4. This addendum is in no way intended to supersede or modify 42 C.F.R., Parts 417, 422 423, 431 or 438. Failure to reference a regulatory requirement in this addendum does not affect the applicability of such requirements to , , and CMS.

Article II

Functions to be Performed by

1. ENROLLMENT

 agrees to enroll in its Medicare-Medicaid plan only Eligible Beneficiaries as they are defined in 42 C.F.R. §423.30(a) and who have met the Demonstration requirements and have elected to or have been passively enrolled in ’s Capitated Financial Alignment benefit.

1. PRESCRIPTION DRUG BENEFIT
	1. agrees to provide the required prescription drug coverage as defined under 42 C.F.R. §423.100 and, to the extent applicable, supplemental benefits as defined in 42 C.F.R. §423.100 and in accordance with Subpart C of 42 C.F.R. Part 423. also agrees to provide Part D benefits as described in ’s Part D plan benefit package(s) approved each year by CMS .
	2. agrees to maintain administrative and management capabilities sufficient for the organization to organize, implement, and control the financial, marketing, benefit administration, and quality assurance activities related to the delivery of Part D services as required by 42 C.F.R. §423.505(b)(25).
	3. CICO agrees to provide applicable beneficiaries applicable discounts on applicable drugs in accordance with the requirements of 42 C.F.R. Part 423 Subpart W.
2. DISSEMINATION OF PLAN INFORMATION
	1. agrees to provide the information required in 42 C.F.R. §423.48.
	2. acknowledges that CMS releases to the public the following data, consistent with 42 C.F.R. Part 423, Subpart K:
		1. Summary reconciled Part D Payment data after the reconciliation of Part D Payments as provided in 42 C.F.R. §423.505(o)(1); and
		2. Part D Medical Loss Ratio data for the contract year, as described at 42 C.F.R. § 423.2490.
	3. agrees to disclose information related to Part D benefits to beneficiaries in the manner and form specified by CMS under 42 C.F.R. §§ 423.128 and 423 Subpart V, consistent with the Marketing Guidance for South Carolina Medicare-Medicaid Plans.
3. QUALITY ASSURANCE/UTILIZATION MANAGEMENT
	1. agrees to operate quality assurance, drug UM, drug management, and medication therapy management programs, and to support electronic prescribing in accordance with Subpart D of 42 C.F.R. Part 423.
		1. agrees to address and resolve complaints received by CMS against the through the CMS complaint tracking system as required in 42 C.F.R. §423.505(b)(22).
4. APPEALS AND GRIEVANCES

 agrees to comply with all requirements in Subpart M of 42 C.F.R. Part 423 governing coverage determinations, Grievances and Appeals, and formulary exceptions and the relevant provisions of Subpart U. acknowledges that these requirements are separate and distinct from the Appeals and Grievances requirements applicable to through the operation of its Medicare Parts A and B and Medicaid benefits.

1. PAYMENT TO

 and CMS and agree that payment paid for Part D services under the addendum will be governed by the rules in Subpart G of 42 C.F.R. Part 423.

1. PLAN BENEFIT SUBMISSION AND REVIEW

If intends to participate in the Part D program for the next program year, agrees to submit the next year’s Part D plan benefit package including all required information on benefits and cost-sharing, by the applicable due date, as provided in Subpart F of 42 C.F.R. Part 423 so that CMS, and may conduct negotiations regarding the terms and conditions of the proposed benefit plan renewal. acknowledges that failure to submit a timely plan benefit package under this section may affect the ’s ability to offer a plan, pursuant to the provisions of 42 C.F.R. §422.4(c).

1. COORDINATION WITH OTHER PRESCRIPTION DRUG COVERAGE
	1. agrees to comply with the coordination requirements with State Pharmacy Assistance Programs (SPAPs) and plans that provide other prescription drug coverage as described in Subpart J of 42 C.F.R. Part 423.
	2. agrees to comply with Medicare Secondary Payer procedures as stated in 42 C.F.R. §423.462.
2. SERVICE AREA AND PHARMACY ACCESS
	1. agrees to provide Part D benefits in the Service Area for which it has been approved by CMS and (as defined in Appendix J) to offer Medicare Parts A and B benefits and Medicaid benefits utilizing a pharmacy network and formulary approved by CMS and that meet the requirements of 42 C.F.R. §423.120.
	2. agrees to provide Part D benefits through out-of-network pharmacies according to 42 C.F.R. §423.124.
	3. agrees to provide benefits by means of point-of-service systems to adjudicate prescription drug claims in a timely and efficient manner in compliance with CMS standards, except when necessary to provide access in underserved areas, I/T/U pharmacies (as defined in 42 C.F.R. §423.100), and long-term care pharmacies (as defined in 42 C.F.R. §423.100) according to 42 C.F.R. §423.505(b)(17).
	4. agrees to contract with any pharmacy that meets ’s reasonable and relevant standard terms and conditions according to 42 C.F.R. §423.505(b)(18), including making standard contracts available on request in accordance with the timelines specified in the regulation.
3. EFFECTIVE COMPLIANCE PROGRAM/PROGRAM INTEGRITY

 agrees that it will adopt and implement an effective compliance program that applies to its Part D-related operations, consistent with 42 C.F.R. §423.504(b)(4)(vi).

1. LOW-INCOME SUBSIDY

 agrees that it will participate in the administration of subsidies for low-income subsidy eligible individuals according to Subpart P of 42 C.F.R. Part 423.

1. FINANCIAL PROTECTIONS

 agrees to afford its protection from liability for payment of fees that are the obligation of in accordance with 42 C.F.R. §423.505(g).

1. RELATIONSHIP WITH FIRST TIER, DOWNSTREAM, AND RELATED ENTITIES
	1. agrees that it maintains ultimate responsibility for adhering to and otherwise fully complying with all terms and conditions of this addendum. [42 C.F.R. § 423.505(i)]
	2. shall ensure that any contracts or agreements with First Tier, Downstream and Related Entities performing functions on ’s behalf related to the operation of the Part D benefit are in compliance with 42 C.F.R. §423.505(i).
2. CERTIFICATION OF DATA THAT DETERMINE PAYMENT
	1. must provide certifications in accordance with 42 C.F.R. §423.505(k).
3. REIMBURSEMENT TO PHARMACIES [42 C.F.R. §§ 423.505(b)(21) and 423.520]
	1. If uses a standard for reimbursement of pharmacies based on the cost of a drug, will update such standard not less frequently than once every seven (7) days, beginning with an initial update on January 1 of each year, to accurately reflect the market price of the drug.
	2. If the source for any prescription drug pricing standard is not publicly available, the CICO will disclose all individual drug prices to be updated to the applicable pharmacies in advance for their use for the reimbursement of pharmacies.
	3. will issue, mail, or otherwise transmit payment with respect to all claims submitted by pharmacies (other than pharmacies that dispense drugs by mail order only, or are located in, or contract with, a long-term care facility) within fourteen (14) days of receipt of an electronically submitted claim or within thirty (30) days of receipt of a claim submitted otherwise.
	4. must ensure that a pharmacy located in, or having a contract with, a long-term care facility will have not less than thirty (30) days (but not more than ninety (90) days) to submit claims to for reimbursement.

Article III

Record Retention and Reporting Requirements

1. RECORD MAINTENANCE AND ACCESS

 agrees to maintain records and provide access in accordance with 42 C.F.R. §§ 423.505 (b)(10) and 423.505(i)(2).

1. GENERAL REPORTING REQUIREMENTS

 agrees to submit information to CMS according to 42 C.F.R. §§423.505(f) and 423.514, and the applicable Final Medicare Part D Reporting Requirements.

1. CMS AND SOUTH CAROLINA LICENSE FOR USE OF CICO FORMULARY

 agrees to submit to CMS and the 's formulary information, including any changes to its formularies, and hereby grants to the Government, and any person or entity who might receive the formulary from the Government, a non-exclusive license to use all or any portion of the formulary for any purpose related to the administration of the Part D program, including without limitation publicly distributing, displaying, publishing or reconfiguration of the information in any medium, including www.medicare.gov, and by any electronic, print or other means of distribution.

Article IV

HIPAA Provisions

1. agrees to comply with the confidentiality and Medical Record accuracy requirements specified in 42 C.F.R. §423.136.
2. agrees to enter into a business associate agreement with the entity with which CMS has contracted to track Medicare beneficiaries’ true out-of-pocket costs.

Article V

Addendum Term and Renewal

1. TERM OF ADDENDUM
	1. This addendum is effective from the date of CMS’ authorized representative’s signature through December 31, 2025.
2. QUALIFICATION TO RENEW ADDENDUM
	1. In accordance with 42 C.F.R. §423.507, will be determined qualified to renew this addendum annually only if CICO
		1. has not provided CMS or with a notice of intention not to renew in accordance with Article VII of this addendum
	2. Although may be determined qualified to renew its addendum under this Article, if , CMS, and cannot reach agreement on the Part D plan benefit package under Subpart F of 42 C.F.R. Part 423, no renewal takes place, and the failure to reach agreement is not subject to the Appeals provisions in Subpart N of 42 C.F.R. Parts 422 or 423. (Refer to Article X for consequences of non-renewal on the Capitated Financial Alignment contract.)

Article VI

Nonrenewal of Addendum by CICO

 may non-renew this addendum in accordance with 42 C.F.R. 423.507(a).

Article VII

Modification or Termination of Addendum by Mutual Consent

This addendum may be modified or terminated at any time by written mutual consent in accordance with 42 C.F.R. 423.508. (Refer to Article X for consequences of non-renewal on the Capitated Financial Alignment contract.)

Article VIII

Termination of Addendum by CMS

CMS may terminate this addendum in accordance with 42 C.F.R. 423.509. (Refer to Article X for consequences of non-renewal on the Capitated Financial Alignment contract.)

Article IX

Termination of Addendum by

1. may terminate this addendum only in accordance with 42 C.F.R. 423.510.
2. If the addendum is terminated under Section A of this Article, must ensure the timely transfer of any data or files. (Refer to Article X for consequences of non-renewal on the Capitated Financial Alignment contract.)

Article X

Relationship between Addendum and Capitated Financial Alignment Contract

1. acknowledges that, if it is a Capitated Financial Alignment , the termination or nonrenewal of this addendum by any party may require CMS to terminate or non-renew the ’s Capitated Financial Alignment contract in the event that such non-renewal or termination prevents from meeting the requirements of 42 C.F.R. §422.4(c), in which case the must provide the notices specified in this contract, as well as the notices specified under Subpart K of 42 C.F.R. Part 422.
2. The termination of this addendum by any party shall not, by itself, relieve the parties from their obligations under the Capitated Financial Alignment contract to which this document is an addendum.
3. In the event that the ’s Capitated Financial Alignment contract is terminated or nonrenewed by any party, the provisions of this addendum shall also terminate. In such an event, , , and CMS shall provide notice to and the public as described in this contract as well as 42 C.F.R. Part 422, Subpart K, as applicable.

Article XI

Intermediate Sanctions

Consistent with Subpart O of 42 C.F.R. Part 423, shall be subject to sanctions and civil money penalties.

Article XII

Severability

Severability of the addendum shall be in accordance with 42 C.F.R. §423.504(e).

Article XIII

Miscellaneous

1. DEFINITIONS

Terms not otherwise defined in this addendum shall have the meaning given such terms at 42 C.F.R. Part 423 or, as applicable, 42 C.F.R. Parts 422, 431 or Part 438.

1. ALTERATION TO ORIGINAL ADDENDUM TERMS

 agrees that it has not altered in any way the terms of the addendum presented for signature by CMS. agrees that any alterations to the original text may make to this addendum shall not be binding on the parties.

1. ADDITIONAL CONTRACT TERMS

 agrees to include in this addendum other terms and conditions in accordance with 42 C.F.R. §423.505(j).

1. Pursuant to §13112 of the American Recovery and Reinvestment Act of 2009 (ARRA), agrees that as it implements, acquires, or upgrades its health information technology systems, it shall utilize, where available, health information technology systems and products that meet standards and implementation specifications adopted under § 3004 of the Public Health Service Act, as amended by §13101 of the ARRA.
2. agrees to maintain a fiscally sound operation by at least maintaining a positive net worth (total assets exceed total liabilities) as required in 42 C.F.R. §423.505(b)(23).
3. Business Continuity: CICO agrees to develop, maintain, and implement a business continuity plan as required by 42 C.F.R. § 423.5050(p).
4. CICO agrees to comply with the applicable anti-discrimination laws, including Title VI of the Civil Rights Act of 1964 (and pertinent regulations at 42 C.F.R. Part 80), § 504 of the Rehabilitation Act of 1973 (and pertinent regulations at 45 C.F.R. Part 84), and the Age Discrimination Act of 1975 (and pertinent regulations at 45 C.F.R. Part 91). The CICO agrees to comply with the requirements relating to Nondiscrimination in Health Programs and Activities in 45 C.F.R. Part 92, including submitting assurances that the CICO’s health programs and activities will be operated in compliance with the nondiscrimination requirements, as required in 45 C.F.R. § 92.4
5. Data Use Attestation

The shall restrict its use and disclosure of Medicare and Medicaid data obtained from CMS and information systems (listed in Attachment A) to those purposes directly related to the administration of the Medicare/Medicaid managed care and/or outpatient prescription drug benefits for which it has contracted with the CMS and to administer. The shall only maintain data obtained from CMS and information systems that are needed to administer the Medicare/Medicaid managed care and/or outpatient prescription drug benefits that it has contracted with CMS and to administer. The (or its First Tier, Downstream, or other Related Entities) may not re-use or provide other entities access to the CMS information system, or data obtained from the system or , to support any line of business other than the Medicare/Medicaid managed care and/or outpatient prescription drug benefit for which the contracted with CMS and .

The further attests that it shall limit the use of information it obtains from its to those purposes directly related to the administration of such plan. The acknowledges two (2) exceptions to this limitation. First, the may provide its information about non-health related services after obtaining consent from the . Second, the may provide information about health-related services without obtaining prior consent, as long as the affords the an opportunity to elect not to receive such information.

CMS may terminate the ’s access to the CMS data systems immediately upon determining that the has used its access to a data system, data obtained from such systems, or data supplied by its beyond the scope for which CMS and the have authorized under this agreement. A termination of this data use agreement may result in CMS or terminating the ’s Medicare-Medicaid contract(s) on the basis that it is no longer qualified as a . This agreement shall remain in effect as long as the remains a sponsor. This agreement excludes any public use files or other publicly available reports or files that CMS or make available to the general public on their websites.

Attachment A

The following list contains a representative (but not comprehensive) list of CMS information systems to which the Data Use Attestation applies. CMS will update the list periodically as necessary to reflect changes in the agency’s information systems

* Automated Plan Payment System (APPS)
* Common Medicare Environment (CME)
* Common Working File (CWF)
* Coordination of Benefits Contractor (COBC)
* Drug Data Processing System (DDPS)
* Electronic Correspondence Referral System (ECRS)
* Enrollment Database (EDB)
* Financial Accounting and Control System (FACS)
* Front End Risk Adjustment System (FERAS)
* Health Plan Management System (HPMS), including Complaints Tracking and all other modules
* HI Master Record (HIMR)
* Individuals Authorized Access to CMS Computer Services (IACS)
* Integrated User Interface (IUI)
* Medicare Advantage Prescription Drug System (MARx)
* Medicare Appeals System (MAS)
* Medicare Beneficiary Database (MBD)
* Payment Reconciliation System (PRS)
* Premium Withholding System (PWS)
* Prescription Drug Event Front End System (PDFS)
* Retiree Drug System (RDS)
* Risk Adjustments Processing Systems (RAPS)

Where applicable, Medicaid systems include:

* Cúram
* SCDHHS’s Automatic Case Management System
* Medicaid Management Information System (MMIS – Legacy and Replacement)
* Oracle B2B (Business-to-Business)

1. Medicare Mark License Agreement

THIS AGREEMENT is made and entered into on August 1, 2023

by and between

THE CENTERS FOR MEDICARE & MEDICAID SERVICES (hereinafter “Licensor”),

with offices located at 7500 Security Blvd., Baltimore, MD 21244

and

[CICO name]. (hereinafter “Licensee”),

with offices located at

[address]

**CMS Contract ID:** **HXXXX**

WITNESSETH

WHEREAS, Licensor is the owner of the Medicare Prescription Drug Benefit program, a program authorized under Title XVIII, Part D of the Social Security Act (Part D), Mark (the “Mark”).

WHEREAS, Licensee desires to use the Mark on Part D marketing materials (including the identification card) beginning August 1, 2023.

WHEREAS, both parties, in consideration of the premises and promises contained herein and other good and valuable consideration which the parties agree is sufficient, and each intending to be legally bound thereby, the parties agree as follows:

1. Subject to the terms and conditions of this Agreement, Licensor hereby grants to Licensee a non-exclusive right to use the Mark in their Part D marketing materials.
2. Licensee acknowledges Licensor’s exclusive right, title, and interest in and to the Mark and will not, at any time, do or cause to be done any act or thing contesting or in any way impairing or tending to impair any part of such right, title, and interest. Licensee acknowledges that the sole right granted under this Agreement with respect to the Mark is for the purposes described herein, and for no other purpose whatsoever.
3. Licensor retains the right to use the Mark in the manner or style it has done so prior to this Agreement and in any other lawful manner.
4. This Agreement and any rights hereunder are not assignable by Licensee and any attempt at assignment by Licensee shall be null and void.
5. Licensor, or its authorized representative, has the right, at all reasonable times, to inspect any material on which the Mark is to be used, in order that Licensor may satisfy itself that the material on which the Mark appears meets with the standards, specifications, and instructions submitted or approved by Licensor. Licensee shall use the Mark without modification and in accordance with the Mark usage policies described within the Marketing Guidance for South Carolina Medicare-Medicaid Plans. The Mark usage policies, including any updates made after this Agreement, are incorporated into this Agreement by reference. Licensee shall not take any action inconsistent with the Licensor’s ownership of the Mark, and any goodwill accruing from use of such Mark shall automatically vest in Licensor.
6. This agreement shall be effective on the date of signature by the Licensee's authorized representative through December 31, 2024, concurrent with the execution of the Part D addendum to the three way contract. This Agreement may be terminated by either party upon written notice at any time. Licensee agrees, upon written notice from Licensor, to discontinue any use of the Mark immediately. Starting December 31, 2024, this agreement shall be renewable for successive one-year periods running concurrently with the term of the Licensee's Part D contract. This agreement shall terminate, without written notice, upon the effective date of termination or non-renewal of the Licensee's Part D contract (or Part D addendum to a Capitated Financial Alignment Demonstration contract).
7. Licensee shall indemnify, defend and hold harmless Licensor from and against all liability, demands, claims, suits, losses, damages, infringement of proprietary rights, causes of action, fines, or judgments (including costs, attorneys’ and witnesses’ fees, and expenses incident thereto), arising out of Licensee’s use of the Mark.
8. Licensor will not be liable to Licensee for indirect, special, punitive, or consequential damages (or any loss of revenue, profits, or data) arising in connection with this Agreement even if Licensor has been advised of the possibility of such damages.
9. This Agreement is the entire agreement between the parties with respect to the subject matter hereto.
10. Federal law shall govern this Agreement.
11. Service Area

The Service Area outlined below is contingent upon the Contactor meeting all Readiness Review requirements in each county. CMS and reserve the right to amend this Appendix to revise the Service Area based on final Readiness Review results or subsequent determinations made by CMS and . The Service Area consists of the following Counties:

Abbeville

Aiken

Allendale

Anderson

Bamberg

Barnwell

Beaufort

Berkeley

Calhoun

Charleston

Cherokee

Chester

Chesterfield

Clarendon

Colleton

Darlington

Dillon

Dorchester

Edgefield

Fairfield

Florence

Georgetown

Greenville

Greenwood

Hampton

Horry

Jasper

Kershaw

Lancaster

Laurens

Lee

Lexington

Marion

Marlboro

McCormick

Newberry

Oconee

Orangeburg

Pickens

Richland

Saluda

Spartanburg

Sumter

Union

Williamsburg

York

1. Assessment and Individualized Care Plan Expectations

Exhibit 4 Assessment and ICP Requirements

| Population | Criteria | Comprehensive Assessment | Long-Term Care Level of Care Assessment | Individualized Care Plan- Initial | Continuous Monitoring and Review | Waiver Service Plan | Face-to-Face Reassessment | Individualized Care Plan – Update |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Low Risk | Determined by CICO during Initial Comprehensive Assessment | Within 90 calendar days of enrollment | Necessary only if CICO believes an Enrollee may need long-term care services or if requested by an Enrollee/ authorized representative | Within 90 calendar days of enrollment | Every 180 calendar days | Not Applicable | At least every three-hundred and sixty-five days, or when there is a significant clinical change in the Enrollee’s status, or as requested by the Enrollee, his/her caregiver or his/her Provider. CICO will conduct a face-to-face reassessment for high-risk Enrollees and will conduct face-to-face or telephonic reassessments for low-risk and moderate-risk Enrollees  | Any time aface-to-face or telephonic reassessment occurs |
| Moderate Risk | Determined by CICO during Initial Comprehensive Assessment | Within 90 calendar days of enrollment | Necessary only if CICO believes an Enrollee may need long-term care services or if requested by an Enrollee/ authorized representative | Within 90 calendar days of enrollment | Every 120 calendar days | Not Applicable |
| High Risk: Waiver and NF Enrollees | SCDHHS HCBS waiver Enrollees or NF residents | Within 90 days of enrollment | Not Required  | Within 90 calendar days of enrollment | Every 30 calendar days | For waiver Enrollees only: developed by SCDHHS with CICO concurrence in Phase I; developed by CICO with SCDHHS concurrence in Phase II and after |
| High Risk: All Other | Determined by CICO during Initial Comprehensive Assessment | Within 90 calendar days of enrollment | Required,conducted by SCDHHS and performed concurrently with CICO’s Comprehensive Assessment when possible | Within 90 calendar days of enrollment | Every 30 calendar days | Not Applicable |

1. Additional Medicare Waivers

In addition to the waivers granted for Healthy Connections Prime in the MOU, CMS hereby waives:

K1. Section 1860-D1 of the Social Security Act, as implemented in 42 C.F.R. § 423.38(c)(4)(i), and extend Sections 1851 (a), (c), (e), and (g) of the Social Security Act, as implements in 42 C.F.R. Part 422, Subpart B only insofar as such provisions are inconsistent with allowing dually eligible beneficiaries to change enrollment on a monthly basis.

K2. Section 1851(d) of the Social Security Act and the implementing regulations at 42 C.F.R. § 422, Subpart C, only insofar as such provisions are inconsistent with the network adequacy processes provided under the Demonstration.

K3. No sooner than January 1, 2022, Section 1851(h), Section 1852(c), and Section 1860 D-4 of the Social Security Act and the implementing regulations at 42 C.F.R. 422 and 423, Subparts C and V, only insofar as such provisions are inconsistent with the state-specific marketing guidance developed for the Demonstration.

K4. Sections 1851(a), and 1852(b) of the Social Security Act and the implementing regulations at 42 C.F.R. Part 422, Subpart B only insofar as such provisions are inconsistent with excluding beneficiaries with end stage renal disease from enrollment.

K5. Section 1857 (c) and (d) of the Social Security Act and the implementing regulations at 42 C.F.R. §§ 422.506(a)(2)(ii), 422.2267(e)(1), 422.2267(e)(3), 422.2267(e)(10) insofar as such provisions are inconsistent with communicating with beneficiaries earlier than 90 days until the end of the Demonstration, and tailoring the beneficiary communications to include alternative enrollment options that provide integrated care as well as allowing the affiliated D-SNPs to utilize a customized Annual Notice of Change and Evidence of Coverage for the transition of members from Contractor to D-SNPs.

K6. Section 1851(c) of the Social Security Act and the implementing regulations at 42 C.F.R. § 422.60(g) insofar as such provisions are inconsistent with transitioning Contractor beneficiaries into an affiliated dual special needs plan at the end of the Demonstration.

1. HIPAA BUSINESS ASSOCIATE AGREEMENT

A. Purpose

The South Carolina Department of Health and Human Services (Covered Entity) and the Coordinated and Integrated Care Organization (Business Associate) agree to the terms of this Agreement for the purpose of protecting the privacy of individually identifiable health information under the Health Insurance Portability and Accountability Act of 1996 (HIPAA) in performing the functions, activities, or services for, or on behalf of, Covered Entity as specified in the Contract between the parties.

B. Definitions

General Statement

The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Rules: Breach, Data Aggregation, Designated Record Set, Disclosure, Health Care Operations, Individual, Minimum Necessary, Notice of Privacy Practices, protected health information, Required by Law, Secretary, Subcontractor, Unsecured protected health information, and Use.

Specific definitions

* 1. Business Associate. “Business Associate” shall generally have the same meaning as the term “business associate” at 45 CFR 160.103, and in reference to the party to this Agreement, shall mean the Coordinated and Integrated Care Organization.
	2. Covered Entity. “Covered Entity” shall generally have the same meaning as the term “covered entity” at 45 CFR 160.103, and in reference to the party to this Agreement, shall mean SCDHHS.
	3. HIPAA Rules. “HIPAA Rules” shall mean the Privacy, Security, Breach Notification, and Enforcement Rules at 45 CFR Part 160 and Part 164.
	4. Security incident. “Security incident” shall generally have the same meaning as the term “security incident” at 45 CFR 164.304.

C. Obligations and Activities of Business Associate

Business Associate agrees to:

(a) Not use or disclose protected health information other than as permitted or required by the Agreement or as required by law;

(b) Use appropriate safeguards, and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information, to prevent use or disclosure of protected health information other than as provided for by the Agreement;

(c) Submit system and program information to the Privacy Official, upon request, to document and verify compliance with federal and state privacy rules and regulations;

(d) Report to the Privacy Official of the Covered Entity any use or disclosure of protected health information not provided for by the Agreement of which it becomes aware, including breaches of unsecured protected health information as required at 45 CFR 164.410, and any security incident of which it becomes aware within 72 hours of discovery;

* 1. Notwithstanding the requirements of 45 CFR 164.410, Business Associate shall notify the Privacy Official of the Covered Entity of potential breaches within 72 hours of discovery and keep the Privacy Official of the Covered Entity informed in their breach determination process;
	2. Unless otherwise directed by Covered Entity, Business Associate shall be responsible for breach notifications to individuals, the US DHHS Office of Civil Rights (OCR), the media, and Consumer Affairs, if applicable, on behalf of Covered Entity and shall include Covered Entity’s designee as part of the breach response team;
	3. For breaches resulting from the action or inaction of Business Associate, or its subcontractors, surrounding the use, receipt, storage, and/or transmission of PHI and PII under this Agreement, be responsible for any and all costs, damages, liabilities, expenses, fines, and/or penalties;
	4. In accordance with 45 CFR 164.502(e)(1) and 164.308(b)(2), if applicable, ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of the Business Associate agree to the same restrictions, conditions, and requirements, to include reporting and notification requirements, that apply to the Business Associate with respect to such information;
	5. All reporting or notifications requirements pursuant to letters (d), (e), (f), (g) and (h) above, should be submitted using the “Incident Reporting for Business Associates” form, addressed to the Privacy Official of the Covered Entity, by email to privacyoffice@scdhhs.gov. Additional contact information for the Privacy Official is:

South Carolina Department of Health and Human Services Privacy Office

Post Office Box 8206 Columbia, SC 29202-8206

Phone: (803) 898-2034

Fax: (803) 255-8276

1. Make available protected health information in a designated record set to the Covered Entity as necessary to satisfy Covered Entity’s obligations under 45 CFR 164.524;
2. Make any amendment(s) to protected health information in a designated record set as directed or agreed to by the Covered Entity pursuant to 45 CFR 164.526, or take other measures as necessary to satisfy Covered Entity’s obligations under 45 CFR 164.526;
3. Maintain and make available the information required to provide an accounting of disclosures to Covered Entity, or an individual if directed by Covered Entity, as necessary to satisfy Covered Entity’s obligations under 45 CFR 164.528;
4. Notify Covered Entity within five (5) business days of receipt of any request covered under paragraphs (j), (k) or (l) above;
5. To the extent the Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 CFR Part 164, comply with the requirements of Subpart E that apply to the Covered Entity in the performance of such obligation(s); and
6. Make its internal practices, books, and records available to the Secretary for purposes of determining compliance with the HIPAA Rules.

D. Permitted Uses and Disclosures by Business Associate

(a) Business Associate may only use or disclose protected health information as necessary to perform the services set forth in the Contract to which this Agreement is appended, including, if applicable, authorization to use protected health information to de-identify the information in accordance with 45 CFR 164,514(a)-(c) and follow additional guidance provided by US DHHS in “Guidance Regarding Methods for De-identification of protected health information in Accordance with the Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule” found at:

<https://www.hhs.gov/hipaa/for-professionals/privacy/guidance/index.html>.

(b) Business Associate may use or disclose protected health information as required by law.

(c) Business Associate agrees to limit uses, disclosures, and requests for protected health information to the minimum necessary to accomplish the intended purpose of the use, disclosure, or request according to the HIPAA Privacy Rule.

(d) Business Associate may not use or disclose protected health information in a manner that would violate Subpart E of 45 CFR Part 164 if done by Covered Entity.

(e) Business Associate may disclose protected health information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate, provided the disclosures are required by law, or Business Associate obtains reasonable assurances from the individual to whom the information is disclosed that the information will remain confidential and used or further disclosed only as required by law or for the purposes for which it was disclosed to the individual, and the individual notifies Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(f) Business Associate may not disclose or duplicate protected health information identified by Covered Entity as provided by the Social Security Administration (SSA) without written approval and permission from SSA. If the need for such disclosure and/or duplication arises, Business Associate must notify Covered Entity and work with Covered Entity to obtain approval and permission from SSA.

E. Term and Termination

(a) Term. The Term of this Agreement shall be effective as of and shall terminate on the effective and termination dates of the Contract to which this Agreement is appended, or on the date Covered Entity terminates for cause as authorized in paragraph (b) of this Section, whichever is sooner.

(b) Termination for Cause. Business Associate authorizes termination of this Agreement by Covered Entity, if Covered Entity determines Business Associate has violated a material term of the Agreement and Business Associate has not cured the breach or ended the violation within thirty (30) calendar days.

(c) Obligations of Business Associate Upon Termination.

* + 1. Upon termination of this Agreement for any reason, Business Associate shall return to Covered Entity, or, if agreed to by Covered Entity, destroy all protected health information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity that the Business Associate still maintains in any form. Business Associate shall retain no copies of the protected health information.
		2. In the event that Business Associate determines that returning or destroying the protected health information is not practical or possible, Business Associate shall notify Covered Entity of the conditions and reasons return of the protected health information is not practical or possible. Upon concurrence by Covered Entity that return is not practical, Business Associate shall:
			1. Retain only that protected health information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities;
			2. Return to Covered Entity or, if agreed to by Covered Entity, destroy the remaining protected health information that the Business Associate still maintains in any form;
			3. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as Business Associate retains the protected health information; and
			4. Not use or disclose the protected health information retained by Business Associate other than for the purposes for which such protected health information was retained and subject to the same conditions set out at Section D of this Appendix.
		3. Business Associate shall obtain or ensure the destruction of protected health information created, received, or maintained by any subcontractors.
		4. Business Associate shall transmit the protected health information to another Business Associate of the Covered Entity at termination, upon receipt of a written request from the Covered Entity.

(d) Survival. The obligations of Business Associate under this Section shall survive the termination of this Agreement.

F. Miscellaneous

(a) Regulatory References. A reference in this Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

(b) Interpretation. Any ambiguity in this Agreement shall be interpreted to permit compliance with the HIPAA Rules.

(c) Amendment. The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for compliance with the requirements of the HIPAA Rules and any other applicable law.